

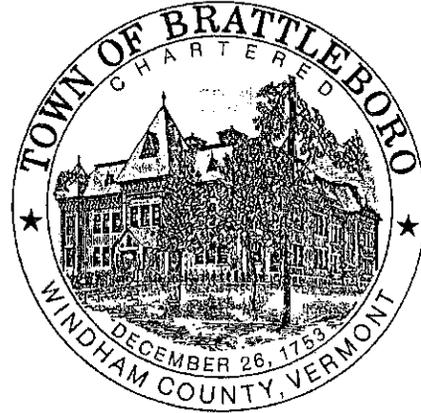
MEMORANDUM

To: Selectboard

From: Peter B. Elwell, Town Manager

Re: Proposed Warning for Representative Town Meeting (RTM) to be Held on Zoom on Saturday, September 12, 2020 (and on Sunday, September 13, 2020, if necessary)

Date: July 30, 2020



RECOMMENDATION

Staff recommends that the Selectboard approve the attached warning, as presented, at the Selectboard meeting on August 4, 2020.

BACKGROUND INFORMATION

This is in furtherance of the Selectboard's consideration of this matter (with extensive public input) at the Selectboard meetings on June 2, July 7, and July 28, 2020. At the July 28 meeting, the Selectboard decided to hold the 2020 RTM entirely on Zoom beginning on Saturday, September 12, at 8:30am, and continuing on Sunday, September 13, if necessary.

Vermont Statutes and the Brattleboro Town Charter require that RTM be warned not less than 30 nor more than 40 days prior to the date on which RTM will be held. Therefore, to implement the Selectboard's decision about how to hold RTM during the unprecedented circumstances of the ongoing COVID-19 pandemic, it is necessary for the Selectboard to approve the warning for this RTM between August 3 and August 13. The August 4 Selectboard meeting is the only regularly scheduled meeting of the Selectboard during that time.

PBE:
Attachment

**ANNUAL REPRESENTATIVE TOWN MEETING
SEPTEMBER 12, 2020 (and SEPTEMBER 13, 2020, if necessary)
(Rescheduled from March 21, 2020, due to the COVID-19 pandemic)**

The legal voters qualified to vote in Representative Town Meeting are hereby notified and warned to meet on Zoom on Saturday, the twelfth day of September, 2020, at 8:30am, to act on the Articles listed below. If not all Articles are acted upon on September 12, then the meeting will continue on September 13 at a time to be determined on September 12 by the assembled members of Representative Town Meeting.

Please join the meeting from your computer, tablet, or smartphone using this link:

<https://us02web.zoom.us/j/86448680971>

**You also can call in using your telephone
by dialing any of these toll-free numbers in the United States:**

833-548-0282

877-853-5247

888-788-0099

833-548-0276

**or you can access a list of non-toll-free numbers
for locations around the world using this link:**

<https://us02web.zoom.us/j/k2Hdbk6mA>

The "Meeting ID" for this meeting is:

864 4868 0971

The meeting will be carried live on BCTV:

On Cable TV: Channel 1085 or Channel 10

Streaming Online: <https://www.brattleborotv.org/channel-10-stream>

Facebook Live: <https://www.facebook.com/brattleborotv/>

ARTICLE 1: To act on the Town's Auditors' report.

ARTICLE 2: To see if the Town will authorize its Selectboard to employ a certified public accountant or public accountants.

ARTICLE 3: To see if the Town will ratify, approve and confirm the Selectboard's appointment of a Town Clerk for a term of one year (until the 2021 Representative Town Meeting).

ARTICLE 4: To see if the Town will ratify, approve and confirm the Selectboard's appointment of a Town Treasurer for a term of one year (until the 2021 Representative Town Meeting).

ARTICLE 5: To see if the Town will ratify, approve and confirm the Selectboard's appointment of a Town Attorney for a term of one year (until the 2021 Representative Town Meeting).

ARTICLE 6: To elect two representatives to the Capital Grant Review Board for a term of one year (until the 2021 Representative Town Meeting). Members to be nominated from the floor.

ARTICLE 7: To see if the Town will elect members to the Town Finance Committee for a term of one year (until the 2021 Representative Town Meeting). Members to be nominated from the floor.

