

**Police-Fire Facility Committee  
Joint Meeting with Brattleboro Selectboard  
Thursday, May 30, 2013, 2:00pm  
Executive Session – 2:00pm  
Selectboard Meeting Room  
Minutes**

The mission of the Police Fire Facility Committee is to provide financial and technical oversight to the Police-Fire Building renovations/addition project. The ad hoc committee consists of 8 members and a liaison from the Selectboard.

**Selectboard**

**Members Present:** David Gartenstein, John Allen, and David Schoales

**Members Absent:** Ken Schneck and Kate O'Connor

**Police-Fire Committee**

**Members Present:** John Allen, Selectboard Liaison, Steve Phillips, Phillip Chapman, Kathy Dowd, David Emery, Sr., Tony Farnum, Eli Gould, Robin Sweetapple

**Member Absent:** Prudence MacKinney

**Others Present:** Barb Sondag, Michael Bucossi, Mike Fitzgerald, Gene Wrinn, Peter Lynch, Patrick Moreland, and Steve Horton, Project Manager

Selectboard Chair David Gartenstein called the Selectboard meeting to order at 2:07pm. He confirmed that the meeting was officially warned.

Police-Fire Facility Committee Assistant Chair Steve Phillips called the Police-Fire Facility Committee meeting to order at 2:08pm. He confirmed that the meeting was warned.

The Committee did not take action on the minutes of May 23.

Joint motion by Steve Phillips and David Gartenstein to enter into executive session of the Police-Fire Facility Committee and the Selectboard to discuss a contract because the Board and Committee have concluded that premature general public knowledge would clearly place the Municipality at a substantial disadvantage. He invited Town Manager Barb Sondag, Fire Chief Mike Bucossi, Police Chief Gene Wrinn, Police Captain Mike Fitzgerald, Assistant Fire Chief Pete Lynch, Assistant Town Manager Patrick Moreland, and Project Manager Steve Horton to attend. In addition representatives from Dore & Whittier, Northeast Collaborative and Wiemann Lamphere will be in attendance from time to time. Dowd seconded the Motion. Motion of the Committee carried 7-0. Motion of the Selectboard carried 3-0.

There was a brief discussion about the interview procedure.

Executive session was dissolved at 5:34. At that time, Selectboard Chair Gartenstein noted that there was no longer a quorum of the Selectboard and that the Selectboard meeting was dissolved.

Motion by Phillips that the Committee recommend to the Selectboard negotiating and concluding the hiring of Northeast Collaborative Architects [for architectural and engineering services]. Chapman seconded the Motion. Motion carried 7-0.

There was a brief discussion about sending letters to the bidders who were not chosen for interviews and about the procedure to bring the recommendation to the Selectboard. Horton did not provide a project update at this meeting.

Motion by Emery to adjourn at 5:37. Motion carried 7-0.