

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
02998	BAKER & TAYLOR BOOKS	3021267015 LIB	236.95	0.00	236.95	229725	11/09/16
02998	BAKER & TAYLOR BOOKS	3021280942 LIB	85.77	0.00	85.77	229725	11/09/16
02998	BAKER & TAYLOR BOOKS	3021286618 LIB	122.88	0.00	122.88	229725	11/09/16

					Check Total	445.60	
00835	BARTOL CURT R PH.D	10/10/2016 PD	25.00	0.00	25.00	229726	11/09/16
07575	BAY STATE ELEVATOR COMPANY	431598 RB	264.26	0.00	264.26	229727	11/09/16
07575	BAY STATE ELEVATOR COMPANY	431599 PARKING	264.26	0.00	264.26	229727	11/09/16
07575	BAY STATE ELEVATOR COMPANY	431610 REC	250.23	0.00	250.23	229727	11/09/16
07575	BAY STATE ELEVATOR COMPANY	431611 REC	90.83	0.00	90.83	229727	11/09/16

					Check Total	869.58	
08113	BECKER ARENA PRODUCTS, INC	1004537 REC	43.89	0.00	43.89	229728	11/09/16
05394	BOND AUTO PARTS	23IV072519 PD	21.87	0.00	21.87	229729	11/09/16
09803	BRATTLEBORO FILM FESTIVAL	11/3/16 BJC	125.00	0.00	125.00	229730	11/09/16
00635	BRATTLEBORO SALVAGE CO INC	OCT 2016	7364.70	0.00	7364.70	229731	11/09/16
07672	BRATTLEBORO TOWING SERVICE	15222 PD	65.00	0.00	65.00	229732	11/09/16
09085	BROWN & ROBERTS	110057/6 REC	15.28	0.00	15.28	229733	11/09/16
09085	BROWN & ROBERTS	110417/6 FD	1.99	0.00	1.99	229733	11/09/16
09085	BROWN & ROBERTS	110500/6 REC	31.76	0.00	31.76	229733	11/09/16
09085	BROWN & ROBERTS	110526/6 REC	1.95	0.00	1.95	229733	11/09/16
09085	BROWN & ROBERTS	110658/6 REC	80.76	0.00	80.76	229733	11/09/16
09085	BROWN & ROBERTS	110757/6 REC	11.68	0.00	11.68	229733	11/09/16
09085	BROWN & ROBERTS	111103/6 REC	12.59	0.00	12.59	229733	11/09/16
09085	BROWN & ROBERTS	111188/6 REC	48.89	0.00	48.89	229733	11/09/16
09085	BROWN & ROBERTS	111515/6 REC	26.96	0.00	26.96	229733	11/09/16
09085	BROWN & ROBERTS	111547/6 REC	0.49	0.00	0.49	229733	11/09/16
09085	BROWN & ROBERTS	112021/6 REC	19.10	0.00	19.10	229733	11/09/16
09085	BROWN & ROBERTS	112119/6 REC	32.99	0.00	32.99	229733	11/09/16
09085	BROWN & ROBERTS	112250/6 FD	2.99	0.00	2.99	229733	11/09/16
09085	BROWN & ROBERTS	112476/6 REC	12.95	0.00	12.95	229733	11/09/16

					Check Total	300.38	
{0!VOID!}	--- None ---	-- VOID --	0.00	0.00	0.00	229734	11/09/16
00649	BRW ELECTRONICS	10390959 REC	13.47	0.00	13.47	229735	11/09/16
06217	BUSINESS CARD	5105OCT2016 MARK C	354.77	0.00	354.77	229736	11/09/16
06217	BUSINESS CARD	6125OCT2016 PRK	237.09	0.00	237.09	229736	11/09/16
06217	BUSINESS CARD	6230OCT2016 STEVE B	29.78	0.00	29.78	229736	11/09/16
06217	BUSINESS CARD	8088OCT2016 MIKE F	1133.93	0.00	1133.93	229736	11/09/16

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Town of Brattleboro Accounts Payable
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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
06217	BUSINESS CARD	9253OCT2016 CAROL L	280.42	0.00	280.42	229736	11/09/16
06217	BUSINESS CARD	9253OCT2016. CAROL L	273.04	0.00	273.04	229736	11/09/16

					Check Total	2309.03	
00708	C & S PRINTER	830045 PD	201.53	0.00	201.53	229737	11/09/16
09809	CARTERS #629	REFUND	52.90	0.00	52.90	229738	11/09/16
09063	CIT FINANCE LLC	29332805 PD	110.00	0.00	110.00	229739	11/09/16
00207	CODE 3 PRODUCTS, INC	26629 REC	88.40	0.00	88.40	229740	11/09/16
09810	COLBURN WILFRED J JR	REFUND	359.41	0.00	359.41	229741	11/09/16
07329	COMCAST	152860OCT16 FD	94.85	0.00	94.85	229742	11/09/16
09811	DASARI LAKSHMI	REFUND	1352.46	0.00	1352.46	229743	11/09/16
06370	DEW CONSTRUCTION	003	176359.43	0.00	176359.43	229744	11/09/16
03410	FIRE TECH & SAFETY	159537 FD	145.71	0.00	145.71	229745	11/09/16
01137	FLETCHERS AUTO REPAIR	62287 PD	66.50	0.00	66.50	229746	11/09/16
01137	FLETCHERS AUTO REPAIR	62312 PD	65.00	0.00	65.00	229746	11/09/16
01137	FLETCHERS AUTO REPAIR	62359 PD	35.00	0.00	35.00	229746	11/09/16
01137	FLETCHERS AUTO REPAIR	62367 PD	35.00	0.00	35.00	229746	11/09/16
01137	FLETCHERS AUTO REPAIR	62370 PD	370.85	0.00	370.85	229746	11/09/16
01137	FLETCHERS AUTO REPAIR	62377 PD	54.18	0.00	54.18	229746	11/09/16
01137	FLETCHERS AUTO REPAIR	62382 PD	30.00	0.00	30.00	229746	11/09/16
01137	FLETCHERS AUTO REPAIR	62395 PD	51.00	0.00	51.00	229746	11/09/16
01137	FLETCHERS AUTO REPAIR	62427 PD	70.00	0.00	70.00	229746	11/09/16
01137	FLETCHERS AUTO REPAIR	62443 PD	1195.16	0.00	1195.16	229746	11/09/16
01137	FLETCHERS AUTO REPAIR	62516 PD	291.26	0.00	291.26	229746	11/09/16

					Check Total	2263.95	
08043	FLUTIE KENNETH	REFUND	1597.44	0.00	1597.44	229747	11/09/16
09798	FOGARTY, PATRICIA	REFUND PARKING	85.00	0.00	85.00	229748	11/09/16
07153	FOX,CI/CT,ELIZABETH A	3021 TM	156.00	0.00	156.00	229749	11/09/16
07153	FOX,CI/CT,ELIZABETH A	3043 TM	117.00	0.00	117.00	229749	11/09/16

					Check Total	273.00	
00943	FRANKLIN AUTO PARTS LLC	477922 REC	2.39	0.00	2.39	229750	11/09/16
00943	FRANKLIN AUTO PARTS LLC	478050 REC	6.58	0.00	6.58	229750	11/09/16

