

Brattleboro Representative Town Meeting Finance Committee
Wednesday, May 20, 2015 – 4:30pm
Selectboard Meeting Room
Agenda

1. Call to order (please be timely in attendance)
2. Request for temporary note-taker
3. Warning Verification
4. Brief discussion of meeting protocols (quorum, procedures, consensus vs voting, etc.)
5. Review of Open Meeting Laws, rules, regulations, etc.
6. Self-introductions of Finance Committee members, plus any visitors and guests
 - A. Kathryn Turnas (convalescing), hoped-for phone participation
 - B. Regrets received: Peter Elwell, Town Manager, others possible
7. Possible appointment of interim clerk or facilitator, plus recorder of minutes
8. Election of Officer(s) – facilitating (i.e. Chair), recording (i.e. Secretary), etc. – per the Town Charter
9. Review of the Duties of the Finance Committee – per the Town Charter (as necessary)
10. Hearing of Any Pertinent Reports from Town Officials
11. Old Business – None
12. New Business
 - A. Binding agenda items
 - i. First Discussions of the Committees Plans and Priorities
 - ii. Listing of Reports, etc., to be requested for our work
 - iii. Status of Finance Committee ‘Working’ Web Site, use of google docs, etc.
 - iv. Frequency & Scheduling of Future Meetings – Date & Time for Next Mtg.
13. Non-binding agenda items
 - A. Public Participation – suggestions from those non-members present
 - B. Any other items to come before the Committee
14. Adjournment (hopefully by c. 6:00; earlier if possible)