ARTICLE 8: To see if the Town will elect members to the Human Services Review Committee for a term of one year (until the 2021 Representative Town Meeting). Members to be nominated from the floor.

ARTICLE 9: To elect three Trustees for the Brooks Memorial Library to serve three years, and one Trustee to fill a 1-year unexpired term. The names for consideration are: Jennifer Rowe, Karen Tyler, and John Woodward, each for a term to expire in 2023; and Gabriel Sistare for a term to expire in 2021.

ARTICLE 10: To see if the Town will authorize its Selectboard to borrow money in anticipation of taxes, grants and other revenue.

ARTICLE 11: To see what salaries the Town will pay its Selectboard members.

ARTICLE 12: To see if the Town will transfer from the Unassigned General Fund Balance to the Capital Fund the sum of \$223,000 to fund a portion of the cost of a new fire engine to replace a 1994 fire engine.

ARTICLE 13: To see if the Town will appropriate the sum of \$43,748 for the Community Marketing Initiative promotion of Brattleboro performed jointly by the Brattleboro Area Chamber of Commerce and the Downtown Brattleboro Alliance.

ARTICLE 14: To see if the Town will raise and appropriate the sum of \$80,000 through special assessments on properties within the Downtown Improvement District (as approved by Town Meeting March 19, 2005, and as delineated in the Town Ordinance entitled "Municipal Act to Establish and Regulate the Downtown Improvement District") to be used for capital and operating costs of projects of the Town's duly designated downtown organization as reflected in its work plan and budget.

ARTICLE 15: To see if the Town will raise and appropriate the sum of \$190,105 to support human service programs and facilities for the residents of Brattleboro to be allocated among service providers in the following manner: Aids Project of Southern Vermont - \$2,000; Big Brothers Big Sisters - \$6,375; Boys & Girls Club of Brattleboro - \$17,000; Brattleboro Area Hospice - \$2,550; Brattleboro Area Prevention Coalition (a/k/a Building a Positive Community) - \$11,250; Brattleboro Centre for Children - \$4,500; Brattleboro Community Justice Center - \$5,950; Brattleboro Senior Meals - \$5,250; Family Garden - \$2,500; Gathering Place - \$3,750; Green Mountain RSVP - \$700; Groundworks Collaborative - \$19,000; Health Care & Rehabilitation Services of Southeastern Vermont - \$7,500; KidsPLAYce - \$4,000; Meeting Waters YMCA - \$7,125; Out in the Open (f/k/a Green Mountain Crossroads) - \$8,500; The Root Social Justice Center - \$5,250; Senior Solutions - \$2,700; Southeastern Vermont Community Action, Inc. (SEVCA) - \$11,400; Turning Point - \$15,000; Vermont Association for the Blind and Visually Impaired - \$700; Vermont Center for Independent Living - \$1,600; Visiting Nurse and Hospice for VT and NH - \$10,980; Windham County Humane Society - \$1,000; Windham County Safe Place Child Advocacy Center and Southeastern Unit for Special Investigations - \$2,700; Women's Freedom Center - \$14,250; Windham Southeast Supervisory Union Summer Food Program - \$6,375; Youth Services - \$10,200.

ARTICLE 16: To see if the Town and School District taxes, assessed on the Grand List as of April 1, 2020, shall be due and payable in four (4) equal installments payable to the Town Treasurer until overdue, then to the Collector of Taxes; that such payment of the installments shall be received by the Town Treasurer's Office on or before 5:00pm on September 15, 2020, November 16, 2020, February 16, 2021, and May 17, 2021; and that interest at a rate of one percent (1%) per month be charged from the due date of payment on any overdue payment of the Town tax, installment, or portion thereof; and that a penalty of eight percent (8%) be charged on any overdue payment that remains due and owing on May 18, 2021.

ARTICLE 17: To see if the Town will authorize the expenditure of \$36,147 from Program Income (a revolving loan fund that disperses proceeds which originated as Community Development Block Grants) as a contribution to the operation of Southeastern Vermont Economic Development Strategies (SeVEDS).