					Check Total	8.97	

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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
07041	GILBERT BILL PLUMBING & HEATIN 5363	TM	2004.50	0.00	2004.50	229751	11/09/16
09808	GOMBKOTO BELL, KATALIN TR8/5-11/18	PD	743.58	0.00	743.58	229752	11/09/16
04738	GRANITE CITY ELECTRIC SUPPLY C 86075672.001	REC	12.22	0.00	12.22	229753	11/09/16
08582	GREEN MOUNTAIN COMMUNICATIONS, 92783	PD	85.00	0.00	85.00	229754	11/09/16
09607	GREEN MOUNTAIN MESSENGER 54562	LIB	180.00	0.00	180.00	229755	11/09/16
09438	GREENBERG ASSC ARCHITECTS 7	LIB	1968.00	0.00	1968.00	229756	11/09/16
09628	GROUNDWORKS COLLABORATIVE 00007	VCDP	3000.00	0.00	3000.00	229757	11/09/16
07638	HAVILAND'S SERVICE STATION 31837	RB	999.67	0.00	999.67	229758	11/09/16
09632	LATRONICA, MARINA S 11/4/2016	LIB	235.00	0.00	235.00	229759	11/09/16
09054	LENOIS, DEANNE REFUND..		283.41	0.00	283.41	229760	11/09/16
09804	LEON'S AUTO CENTER 83971	PD	109.00	0.00	109.00	229761	11/09/16
09804	LEON'S AUTO CENTER 84017	PD	129.00	0.00	129.00	229761	11/09/16
				Check Total	238.00		
08638	LINA NOV 2016	NOV 2016	4629.06	0.00	4629.06	229762	11/09/16
01532	LOTUS GRAPHICS 1611018	PD	11.70	0.00	11.70	229763	11/09/16
08036	M&W SOILS ENGINEERING INC 2002	POLICE/FIRE	747.00	0.00	747.00	229764	11/09/16
09288	MARTIN'S HARDWARE 113359	FD	21.98	0.00	21.98	229765	11/09/16
09490	MARTIN, PAIGE 10/10/2016	LIB	125.28	0.00	125.28	229766	11/09/16
08313	MATTHEW BENDER & CO., INC. ASR10/31	ASR	35.64	0.00	35.64	229767	11/09/16
06128	MOBILE VISION/L3 COMMUNICATION 0247589-IN	PD	234.00	0.00	234.00	229768	11/09/16
04806	NAT'L FIRE PROTECTION 6836133X	FD	175.00	0.00	175.00	229769	11/09/16
08139	NATIONAL LAW ENFORCEMENT SUPPL 137763	PD	96.18	0.00	96.18	229770	11/09/16
04336	NEISMA REG2016-2017	REC	150.00	0.00	150.00	229771	11/09/16
08370	NEW ENGLAND NEWSPAPERS 1016122649	REC	152.10	0.00	152.10	229772	11/09/16
00433	NEWTON BUSINESS MACHINE 182310-0	PD	211.09	0.00	211.09	229773	11/09/16
00433	NEWTON BUSINESS MACHINE 182335-0	PD	78.09	0.00	78.09	229773	11/09/16
00433	NEWTON BUSINESS MACHINE 182366-0	DISPATCH	232.72	0.00	232.72	229773	11/09/16

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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
00433	NEWTON BUSINESS MACHINE	182412-0 DISPATCH	53.00	0.00	53.00	229773	11/09/16
00433	NEWTON BUSINESS MACHINE	182510-0 PD	48.56	0.00	48.56	229773	11/09/16
00433	NEWTON BUSINESS MACHINE	182748-0 FD	59.96	0.00	59.96	229773	11/09/16

					Check Total	683.42	
09093	NORTHEAST COLLABORATIVE ARCHIT	11/4/2016 POLICE/FIRE	32049.00	0.00	32049.00	229774	11/09/16
05407	O'DELL A H CO INC	26486 REC	100.00	0.00	100.00	229775	11/09/16
09807	PEACOCK, DESHAR	REFUND REC REFUND	150.00	0.00	150.00	229776	11/09/16
07133	PETE'S TIRE BARNS, INC	685446 FD	1840.00	0.00	1840.00	229777	11/09/16
00468	QUILL CORP	1396533 REC	64.99	0.00	64.99	229778	11/09/16
01448	REGENCY POLICE SUPPLY	98517 PD	120.00	0.00	120.00	229779	11/09/16
01448	REGENCY POLICE SUPPLY	98707 PD	305.00	0.00	305.00	229779	11/09/16

					Check Total	425.00	
00992	SOUTHERN VT PEST CONTROL, LLC	10575 PD	40.00	0.00	40.00	229780	11/09/16
04456	SOVERNET COMMUNICATIONS	3692473	3442.86	0.00	3442.86	229781	11/09/16
07415	STAPLES BUSINESS ADVANTAGE	3318719655 LIB	84.40	0.00	84.40	229782	11/09/16
08927	STEEVE HORTON CONSTRUCTION	# 7 LIB LIB	300.00	0.00	300.00	229783	11/09/16
08927	STEVE HORTON CONSTRUCTION	#35 POLICE/FIRE	7350.00	0.00	7350.00	229783	11/09/16

					Check Total	7650.00	
08502	TESSITORE, SUZANNE & MARC	REFUND..	413.01	0.00	413.01	229784	11/09/16
08575	THOMAS, GEOFFREY G	REFUND.	316.78	0.00	316.78	229785	11/09/16
09737	TODD, KAREN L	16140 TM	156.00	0.00	156.00	229786	11/09/16
01464	TWIN STATE TRUCK SERVICE	58363 FD	102.09	0.00	102.09	229787	11/09/16
01464	TWIN STATE TRUCK SERVICE	59033 FD	404.40	0.00	404.40	229787	11/09/16
01464	TWIN STATE TRUCK SERVICE	59295 FD	231.30	0.00	231.30	229787	11/09/16
01464	TWIN STATE TRUCK SERVICE	59312 FD	61.42	0.00	61.42	229787	11/09/16
01464	TWIN STATE TRUCK SERVICE	59529 FD	342.82	0.00	342.82	229787	11/09/16
01464	TWIN STATE TRUCK SERVICE	59530 FD	247.49	0.00	247.49	229787	11/09/16
01464	TWIN STATE TRUCK SERVICE	59531 FD	67.50	0.00	67.50	229787	11/09/16
01464	TWIN STATE TRUCK SERVICE	59532 FD	138.40	0.00	138.40	229787	11/09/16

					Check Total	1595.42	
09141	UNIFIRST CORPORATION	4071654 LIB	79.00	0.00	79.00	229788	11/09/16

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Town of Brattleboro Accounts Payable
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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
09812	VAN JACKIE	REFUND	237.21	0.00	237.21	229789	11/09/16
07798	VERIZON WIRELESS	9773609164 PD	160.10	0.00	160.10	229790	11/09/16
02605	VLCT	C CARBONELL Complying with VT Record	60.00	0.00	60.00	229791	11/09/16
00577	VT CRIMINAL JUSTICE	161012138 PD	501.00	0.00	501.00	229792	11/09/16
01317	VT DEPT OF LIBRARIES	TRUSTEE CONF S TROY, H BURROWS, J ROWE	117.00	0.00	117.00	229793	11/09/16
09100	WASHBURN, RYAN	KOHL'S. CLOTHES	147.67	0.00	147.67	229794	11/09/16
09813	WILCOX PAMELA	REFUND	799.19	0.00	799.19	229795	11/09/16
08577	WINDHAM COACH AND CARRAIGE	5164 PD	959.36	0.00	959.36	229796	11/09/16
00602	WINDHAM COUNTY HUMANE SOCIETY	436 PD	666.00	0.00	666.00	229797	11/09/16
09806	WORDEN, CHRIS	REFUND REC REFUND	55.00	0.00	55.00	229798	11/09/16
Report Total			263,496.30	0.00	263,496.30		

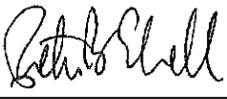
To the Treasurer of Town of Brattleboro, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***263,496.30
Let this be your order for the payments of these amounts.

