

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
December 8, 2014**

The Brattleboro Recreation & Parks Board met on Monday, December 8, 2014 at the Gibson Aiken Center in the conference room.

Attending Board Members: Bonnie Carr, Sam Rowley, Ricky Davidson and Ben Underhill.

Attending Staff members: Director Carol Lolatte, Assistant Director Jessy Cudworth and Administrative Assistant Kim Isaacsen.

The meeting was called to order by Ricky Davidson at 6:00 p.m.

Agenda Adjustment: The Board received a resignation letter Board member Bob Neubauer. The Board is in need of two new Board members.

Public Participation: None

Minutes: Motion to approve the November 10, 2014 minutes was made by Sam Rowley and 2nded by Bonnie Carr, by a vote of 4-0 the November minutes were approved.

OLD BUSINESS

SKATEBOARD SITE SELECTION UPDATE: Members of BASIC and Adam Hubbard have been researching the proposed location. Carol has scheduled a follow up meeting with Jeff Clark of BASIC and Adam Hubbard to discuss town policies.

WEST RIVER PARK UPDATE: Carol and Paul have been working with Ron Bell and Trevor of Keene Commercial on the RFP for the Snack bar/Restroom building. The RFP will be put out for re-bid with no changes, to be completed in the spring. The buy a brick fundraising continues and to date 50 bricks have been sold. Carol has received \$50,000.00 from the Vermont Community Foundation, Withington Fund. These funds will be used to help complete the West River Park project.

POOL ENGINEERING SERVICES: The Selectboard is entertaining the idea of doing pool improvements as a phase based project. Carol is waiting for more information from the engineers to present to the Selectboard regarding a phased based project. Carol would like to use the same contractor for all 3 phases of the project.

SENIOR CENTER: The upgrades to the Senior Center will be put on hold until May at that time Jessy can apply to the Thompson Trust to match the Ray Riddle Trust funds for a new commercial grade carpet and wainscoting on the half wall by the back door.

NEW BUSINESS

PROGRAM REPORT:

- Santa's Visit on December 6th had over 130 visitors.
 - Jessy used Facebook to boost the post and it had over 4000 hits.
- Senator Sander's lunch is scheduled for December 20th.
- Windham walkers is interested in snow shoeing and Jessy has written two mini grants to help acquire funds to purchase snow shoes for the group.
- It was necessary to make changes to the times for the Badminton and Volleyball programs. These changes will make it possible for abilities to participate.

DOG PARK: Carol has passed the information along to the Town Manager who will meet with the Selectboard Chair and Vice Chair and determine when it will be on the agenda for a Selectboard meeting.

BUDGET: Carol was asked to submit a same service budget. The capital projects submitted were for windows at the Gibson Aiken Center, the Pool project, the Zamboni and the parking lot at the skating rink. The Selectboard has asked for more information on windows at the Gibson Aiken Center and the Pool project.

NEXT MEETING: The next meeting is scheduled for Monday, January 12th at 6:00p.m.

ADJOURNMENT: Motion to adjourn by Ben Underhill, 2nded by Bonnie Carr at 6:45 p.m.

Respectfully Submitted,

Kim Isaacsen

Kim Isaacsen, Administrative Assistant