

## CPCC Meeting

March 23, 2015

5:30 pm, Brooks Memorial Library, Main St., Brattleboro

1. Call to order and quorum check: Tristan Toleno called the meeting to order at 5:55. Committee members James Banslaben and Georgia Morgan were in attendance, as well as Captain Carignan.

2. Agenda review: No changes

3. Approval of minutes of previous meeting: The December 2014 and February 2015 meeting minutes were approved as read by a vote of 3-0.

4. Complaints/Compliments report: A complaint was received, and handled by department supervisor. Complainant declined mediation and CPCC involvement, and was satisfied with the department's handling of the complaint. A compliment was reported concerning Officer Cerrito.

5. New Business: The CPCC received a request to support a proposed Conference of the National Association for Civilian Oversight of Law Enforcement to be held in Vermont, which was also forwarded to Chief Fitzgerald and Town Manager Peter Elwell. Members found the request to be beyond the committee's charge and did not take any action.

6. Unfinished business:

a. Voicemail and email accounts

The committee voted to relinquish its email and voicemail accounts, as the email account is overwhelmed with spam messages. James Banslaben will notify the Town Manager's Office. The committee will be able to be reached much more efficiently through the Town Manager's office.

b. Revision of complaint form

Captain Carignan agreed to see that the complaint form would state that complainants could address the committee at its meetings at 5:30 pm on the 4<sup>th</sup> Monday of every month in the Meeting Room of Brooks Memorial Library.

7. Public participation

There was no public participation.

8. The meeting adjourned at 6:10 pm.