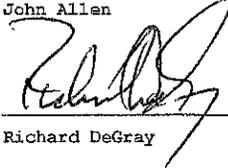
Date
David Gartenstein, Chair

Date
Kate O'Connor, Vice Chair

Date
David Schoales, Clerk

Approved by:


Date 11/9/16
Peter Elwell, Town Manager

Date
John Allen

Date 11/9/16
Richard DeGray

11/09/2016
11:12 am

Town of Brattleboro Accounts Payable
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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
01272	VT DEPT OF TAX	PR-11/04/16 Payroll Transfer	9018.56	0.00	9018.56	1174	11/09/16
01272	VT DEPT OF TAX	PR-11/07/16 Payroll Transfer	4.46	0.00	4.46	1174	11/09/16
07164	MERCHANTS BANK PAYROLL W/H	PR-11/04/16 Payroll Transfer	74497.11	0.00	74497.11	1175	11/09/16
07164	MERCHANTS BANK PAYROLL W/H	PR-11/07/16 Payroll Transfer	48.92	0.00	48.92	1175	11/09/16
Report Total			83,569.05	0.00	83,569.05		

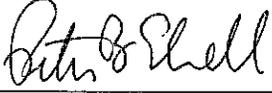
To the Treasurer of Town of Brattleboro, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****83,569.05
Let this be your order for the payments of these amounts.

Date
David Gartenstein, Chair

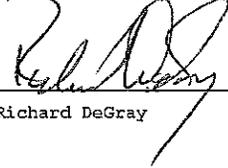
Date
Kate O'Connor, Vice Chair

Date
David Schoales, Clerk

Approved by:



Date 11/9/16
Peter Elwell, Town Manager

Date
John Allen


Date 11/9/16
Richard DeGray

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
WRIGHT, DANIAL K.	227.55	20.48	0.00	14.10	14.11	3.30	4.46	0.00	0.00	6.83	184.75	0.00	311028
	227.55	20.48	0.00	14.10	14.11	3.30	4.46	0.00	0.00	6.83	184.75	0.00	

To the Treasurer of Town of Brattleboro
we hereby certify that there is due to the several persons whose

Selectboard

names are listed hereon the sum against each name and that
there are good and sufficient vouchers supporting the payments

aggregating \$ *****184.75

Let this be your order for the payments of these amounts.

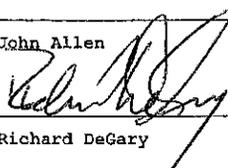
Date _____
David Gartenstein, Chair

Date _____
Kate O'Connor, Vice Chair

Date _____
David Schoales, Clerk

Approved by:


Date 11/7/16
Peter Elwell, Town Manager

Date _____
John Allen


Date 11/9/16
Richard DeGary

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
03107	AFFILIATED COMPUTER SERVICES	1305797 TC	1198.20	0.00	1198.20	229651	11/02/16
03107	AFFILIATED COMPUTER SERVICES	1314201 TC	1232.05	0.00	1232.05	229651	11/02/16
06452	AMERICAN REFRIGERATION CO	W36771 REC	7351.00	0.00	7351.00	229652	11/02/16
09788	AQUATIC TECHNOLOGY	I46307 REC	2668.74	0.00	2668.74	229653	11/02/16
01151	ASCAP	4524926 REC	336.83	0.00	336.83	229654	11/02/16
02998	BAKER & TAYLOR BOOKS	3021230453 LIB	395.11	0.00	395.11	229655	11/02/16
02998	BAKER & TAYLOR BOOKS	3021247658 LIB	350.48	0.00	350.48	229655	11/02/16
02998	BAKER & TAYLOR BOOKS	3021259612 LIB	179.24	0.00	179.24	229655	11/02/16
02998	BAKER & TAYLOR BOOKS	3021272883 LIB	180.57	0.00	180.57	229655	11/02/16
05895	BOUND TREE MEDICAL LLC	82301412 FD	7.68	0.00	7.68	229656	11/02/16
05895	BOUND TREE MEDICAL LLC	8235224 FD	134.73	0.00	134.73	229656	11/02/16
05895	BOUND TREE MEDICAL LLC	8237264 FD	18.33	0.00	18.33	229656	11/02/16
01487	BRATT PROF EF ASSOC. LOCAL 443	PR-11/04/16 Payroll Transfer	360.00	0.00	360.00	229657	11/02/16
00632	BRATTLEBORO AREA CHAMBER OF CO	21008 TM	50.00	0.00	50.00	229658	11/02/16
09803	BRATTLEBORO FILM FESTIVAL	IF PROJECT BJC	125.00	0.00	125.00	229659	11/02/16
06410	BRATTLEBORO TAXI	REFUND. TM	25.00	0.00	25.00	229660	11/02/16
00163	BRODART CO.	452128 LIB	92.26	0.00	92.26	229661	11/02/16
09085	BROWN & ROBERTS	110625/6 RUSS B	16.18	0.00	16.18	229662	11/02/16
06217	BUSINESS CARD	1288OCT2016 MIKE B	337.96	0.00	337.96	229663	11/02/16
06217	BUSINESS CARD	2598OCT2016 PETER E	290.40	0.00	290.40	229663	11/02/16
06217	BUSINESS CARD	4856OCT2016 PM	310.10	0.00	310.10	229663	11/02/16
06217	BUSINESS CARD	9318OCT2016 RUSS R	118.90	0.00	118.90	229663	11/02/16
09000	CAI TECHNOLOGIES	2845 TM	1275.00	0.00	1275.00	229664	11/02/16
19540	CASTLETON	9/9/2016 LIB	8.00	0.00	8.00	229665	11/02/16
08898	CECERE, JAMES	TR8/19-10/19 BJC	290.52	0.00	290.52	229666	11/02/16
09063	CIT FINANCE LLC	29333249 LIB	237.73	0.00	237.73	229667	11/02/16
07329	COMCAST	152852OCT16 FD	59.95	0.00	59.95	229668	11/02/16
08211	DOERING EQUIPMENT	0034542-IN PW	177.91	0.00	177.91	229669	11/02/16
08211	DOERING EQUIPMENT	0034746-CM PW	-142.00	0.00	-142.00	229669	11/02/16
07679	ENDYNE INC	216150 PW	52.50	0.00	52.50	229670	11/02/16
09792	EXCEL POWDERWERKS	772 FD	446.27	0.00	446.27	229671	11/02/16
00604	F W WEBB CO	52193244 PRK	120.24	0.00	120.24	229672	11/02/16
00604	F W WEBB CO	52624269 FD	15.22	0.00	15.22	229672	11/02/16
00604	F W WEBB CO	52628871 PW	29.13	0.00	29.13	229672	11/02/16
00604	F W WEBB CO	52630509 PW	143.30	0.00	143.30	229672	11/02/16
00604	F W WEBB CO	52641315 PW	25.98	0.00	25.98	229672	11/02/16
03410	FIRE TECH & SAFETY	159234 FD	43.60	0.00	43.60	229673	11/02/16
03410	FIRE TECH & SAFETY	159262 FD	160.55	0.00	160.55	229673	11/02/16
08926	G & K SEVICES	1291474508 PW	62.65	0.00	62.65	229674	11/02/16
08926	G & K SEVICES	1291477747 PW	62.65	0.00	62.65	229674	11/02/16
08926	G & K SEVICES	1291480970 PW	62.65	0.00	62.65	229674	11/02/16
08926	G & K SEVICES	1291484213 PW	62.65	0.00	62.65	229674	11/02/16
08926	G & K SEVICES	1291487438 PW	62.65	0.00	62.65	229674	11/02/16
08926	G & K SEVICES	1291490675 PW	23.65	0.00	23.65	229674	11/02/16
08926	G & K SEVICES	1291490678 PW	62.65	0.00	62.65	229674	11/02/16
00281	GALE/CENGAGE LEARNING	59170726 LIB	31.19	0.00	31.19	229675	11/02/16
04738	GRANITE CITY ELECTRIC SUPPLY C	S6061954.001 REC	35.17	0.00	35.17	229676	11/02/16
04738	GRANITE CITY ELECTRIC SUPPLY C	S6061982.001 REC	16.48	0.00	16.48	229676	11/02/16
14738	GRANITE CITY ELECTRIC SUPPLY C	S6062178.001 REC	13.89	0.00	13.89	229676	11/02/16
09756	GRAVES CONCRETE	116152 PW	966.00	0.00	966.00	229677	11/02/16