ARTICLE 18: To see if the Town will raise and appropriate the sum of \$223,276.47 through special assessments on property within the "Mountain Home Park Special Benefit Assessment Tax District" (as approved by Town Meeting, March 24, 2007, and as delineated in the Town Ordinance entitled "Municipal Act to Establish and Regulate the Mountain Home Park Special Benefit Assessment Tax District") for the purpose of paying debt service on the capital improvements to the water and sewer lines serving the Mountain Home and Deepwood Mobile Home Parks.

ARTICLE 19: To see if the Town will adopt the following resolution and submit it to the Federal Energy Regulatory Commission (FERC) as comments to communicate the Towns' ongoing concerns and interests:

"Whereas, the peaking operations of Wilder, Bellows Falls and Vernon dams have been causing daily surface water elevation fluctuations of, on average 2-3 feet every day in the impoundments behind the dams for at least 70 years, resulting in loss of land for landowners in VT and NH and degradation of water quality and habitat of the river for decades;

"Whereas, in the late 1970s, during the last relicensing process, the Army Corps of Engineers (ACOE) conducted an erosion study on the project area; and FERC issued the last licenses in early 1979 just months before the ACOE completed their study in November of that year; and the ACOE study clearly states that pool level fluctuations are the *second most important causative factor* for erosion in the project areas.

"Whereas, the erosion study completed for the current relicensing by Great River Hydro, the current owner of these three projects did not look at the effect of pool level changes on erosion, instead, focusing only on potential erosion due to velocity along the bank edge that would be typical for a natural river system; and the Connecticut River in the project area does not function as a natural river, instead functioning as a series of lakes, with water flow controlled by the dams.

"Whereas, many towns and landowners up and down the river have used millions of dollars in public and private money to attempt to stabilize and restore their streambanks to protect property and infrastructure over the past 70 years;

"Therefore, be it resolved that the Town of Brattleboro, formally requests that the Federal Energy Regulatory Commission require, via license article, the current and any subsequent owners of the Wilder, Bellows Falls and Vernon Dams to modify current dam operations to minimize peaking; provide for ongoing streambank monitoring; develop a shoreline adaptive management plan; and create a mitigation and enhancement fund to support riverbank restoration and/or property owner compensation to reimburse towns and landowners for any and all damages resulting from the deterioration of the riverbank."

ARTICLE 20: To transact any other business that may lawfully come before the meeting.

Dated at Brattleboro, Vermont this 4th day of August, 2020.

BRATTLEBORO SELECTBOARD

Tim Wessel, Chair

Elizabeth McLoughlin, Vice Chair

Ian Goodnow, Clerk

Brandie Starr

Daniel Quipp

Brattleboro, Vermont
August __, 2020

Town Clerk's Office, Brattleboro, Vermont, August __, 2020, at ____ a/pm, received and recorded the foregoing Warning in Volume __, of Town Records, at Page ____.

Attest: _____
Hilary Francis, Town Clerk

TOWN OF BRATTLEBORO
Finance Department
230 Main Street, Suite 208
Brattleboro, VT 05301
Phone (802) 251-8104 • FAX (802) 257-2322
www.brattleboro.org

MEMORANDUM

TO: SELECTBOARD
VIA: PETER ELWELL, TOWN MANAGER
FROM: ANDRE JAEGER, FINANCE DIRECTOR
SUBJECT: JUNE 2020 FINANCIAL REPORT
DATE: July 30, 2020

The financial reports for the month of June provide line item detail of activity for the General Fund, Utilities Fund, Parking Fund and Solid Waste Disposal Fund. There is a separate report for each fund that reflects the year to date revenues and expenditures, the budget for each account and the percentage of the budget realized or expended through June 30, 2020. This report is the twelfth monthly report for Fiscal Year 2020 and represents the unaudited results through the twelfth month of the fiscal year.

With 100% of the fiscal year complete the total General Fund expenditures are 98.3% of the annual budget and the total General Fund revenues are 97.5% of the annual budget.

As of June 30, 2020, the Utilities Fund expenditures are 97.4% of the annual budget and Utilities Fund revenues are 111.4% of the annual budget. Parking Fund expenditures are 94.6% of the annual budget and Parking Fund revenues are 86.5% of the annual budget.

As of June 30, 2020, the Solid Waste Disposal Fund revenues and expenditures are 98.6% and 103.8% of their annual budgets, respectively. June refuse bag revenue, curbside collection costs and tipping fees will not be recorded until July.

