

Police-Fire Facility Committee
Thursday, February 6, 2014, 4:00pm
Selectboard Meeting Room
Minutes

In attendance: Philip Chapman, Kathy Dowd, Dave Emery, Sr, Steve Phillips, Prudence MacKinney, Tony Farnum, and John Allen.

Absent: Eli Gould and Robin Sweetapple

Staff Present: Patrick Moreland, Mike Bucossi, Peter Lynch, Gene Wrinn.

Others Present: Steve Horton, Ray Giolitto, Jeffrey Davis (DEW), Bruce Lyman (DEW), Tad Montgomery,

- A. Phillips called the meeting to order at 4:08pm and confirmed that the meeting was warned.
- B. Public Participation – None
- C. Minutes of 1-16-14 – MacKinney moved to accept the minutes as presented. Second by Emery. The motion passed unanimously.
- D. Project Update - Horton introduced Jeffery Davis and Bruce Lyman from DEW. Pete Dunnigan has moved on from DEW and will no longer be a part of our project. Jeffery Davis will function as the chief estimator. Bruce Lyman will serve as the pre construction project manager. Horton explains that he has personally reviewed every line item in the estimates provided by DEW. The Town, based on the work of Black River Designs, has budgeted \$11,244,000 for construction at all three sites, with a 10% contingency on top of that number. DEW is estimating \$10,822,595, with an internal contingency of 10%. The 10% contingency on top of the construction cost remains untouched. Horton is cautious; we are a long way from project completion and there are many opportunities for unforeseen costs.

A discussion of design approval began with the acknowledgement that the Selectboard would need to approve the plans before it made sense for NCA to complete final contract drawings. The committee would like to approve the plans and submit them to the Selectboard. A public hearing is suggested as a way to gather input from the public before submitting the plans to the Selectboard. The committee will present the plans at the meeting to demonstrate the good work that has been accomplished with the staff, the architect and the project manager. The committee chose February 27 as the date of the next meeting. A regular committee meeting would occur at 4:00pm, the meeting would recess at 5:30 for the public to examine the plans, and the meeting would reconvene at 6:00pm. The committee would run the meeting.

The committee was presented with a memo from Moreland and Horton on the analysis requested by the committee at the previous meeting. Horton walked the committee through the memo. The Municipal Center, in addition to being the site approved by the voters, is also the least expensive. This arises from the opportunity to renovate space within the existing building. New construction at any other location would be more expensive due to the loss of the savings that renovation offers over new construction. The committee thanked Horton and Moreland for the information.

Montgomery brought up how energy savings measures may also remedy moisture issues in the basement, which might allow more of the project to stay inside the building. Giolitto reminded the committee that the purpose of the addition was to avoid triggering greater costly seismic compliance in the Municipal Center. There are significant cost savings to keeping essential services in the new addition. The remaining basement space will not go unused; the cell block for example will serve as evidence storage.

Dowd queried Giolitto on some fine details of the plans, such as the use of dishwashers. The location of a broom closet or location to store ice melt/salt at the entrance to the Municipal Center was discussed. Giolitto had not considered this need, and thanked Dowd for raising the concern. Dowd further inquired about the ability for the project to make improvements to the existing facilities within the Municipal Center. Somewhere there is a line between what is regular building maintenance and what was approved by the voters for the project. The line may be difficult to define. Dowd encourages Moreland to use this opportunity to clean up the entrance and restrooms at the Municipal Center.

E. Adjourned at 5:43.