

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
November 18, 2013**

The Brattleboro Recreation & Parks Board met on Monday, November 18, 2013 at the Gibson Aiken Center in the Conference Room.

The meeting was called to order by Peggy DeAngelis at 6:00 p.m.

Attending were board members, Bonnie Carr, Renee Woliver, Peggy DeAngelis, Bob Neubauer, Director Carol Lolatte, Assistant Director Jessy Cudworth and Administrative Assistant Kim Isaacsen.

Motion to approve the October minutes was made by Renee Woliver and 2nded by Bob Neubauer, all members voted in favor with one minor spelling change.

OLD BUSINESS

WEST RIVER PARK UPDATE: The Committee had a meeting on November 4th and reviewed the next steps of the project. The projects that still need to be completed the septic system, construction of the concession and rest room building and the play structure. The building and the play structure will be placed in the grassy area along the third base line. The Committee will be reviewing the possibility of selling brick pavers to help fundraise; they will also be working on a brochure to help promote and raise funds for the completion of the project. The next committee meeting is scheduled for January 6th.

POOL ENGINEERING SERVICES: Carol meet with the engineers on October 17th, she is waiting to hear back from them.

ESTEY GAZABO: Carol is waiting for contractors to free up time to complete the repair of the gazebo.

RINK COMPRESSORS: Brad Oaks meet with the Rink Committee and made recommendations for current system and alternative systems to the Committee. Currently the plate and frame are housed outside in an insulated box; this equipment should not get to less than 50 degrees. Currently system is running fine at this time; however as temperature decreases outside equipment problems arise. Brad Oaks recommendations suggest that a building be built to house this equipment and heat should be pumped into the building to prevent the equipment temperatures dropping below 50 degrees. After completion of the building it is suggested that equipment evaluated to see if other valves, pumps or oil separators may help the issue. Brad Oaks feels this option will give us an additional 5-7 years of use of the current equipment. The request to build the building and to use a sole vendor for the compressors evaluation and repair will be brought before the Selectboard at the November 19th meeting. It is estimated that this project could cost \$37,000.00; Carol has \$25,000.00 from the Vermont Community Foundation to use toward to total cost of the project.

SKATEBOARD UPDATE: The BASIC Committee has been placed on hold. The Selectboard will appoint a Skatepark Site Selection Committee; it will be a 7 member committee. When the Skatepark Site Selection Committee has a recommendation it will be presented to the Recreation and Parks Board before going to the Selectboard for approval.

NEW BUSINESS

PROGRAM REPORT:

- The Senior Center will have the Thanksgiving lunch on November 21st.
- The Senior Center received a memorial trust from Ray Riddle; the Senior Corp is responsible for managing this trust along with People's Bank. Currently the Senior Corp is establishing procedures for managing the money.
- The Senior Health Expo is planned for the spring.
- The winter programs have started.
- Participant numbers for winter programs are low at this time but are expected to increase.
- Santa's visit is scheduled on December 7th, WRCC will be making the cookies, Vermont Country Deli is donating frosting, and The Robb farm will escort Santa to the Gibson Aiken Center.

SKI & SKATE SALE: There was a good turn out at the Ski & Skate Sale this year. The sale was very busy, over 600 items were offered for sale and gross sales were \$6000.00.

OTHER BUSINESS:

BURGLERY: Over the weekend of November 9 – 11th the office was broken into and over \$11,000.00 in cash and checks. As a result we have developed new procedures for the handling of daily income. We have reached out to participants for replacement checks. There will be a new security system installed in the office to prevent this from happening again.

NEXT MEETING: The next meeting is scheduled for Monday, December 9th at 6:00p.m.

ADJOURNMENT: Motion to adjourn by Bonnie Carr, 2nded by Renee Woliver at 6:45.

Respectfully Submitted,

Kim Isaacsen

Kim Isaacsen, Administrative Assistant