

Minutes: December 2nd, 2013

Group: Brattleboro Energy Committee

Attendees: Lester Humphreys, Bob Rueter, Paul Cameron, Chad Simmons, Milton Eaton, Kathleen White, Tad Montgomery, Zoe Armstrong, Ralph Meima

Guest: No guests

Topic	Discussion	Action
A). Call to order, Agenda review, Minutes approval	1) Additions to agenda: Zoe lobbying report	Nov. 4 th minutes approved: 8 yays, 1 abstention
B). Announcements	1) Went around and shared name, background and why we are each on the committee 2) Two new committee members: Tad Montgomery, involved in several energy-related projects/efforts. Sheetal Kumarchanda, works at Omega Optical 3) Town energy report/request to Dec 3 rd select board meeting 4) VECAN annual conference Dec 7th	
C). Town Energy/Annual Report presentation	1) Slide presentation by Paul and Lester: "Energy and Cost Saving Opportunities in Town Building Operations" (presentation as attachment with notes) -Committee will need to convince select board that re-investing the energy savings made over the last few years will save money in future budgets. -A case study would be helpful to show the value in investing in efficiency. Paul will reach out Chuck Clerici. from Efficiency VT. -Previous dollars for efficiency audits were initially budgeted in previous FY, but were taken out during the last minute AND the ones that were budgeted were not prioritized by the Town Manager in previous year. -Please come if you can!	
D). Town Energy Committees and Legislative Dialogue-Report	1) Report by Zoe. Streamlining rapid response network for energy policy action. Talked about different goals for renewables. Focus on lobbying strategies. Great discussion on how legislative process works.	
E). Subcommittee Reports:		
1). PACE	1) Next enrollment will be Jan 1-31 st , then every other month for the rest of	

	<p>2014</p> <p>2) We are still talking with town attorney. Bob Fisher is going to talk with Putney and Montpelier.</p>	
2). VT Home Energy Challenge (VHEC)	<p>1) HEC extended to February 15.</p> <p>2) Brattleboro now has 18 completed.</p> <p>3) Chad still working on coordinating the HEC video project</p> <p>4) Coordinator from S. Burlington complimented us on our website. Others have also complemented us.</p>	
3). Efficiency	<p>1) Bob met with Patrick about town building audit. Working on standards. Hoping to do the audit in January/February. Tad suggested that solid payback period analysis be included in the bid document for the energy audit.</p>	
4). Renewables	<p>1) Solar Electric: Green Lantern is slated for June installation date. Two things that need to happen are: permits (4-6 months) and final financing. According to Green Lantern, financing is lined up. Site is next to Harmonyville Store in Townsend. The contract with the town and Green Lantern does have a deadline. Lester will check the date of the deadline.</p>	
5). Transportation	<p>1) Electric Car charging stations: Opportunity to apply for a \$30k state grant. Deadline is Dec 6th. Won't be able to make this deadline, but will apply in 2014. The proposal would add three charging stations. It would be a 25% match grant.</p> <p>2) Paul is scheduling SMART Commute meetings with six businesses.</p>	
6). Project Atlantic	<p>1) At regular meeting, group got together with a BUHS students to look at how other countries/communities are dealing with energy solutions. Next meeting will be Thursday Dec 12th.</p> <p>2) No updates on info graphics</p> <p>3) Strolling of the Heifers is going to do an energy science fair.</p>	
7). Energy Data	<p>1) Town energy/annual report took a</p>	

	<p>lot of work to pull together</p> <p>2) Jed's data project: Jed talked with lead engineer. Brattleboro has an accounts receivable module. Jed looked at how to do reports.</p> <p>Suggestion was to create written procedure so that the town department would be required to share the entire database and work with that in order to automate reports. Bottom line, a few procedures need to be worked out, but the data is there and reports can be generated. Jed will ask John O'Conner to share database and set up process in order to generate monthly reports. Jed will take the next steps to get working.</p>	
8). Skating Rink	No report	
G). Next Meeting	Monday, January 6 th , 2014	