

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
FEBRUARY 13, 2012**

The Brattleboro Recreation & Parks Board met on Monday, February 13, 2012 at the Gibson Aiken Center in the Conference Room.

The meeting was called to order by Chairperson Peggy DeAngelis at 6:00 p.m.

Attending were Chairperson Peggy DeAngelis, Vice Chairman Ricky Davidson, board members Betsy Gentile, Renee Woliver, Sam Rowley, Director Carol Lolatte, Assistant Director Jessy Cudworth, and Acting Administrative Assistant bonnie Carr.

The minutes of the January meeting were approved as printed.

OLD BUSINESS

WEST RIVER PARK UPDATE: At the present time, all work has stopped at the site due to winter conditions.

The fundraising committee has been working on a letter with George Haynes. Ben Underhill is putting the WRP logo on this letter, Richards Insurance will print the colored portion of it, and on March 8th, the entire WRP Committee and the this Board will meet at 6:00 p.m. here at the Gibson Aiken Center to stuff approximately 600 letters for mailing out to the community. Mailing lists from the Chamber as well as the areas adult softball leagues and Recreation & Parks lists have been coordinated for the mailing.

CAPITAL PROJECT UPDATE: Carol reported that she is still working out some kinks with the Registration Software program with Bill Vermouth. Next Tuesday, she will go to the Selectboard on February 12th for approval to go forward and in May we will start using the program to get on board with the Pool Season Passes. By Fall, we should be ready for all our registrations and the program should be fully operational.

SKATEBOARD UPDATE: Sam gave a short update regarding the \$14,000.00 Grant that BASIC has received from Vermont Buildings & Grounds, (Recreation Facilities Grant). Carol reported that BASIC is hosting a fund raiser Skate Jam at the Boys & Girls Club on Saturday, February 18th.

Carol then reported that the date for BASIC mediation with the Town has been set for 11:00 a.m. on Thursday, February 23rd. Jody French from the Town Attorney's Office and Town Manager Barb Sondag will be attending this meeting.

NEW BUSINESS

PROGRAM REPORT: Assistant Director Jessy Cudworth passed out her monthly program report and went over a few things with the Board.

JOB POSTINGS: At this time Carol explained that Jessy's position of Program Director has been reclassified and she is now the Assistant Director and will be managing the Senior Center as well as managing our website, marketing of the department, etc.

The Program Director's position has been changed and renamed Program Coordinator. On February 9, 2012, 4 applicants were interviewed for the position and we should have a new employee on board within the next three weeks.

Carol then reported that she had 25 applicants for the Administrative Assistant's position. From those, six were interviewed, and Kim Isaacsen has been hired and will start with the Department on February 22, 2012.

Carol then thanked Bonnie for coming out of retirement to cover the office for the past 10 weeks and helping to get things in order.

WINTER CARNIVAL: Carol passed out the 2012 Winter Carnival Flyer and went over a few things with the Board. She also said that several of the scheduled events may possibly be cancelled unless significant snow fall occurs in the next five days. At this point, the Dog Sled Demonstration has been cancelled.

There is a new event scheduled this year, "Tug Of War". There are four teams taking part, two from the Brattleboro Fire Department, one from the Guilford Fire Department and the fourth from the Vernon Fire Department.

OTHER BUSINESS

At this time a discussion took place regarding adding a line to all the Department Registrations asking for donations. It was decided that this will only be for Capital Fund Raising Drives.

A short discussion then followed regarding BASIC and until the mediation process is completed on the 23rd of February, and the issues get resolved, it was decided to hold off adding their name to the donation requests.

At this time, a motion was made by Ricky Davidson that once this issue is decided, a line will be added to all our registration forms asking if people would like to donate to either WRP or BASIC and in a timely manner, Carol will talk to the Board on future projects.

The motion was seconded by Betsy Gentile and it was so carried.

NEXT MEETING: The next meeting is scheduled for Monday, March 12, 2012 at 6:00 p.m. in the Conference Room at the Gibson Aiken Center.

ADJOURNMENT: The meeting adjourned at 6:35 p.m.

Respectfully Submitted,

Bonnie E. Carr

Bonnie E. Carr, Acting Administrative Assistant