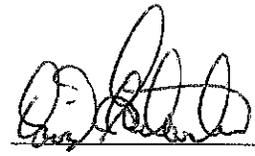
Town of Brattleboro Accounts Payable
Check Warrant Report # 1194 Current Prior Next FY Invoices
For checks For Check Acct 01 (General Fund) 11/02/2016 To 11/02/2016

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
09756	GRAVES CONCRETE	116153 PW	897.00	0.00	897.00	229677	11/02/16
08744	GREEN MOUNTAIN POWER	PARKING PRK	1654.86	0.00	1654.86	229678	11/02/16
07827	HOYLE TANNER & ASSOCIATES INC	56435 PW	7836.00	0.00	7836.00	229679	11/02/16
09342	I.U.O.E. LOCAL 98	PR-11/04/16 Payroll Transfer	229.43	0.00	229.43	229680	11/02/16
02721	IDS DENTIFICATION SOURCE	17-163 TC	539.04	0.00	539.04	229681	11/02/16
05008	INTERSTATE BATTERY SYSTEMS OF	31040116 PW	477.80	0.00	477.80	229682	11/02/16
00343	KEENE INDUSTRIAL PAPER	I38721129 REC	6.18	0.00	6.18	229683	11/02/16
09498	KEHNEMUYI, DARAH	TR10/25 BJC	129.90	0.00	129.90	229684	11/02/16
08683	KOFIL PRESERVATION INC	216353 TC	462.81	0.00	462.81	229685	11/02/16
09632	LATRONICA, MARINA S	10/27/16 LIB	80.46	0.00	80.46	229686	11/02/16
02733	LEADER DISTRIBUTION SYSTEMS IN	220809 REC	105.65	0.00	105.65	229687	11/02/16
02733	LEADER DISTRIBUTION SYSTEMS IN	RENTSEP2016 PARKING	18.50	0.00	18.50	229687	11/02/16
02934	LHS ASSOCIATES INC	52472 TC	640.00	0.00	640.00	229688	11/02/16
02934	LHS ASSOCIATES INC	52618 TC	83.80	0.00	83.80	229688	11/02/16
01532	LOTUS GRAPHICS	1610148 FD	17.80	0.00	17.80	229689	11/02/16
09673	LUSKIN, DEBORAH	11/1/16 BJC	33.24	0.00	33.24	229690	11/02/16
07323	MACKAY METERS INC	1045433 PARKING	334.21	0.00	334.21	229691	11/02/16
07323	MACKAY METERS INC	1045607 PARKING	119.11	0.00	119.11	229691	11/02/16
06762	MAILFINANCE INC	P6209059 FINANCE	93.44	0.00	93.44	229692	11/02/16
05668	MANNING DAVID INC	13133 PW	3000.00	0.00	3000.00	229693	11/02/16
05668	MANNING DAVID INC	13143 PW	3000.00	0.00	3000.00	229693	11/02/16
09288	MARTIN'S HARDWARE	112807/3 REC	26.00	0.00	26.00	229694	11/02/16
09288	MARTIN'S HARDWARE	112824/3 REC	42.76	0.00	42.76	229694	11/02/16
09288	MARTIN'S HARDWARE	112957/3 REC	16.56	0.00	16.56	229694	11/02/16
09288	MARTIN'S HARDWARE	113041/3 REC	83.95	0.00	83.95	229694	11/02/16
09288	MARTIN'S HARDWARE	ERRORONPYMT REC	9.02	0.00	9.02	229694	11/02/16
08313	MATTHEW BENDER & CO., INC.	87346435 LISTERS	35.64	0.00	35.64	229695	11/02/16
05523	MINUTEMAN	6684 TC	1051.97	0.00	1051.97	229696	11/02/16
09319	NEW ENGLAND PBA, INC	PR-11/04/16 Payroll Transfer	594.00	0.00	594.00	229697	11/02/16
00433	NEWTON BUSINESS MACHINE	182188-0 TC	69.84	0.00	69.84	229698	11/02/16
00433	NEWTON BUSINESS MACHINE	182283-0 TC	43.92	0.00	43.92	229698	11/02/16
06457	NORTHERN SAFETY CO INC	902151955 PW	767.43	0.00	767.43	229699	11/02/16
07727	NY ACADEMY OF FIRE SCIENCE	01-01-0014 M CASABONA,C FELLOWS	482.00	0.00	482.00	229700	11/02/16
03386	OFFICE OF CHILD SUPPORT	PR-11/04/16 Payroll Transfer	432.95	0.00	432.95	229701	11/02/16
07736	ORKIN	NOV 2016 REC	128.21	0.00	128.21	229702	11/02/16
07149	PEOPLE GIS	2263 TM	8000.00	0.00	8000.00	229703	11/02/16
07133	PETE'S TIRE BARN, INC	685069 FD	337.20	0.00	337.20	229704	11/02/16
00463	PROSPECT COMMUNICATIONS	21032 FD	172.89	0.00	172.89	229705	11/02/16
03215	PUBLIC WORKS EMP BENEFIT	PR-11/04/16 Payroll Transfer	44.00	0.00	44.00	229706	11/02/16
01071	PUTNEY ROAD MARKET	288006 LIB	143.00	0.00	143.00	229707	11/02/16
03975	RECORDED BOOKS, LLC	75423504 LIB	37.52	0.00	37.52	229708	11/02/16
07500	RICE RUSSELL	2017 DUES ASR	680.00	0.00	680.00	229709	11/02/16
09092	RYSZ, PETER	STREIM REDEM	34065.57	0.00	34065.57	229710	11/02/16
00495	SAM'S DEPARTMENT STORES	102191652 CLOTHES S FERRIS	297.16	0.00	297.16	229711	11/02/16
00495	SAM'S DEPARTMENT STORES	102192001 BOOTS T GROVER	179.99	0.00	179.99	229711	11/02/16
00496	SANEL AUTO PARTS CO	39UF3583 FD	28.30	0.00	28.30	229712	11/02/16
08128	SHANAHAN CONSTRUCTION CO, INC	207651/2 PW	2042.95	0.00	2042.95	229713	11/02/16
08128	SHANAHAN CONSTRUCTION CO, INC	207654/2 PW	115.29	0.00	115.29	229713	11/02/16
08591	SHELDONS IRRIGATION	540-239 REC	190.00	0.00	190.00	229714	11/02/16
08591	SHELDONS IRRIGATION	540-240 REC	180.00	0.00	180.00	229714	11/02/16

Town of Brattleboro Accounts Payable
Check Warrant Report # 1194 Current Prior Next FY Invoices
For checks For Check Acct 01 (General Fund) 11/02/2016 To 11/02/2016

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
02341	SPORTS SUPPLY GROUP INC	98340191 REC	109.31	0.00	109.31	229715	11/02/16
09295	TAPCO	I544004 PW	7646.36	0.00	7646.36	229716	11/02/16
08291	TREPANIER, JACQUELINE	10/25/16 BJC	22.86	0.00	22.86	229717	11/02/16
00562	TRIPLE T TRUCKING	OCT 2016	30089.05	0.00	30089.05	229718	11/02/16
03585	TURNER & RENAUD INC	15083 B REC	825.00	0.00	825.00	229719	11/02/16
03585	TURNER & RENAUD INC	15092 B REC	1325.00	0.00	1325.00	229719	11/02/16
03214	UNITED WAY OF WINDHAM COUNTY	PR-11/04/16 Payroll Transfer	41.00	0.00	41.00	229720	11/02/16
04646	USW INTERNATIONAL UNION	PR-11/04/16 Payroll Transfer	606.60	0.00	606.60	229721	11/02/16
09801	VERBATIM REPORTERS	51311 PLANNING	366.50	0.00	366.50	229722	11/02/16
02605	VLCT	12/7/16 HILARY FRANCIS	60.00	0.00	60.00	229723	11/02/16
01107	VT DEPT OF HEALTH-VITAL RECORD	419001420000 TC	100.00	0.00	100.00	229724	11/02/16
Report Total			131,433.97	0.00	131,433.97		

To the Treasurer of Town of Brattleboro, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***131,433.97
Let this be your order for the payments of these amounts.

