

TO: Selectboard November 26, 2014
FROM: Patrick Moreland, Interim Town Manager
SUBJECT: Administrative Report

The following will summarize the proposed motions for those items on the Agenda for the Tuesday, December 2, 2014 Selectboard Meeting. It is anticipated that the Board will enter into executive session at 5:30pm to discuss a contract matter, and labor relations agreement. The regular meeting will begin at 6:15pm.

7. LIQUOR COMMISSIONERS

- A. First Class Liquor License – Turquoise Grille. The Board is asked to approve a first class liquor license for Hale Kiziltan and Michael Kiziltan for the Turquoise Grille Restaurant, located at 128 Main Street in the Brooks House. Mr. Kiziltan is the proprietor of two other businesses in Brattleboro, The Tulip Café in the Harmony Lot, and Brilliance on Main Street. There are no outstanding taxes or fees. The application has been reviewed and approved by Brattleboro Fire and Brattleboro Police.

POTENTIAL MOTION: TO APPROVE A FIRST CLASS LIQUOR LICENSE FOR HALE KIZILTAN AND MICHAEL KIZILTAN FOR THE TURQUOISE GRILLE LOCATED AT 128 MAIN STREET IN THE BROOKS HOUSE.

8. WATER AND SEWER COMMISSIONERS - None

9. UNFINISHED BUSINESS - None

10. NEW BUSINESS

- A. Errors and Omissions to Grand List – Approval, Assessor’s Office. Each year after the grand list is completed it is recorded in the Town Clerk’s Office and lodged with the State in June. However that is only the beginning, as values are adjusted either through grievance or in the case of some mobile homes, the housing is permanently removed. As a result of changes that are applied after the initial grand list is published, the Town must similarly file Errors and Omissions. The Board is being asked to approve the Errors and Omissions Report. Municipal Assessor Russell Rice will be in attendance to answer any questions.

POTENTIAL MOTION: TO APPROVE THE ERRORS AND OMISSIONS TO THE 2014 GRAND LIST AS PRESENTED.

- B. West Brattleboro Fire Station – Presentation and Discussion, Brattleboro Fire Department. Earlier this year the Board requested a financial and operational analysis of the value of Station Two to the citizens of Brattleboro. Brattleboro Fire Chief Michael Bucossi and Interim Town Manager Patrick Moreland will present their findings.

POTENTIAL MOTION: NONE

- C. FY16 Budget – Discussion.

POTENTIAL MOTION: NONE

- D. Energy Committee – Annual Report to Selectboard. The Energy Committee will make its annual presentation to the Board. The presentation will highlight trends in municipal energy consumption, the ongoing impact of past energy savings initiatives, and potential for future energy saving projects.

POTENTIAL MOTION: NONE

- E. Town Meeting Article – Brattleboro Climate Protection. The Board is asked to approve an article for the Representative Town Meeting warning that will read as follows, “To see if the Town will raise and appropriate a sum not to exceed \$10,000 to assist in funding Brattleboro Climate Protection for Fiscal Year 2016 (July 1, 2015 – June 30, 2016).”

POTENTIAL MOTION: TO ADD THE FOLLOWING ARTICLE TO THE REPRESENTATIVE TOWN MEETING WARNING FOR MARCH, 2015, “TO SEE IF THE TOWN WILL RAISE AND APPROPRIATE A SUM NOT TO EXCEED \$10,000 TO ASSIST IN FUNDING BRATTLEBORO CLIMATE PROTECTION FOR FISCAL YEAR 2016 (JULY 1, 2015 – JUNE 30, 2016).”

- F. Downtown Alliance (f/k/a Building a Better Brattleboro) – Work Plan, Budget and Town Meeting Article. The Board is in receipt of correspondence from Downtown Alliance Chair Matt Livingston, which includes a FY16 Work Plan and Budget.

POTENTIAL MOTION: TO APPROVE THE ANNUAL WORK PLAN AND BUDGET OF DOWNTOWN ALLIANCE AS SUBMITTED AND TO ADD THE FOLLOWING ARTICLE TO THE REPRESENTATIVE TOWN MEETING WARNING FOR 2014, “TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$78,000 THROUGH THE SPECIAL ASSESSMENT ON PROPERTIES WITHIN THE DOWNTOWN IMPROVEMENT DISTRICT (AS APPROVED BY TOWN MEETING MARCH 19, 2005 AND AS DELINEATED IN THE TOWN ORDINANCE ENTITLED MUNICIPAL ACT TO ESTABLISH AND REGULATE THE DOWNTOWN IMPROVEMENT DISTRICT) TO BE USED FOR THE CAPITAL AND OPERATING COSTS OF PROJECTS OF THE TOWN’S DULY DESIGNATED DOWNTOWN ORGANIZATION.”

- G. Accept and Appropriate Grant – 2nd Chance Grant 2015, Brattleboro Community Justice Center. The Selectboard is asked to accept and appropriate a 2015 2nd Chance grant from the Vermont Department of Corrections in the amount of \$30,000 for the Brattleboro Community Justice Center. The funds will be used to support restorative reintegration services to high risk offenders.

POTENTIAL MOTION: TO ACCEPT AND APPROPRIATE A 2015 2ND CHANCE GRANT FROM THE VERMONT DEPARTMENT OF CORRECTIONS IN THE AMOUNT OF \$30,000 FOR THE BRATTLEBORO COMMUNITY JUSTICE CENTER FOR RESTORATIVE REINTEGRATION OF MODERATE TO HIGH RISK OFFENDERS.

- H. Agenda Item Consideration – Town Fundraising Request. Christopher Chapman has made a request for time on the Selectboard agenda, to make a presentation and ask the Board to approve a resolution declaring that the Town is in favor of taxpayers paying more into the Town than taxes owed. Mr. Chapman previously appeared at a Selectboard meeting in or about April 2014 and made a presentation about this topic at that time. At the Selectboard agenda setting meeting on November 24, 2014, the Chair and Vice Chair both voted against putting this item on the Selectboard agenda. The Selectboard’s Rules of Conduct require notice to all Board members

when an item is considered for inclusion but is not placed on the meeting agenda. These Rules continue that any Board member can then ask for a vote of the full Board to decide whether the item should be on the agenda for the next following Board meeting, with discussion limited to the question whether the item should be placed on the agenda. Following the November 24 agenda setting meeting and the required notice, David Schoales asked for the Board to consider on December 2, 2014 whether Mr. Chapman should be given time on the December 16, 2014 Selectboard meeting agenda to make his presentation. Discussion on this issue at the December 2 Selectboard meeting will be limited to the question whether this item should be included on the December 16 meeting agenda.

POTENTIAL MOTION: TBD