

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
October 15, 2012**

The Brattleboro Recreation & Parks Board met on Monday, October 15, 2012 at the Gibson Aiken Center in the Conference Room.

The meeting was called to order by Peggy DeAngelis at 6:00 p.m.

Attending was board members, Peggy DeAngelis, Renee Woliver, Sam Rowley, Betsy Gentile, Bonnie Carr, Bob Neubauer, Marty Rancourt, Director Carol Lolatte, Assistant director Jessy Cudworth and Administrative Assistant Kim Isaacsen.

Motion to approve minutes for September 10, 2012 meeting made by Sam Rowley, seconded by Renee Woliver, minutes for September meeting were approved as written.

OLD BUSINESS

WEST RIVER PARK UPDATE: Carol distributed copies of current costs, pledges and donations. Two meetings are scheduled, the overall committee on October 22nd at 6:00pm and fundraising committee on November 14th at 8:00am. Carol is recommending that the WRP committee move from a phased plan to a prioritized list. Currently there is a big push from the softball community to push ball field lighting up on the list. However other priorities for the park include backstop, fencing, foul ball poles, maintenance shed, field tractor, lacrosse goals, lighting that will encompass site, scoreboard and fields. Site amenities such as bleachers, concession stand and sewer system could be considered after completion of essentials for the park.

Carol has submitted a grant to the state of VT Building & Grounds for \$25,000.00, this is a dollar for dollar match grant and if received it will be used for fencing. Carol has also submitted a grant application to C&S for \$2500.00. Carol and Betsy will be meeting with representatives from Entergy VT on Tuesday October 23rd. An application will be submitted to the Withington fund for a match against our Thompson trust donations.

CAPITAL PROJECT UPDATE: Registration software training for staff continues. Registration for youth basketball is on Tuesday, Wednesday and Thursday. Seasonal staff training for Rec Trac will be on Thursday.

New handicapped ramp at the rink has been installed.

Park Maintenance staff is making ice and painting the ice as they prepare for the opening on October 20th.

We have contracted with Keene Monuments for \$2500.00 to re-set some headstones at Morningside and Prospect Hill Cemeteries.

SKATEBOARD UPDATE: Sam reported that the design meeting went well and presentation by design group was good. This is a great opportunity to give Crowell Lot a

facelift. The design firm presented this as a wheel friendly park with multi use capabilities and no structure over 3ft high. Another highlight of this park is that it would be a place for adult skaters to skate and multiple age groups could use the park. The next meeting with design firm will be October 25th at 5:00pm it will begin with a site walk at Crowell Lot immediately following the site walk there will be a workshop at the Gibson Aiken Center. Skatepark will only occupy 10% of the park, school dept. owns the park and it is maintained by the Recreation and Parks Dept. Final approval of design will need to be approved by the School Board and the DRB.

NEW BUSINESS

PROGRAM REPORT:

- Over all fall program participants are up from last year's participation.
- The skating rink opens October 20th.
- The Horribles Parade is on October 31st, this year The Brattleboro Co-Op is planning activities prior to the start of the parade.
- The Ski Skate sale is planed for November 2nd, 3rd and 5th.
- The Senior Center has a flu shot clinic planed for October 16th.
- The Senior Health Expo is planed for October 24th, large event with vendors, practitioners, hearing tests, blood pressure screening and more.

OTHER BUSINESS

GIBSON AIKEN CENTER: Is opening on October 22nd, Kayla Dix and Terri Barrtlet will be here during the evening hours as our evening supervisors.

SKATING RINK: Is scheduled to open October 20th, staff training is scheduled for Thursday October 18th.

SKI SKATE SALE: Is schedule for November 2nd, 3rd and 5th. This event is co-sponsored with the Brattleboro Outing Club. Phil Dunham passed away last fall and for over 20 years he made all the calls to get volunteers, this year Dave Twombly has taken over this job.

BUDGET: There are no changes to current budget at this time, 3 capital items have been requested \$30,000 for windows at Gibson Aiken Center, \$40,000 for boiler at rink, \$25,000 for engineer services for the pool.

MISC: Kate Hayford's last day is October 20th. Tom Cote started on October 11th. Tom has good energy and has been involved with sports from a very young age. Tom's education includes graduation from Monadnock and Franklin Pierce College.

Carol has had someone express interest in a summer intern position, the person who contacted her has work for the Recreation and Parks Dept in the past.

NEXT MEETING: The next regular meeting is scheduled for Monday, Nov 19, 2012 at 6:00 p.m. in the Conference Room at the Gibson Aiken Center.

ADJOURNMENT: Motion to adjourn by Betsy Gentile, 2nded by Bonnie Carr at 6:45.

Respectfully Submitted,

Kim Isaacsen

Kim Isaacsen, Administrative Assistant