 Date 11/3/16
David Gartenstein, Chair

Date _____
Kate O'Connor, Vice Chair

Date _____
David Schoales, Clerk

Approved by:

 Date 11/3/16
Peter Elwell, Town Manager

Date _____
John Allen

Date _____
Richard DeGray

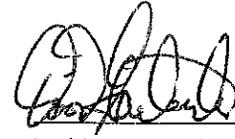
11/02/16
03:45 pm

Town of Brattleboro Accounts Payable
Check Warrant Report # 1189 Current Prior Next FY Invoices
All Manual\Direct Pays For Check Acct 01 (General Fund) 10/31/16 To 11/02/16

Page 1
ccarbonell

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
08866	MERCHANT SERVICES	447370545 R SERRANO	10.00	0.00	10.00	1170	10/31/16
09146	CHOICE STRATEGIES	11/2/16	1700.14	0.00	1700.14	1171	11/02/16
Report Total			1,710.14	0.00	1,710.14		

To the Treasurer of Town of Brattleboro, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****1,710.14
Let this be your order for the payments of these amounts.


Date 11/3/16
David Gartenstein, Chair

Date _____
Kate O'Connor, Vice Chair

Date _____
David Schoales, Clerk

Date _____
John Allen

Date _____
Richard DeGray

Approved by:


Date 11/3/16
Peter Elwell, Town Manager

10/31/16
01:52 pm

Town of Brattleboro Accounts Payable
Check Warrant Report # 1188 Current Prior Next FY Invoices
For checks For Check Acct 01 (General Fund) 10/31/16 To 10/31/16

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
09799	VT DEPARTMENT OF PUBLIC SAFETY	PDBLDGPERMIT	22185.60	0.00	22185.60	229649	10/31/16
09800	21 O'BRYAN DRIVE, L3C	SEAP LOAN	45000.00	0.00	45000.00	229650	10/31/16
Report Total			67,185.60	0.00	67,185.60		

To the Treasurer of Town of Brattleboro, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****67,185.60
Let this be your order for the payments of these amounts.


Date 11/3/16
David Gartenstein, Chair

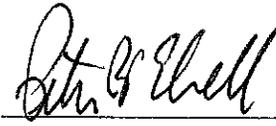
Date _____
Kate O'Connor, Vice Chair

Date _____
David Schoales, Clerk

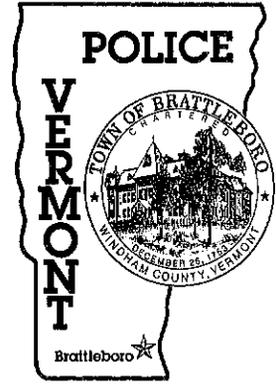
Date _____
John Allen

Date _____
Richard DeGray

Approved by:


Date 10/31/16
Peter Elwell, Town Manager

BRATTLEBORO POLICE DEPARTMENT
230 MAIN STREET BRATTLEBORO, VERMONT 05301
(802) 257-7950 FAX (802) 257-2303



To: Brattleboro Selectboard
Via: Peter Elwell, Town Manager
From: Michael Fitzgerald, Chief of Police *mjf 11/3*
Date: 3 November 2016

SUBJ: OCTOBER 2016 MONTHLY REPORT

Summary of Major Activities /Work Projects:

Officers responded to 1017 calls for service/incidents along with making 41 arrests resulting in 54 criminal charges. 88 motor vehicle citations were issued along with 397 verbal warnings. Officers also spent approximately 181 hours on walking patrols in the downtown district and other areas of the Town.

Cases of Interest:

After receiving a Cyber Tip from the National Center for Missing and Exploited Children members of the Brattleboro PD, VT Internet Crimes Against Children's Task Force (VTICAC) executed a search warrant on a residence in Brattleboro for possession of child pornography. Matthew Souble was arrested and flashed cited to appear in Windham County Superior Court to answer the charge of possession of child pornography.

Brattleboro Police spoke with a 56 year old male complainant regarding a theft of a cell phone. Subsequent investigation led to the arrest of Brandon L. Porter for Unlawful Trespass into an occupied dwelling. Porter was held on \$500 bail and issued a citation to appear in court at a later date.

Brattleboro Police arrested Jesse Rishel of Brattleboro and charged him with Unlawful Mischief and Disorderly Conduct. This stemmed from an incident that took place on Elliot Street in the early morning hours of 09-26-2016 when several planters were destroyed along the whole of Elliot Street.

Brattleboro Police responded to a bar on Elliot St. for a reported dispute. As a result of this investigation, Mark G. Oosterman was arrested for the offense of Disorderly Conduct. Oosterman was lodged at the Brattleboro Police Department. Oosterman will appear in the Windham Superior Court: Criminal Division to answer to this charge.

Brattleboro Police responded to the area of Upper Dummerston Road and Meadowbrook Road for a report of a motor vehicle that was on its roof and off the side of the road. Troy A. Grant, 26, of Brattleboro was operating a 1997 Toyota Corolla. Grant stated that he was traveling south on Upper Dummerston Road when a deer ran out in front of him. Grant stated that he swerved to avoid the deer, lost control and drove off the side of the road. Grant was transported to BMH for minor injuries. This section of Upper Dummerston Road was open to one lane traffic for approximately two hours and closed for approximately thirty minutes until the investigation was complete.

Members of the Brattleboro Fire Department, Rescue Inc and Brattleboro Police Department responded to a report of a vehicle collision on Main Street near High Street. Due to the collision, southbound Main Street was closed from High Street to Grove Street between 3:09 PM and 3:58 PM. The operators of the vehicles were identified as Austin Kenney (19 of South Newfane) and Nicholas Poplawski (31 of Brattleboro). Kenney was operating a Subaru Crosstrek which collided with Poplawski's Volkswagon Jetta when Kenney attempted to make a turn into a parking lot off Main Street. A juvenile occupant was treated for minor injuries on scene but nobody was transported to the hospital.

Brattleboro Police conducted a car stop on Canal St. The operator of this vehicle, Tyrone Byrd, was found to be in possession of a firearm. Byrd was taken into custody without incident for being a person prohibited from possessing a firearm based upon his felonious record.

Brattleboro Police responded to Marlboro Road for a motor vehicle crash. When police arrived they found the driver, Kimberly Sorensen ran off the roadway hitting a parked vehicle causing a chain reaction where the parked vehicle was pushed into two other parked vehicles damaging them all. An investigation took place and Sorensen was arrested for operating a vehicle with a criminally suspended license and suspicion of driving under the influence. Sorensen was transported to the Brattleboro Memorial Hospital for precautionary reasons. Sorensen was later released on a citation to court for a later date and time. Sorensen's and one of the parked vehicles were totaled in the crash.

