

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
April 13, 2015**

The Brattleboro Recreation & Parks Board met on Monday, April 13, 2015 at the Gibson Aiken Center in the senior center.

Attending Board Members: Sam Rowley, Ricky Davidson, Renee Woliver, Ben Underhill and Kristina Aldrich.

Attending Staff members: Director Carol Lolatte, Assistant Director Jessy Cudworth and Administrative Assistant Kim Isaacsen.

The meeting was called to order by Ricky Davidson at 6:00 p.m.

Agenda Adjustment: Carol asked add an agenda item 5e Elevator update, the Board approved this change.

Public Participation: None

Minutes: Motion to approve the March 13, 2015 minutes with no changes was made by Ben Underhill and seconded by Renee Woliver by a vote of 5-0 the March minutes were approved.

OLD BUSINESS

DOG PARK/SKATEPARK PROPOSAL UPDATE: Carol requested quotes from 3 Engineering firms in the area, the quotes were for preliminary designs plans for the Skatepark, Dog Park, parking and storm water drainage. The lowest quote came from Marquise and Morano from Bellows Falls. The preliminary designs will be used for the permitting phase of the project. The BASIC committee is working on a proposal to erect a half pipe at Living Memorial Park on July 4th. The BASIC proposal will provide supervision, helmets and pads will be borrowed from the Boys & Girls Club and available for use to anyone who wants to participate. Sam Rowley made a motion to support BASIC's request to have a half pipe at Living Memorial Park on July 4th, with BASIC committee members providing supervision of the half pipe at the July 4th celebration, all Board members voted in favor of the motion 5-0. The Dog Park citizens group has given out letters through the Town Clerk's office to local dog owners making them aware of the project and their fundraising efforts.

WEST RIVER PARK UPDATE: Ingram constructions is starting work on the rest room/concession building the week of April 13th. The building should be completed by July 1st. The score board for the softball field is being installed this week. Additional netting has been purchased and will be installed above the multipurpose field, to prevent balls from going out of the field area. Other items that still need to be completed are the playground and softball seating areas. To date 63 bricks have been sold.

SENIOR CENTER: Lawton Flooring will be putting in new carpet tiles in the senior center. New wainscoting will be installed on the half wall by the back door by Albert Wood Builders.

GIBSON AIKEN CENTER WINDOWS: Carol will be working on an RFP to start the project to replace some windows at the Gibson Aiken Center. Carol will work with contractor to determine which windows are in the most need of being repaired. The new budget includes \$30,000.00 for window replacements at the Gibson Aiken Center.

LMP LOWER FIELD: At the end of the softball season some repairs will be made to the lower field. Carol will need to coordinate with the men's and women's softball leagues to coordinate field usage next spring to keep people off the lower field so the grass will take.

JULY 4TH: Brattleboro Savings and Loan has joined Brattleboro goes 4th and Recreation and Parks to help fundraise for this year's fireworks display.

NEW BUSINESS

PROGRAM REPORT:

- We have two weeks left of fall/winter activities in the Gibson Aiken Center.
- We are finalizing our summer brochure.
- We are currently interviewing summer positions.
- Over April Vacation several special programs will be running (Pitch, Hit and Run, Bowling Day, Super Bike Fun Day and additional open gym hours).
- The Senior Center will be getting new computer software for the Senior Meals program.

FIELD USAGE: West River Park will open for the season on April 20th, the lower field may be ready for use on April 20th and the upper field may be ready for use on April 27th. Adult softball leagues will be starting games the week of April 27th.

CEMETERIES': The cemetery mowing bid was awarded to Turner & Renaud of Dummerston. The Cemeteries' were opened April 14th.

ACT 148: By July 1st all public buildings or parks are required to recycling receptacles in place next too every trash can. Play Inc. provided some funding to help cover the cost of the additional receptacles needed for the parks and the Gibson Aiken Center. The additional receptacles have been ordered and are expected to arrive and be in place before July 1st.

ELEVATOR: Carol has been working with Bay State Elevator to try and resolve the ongoing issues with our LULA (limited use limited access). Bay State Elevator will be providing information for a long term fix to the problem.

NEXT MEETING: The next meeting is scheduled for Monday, May 11th at 6:00p.m.

ADJOURNMENT: Motion to adjourn by Ben Underhill, 2nded by Sam Rowley at 6:55 p.m.

Respectfully Submitted,

Kim Isaacsen

Kim Isaacsen, Administrative Assistant