The loan report indicates that as of June 30, 2020 the Town had \$4,192,164 in outstanding loans issued through the Town's various loan programs. One loan is in default and fully reserved. Following court action discharging all debts of Cultural Intrigue, the Town wrote off the outstanding loan balance of \$67,837.

The program income report indicates that the Town has \$226,950 in available funds for additional grants and loans as of June 30, 2020.

As of June 30, 2020, the grant report contains information on 44 active grants and 5 grants in the application process.

Account	Budget	Actual	% of Budget
01-5 Revenues			
01-5-2010 Town Manager			
01-5-2010-135.00 Donations	0.00	0.00	0.00%
01-5-2010-160.00 MM - Investment Income	100,000.00	93,820.99	93.82%
01-5-2010-166.00 In Lieu of Taxes	160,000.00	181,513.16	113.45%
01-5-2010-450.00 Permits/Mileage Payments	2,500.00	5,290.38	211.62%
Total Town Manager	262,500.00	280,624.53	106.90%
01-5-2015 Taxes			
01-5-2015-250.00 Current Taxes	14,721,497.00	14,772,191.51	100.34%
01-5-2015-250.01 DID Property Taxes	80,000.00	79,687.11	99.61%
01-5-2015-256.00 Meals, Alcohol and Rooms	420,000.00	303,295.37	72.21%
01-5-2015-257.00 Sales Tax	630,000.00	620,814.58	98.54%
01-5-2015-260.00 Interest	60,000.00	70,739.19	117.90%
01-5-2015-265.00 Penalty	55,000.00	65,137.31	118.43%
01-5-2015-270.00 Collection Charges	20,000.00	14,258.42	71.29%
Total Taxes	15,986,497.00	15,926,123.49	99.62%
01-5-2020 Finance Department			
01-5-2020-136.00 Business Licenses	50,000.00	45,384.90	90.77%
01-5-2020-216.01 Reimbursements/Insurance	0.00	663.73	100.00%
01-5-2020-361.10 Interest on Receivables	0.00	200.46	100.00%
01-5-2020-450.00 Miscellaneous Income	0.00	0.01	100.00%
Total Finance Department	50,000.00	46,249.10	92.50%
01-5-2029 Attorney			
01-5-2029-205.00 Litigation Reimbursement	0.00	0.00	0.00%
Total Attorney	0.00	0.00	0.00%
01-5-2030 Town Clerk			
01-5-2030-130.00 Liquor & Tobacco License	9,500.00	9,305.00	97.95%
01-5-2030-135.00 Dog License Revenue	21,000.00	16,360.00	77.90%
01-5-2030-140.00 Town Clerk Fees	105,000.00	121,710.06	115.91%
01-5-2030-160.00 Town Clerk Misc Income	0.00	894.95	100.00%
Total Town Clerk	135,500.00	148,270.01	109.42%
01-5-2040 Listers			
01-5-2040-265.00 Personal Property Fines	1,800.00	-300.00	-16.67%
01-5-2040-450.00 Listers Office Misc	0.00	1,097.75	100.00%
Total Listers	1,800.00	797.75	44.32%
01-5-2050 General Services			
01-5-2050-216.00 Reimbursements	0.00	0.00	0.00%
Total General Services	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
01-5-2070 Risk Management			
01-5-2070-216.01 Insurance Payments	0.00	0.00	0.00%
01-5-2070-216.02 Restitution	0.00	525.00	100.00%
Total Risk Management	0.00	525.00	100.00%
01-5-2090 Planning			
01-5-2090-180.00 ZBA & Planning Commission	0.00	155.12	100.00%
01-5-2090-290.00 Planning Permit Fees	50,000.00	25,114.91	50.23%
01-5-2090-293.00 Planning Fines	0.00	2.00	100.00%
01-5-2090-450.00 Planning Misc Revenue	0.00	47.00	100.00%
Total Planning	50,000.00	25,319.03	50.64%
01-5-2260 Benefits			
01-5-2260-033.00 Employee Contributions	0.00	0.00	0.00%
01-5-2260-450.00 Miscellaneous Revenue	0.00	1,000.00	100.00%
Total Benefits	0.00	1,000.00	100.00%
01-5-2800 Library Revenue			
01-5-2800-120.00 Library Copier Revenue	6,500.00	4,323.85	66.52%
01-5-2800-135.00 Library Donations	0.00	0.00	0.00%
01-5-2800-216.00 Reimbursements	800.00	1,552.00	194.00%
01-5-2800-360.00 Library Fines	0.00	197.00	100.00%
01-5-2800-370.00 Non-Resident Fees	15,000.00	12,924.00	86.16%
01-5-2800-375.00 Gift Books & Replacement	4,000.00	1,340.63	33.52%
01-5-2800-390.00 Library Postage Revenue	0.00	42.50	100.00%
01-5-2800-396.00 Audio Visual Rental	0.00	0.00	0.00%
01-5-2800-450.00 Miscellaneous Income	5,000.00	1,338.22	26.76%
Total Library Revenue	31,300.00	21,718.20	69.39%
01-5-3500 Fire			
01-5-3500-135.00 Donations - Fire Dept	0.00	0.00	0.00%
01-5-3500-200.00 Tower Rent	6,000.00	6,567.30	109.46%
01-5-3500-216.01 Insurance Proceeds	0.00	8,120.00	100.00%
01-5-3500-450.00 Fire Dept - Banner	11,000.00	6,750.00	61.36%
01-5-3500-450.03 Rental Housing Fees	56,250.00	21,750.00	38.67%
01-5-3500-455.00 Fire Outside Revenue	10,000.00	6,524.18	65.24%
Total Fire	83,250.00	49,711.48	59.71%
01-5-5000 Municipal Center			
01-5-5000-200.00 Municipal Center Rental	20,000.00	19,995.55	99.98%
01-5-5000-216.00 Reimbursements	0.00	300.00	100.00%
Total Municipal Center	20,000.00	20,295.55	101.48%