Members of the Brattleboro Fire Department, Rescue Inc, Vermont State Police and Brattleboro Police Department responded to a report of a single vehicle crash on Marlboro Road. Investigation showed that Robin Eno (55 of Swanzey, NH) was operating his 2008 Triumph Rocket 3 motorcycle in a group of other motorcyclists when he lost control. This caused Eno to drop his motorcycle, ejecting him from the seat. Eno was transported to Brattleboro Memorial Hospital by Rescue Inc for non-life threatening injuries. Marlboro Road was closed from the area of Westgate Drive to the area of Dettman Drive between 4:55 PM and 5:25 PM while emergency crews operated in the area.

Brattleboro Police responded to the area of 221 Guilford St. for a report of a single motor vehicle collision. This vehicle was reported to be over a guardrail. The vehicle was a black 2008 Honda Civic. This vehicle sustained heavy damage as a result of this collision and was determined to be totaled. The operator, Joamey M. Cancel (20 year-old female from Brattleboro, VT) was evaluated at the scene for a minor injury by Rescue Inc. Cancel was not transported to the hospital. This section of Guilford St. was closed for approximately an hour. Brattleboro Police were assisted by the Brattleboro Fire Department, Rescue Inc. and A's Towing. As a result of this investigation, Joamey M. Cancel was charged with the offense of Negligent Operation of a Motor Vehicle. Cancel will appear in the Windham Superior Court to answer to this charge.

Officers of the Brattleboro Police Department responded to a business on Canal Street for a report of a theft. Employees of the business stopped the suspect, identified as Darlene Derby (44 of Brattleboro). Derby was arrested under the authority of an active arrest warrant. Derby was held in lieu of \$500 bail for the arrest warrant. Derby was also issued a citation to appear at court at a later date and time to answer to the charge of Retail Theft.

Brattleboro Police responded to the area of Clark St. to investigate a report of two suspicious individuals. As a result of this investigation, Brandon L. Porter was arrested without incident for the offenses of: Providing False Information to Law Enforcement, Possession of Heroin, Possession of a Regulated Narcotic and Criminal Contempt. Porter was also found to have an active arrest warrant, stemming from a charge of Disorderly Conduct. Porter was lodged at the Brattleboro Police Department on bail. Porter will appear in the Windham Superior Court: Criminal Division at a later date to answer to these offenses.

Brattleboro Police responded to a residence on Crescent Drive for a reported assault. Further investigation resulted in Joseph A. McTaggart being charged with the offense of Domestic Assault. McTaggart was found to have assaulted a family member. The victim of this assault received a non-life threatening injury and was not transported to the hospital. McTaggart was lodged at the Brattleboro Police Department and will appear in the Windham Superior Court to answer to this charge.

Members of the Brattleboro Police Department, Brattleboro Fire Department and Rescue Inc responded to a report of a head on collision in the area of Melrose Street on Western Avenue. Western Avenue was restricted to alternating one way traffic while the incident was being investigated. The collision occurred between a 2016 Hyundai Sonata (operated by David Liljengren, 25 of Nashua, NH) and a 2011 VW Tiguan (operator by Jonathan Dubiel, 28 of Winchester, NH) when Liljengren crossed the center line and collided with Dubiel. A female occupant of Liljengren's vehicle was transported to the hospital for minor injuries. Liljengren was arrested and later released with a citation and court ordered conditions to appear at court to answer to the charge of DUI.

An officer of the Brattleboro Police Department conducted a motor vehicle stop on Putney Road near the round about. It was reported that Moreau had been driving erratically in the Town of Chesterfield, NH. Upon investigation it was determined that Moreau was under the influence of alcohol. Moreau was transported to the Brattleboro Police Station where he was processed and released with a citation.

Brattleboro Police responded to Brattleburger on Main Street for a reported robbery. The victim, an employee of the establishment, advised that a black male wearing a gray sweat suit attacked her in the office and left with an undisclosed amount of money. The victim was transported to the Brattleboro Memorial hospital and treated for non-life threatening injuries. The Brattleboro Fire Department, Rescue Inc, Windham County Sheriff's Department, and Vermont State Police assisted on scene. Investigation is ongoing.

Special Meetings/Communications/Events:

Community Equity Collaborative: Their vision is that the greater Brattleboro area is recognized as an open and welcoming epicenter celebrating diversity free of prejudice and discrimination of all kinds. Their mission is to sustain existing and support new initiatives, activities and programs that unify and galvanize our community to achieve our vision. During the quarterly meetings we discuss the impact of current events between law enforcement and their communities, current BPD recruitment and hiring strategy and the celebration of Diversity.

Brattleboro Area Prevention Coalition: Monthly meeting consists of developing strategies in helping others to make smart choices in life. Attendees include representatives from BAPC, BPD, Vermont Department of Health, WCSD, Youth Services, and various mental health agencies.

District Leadership Team holds monthly meetings which are represented by a large audience made up from but not limited to; VT Dept. of Health, Law Enforcement, DOC, HCRS, BACP, Groundworks, Brattleboro Retreat, DCF and various rehabilitation agencies. The goals of the committee are many. To reduce addiction and the destruction it causes to the lives of the citizens in Windham County and help to connect those in need to the proper services.

Officer's and staff also made numerous appearances to meet and discuss the concerns of the citizens at the senior center, elementary schools and community centers. The topics included personal safety, crime trends, homelessness and internet safety. The Brattleboro Police Department continues to make great strides in educating and informing the citizens of our activity and to solicit their feedback on how we can improve our services.

Budget Concerns/Impacts:

Continue to monitor the FY 2017 budget while preparing the supporting documents for FY 18.

Staffing:

The Department is currently down five positions. We have three cadets attending the Vermont Police Academy. Graduation from basic training is in November followed by a three week post basic course held at the Vermont Police Academy and finally a 12 week FTO (Field Training Officer) course. Projected date to be released from training and assigned to a shift is March 2017.

We have two candidates selected to attend the February 2017 class.



Brattleboro Fire Department

103 Elliot Street * Brattleboro, VT 05301 * 802-254-4831 FAX: 802-257-2323

Michael Bucossi
Fire Chief

Leonard Howard
Assistant Chief

Departmental Monthly Report

To: Peter Elwell; Town Manager
From: Michael Bucossi; Fire Chief
Month: October (written October 31, 2016)

Summary of Major Activities/Work Projects:

- Codes/Inspections Division as well as the Fire Alarm Division have spent a great deal of time finishing up inspections and alarm work at the Red Clover Commons preparing for occupancy in the near future. There continues to be some items that need to be addressed but things are moving along.
- We have been working with folks from the Overflow Shelter to ensure the church space is safe for the coming winter. After 2 meetings and the addition of a couple more smoke detectors the space has been cleared to again be used for the overnight shelter.
- Over the past month and a half the shifts have been doing the annual hose and pump testing. All hose that we have as well as all of the truck pumps are tested to ensure they meet NFPA standards and are safe to use.
- Station 2 construction is well underway. The building is framed and all of the floors have now been poured. Construction fence is up at Central and site work is scheduled to start this week.

Special Meetings/Communications/Events:

- C1 & C2 have been attending building project job meetings every Wednesday morning.
- Several firefighters have been attending different training opportunities over the past month to include technical rescue, municipal fire alarm repair, building plans review, sprinkler system inspections and child car seat installation.
- FF Lambert attended a 3 day certification course on child car seats and is now certified to install them.
- 10/25/16 – C1 attended an Emergency Managers' meeting of the VY EPZ towns and VEM. It was announced that the EPZ towns will each receive \$15,000 for FY17 & FY18 for emergency preparedness. The Town paperwork is completed, signed, and will be submitted to VEM for execution.

