

BASIC Draft Meeting Notes 10-6-2014
Gibson Aiken Center 6:30 PM

Members in attendance: Joe Bushey, Jeff Clark, Melissa Clark, Spencer Crispe, Francine Vallario (Quorum has been met)

Others in attendance: Carol Lolatte, Patty Fitzgerald, Marty Fitzgerald, Shane McFalls

These meeting notes are to be considered “Draft” until approved at the next BASIC meeting.

1. Adjust meeting agenda – Jeff would like to add an agenda item to discuss media coverage
2. Approve meeting notes from September 19, 2014 – Joe asked that the wording in item #7 be adjusted from ‘the town-planning manager’ to ‘Rod Francis, Town Planning Director’. With these changes, the notes were approved, 5-0.
3. Public Participation – Shane is new to the area and is an avid skateboarder. He seems to have interest in participating in the project and possibly becoming a member.
4. Update on letters to donors, Tony Hawk & Vt. Bldg. Grant
 - a. The letters to donors keeping them updated and asking if BASIC may use their previous donation for the feasibility study were sent out. Melissa spent \$29.40 on stamps for the letters which was taken out of petty cash. Three of the 58 letters came back due to incorrect addresses. Melissa will update the addresses and resend them. There have been no responses asking for their donations back or refusing to allow us to use the funds on the study. Joe suggested that we post the info in the letter on our website as another means of keeping people up to date.
 - b. Melissa clarified with Carol that the letter to be sent to the Tony Hawk Fund will only be an informative letter and will not be asking permission to use their donation because it’s a grant and therefore the funds won’t be given until the time of construction.
 - c. Carol informed us that the funds donated by the Vt. Bldg. & Gen. Services Matching Grant was already spent for the skatepark designed by ASD for the previous Crowell Lot location. She will reach out to someone on that committee to update them on our current status. She also mentioned that there is still an outstanding balance due to ASD for their services. She has not made any payments on it because our project has been in limbo. Carol will reach out to Bob Fisher on how to handle the outstanding balance at this point.
5. Update on meeting with Adam Hubbard – Carol spoke with the

Brundgardt family. They responded that they were happy to have the area used for the skatepark as long as the seniors still had an accessible area to use. Adam put together a draft feasibility project plan. State and local resources will be contacted for opinions before any money is spent for the study. Carol, Adam, Jeff, Joe and Paul Ethier will meet again next week to continue the process.

6. Joe, Jeff and Melissa met at the Senior Area to measure the available square footage within the fenced in area. Since the skatepark design at Crowell Lot needed to stay outside the drip line of the trees, the same would apply at the Senior Area. Although the entire area is predicted to be around \$10,000 square feet, it was determined that only 4,998 sq. ft. of space is available without intruding on the drip lines of the trees. Jeff will touch base with Adam regarding this issue. Joe motioned to give Jeff the flexibility to send a letter to the selectboard asking if BASIC can extend beyond the fenced area only if Adam feels that additional area would be needed for proper size and flow of the park. BASIC voted 5-0 in favor.
7. Feedback from Gallery Walk, Oct. 3rd - Jeff and Melissa set up an information table in front of Vermont Artisan Design during Gallery Walk. There was an overwhelming majority of positive feedback from the public at our presence. They were happy to see we had a site and were finally moving forward again. There was some feed back from a few people still wanting Elm Street and one person saying the park needs to be supervised. \$53.05 in donations were raised and will be deposited into petty cash.
8. Media – Jeff reminded the committee that all media interaction needs to be done through Jeff or Carol. If anyone on the committee is contacted by the media, they must refer them to Jeff or Carol.
9. Set date of next meeting - Tuesday, November 18, 2014. 6:30 pm in Gibson Aiken Center. If the Gibson Aiken Center is unavailable, the meeting will be held in the Municipal Center.
10. Adjourn