Account	Budget	Actual	% of Budget
01-5-5500 Police			
01-5-5500-110.00 Town Ordinance	20,000.00	12,300.57	61.50%
01-5-5500-115.00 Bicycle Registration	20.00	13.00	65.00%
01-5-5500-120.00 Police Dept Copy Charges	750.00	577.20	76.96%
01-5-5500-125.00 Contract Buyouts	0.00	6,300.00	100.00%
01-5-5500-135.00 Police Dept Donations	0.00	0.00	0.00%
01-5-5500-200.00 Rental Income	27,467.00	27,456.00	99.96%
01-5-5500-200.01 Up-Fit Reimbursement	11,269.00	11,268.84	100.00%
01-5-5500-216.01 Reimbursements/Insurance	0.00	140.00	100.00%
01-5-5500-220.00 False Alarm Fees	3,000.00	3,728.90	124.30%
01-5-5500-450.00 Miscellaneous Revenue	2,000.00	673.00	33.65%
01-5-5500-452.00 Police Outside Revenue	20,000.00	131.04	0.66%
01-5-5500-455.00 Animal Control	1,000.00	750.00	75.00%
01-5-5500-500.00 Rescue Inc Dispatch Fees	48,020.00	48,020.04	100.00%
01-5-5500-900.00 Forfeiture Funds	0.00	0.00	0.00%
Total Police	133,526.00	111,358.59	83.40%
01-5-6 Public Works			
01-5-6015-216.01 Insurance/Reimbursements	0.00	17,049.38	100.00%
01-5-6015-450.00 Miscellaneous Revenue	0.00	0.00	0.00%
01-5-6015-452.00 Public Works Outside Reve	0.00	0.00	0.00%
01-5-6020-230.00 Gasoline Sales	0.00	0.00	0.00%
Total Public Works	0.00	17,049.38	100.00%
01-5-7000 Regional			
01-5-7000-280.00 Railroad Revenue Sharing	5,000.00	5,108.19	102.16%
01-5-7000-290.00 State Road Construction	230,000.00	235,647.08	102.46%
01-5-7000-292.00 State Current Use Payment	160,000.00	187,080.00	116.93%
01-5-7000-450.00 Overweight Permits	0.00	265.00	100.00%
Total Regional	395,000.00	428,100.27	108.38%
01-5-7100 Parks and Recreation			
01-5-7100-216.01 Reimbursements	0.00	1,341.70	100.00%
01-5-7100-400.00 Basketball	5,500.00	5,275.00	95.91%
01-5-7100-410.00 Softball Field Rental	25,000.00	955.00	3.82%
01-5-7100-415.00 Swimming Pool	21,000.00	12,350.05	58.81%
01-5-7100-420.00 Snack Bar	1,500.00	2,239.00	149.27%
01-5-7100-425.00 Kiwanis Shelter	3,500.00	1,725.00	49.29%
01-5-7100-430.00 Skating Rink Revenue	120,000.00	112,763.86	93.97%
01-5-7100-435.00 Gibson-Aiken Center	6,200.00	5,883.57	94.90%
01-5-7100-440.00 Day Camp	21,000.00	22,810.00	108.62%
01-5-7100-445.00 Facilities Use Fees	4,000.00	5,251.25	131.28%
01-5-7100-450.00 Misc Facilities Rentals	16,000.00	9,286.25	58.04%
01-5-7100-450.01 Cemetery Plots	3,000.00	850.00	28.33%
01-5-7100-455.00 Sr Program Donations	0.00	4,354.45	100.00%
01-5-7100-500.00 Non-Resident Fees	25,000.00	16,563.00	66.25%
Total Parks and Recreation	251,700.00	201,648.13	80.11%

Account	Budget	Actual	% of Budget
01-5-8000 Intergovernmental			
Total Intergovernmental	0.00	0.00	0.00%
01-5-9000 Fund Balance			
01-5-9000-900.00 Use of Fund Balance	337,119.00	0.00	0.00%
Total Fund Balance	337,119.00	0.00	0.00%
01-5-9999 Transfers			
01-5-9999-905.00 Transfer Rec Self Support	0.00	0.00	0.00%
01-5-9999-905.10 Transfer Skate Rink Imp	0.00	0.00	0.00%
01-5-9999-906.03 Transfer Utility Fund	290,000.00	290,004.00	100.00%
01-5-9999-906.06 Transfer Parking Fund	40,000.00	39,999.96	100.00%
Total Transfers	330,000.00	330,003.96	100.00%
Total Revenues	18,068,192.00	17,608,794.47	97.46%
Total Revenues	18,068,192.00	17,608,794.47	97.46%
01-6 Expenses			
01-6-20 General Government			
01-6-2010 Town Manager			
01-6-2010-001.00 Department Head Salary	105,060.00	105,714.51	100.62%
01-6-2010-005.00 Staff Salaries	184,691.00	188,622.83	102.13%
01-6-2010-005.16 Vacation BB - Retire Pay	8,800.00	8,963.63	101.86%
01-6-2010-060.00 Equipment	300.00	0.00	0.00%
01-6-2010-124.00 Training	500.00	152.90	30.58%
01-6-2010-126.00 Conferences/Memberships	1,000.00	346.24	34.62%
01-6-2010-450.00 Postage Expense	1,000.00	177.95	17.80%
01-6-2010-500.00 Office Supplies	1,000.00	1,526.80	152.68%
01-6-2010-753.00 Transportation	5,000.00	5,654.87	113.10%
Total Town Manager	307,351.00	311,159.73	101.24%
01-6-2020 Finance			
01-6-2020-001.00 Department Head Salary	79,840.00	63,474.21	79.50%
01-6-2020-005.00 Staff Salaries	237,177.00	240,434.92	101.37%
01-6-2020-005.16 Vacation BB - Retire Pay	6,500.00	6,781.33	104.33%
01-6-2020-060.00 Equipment	500.00	0.00	0.00%
01-6-2020-124.00 Training	1,500.00	145.00	9.67%
01-6-2020-126.00 Conferences/Memberships	1,000.00	70.00	7.00%
01-6-2020-140.00 Office Equipment Maint	1,200.00	0.00	0.00%
01-6-2020-141.00 Computer Supplies	600.00	90.00	15.00%
01-6-2020-142.00 KRONOS & NEMRC	15,000.00	19,580.95	130.54%
01-6-2020-165.00 Tax Bills	1,000.00	0.00	0.00%
01-6-2020-173.00 Finance Consultant Fees	0.00	22,487.00	100.00%