Notable Calls

- 10/03/16 – Rescue 2 to Rt 9 in Marlboro for a single vehicle accident w/reported entrapment. The car hit a tree and the single occupant of the vehicle was deceased on the scene. No extrication was needed.
- 10/19/16 - Rescue 2 to I-91 in Guilford for a single vehicle rollover. A van towing a trailer rolled over, ejecting the 2 adult passengers in the front. Both sustained serious injuries, were treated by BFD, Rescue Inc and Guilford Fire at the scene and were transported to BMH. Two children also in the vehicle, were shaken w/no obvious injuries but were also transported to BMH for evaluation. There were also 4 dogs, in cages, in the vehicle. They were all removed by BFD and were unhurt.
- 10/25/16 - Engine 3 to Pearl St in Keene for a 3 alarm building fire.
- 10/27-28/16 – The first snow of the year was wet & heavy, causing many weather related incidents ranging from trees and wires down to car accidents and people falling. Over the 24 hour shift Platoon 3 answered 24 calls, 17 that were weather related.

Upcoming Projects/Events:

- 11/3/16 – C1 to Burlington for the New England IAFC quarterly Board of Directors meeting
- 11/04 & 05/16 – Annual Emergency Management Conference at Lake Morey Resort
- 11/16 – Assistance to Firefighters' Grant (AFG) due. Work on the grant is in progress.
- 11/17 – Emergency Services, along w/BMH & VY will participate in a practical exercise simulating a transportation accident. The training is scheduled for 3 hours.

Budget Concerns/Impacts:

- The aerial ladder is currently out of service with a significant engine issue. Repairs are estimated to cost approximately \$14,000 and will be scheduled for repairs as soon as Twin State has the room to get it in.

*****BFD has responded to 2067 calls for assistance in 2016 as of this writing*****

Departmental Monthly Activity Report

To: Selectboard
Via: Town Manager Peter B. Elwell
From: Town Clerk - Annette Cappy
Date: 11/1/16

	<u>Property Transfers</u>	<u>Foreclosures</u>
Sept	23	1
October	38	1

Summary of Major Activities/Work Projects:

- 1. The General Election**, It is November 1 and to date we have processed over 1,200 early ballots. It is anticipated that we will reach 2,600-3,000 early ballots. Fortunately we have two volunteers coming in daily to assist offering a total of 4-6 hours each day.
- 2. The Board for the Abatement of Taxes** met in October. We heard two abatement requests from individuals and also a brief list of uncollectibles from the Treasurer's office. Both individual requests were denied, however, the treasurer's request of \$3598.26 was granted.
- 2. New Town Clerk** - In preparation for the hiring of a new town clerk, office procedures are being updated and many back burner items are being given more attention.
- 3.** As time allows, work continues on computerizing cemetery records, digitizing land records and other older town records.
- 4.** Day to day operations continue to operate smoothly.

Special Meetings/Communications/Events:

n/a

Upcoming Projects/Events:

n/a

Budget Concerns/Impacts:

n/a

Staff Changes:

n/a

Attachments:

n/a

TOWN OF BRATTLEBORO
Finance Department
230 Main Street, Suite 208
Brattleboro, VT 05301
Phone (802)251-8104 • FAX (802)257-2322

To: Selectboard
Via: Peter Elwell, Town Manager
From: John O'Connor, Finance Director
Subject: Finance Department Activity Report – October 2016
Date: November 7, 2016

Summary of Major Activities and Work Projects:

1. Submitted the completed fiscal year 2016 financial statements, including all footnote disclosures, schedules and MD&A to the auditors. These statements serve as the basis for the audited financial statements.
2. Responded to various questions from auditors as audit work continued offsite during the month of October.
3. Prepared and reviewed information for the fiscal year 2018 budget and long-term financial plan.
4. Four water customer accounts were shut off on October 11 and 12, 2016 for nonpayment.
5. The Town participated in a presentation for the VCDP board on October 13, 2016 regarding a grant amendment on behalf of the Windham Windsor Housing Trust requesting an additional \$394,237 for their revolving loan fund.
6. Finalized the necessary changes into the pension plan documents resulting from the shift of non-police and fire employees to VMERS effective October 1, 2016.
7. Implemented the necessary changes to the payroll system to account for the shift of non-police and fire employees to VEMERS.
8. The Town has still not received payments totaling \$96,195.43 from the State for several FEMA projects for requisitions that were submitted on 12/4/14, 1/22/15 and 2/3/15.
9. A tax sale was conducted on October 26, 2016 on two properties with unpaid taxes from fiscal year 2016. The Town of Brattleboro was the bidder of last resort on a commercial property located at 287 Marlboro Road (the former Country Kitchen building). The Town's bid was \$14,036.51.

Meetings and Training Events:

October 7 - SBAP Loan Application Review Meeting
October 17 – Safety Committee Meeting
October 18 – Abatement Hearings
October 19 – VTGFOA Fall Workshop and Board Meeting

Upcoming Events – None

Staffing Changes – None

Budget Issues – None

To: Selectboard
Via: Peter Elwell, Town Manager
From: Rod Francis, Planning Director
Date: 11/05/16
Re: Departmental Monthly Activity Report

Summary of Major Activities/Work Projects:

❖ **Town Plan Implementation**

- Downtown Master Plan development (pubic outreach strategy)
 - § MPG Application for Downtown Parking Study submitted October 31 ,2016

❖ **Brattleboro Brownfields Project**

- Quarterly reporting to EPA submitted

❖ **Tri-Park Master Plan**

- Potential Funding sources identified
- Drafting grant applications underway

❖ **Quails Hill Orphan Stormwater Project**

- 2 site visits to review existing plans with engineers and DEC staff
- Revised Scope of Work and budget being prepared by consulting Engineer

Departmental Monthly Activities Report for November 2016

To: Brattleboro Selectboard

Via: Peter Elwell

From: Starr LaTronica, Library Director

Renovations/building: Work has begun on our first floor ADA compliant restroom. Our new Fine Arts storage space and local history workroom is nearly complete which will free up the 2nd floor area to begin work on the new Technical Services room and our Teen Space. The construction crew has been careful and conscientious in controlling the commotion and the patrons have been patient as well. The design committee has been kept busy with selections for tile, paint and carpet.

Programs: The library served as a major partner in the Literary Festival again this year. Staff worked to recruit presenters and the building served as a site for both adult and children's authors on Sunday.

New resource: Thanks to funding from the Friends of the Library, we have acquired access to Lynda.com, a treasure trove of online instruction for over 4000 courses in Business, Technology and Creative Skills taught by industry experts including software development, photography, business, design and web development. These courses are available at no charge from home or in the library to every BML cardholder.

Town operations: I experienced my first round of budget preparations and we are working toward improvements in our technology operations with the help of Matt Wojcik.

Fine arts: We are working with the Brattleboro Historical Society to reunite a large commemorative marble plaque from the Stone Church with our sculpture of the Snow Angel.

Library Publicity: I appeared on Chris Lenois' Green Mountain Morning show. Podcast is available at: <http://wkvtradio.com/gmm/at-your-local-library-25/>. The Literary Festival and our First Wednesday lecture with NPR's David Brancaccio also led to positive publicity.

Community connections: I staffed a library/survey table at Gallery Walk and the Farmers' Market. I was also honored to be a judge for the Horribles Parade.

Statewide library collaboration: I attended the annual meeting of the Catamount Library Network to discuss policies regarding our integrated library system.

Personnel actions: We placed an ad and interviewed for on-call positions to aid in coverage throughout the year.

Cardholders checked out 12,450 items from the library in November.

Town of Brattleboro
DEPARTMENT OF PUBLIC WORKS
211 Fairground Road, Brattleboro, Vermont 05301
Tel: 802-254-4255 • Fax: 802-257-2316

TO: Peter Elwell, Town Manager
FROM: Steve Barrett, Director of Public Works 
Hannah Tyler, Highway/Utilities Superintendent 
RE: Monthly Report for October 2016
DATE: October 31, 2016

Highway Division

This month, the Highway Division performed routine seasonal operations including street sweeping and sealing bridge decks. They also installed new sidewalks, bump outs, and a crosswalk on Linden Street in partnership with the Brattleboro Retreat. The pedestrian push button signals will be installed soon.

