

**ADA Advisory Committee
Minutes**

Mission Statement: "The Brattleboro ADA Advisory Committee is dedicated to creating awareness of ADA concerns while providing information about, advocacy for, and solutions to the Town's ADA-related needs and issues."

Date of Meeting: 7/10/15 Date of Warning: 7/3/15
Time and Place: 10:00am, Marlboro College Graduate Center, VCIL Conference Room, 28 Vernon Street

Members: Whitney Nichols Missy Boothroyd Bob Sisler
(indicate who Gary Snyder Elizabeth Snyder Candace Stoumen
were present) Gail Kennedy-Haines

Staff Present: Hannah O'Connell; Pete Elwell

Other Attendees: Cor Troubridge; Julie Tamler; Reuban Tamler

Chair/Facilitator: Whitney Nichols Clerk/Scribe: Candace Stoumen

Topic/Agenda Item	Discussion/Action	Motions, Proposals Resolutions	Vote Y/N
Public Participation announcement:	Introductions; readings of mission statement + guidelines Candace Stoumen	resignation	
Approve Minutes of <u>6/12/15</u> 2015	Minutes approved		Y
Agenda for 7/10 meeting discussion	Hannah O'Connell's email on "A Few ADA Items" for consideration	email sent to chair + secretary	
Brattleboro Public Arts project	Call for Artists / Request for Proposals	document shared w/ committee	
Newest committee member	Gail Kennedy-Haines approved by selectboard	unable to attend meeting	
Change meeting location	Missy made motion to stay at current location on Friday @ 10:00 2nd Friday of month	all members in favor	Y
ADA 25 th Anniversary	Whitney emailed committee information/resources about ADA 25 th Anniversary	<u>disability.gov</u>	
Committee Priority Goals 2015	pick items to bring to Selectboard - increase line items for budget. How-to set up closed captioning educate community and Latchis theatre staff Advocate for funds for town infrastructure		

7/16/15

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Topic/Agenda Item	Discussion/Action	Motions, Proposals Resolutions	Vote Y/N
Continued: Priorities	audit town facilities check out ramps/curb cuts fulfill mission of committee Julia & Rebekah Lemley	make recommendations to Town	
	Volunteered to walk/wheel around town to assess sidewalk challenges & make a report to give to town		
BCTV presentation	"What can we do to make for the disability community?"	BCTV better	
Cor Trowbridge	ASL window - Interpreter is fine		
brattleboroTV.org	captioning would enhance options for hard of hearing many Deaf & Hard of Hearing citizens don't use ASL	Comcast serves the channel & Cor will ok cost for captioning	
hearing loss association of America	showed 3 minute video & towns are served		
Sidewalk town	Gary & Hannah checked school & Elliot St. Elm St. (potholes)	sidewalks: construction to start August & September 2015	
Other Business Adjournment 11:07 Next Meeting Aug. 14, '15		Gary Snyder Bob Sisler	✓ ✓



Candace Stoumen <candace@vcil.org>

FW: Agenda for 7/10 Meeting

1 message

Hannah O'Connell <hoconnell@brattleboro.org>

Mon, Jun 22, 2015 at 7:24 AM

To: whtnic@gmail.com

Cc: Candace Stoumen <candace@vcil.org>

Good morning Whitney! I just wanted to confirm that you received this email that I sent last week and wondering if you have any questions or anything to discuss?

Hannah L. O'Connell

Highway & Utilities Superintendent

Town of Brattleboro

(802) 254- 4255 (office)

(802) 490 - 6401 (cell)

From: Hannah O'Connell [mailto:hoconnell@brattleboro.org]

Sent: Monday, June 15, 2015 10:24 AM

To: whtnic@gmail.com

Subject: Agenda for 7/10 Meeting

Good morning Whitney! Just wanted to touch base on a few ADA items:

1. I think we should try to get the meeting minutes out to the committee members prior to the meeting with the agenda (distribution is allowable under Open Meeting Law, discussion is not) so that we can get those minutes approved in a minimal amount of time/discussion. That way we are not utilizing our very tight one hour monthly time to review each item during our meeting. How do you feel about that?
2. Just a point of business, on the agendas it says we are in room 2-C of the Marlboro Grad. Center, however, we meet in room 2-D
3. I think a good agenda for the July meeting could be:
 - a. Welcome, introductions, sign in
 - b. Meeting guidelines
 - c. Approve minutes from 6/12/15 meeting
 - d. Update on status of new committee member applications (Hannah)
 - e. Election of officers (Whitney to facilitate)
 - f. Setting of committee goals for remainder of 2015 (Whitney to facilitate)
 - g. Next meeting:
 - h. Adjourn
4. We need to be creative on figuring out on having a scribe/clerk for the committee in case Candace doesn't want to do

6/24/2018

Vermont Center For Independant Living Mail - FW: Agenda for 7/10 Meeting

it anymore. We do need one to record the minutes, however it seems like there aren't a lot of volunteers to do it. I'm hesitant to offer to take minutes because it's important for the committee members to complete that task and there's also always the chance that I can't make every meeting. It should also be noted that the Clerk's responsibility is to provide an edited/corrected copy of the minutes to the Town Manager Secretary if changes are made to them (such as Elizabeth requesting her name be removed as scribe). What are your thoughts?

Kannah L. O'Connell

Highway & Utilities Superintendent

Town of Brattleboro

(802) 254- 4255 (office)

(802) 490 - 0401 (cell)

BRATTLEBORO PUBLIC ARTS PROJECT(S)
CALL FOR ARTISTS/REQUEST FOR PROPOSALS

ADDENDUM # 1

JULY 6, 2015

1. If you are receiving this addendum you have either registered at rfrancis@brattleboro.org or you have received this via another point of contact through which the Town of Brattleboro is spreading the word about this Public Arts Project. Please register if you are contemplating making a submission to ensure that you will receive any additional information released in the future, including answers to any additional questions potential respondents may ask. The Q+A format of this addendum provides answers to questions asked during the first 2 weeks following the initial release of the CFA/RFP.

2. **Who may make submissions?**
The Call for Artists is intentionally broad with regard to type of submissions.
We envisage any or all of the following:
 - a) A Single Artist proposing a single project (may have multiple elements)
 - b) A Team of Artists proposing a single project (may have multiple elements)
 - c) An Arts Collaborative (comprised of individuals and/or organizations) proposing projects (multiple elements that may be thematically coordinated or completely independent)
 - d) Multiple individual unrelated proposed projects may be awarded

In all instances the total budget is \$50,000.00.

3. **Does the character limit for submissions include spaces between words?**
No. Spaces do not count.

4. **What electronic file format should be used for making a submission?**
Please submit all work in pdf format.

5. **Are there designated locations for where the installation/event should be?**
No. The Town will review all submissions and advise on the suitability of any proposed location.

6. **Is it a conflict of interest to submit a proposed project(s) and seek appointment to the Screening or Selection Committee?**
Yes.