

**BRATTLEBORO SELECTBOARD
TUESDAY, JULY 22, 2014
SPECIAL MEETING – 5:00PM
MINUTES**

Selectboard members present: David Gartenstein, Kate O'Connor, David Schoales, John Allen, and Donna Macomber.

Staff present: Interim Town Manager Patrick Moreland, Highway/Utilities Superintendent Hannah O'Connell, Town Attorney Robert Fisher, and Executive Secretary Jan Anderson.

Media present: Tim Johnson representing WTSA and Olga Peters representing The Commons.

Others present: Melissa Clark and Jeff Clark.

Chair David Gartenstein called the meeting to order at 5:00pm in the Selectboard meeting room. He confirmed that the meeting was properly warned.

At this point the Board agreed to adjust the order of the agenda.

AWARD BID – *Western Avenue Paving.* Highway/Utilities O'Connell said that the Board was asked to award the bid in the amount of \$132,903.90 for the Western Avenue paving project to the sole bidder, Lane Construction. She said that the Town would receive up to \$150,000 from VTrans for the needed pavement improvements to the highway, and that the Town would have to perform additional work such as drainage and line striping. There was some discussion by the Board.

MOTION BY DAVID GARTENSTEIN TO ACCEPT AND AWARD A BID TO LANE CONSTRUCTION IN THE AMOUNT OF \$132,903.90 FOR WESTERN AVENUE PAVING, AS PRESENTED. MOTION CARRIED 5-0.

SCHEDULE SITE VISITS – *Proposed Skatepark Site Selections.* There was discussion by the Board about scheduling site visits to the top three sites recommended by the Skatepark Site Selection Committee. Jeff Clark confirmed that the Board would review a third site at Living Memorial Park near the senior area. It was agreed by the Board to meet on Monday, August 4, at 5:30pm at Elm Street Lot, followed by a site visit to Crowell Lot, followed by a site visit to 3 locations at Living Memorial Park. Moreland was asked to prepare and circulate to the Board and public, prior to the August 4 meeting, regulatory challenges in locating a skatepark at Living Memorial Park and impacts to the parking system in locating a skatepark at the Elm Street lot.

NO ACTION TAKEN.

SELECTBOARD GOALS – *Discussion.* Gartenstein asked the Board member to provide potential goals for this year. Each Board member offered and discussed several goals, including economic development, arts resources, grand opening ceremony for the Brooks House renovations, the Police-Fire project, local hiring, year-round budget process, regional hub issues, fiscal sustainability, revenue for services, revenue sources, staff evaluation process, hiring a Town Manager, review/update Employee Handbook, implement pay-as-you-throw system, Downtown Improvement District (DID), communication between/by the Board, Charter change with minimum 2-year Selectboard seats, school budget, and communication within/by the Board. The Board asked Moreland to prepare a list of goals and add the adoption of goals to the August 5 agenda.

NO ACTION TAKEN.

Gartenstein said that the Board would enter into executive session at this time, and that no further business would be conducted after the session.

MOTION BY DAVID GARTENSTEIN TO ENTER INTO EXECUTIVE SESSION TO DISCUSS CONTRACTS AND APPOINTMENT OR EMPLOYMENT OR EVALUATION OF A PUBLIC OFFICER OR EMPLOYEE, AND TO MAKE THE FINDING THAT PREMATURE GENERAL PUBLIC KNOWLEDGE WOULD CLEARLY PLACE THE MUNICIPALITY AT A SUBSTANTIAL DISADVANTAGE. THE TOWN ATTORNEY WAS INVITED TO ATTEND. MOTION CARRIED 5-0.

Gartenstein reconvened the meeting at 6:25pm. There was no further business.

MOTION BY DONNA MACOMBER AT 6:25PM TO ADJOURN. MOTION CARRIED 5-0.

David Schoales, Clerk