Our first storm arrived on October 27th and 28th with a heavy, wet accumulation. Unfortunately, this caused many trees to come down and utility lines with them. At the time of this report, all roads are reopen. Crews will continue to clean up downed trees and limbs.

Bonnyvale Road Retaining Wall: Unfortunately, this project will not go to construction until 2017 due to in-stream construction permitting requirements. It will be put out to bid this winter for favorable prices.

Maintenance Division

As always, the Maintenance Division's focus is keeping the fleet fully operational and safe through-out our daily operations. We have experienced some minor break downs, but the majority of the work has been routine maintenance. This month, the crew has been preparing our fleet for winter operations.

The Maintenance Supervisor is also working closely with other supervisors in the Department to develop vehicle and equipment specifications.

Distribution & Storage

This month, the Distribution and Storage crew has been focused on the installation of the new sprinkler line into Municipal Center. The project was slightly delayed due to poor weather, but will be completed the first week of November. They have also been working closely with the contractors on the Black Mountain Tank Project as needed.

The Distribution and Storage crew has been performing other routine and seasonal operations as needed.

Water Treatment

Water Treatment staff test the water daily and are under contract to operate the Welcome Center and the Algiers water system. They continue to do all the daily maintenance of the all the water facilities and patrol the watershed. Staff has been maintaining required certification requirements by attending courses and classes on water treatment. They have also been working closely with other Public Works staff on the Black Mountain Tank Replacement Project.

As always, our facilities are available for public tours and we encourage awareness of our system.

Wastewater Treatment

Wastewater Treatment staff continues to perform routine Plant and pump station operations. They continue to complete all statutory testing as required by our licensure by both State and Federal agencies. The Plant continues to operate in compliance with all permitting requirements.

In addition to routine operations, the crew has been performing seasonal maintenance.

Administration

- **Upcoming Projects/Events –**

- The FY17 Capital Paving and I-91 Impact Grant Paving has been completed.
- Construction is underway on the Black Mountain Water Tank project. It is anticipated that this project will be completed by December 2017.
- The Chestnut Hill Reservoir Stabilization project is currently on hold due to permitting.

- **Budget Concerns/Impacts –**

- There is a broken drain line from Harris Place that will need replacement because its' outfall is near the railroad tracks causing erosion issues.
- Ongoing tree problems from recent storms, including 17 trees on the steep slope between Homestead Place and Prospect Street have been determined to be a hazard by the Tree Warden, Dan Adams. In the last year, two trees have fallen from this slope and resulted in residential damage. Based on estimates, this will be a substantial overrun of the Tree Care line item in the budget.

Please note that the Departmental Monthly Activity Report is only a summary of the operations and projects at the Department of Public Works. This report does not include the numerous day to day operations, responses, and projects that occur.



TOWN OF BRATTLEBORO

Department of Assessment
230 Main Street, Suite 109
Brattleboro, VT 05301
(802) 251-8156



To: Brattleboro Select Board
Via: Town Manager
From: Daniel Fyffe, Assessment Office
Subject: Departmental Monthly Activity Report
Month: October, 2016
Date of Report: November 8, 2016

Summary of Major Activities/Work Projects:

The Office Administrator: Continues to process the Business License renewals. She continues to train the newly hired clerk, Jenepher Burnell.

The Assistant Assessor, The contingency plan for a partial reappraisal is complete. The plan will be reviewed and considered by the Town Assessor and the Town Manager. The permit process and inspections of those permits is underway and there are about 130 to follow up on. The Assistant Assessor contributes as needed in training of the new clerk, Jenepher Burnell. Although minor, some support of the business license process is provided by the Assistant Assessor.

The Town Assessor –continues to participate in the budget process, in the detail of the annual department budget, and in the general discussions amount the department heads about the restructuring of the 5 year capital fund. The Town Assessor began inspecting real estate which has been changed since 4/1/16. He instituted more detailed forms and procedures for the purpose of documenting and accounting for the department staff's work production. He resolved a number of inaccuracies in property files which came to light subsequent to the Grand List being lodged. The lease proposals for the excess space in the new police station and potentially in the current Town Hall were worked on by the Town Assessor.

The Town Assessor provided support for the Town Manager and Assistant Town Manager in the form of data supporting the town's position in negotiations of future Waste District fees. He attended meeting of town officials as it relates to the proposed three year state parcel mapping program. He provided the Assistant Assessor with advice and feedback on his partial town reappraisal project proposal/training exercise.



Brattleboro
**Recreation
& Parks**

To: The Brattleboro Selectboard
Via: Peter B. Elwell, Town Manager
From: Carol Lolatte, Recreation & Parks Director
Subject: Monthly Departmental Report

Summary of Major Activities/Work Projects:

West River Park Project – The Committee is wrapping up the final stages of the development of West River Park. Bellco Excavation has been back on the job the past couple weeks to complete the seating area behind the backstop. It is expected they will complete the work by Thanksgiving.

Phase Two Window Replacement Project Gibson Aiken Center – Vermont Vinyl completed their window installation on Friday Oct. 14, 2016. They look awesome and I am sure we will see the benefit when it comes to this year's fuel usage.

Pool Project – GS Bolton out of Rochester, NH started work on the pool project Tuesday August 29TH. They are off the job site for the winter and they will be back in the spring to finish the project up as that was the plan from the beginning. Items that are left include: minor concrete around the main drain, leak testing the skimmer, expansion joint below the skimmer, painting of the lane lines and wall targets. Phase one included renovations to the main pool which include addressing the water loss and updating the main drain.

Skatepark / Dog Park Project – As of today (Nov. 7, 2016), I am excited to report that the Town has received both the ACT250 permit and storm water permit from the State of VT for the Skatepark/Dog Park Project. All permitting requirements have been met. The committee is excited about ramping up their fundraising efforts that will include a crowd funding fundraiser thru youcaring. They have a budget of \$285,000.00 - \$300,000.00. Currently they have over \$58,000.00 in their account. The next meeting is scheduled for Thursday Dec. 1, at 6:30 P.M..

The Dog Park Committee has launched a crowd funding fundraiser thru youcaring they have a goal of \$25,000.00. To date they have raised over \$19,000.00 which includes a recent grant notification from the State of Vermont Recreation Facilities Grant Program

Special Meetings/Communications/Events:

I attended at Last Night Brattleboro (New Year's Eve Celebration) planning meeting on Friday Oct. 7, 21 & 28. Events are starting to shape up for the New Year's Celebration.

I attended a Winter Carnival planning meeting on Oct. 26TH and Nov. 2ND.

Upcoming Projects/Events:

We wrapped up the Youth Soccer and Field Hockey season on Saturday Oct. 29TH. On Oct. 19 & 20TH we held registration for youth basketball. The boys program is scheduled to start practice the week of Nov. 7TH and the Co-Ed program and Girls program is scheduled to begin the week of Nov. 27TH.

We had a very successful Horribles Parade this year with over 150 people in attendance. Special thanks to the Brattleboro Police Department for being a co-sponsor of this event.

We also, had a very successful Ski Skate Sale, we had over 500 items come in for the sale and many citizen went home with some great winter gear for the winter sports season. The event was a co-sponsor with the Brattleboro Outing Club.

Staff is working on special events for the upcoming holiday break in December (Mini Camp, Special Movie, Bowling Day, Basketball Clinic, addition open gym and game room hours, and additional public skating hour).

The Nelson Withington Skating Facility opened for the season on Saturday Oct. 22ND and to date all is running very smooth.

The Gibson Aiken Center opened for afterschool and evening youth/adult programs on Monday Oct. 17TH all programs are running very smooth and are very well attended.

Budget Concerns/Impacts:

No budget concerns at this time.

Staff Changes: