

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
July 13, 2015**

All minutes are draft until approved at the next meeting.

The Brattleboro Recreation & Parks Board met on Monday, July 13, 2015 at the Gibson Aiken Center in the Large Conference Room.

Attending Board Members: Sam Rowley, Ricky Davidson, Renee Woliver, Ben Underhill, Jessica Gould and Bill Willson.

Attending Staff members: Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

The meeting was called to order by Carol Lolatte at 6:00 p.m., at which time Carol introduce new Board Members Bill Willson and Jessica Gould.

Agenda Adjustment: None

Public Participation: None

After the meeting was called to order Carol Lolatte requested nominations for the Chair, Ricky Davidson was nominated by Ben Underhill, 2nd by Sam Rowley. Ricky accepted the nomination and by a vote of 5-0 Ricky was voted into the position of Chair. Ricky then asked for nominations for the Vice-chair, Ben Underhill was nominated by Renee Woliver, 2nd by Sam Rowley and Ben Underhill accepted the nomination and by a vote of 5-0 Ben was voted into the position Vice-chair.

Minutes: Motion to approve the June 8, 2015 minutes with no changes was made by Ben Underhill and seconded by Sam Rowley by a vote of 5-0 the June minutes were approved.

OLD BUSINESS

DOG PARK/SKATEPARK PROPOSAL UPDATE: Carol presented the preliminary design plan for the Dogpark/Skatepark to the DRB. The process for approval is lengthy, there are two appeal deadlines that must be meet before the DRB can give approval. If the plans are approved there will be many conditions and restrictions to the approval. The Dog Park citizens group has started a letter campaign to bring awareness about the Dog Park to the community and start fundraising.

WEST RIVER PARK UPDATE: The Snack Bar/Restroom Facility has run into a delay. Carol is working with the Ingram Construction, Bell Engineering and the Town Manager to resolve and repair the issue. To date 67 bricks have been sold as part of the Buy a brick fundraising, the brick work should be started by August 1st. Project still left to complete are the play structure and softball seating.

SENIOR CENTER: New wainscoting has been completed and the new carpet tiles have been installed. The new carpet tiles are more durable, more stain resistant and easier to replace when necessary. Money from the Ray Riddle Trust was used to pay for the improvements to the senior center.

GIBSON AIKEN CENTER WINDOWS: The bid for new windows at the Gibson Aiken Center was awarded to Vermont Vinyl. This is the first phase of the window replacements.

GYM FLOOR: The floor will be refinished starting on September 8th, the gym will remain closed until October 1st.

JULY 4TH: Due to the loss of a long time sponsor of the fireworks all funds for this year's events needed to be raised, with the help of Brattleboro Saving & Loan and Brattleboro Goes 4th the goals were reached. Donations were being accepted all day at Living Memorial Park and an additional \$900.00 was raised. We will continue to work with Brattleboro Saving & Loan and Brattleboro Goes 4th to raise funds for next year's event.

NEW BUSINESS

PROGRAM REPORT:

- The Pool opened June 20th.
- We are on week 2 of the Day Camp approximately 65 kids at camp this week.
- Multi-sports camp is running this week.
- Gymnastics camps are full and number of children attending has increased.
- We have a lot of new staff at the pool and day camp this year, all staff is doing a great job.

VACATION: Carol reported to the Board that she will be taking a vacation from December 16th – January 1st. The Town Manager is aware and has approved the vacation time.

POOL PARTY: The pool party is scheduled for July 15th, this year's theme is Pirate's Bay.

DUCK DERBY: The Annual Duck Derby is scheduled for August 5th. Board members are collecting donations to use for prizes at this year's Derby. Proceeds from the Duck Derby are split between Play, Inc. and the Boys & Girls Club.

2015/16 SKATING RINK SCHEDULE: Carol distributed and reviewed the 15/16 Ice time scheduled a few minor changes have been made. The ice rental fees have increased by \$5.00 the youth rate is \$140.00 per hour and adult rate is \$170.00 per hour. Sam

Rowley made a motion to accept the schedule as presented with the few minor changes, Renee Woliver 2nded the motion and by a vote of 6-0 the motion was carried.

NEXT MEETING: The next meeting is scheduled for Monday, August 10th at 6:00p.m.

ADJOURNMENT: Motion to adjourn by Ben Underhill, 2nded by Sam Rowley at 6:50 p.m.

Respectfully Submitted,

Kimberly Isaacsen

Kimberly Isaacsen, Administrative Assistant