

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
August 13, 2012**

The Brattleboro Recreation & Parks Board met on Monday, August 13, 2012 at the Gibson Aiken Center in the Conference Room.

The meeting was called to order by Carol Lolatte at 6:00 p.m.

Attending was board members, Peggy DeAngelis, Renee Woliver, Marty Rancourt, Sam Rowley, Betsy Gentile, Bonnie Carr, Director Carol Lolatte and Administrative Assistant Kim Isaacsen.

After meeting was called to order Carol Lolatte requested nominations for the Chair, Peggy DeAngelis was nominated by Bonnie Carr, 2nd by Marty Rancourt, 3rd by Betsy Gentile. Peggy accepted the nomination and all board members voted in favor of nomination. Nominations were then accepted for Vice-chair, Bonnie Carr was nominated by Renee Woliver, 2nd by Marty Rancourt, and Bonnie Carr accepted the nomination and all board members voted in favor of the nomination.

No meeting minutes to approve from July as no meeting was held due to lack of quorum, the minutes of the June meeting were approved with a change.

OLD BUSINESS

WEST RIVER PARK UPDATE: Final payment for phase one has been made. We have been mowing and weed whacking all summer, with exception of practice field which has no sprinkler system, grass is coming in good. Next West River Park meeting will be held at Gibson Aiken Center on 8/14 at 6:00pm, current expenses and donation accounting given to board. Currently have purchase order of \$7500.00 for soccer goals. Some unanticipated donations over last few weeks have been received from Brattleboro Youth Soccer Association for \$3000.00 and Larry Cassidy made a donation of \$5000.00. Still waiting for information on price to build a snack bar or small shed, school may be able to assist with project depending on timing with start of school and price. Also need to purchase fencing.

CAPITAL PROJECT UPDATE: Rec-Trac software training for August 22 & 23, this will complete training and we will go live with fall registration. Jessy and Kim will attend the Vermont Park and Recreation Association Governors conference in late September due to the large number of Vermont Systems users they do an annual workshop, it will be a good opportunity to speak with other users.

SKATEBOARD UPDATE: We received 5 bids for design RFP ranging in price from \$8900.00 to \$38900.00. Carol reviewed all bids with Paul Ethier and member from the BASIC committee. Based on information received the group recommended the bid from ASD/Stantec for \$16,500.00. There were three reasons why the group recommended this

bid, this group submitted a very comprehensive bid, they have a local and regional presence and due to location they completed this of work in extreme cold weather of our region.

NEW BUSINESS

PROGRAM REPORT:

- All of our camps were well attended; the last week of day camp was full and we needed to turn people away.
- We tried 2 new camps this year and were surprised by the number of children that attended the Lego camp at the Gibson Aiken Center.
- Pool Party had over 250 people attend
- Duck Derby had over 1400 duck sold
- TGIF and AITP performance were well attended by community members
- Summer food program had a few problems, have learning curve with new food provider, but communication with Tristan was good.

OTHER BUSINESS

MEETING DAY & TIME: Board has discussion if Monday at 6:00pm is a good meeting day and time for all. All board members were in agreement that day and time work for all, no need the make any changes.

NEXT MEETING: There will be special meeting on Sept 8th at 6:30 the meeting will take place at the home Betsy Gentile. The next regular meeting is scheduled for Monday, Sept 10, 2012 at 6:00 p.m. in the Conference Room at the Gibson Aiken Center.

ADJOURNMENT: The meeting adjourned at 6:30 p.m.

Respectfully Submitted,

Kim Isaacsen

Kim Isaacsen, Administrative Assistant