

Minutes of the Police and Fire Facility Building Committee
October 12, 2016
Select Board Room

Member Attendees: Robin Sweetapple, Phil Chapman, Kathy Dowd, Eli Gould, Dave Emery, Sr., Prudence MacKinney, Steve Phillips, **Absent:** Rhonda Calhoun

Select Board: John Allen (Absent)

Staff: Peter Elwell, Patrick Moreland, Mike Bucossi, Leonard Howard, Mike Fitzgerald, Rod Francis, Mark Carignan and Russell Rice

Consultants: Ray Giolitto, Mike Farhm, Steve Horton, John Scheib

Confirm Meeting was warned: Peter Elwell stated that the meeting had been properly warned. No motion required. Quorum is present.

Public Participation: Held open, since there was no public attendance.

Minutes of August 10, 2016: Approved on motion duly made and seconded.

Steve Horton presented a status report on the West Brattleboro Fire project. The project is still on schedule and under budget. It is approximately 30% completed. Concrete slabs are to be poured in about two weeks, and siding and roofing within a month or so. February 1 is still the target for completion. Kathy Dowd suggested that push button doors at each project would be a good idea. Peter Elwell explained that they were not within the project budget and that those kind of doors do create a security concern.

Steve Horton presented the Guaranteed Maximum price contract for the Central Fire Station project, submitted by DEW in the amount of \$5,120,170.00, which is \$106,290.00 under budget. The schedule is planned to be phased and take 13 months to complete, a bit longer than initially anticipated. First, the new construction and then the renovation of the existing building.

A lengthy discussion was held about the proposed subcontractors. Some on the list have not been finalized yet and merit further vetting. Several members suggested the importance of hiring local contractors. Peter Elwell explained that that could not be the determining factor but will be given consideration among many other factors.

On motion made by Kathy Dowd and seconded by Dave Emery, Sr., the following resolution was adopted by the committee by a vote of 5-0: To recommend Selectboard approval of the guaranteed maximum price of \$5,120,170 for the Central Fire Station as set forth in the proposal dated October 12, 2016, from DEW, which was reviewed at the PFFBC meeting on October 12, 2016.

Prudence MacKinney arrived for this portion of the meeting.

Next, Ray Giolitto presented the near final construction plans for the Police Station project. The plans are about 90% complete. There are not many changes from the last set of plans reviewed by the Committee, just more detail. Peter Elwell mentioned that the closing on the purchase of the site has not yet occurred, but that the environmental review is nearly complete and that the closing may be soon. A DRB hearing is scheduled for next Monday and some changes have been incorporated into the plans after discussions with Town planners. A new sidewalk is to be added along part of Black Mountain Road and a striped sidewalk on pavement added along the driveway. The parking area will be refurbished as a part of the project, but the carports for Police vehicles are not currently incorporated as part of the project budget. The tenant space will be fitted out as part of the project cost.

There was discussion about the construction details. If project costs are favorable, generators may be included in all project facilities as part of the budget. If not, generators will eventually need to be installed, perhaps out of the Town general budget

On motion made by Dave Emery, Sr. and seconded by Eli Gould, the following resolution was adopted by the committee by a vote of 6-0: To recommend Selectboard approval of the construction documents for the Police Station, presented as a progress set at the PFFBC meeting on October 12, 2016, with consideration to be given to such refinements as are code required and/or recommended by the committee, the architect, and the project manager.

Notice: The committee's next meeting is scheduled for:

November 30, 2016, each at 4:00 p.m. in the Selectboard meeting room.

Meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Steve Phillips, Clerk.