Account	Budget	Actual	% of Budget
01-6-2020-216.00 Reimbursable Expense	0.00	0.00	0.00%
01-6-2020-218.00 Bank Service Charges	1,000.00	24.46	2.45%
01-6-2020-450.00 Postage Expense	8,500.00	8,564.30	100.76%
01-6-2020-500.00 Office Supplies	4,000.00	4,256.64	106.42%
Total Finance	357,817.00	365,908.81	102.26%
01-6-2025 Human Resources			
01-6-2025-001.00 Department Head Salary	0.00	0.00	0.00%
01-6-2025-005.16 Vacation BB - Retire Pay	0.00	0.00	0.00%
01-6-2025-060.00 Equipment	0.00	0.00	0.00%
01-6-2025-124.00 Training	0.00	0.00	0.00%
01-6-2025-126.00 Conferences/Memberships	0.00	0.00	0.00%
01-6-2025-141.00 Computer Supplies	0.00	0.00	0.00%
01-6-2025-142.00 KRONOS	0.00	0.00	0.00%
01-6-2025-450.00 Postage Expense	0.00	0.00	0.00%
01-6-2025-500.00 Office Supplies	0.00	0.00	0.00%
01-6-2025-753.00 Transportation	0.00	0.00	0.00%
Total Human Resources	0.00	0.00	0.00%
01-6-2029 Attorney			
01-6-2029-116.00 Contracted Legal Services	108,200.00	108,742.47	100.50%
01-6-2029-126.00 Conferences/Memberships	1,000.00	0.00	0.00%
01-6-2029-205.00 Litigation Expenses	5,000.00	765.75	15.32%
Total Attorney	114,200.00	109,508.22	95.89%
01-6-2030 Town Clerk			
01-6-2030-001.00 Department Head Salary	67,005.00	68,279.34	101.90%
01-6-2030-005.00 Staff Salaries	66,331.00	69,624.18	104.96%
01-6-2030-005.16 Vacation BB - Retire Pay	0.00	0.00	0.00%
01-6-2030-008.00 Election Salaries	4,500.00	4,830.81	107.35%
01-6-2030-126.00 Conferences/Memberships	1,800.00	625.87	34.77%
01-6-2030-153.00 Records Restoration	6,000.00	5,975.00	99.58%
01-6-2030-154.00 Computer - Land Records	16,000.00	10,543.02	65.89%
01-6-2030-190.00 Election Expense	12,000.00	6,394.60	53.29%
01-6-2030-400.00 Copier Expense	1,100.00	1,108.61	100.78%
01-6-2030-450.00 Postage Expense	2,300.00	3,145.00	136.74%
01-6-2030-500.00 Office Supplies	4,000.00	4,122.37	103.06%
01-6-2030-650.00 Equipment Maintenance	300.00	0.00	0.00%
Total Town Clerk	181,336.00	174,648.80	96.31%
01-6-2040 Listers			
01-6-2040-001.00 Department Head Salary	63,788.00	64,197.79	100.64%
01-6-2040-005.00 Staff Salaries	74,545.00	66,673.63	89.44%
01-6-2040-005.16 Vacation BB - Retire Pay	0.00	0.00	0.00%
01-6-2040-023.00 Board Salaries	1,950.00	1,950.00	100.00%
01-6-2040-060.00 Equipment Purchases	1,750.00	0.00	0.00%

