

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
July 14, 2014**

The Brattleboro Recreation & Parks Board and the Skatepark Site Selections Committee met on Monday, July 14, 2014 at the Gibson Aiken Center in the Conference Room.

Attending Board Members: Bonnie Carr, Renee Woliver, Bob Neubauer, Ricky Davidson and Ben Underhill.

Attending Staff members: Director Carol Lolatte and Administrative Assistant Kim Isaacsen.

The meeting was called to order by Carol Lolatte at 6:00 p.m.

After the meeting was called to order Carol Lolatte requested nominations for the Chair, Ricky Davidson was nominated by Bonnie Carr, 2nd by Renee Woliver. Ricky accepted the nomination and all board members voted in favor of nomination. Nominations were then accepted for Vice-chair, Bonnie Carr was nominated by Renee Woliver, 2nd by Ben Underhill and Bonnie Carr accepted the nomination and all board members voted in favor of the nomination.

Motion to approve the June 9, 2014 minutes was made by Bob Neubauer and 2nded by Renee Woliver, by a vote of 3-0 minutes were approved, Ben Underhill and Ricky Davidson abstained.

OLD BUSINESS

SKATEBOARD SITE SELECTION UPDATE: Carol gave a brief history of the BASIC Committee and Skateboard Site Selection Committee for new Board Members. It was decided at the July 1st Selectboard meeting that The Selectboard will be doing site visits to the top four locations that were presented. The Skateboard Site Selection Committee and Recreation and Parks Board have done the job they were asked to complete by the Selectboard. BASIC has lost some significant funding since the development of the Skatepark Site Selection Committee.

WEST RIVER PARK UPDATE: The next Committee meeting is scheduled for July 21st. The Committee is looking for other options for building the rest room/concession facility the bids came in approximately \$20,000.00 over the budget. Carol and Paul Ethier are currently reviewing other options that are available. Other outstanding items are the viewing area for softball and the playground structure. The Committee continues to sell bricks in the "Buy a Brick" fundraising effort and Carol has reached out to the Vermont Community Foundation for a donation to help complete the project.

POOL ENGINEERING SERVICES: Carol gave a brief history about the repairs that are needed to the pool for new Board Members. The Engineers have made some

recommendations but need to see the pool open to fully evaluate the repairs that are needed.

ESTEY GAZEBO: CWF has completed the Gazebo repairs.

GIBSON AIKEN CENTER ROOF: No new leaks have been found since the repairs were made to the roof.

NEW BUSINESS

PROGRAM REPORT:

- We just finished running the Afternoon Fun program, with an average of 12-15 children per day.
- We are offering 4 new camps this summer Football, Mountain Bike, Ultimate Frisbee and Tech Camp.
- We have 4 camps running this week Day Camp (week 2), Girls Lacrosse, Multisport and Mountain Bike.
- Third week of Arts in the Park – American Legion Band.
- Second week of TGIF – Tom Joyce Magic.
- Pool Party is scheduled for July 16th the theme is “Out of this World”, our summer intern has added a photo booth for this year’s Pool Party.
- July 4th was a wet event this year, but successful.
- Duck Derby is scheduled for August 6th.
- The Board reviewed the Rec-Trac report that shows how many participants are enrolled for our camps.

DUCK DERBY: The Duck Derby is scheduled for August 6th. Carol reviewed prize list with Board Members. River Valley Credit Union and Brattleboro Savings and Loan are selling ducks.

STAFF CHANGES: Program Coordinator position has been advertised and Carol hopes to have someone in place the week of Aug 11th.

OPEN MEETING LAWS: Some significant changes have been made to the open meeting laws. We now have four location where agenda’s for upcoming meeting are posted and draft minutes must be posted to our web site five working days after the meeting. Our agenda must have the date, time and location of the meeting. We will be making a few other minor changes to the agenda template.

ICE TIME REQUESTS: Carol presented the requested ice time schedule for the 14/15 season. There were 7 items of note that Carol presented to the Board, the Board discussed a few of the changes at length to fully understand the impact of what is being requested. Board member Bob Neubauer made a motion to accept the changes as presented with the stipulation that the Figure Skaters/Women's Hockey time slot be reviewed next year, that the change to Public Skating time/BHA be reviewed next year and that BHA pay for advertising and sign changes that will be necessary to support their change, Bonnie Carr seconded the motion and all Board members voted in favor of the motion.

NEXT MEETING: The next meeting is scheduled for Monday, August 11th at 6:00p.m.

ADJOURNMENT: Motion to adjourn by Bob Neubauer, seconded by Bonnie Carr at 7:10 p.m.

Respectfully Submitted,

Kim Isaacsen

Kim Isaacsen, Administrative Assistant