

**TOWN OF BRATTLEBORO  
RECREATION & PARKS DEPARTMENT  
BOARD MEETING  
October 19, 2015**

The Brattleboro Recreation & Parks Board met on Monday, October 19, 2015 at the Gibson Aiken Center in the Large Conference Room.

**Attending Board Members:** Todd Fontaine, Renee Woliver, Sam Rowley, Jessica Gould and Bill Willson.

**Attending Staff members:** Director, Carol Lolatte Assistant Director Jessy Cudworth and Administrative Assistant Kim Isaacsen.

Both the Chair and Vice-chair were not present at the meeting so Carol asked for volunteers to run the meeting, Sam Rowley volunteered to Chair the meeting. Jessica Gould made a motion that Sam Rowley Chair the meeting, the motion was seconded by Renee Woliver and all Board members voted in favor of Sam Rowley being the Chair for this meeting.

**Agenda Adjustment:** Carol requested an adjustment to the Agenda, she asked the Board to change the order of the Agenda and move the items 6. a. Activity Report to the top of the Agenda, all Board members were in favor of the requested change to Agenda.

**Public Participation:** None

**Minutes:** Motion to approve the September 14, 2015 minutes with no changes was made by Renee Woliver and seconded by Jessica Gould by a vote of 5-0 the September minutes were approved.

**NEW BUSINESS**

**PROGRAM REPORT:**

- The youth Soccer program has two weeks left. On the last Saturday, October 31<sup>st</sup>, the snack bar at West River Park will be used to serve the food and beverages during mini games.
- Registrations for Basketball and other youth programs is on October 21<sup>st</sup> & 22<sup>nd</sup>.
  - To encourage parents to sign up on time we have had the yellow sign up in front of the Gibson Aiken Center, large group e-mails were sent to all family e-mails on file, reminders of sign up dates and times have been put on Facebook and have introduced a \$10.00 late fee.
- The Field Hockey program finished their season on October 13<sup>th</sup>, it was a great year and they played four games this season.
- Horribles parade is on October 31<sup>st</sup>, the parade starts at 6:00pm in front of the Brattleboro Food-Coop and ends with judging at the Gibson Aiken Center.

**GIBSON AIKEN CENTER:** Adult and youth programming starts at the Gibson Aiken Center on October 19<sup>th</sup>. New this year we are offering a punch pass option or daily visit fees for some of the adult and youth programs.

**SKI, SKATE SALE:** Annual Ski, Skate Sale is scheduled for November 6, 7 & 9. Jake Dixon may be calling Board member to volunteer at the sale. Due to the size of the sale volunteers are asked to help during the drop off of items on November 6<sup>th</sup> and the sale on November 7<sup>th</sup>. The event is co-sponsored by the Brattleboro Outing Club.

## **OLD BUSINESS**

**DOG PARK/SKATEPARK PROPOSAL UPDATE:** The dog park has started to receive donations. Member of the BASIC committee are currently working with the Planning Department and the State of Vermont on the Act 250 Amendment. The next BASIC meeting is scheduled for October 21<sup>st</sup>.

**WEST RIVER PARK UPDATE:** The snack bar/restroom building is complete, the flood gates are on order and will be installed as soon as they arrive, the flood gates will remain in place until the park opens in April. The play structure has been ordered and will be installed by maintenance staff in the spring. The seating area for the softball field is in the design phase and the committee will review when the design is complete.

**SKATING RINK:** The Rink is scheduled to open on October 24<sup>th</sup>. The maintenance staff has been working on making ice for the last few weeks and it is almost complete. The 100hp compressor has been running through the ice making time, the 60hp compressor will be turned on later this week to make sure that it is running properly before the start of the season.

**2016/2017 BUDGET:** The Board reviewed the submitted budget as presented. The Board had a discussion about proposed fee increases as well as other items on the submitted budget. The submitted budget will be subject change because it is still early in the budget process.

**NEXT MEETING:** The next meeting is scheduled for Monday, November 9<sup>th</sup> at 6:00p.m.

**ADJOURNMENT:** Motion to adjourn by Renee Woliver, 2nded by Jessica Gould at 7:05 p.m.

Respectfully Submitted,

*Kimberly Isaacsen*

Kimberly Isaacsen, Administrative Assistant