

BASIC Draft Meeting Notes April 4, 2013

Members in attendance: Marty Vallender, Francine Vallario, Jeff Clark, Melissa Clark, Spencer Crispe, Adam Hubbard, Joe Bushey (Quorum has been met)

Others in attendance: Carol Lolatte, Sam Rowley, Patty Fitzgerald, Marty Fitzgerald, Joe Bushy III

These meeting notes are to be considered “Draft” until approved at the next BASIC meeting.

- 1) Approve meeting notes from 3/21 – Approved
- 2) Public Participation – No participation desired from attendees
- 3) Town Update – Carol received a Change Order from Stantec for some items requested during town meetings that weren't part of the initial proposal. BASIC has decided not to approve the order until Carol and Adam contact Mike McIntyre to clarify some of the questions we have regarding the order.
- 4) Financial / Fundraising Update –
 - a). Sam is aware of a program at Marlboro College that trains people to be board members. He suggests that we could try to find someone who has been trained to perform on a fundraising board that could help us with our fundraising.
 - b). Carol has finally received a fundraising package from ASD. This is a generic package that needs to be edited to incorporate our figures and specs. A subcommittee will meet to make these final changes.
 - c). Spencer confirmed that Cersosimo has agreed to donate all back fill and excavation needed for the project.
 - d). Establishing Fundraising Subcommittees:
 - i). In-Kind Donations: Dennis, Joe, Melissa
 - ii). Grants: Melissa, Jeff, Marty
 - iii). Text-to-donate: Joe has researched this and the monthly fee is too large to be worth it for us.
 - iv). Public Relations: Francine, Joe III
 - v). Finding people with experience in fundraising: Marty, Spencer
 - vi). Research other events that could bring in money: Jeff, Joe
 - vii). Target Angel Donors: Marty, Joe III
 - e). We have received another \$100 donation
- 5) Other Business
 - a). Membership – Sam Rowley has agreed to join BASIC as a member if we feel it will be helpful. Joe Bushey III has already sent a letter to the town requesting membership. Adam has offered to step down if that will help our committee. The town will decide if and whom they accept for new members.

6). Adjourn

Next meeting May 9, 2013 6:30 PM. The Hanna Cosman meeting room may not be available. Carol will check on availability at the Gibson Aiken Center if needed.#