

Brattleboro Cemetery Committee
November 12, 2015
Town Clerk's Office

A meeting of the Brattleboro Cemetery Committee was convened at 5:17 PM by Chair Marshall Wheelock in the Town Clerk's office. Members present were: Judith Price, Jackie Stromberg, Marshall Wheelock, Jane Fletcher, and Annette Cappy. Absent with regrets: Edna Fletcher and Debra Collins.

1. Jane Fletcher moved to approve the minutes of the August 17 meeting. The motion was seconded by Jackie Stromberg. The minutes were approved as presented.
2. Marshall Wheelock reported on the meeting with Town Manager, Peter Elwell. The three committee members who were present at the meeting conducted Peter on a tour of Morningside and Prospect Hill Cemeteries pointing out road conditions, vandalism, repairs needed to prevent access from neighboring properties and repairs to the Morningside Mausoleum roof. Peter was receptive, but realistically there is no money in the budget at this time.
3. The Recreation and Parks department is aware of the Chase mausoleum roof issue and is looking into repair possibilities. This could potentially be a liability issue, otherwise it would be the responsibility of the Chase family – who we are unable to contact – to make the repairs.

On a separate issue, Rec and Parks has also been asked to take down the flag for the winter.

4. Discussions on fund raising are postponed to a later meeting. The question was raised about the committee being disbanded in favor of a Cemetery Commission. Details of the process would have to be researched.
5. The following proposals for the amendment of the bylaws were discussed and passed. These will be incorporated into the proposals already addressed at the August 17th meeting.
 - Article 1: Reduce committee size from no more than 12 and no fewer than 5 members to The committee shall consist of 5 voting member and 2 staff liaisons who shall be non-voting members. Terms for voting members shall be three (3) years.

Flowers, Trees and Shrubs

- The planting of flowers (annual or perennial) in beds is allowed and shall be contained within 14 inches of the base of the monument and must be within the plot owned. However, the use of stone or metal planters is strongly encouraged. Glass containers are strictly prohibited.

Maplewood Section of Morningside Cemetery

- ~~• The Town shall not be responsible for the cost of a marker.~~
 - ~~The Town's responsibility shall be consistent with Vermont State Statute.~~
6. When the committee was originally established there were no terms or term limits defined. To conform with the Town Charter the committee added the wording in article 1 above to define terms and limits. The existing members will have the following terms:

Name	Term Expires
Buchanan, MaryLou	June 2016
Fletcher, Edna	June 2016
Wheelock, Marshall	June 2017
Collins, Debra	June 2018
Price, Judith	June 2018
Stromberg, Jackie	June 2018
Cappy, Annette	Non-voting staff – no limit
Fletcher, Jane	Non-voting staff – no limit

7. Annette will request that the Committee be placed on the Selectboard agenda at their convenience. All of the Committee is asked to attend the Selectboard meeting, but Marshall will be spokesperson for the committee with Annette providing support.

At 6:13 PM, with no other business to come before the committee, the meeting adjourned.