Account	Budget	Actual	% of Budget
01-6-2040-116.00 Professional Services	5,000.00	290.00	5.80%
01-6-2040-124.00 Training	1,200.00	330.96	27.58%
01-6-2040-126.00 Conferences/Memberships	1,000.00	523.29	52.33%
01-6-2040-168.00 Tax Map Maintenance	2,600.00	2,550.00	98.08%
01-6-2040-425.00 Annual Software Fees	4,600.00	5,078.64	110.41%
01-6-2040-450.00 Postage Expense	1,500.00	1,314.91	87.66%
01-6-2040-500.00 Office Supplies	950.00	1,223.63	128.80%
01-6-2040-650.00 Equipment Maintenance Fee	1,200.00	1,492.29	124.36%
01-6-2040-753.00 Transportation	1,500.00	337.79	22.52%
Total Lists	161,583.00	145,962.93	90.33%
01-6-2050 General Services			
01-6-2050-023.00 Board Salaries	17,000.00	17,000.00	100.00%
01-6-2050-023.01 BCA Salaries	700.00	0.00	0.00%
01-6-2050-023.02 IT Salaries	7,800.00	5,020.00	64.36%
01-6-2050-120.00 Personell Mgmt Expense	20,000.00	25,989.79	129.95%
01-6-2050-121.00 Employee Recognition	0.00	1,937.60	100.00%
01-6-2050-126.00 Conferences/Memberships	20,000.00	38,175.54	190.88%
01-6-2050-140.00 Computer Equipment Maint	60,000.00	60,126.00	100.21%
01-6-2050-141.00 Software Licenses	10,000.00	16,162.67	161.63%
01-6-2050-164.00 Tax Sale Properties Exp	0.00	0.00	0.00%
01-6-2050-170.00 Printing & Public Notices	12,000.00	17,817.39	148.48%
01-6-2050-173.00 Professional Services	0.00	75.00	100.00%
01-6-2050-173.01 Admiistrative Services	13,000.00	12,250.96	94.24%
01-6-2050-173.02 Technical Services	13,000.00	4,776.00	36.74%
01-6-2050-175.00 Town Report	3,250.00	4,620.65	142.17%
01-6-2050-203.00 GIS Mapping	19,000.00	14,020.48	73.79%
01-6-2050-216.00 Reimbursable Expense	0.00	0.00	0.00%
01-6-2050-220.00 Auditing	20,000.00	12,725.00	63.63%
01-6-2050-350.00 Telephone	17,000.00	17,648.92	103.82%
01-6-2050-450.00 Postage Expense	2,000.00	5,201.68	260.08%
01-6-2050-500.00 Office Supplies	1,500.00	848.90	56.59%
01-6-2050-875.01 Tax Abatements	15,000.00	88,083.54	587.22%
01-6-2050-875.02 Interest Abatements	1,000.00	529.31	52.93%
01-6-2050-875.03 Penalty Abatements	1,000.00	167.84	16.78%
01-6-2050-875.04 Other Abatements	0.00	0.00	0.00%
01-6-2050-900.00 Miscellaneous	0.00	153.00	100.00%
Total General Services	253,250.00	343,330.27	135.57%
01-6-2070 Risk Management			
01-6-2070-035.00 Worker's Compensation	655,000.00	594,818.92	90.81%
01-6-2070-105.00 General Liability	160,000.00	158,657.00	99.16%
01-6-2070-213.00 Occupational Health	20,000.00	3,092.00	15.46%
01-6-2070-216.00 Insurance Deductible	10,000.00	5,129.48	51.29%
Total Risk Management	845,000.00	761,697.40	90.14%
01-6-2090 Planning			

Account	Budget	Actual	% of Budget
01-6-2090-001.00 Department Head Salary	71,596.00	72,644.52	101.46%
01-6-2090-005.00 Staff Salaries	83,170.00	108,508.32	130.47%
01-6-2090-005.16 Vacation BB - Retire Pay	0.00	0.00	0.00%
01-6-2090-060.00 Equipment	800.00	295.00	36.88%
01-6-2090-124.00 Training	2,000.00	571.12	28.56%
01-6-2090-126.00 Conferences/Memberships	2,000.00	1,310.27	65.51%
01-6-2090-141.00 Computer Supplies	2,000.00	1,358.20	67.91%
01-6-2090-170.00 Legal Notices	2,000.00	1,192.12	59.61%
01-6-2090-173.00 Professional Services	30,000.00	18,819.70	62.73%
01-6-2090-173.01 Zoning Consultant	0.00	0.00	0.00%
01-6-2090-173.02 Sustainability Program	0.00	0.00	0.00%
01-6-2090-400.00 Document Production	2,000.00	216.76	10.84%
01-6-2090-450.00 Postage Expense	1,200.00	681.30	56.78%
01-6-2090-500.00 Office Supplies	1,000.00	922.86	92.29%
01-6-2090-650.00 Equipment Maintenance	1,500.00	450.00	30.00%
01-6-2090-753.00 Transportation	1,400.00	699.27	49.95%
01-6-2090-800.00 Miscellaneous Expenses	500.00	491.85	98.37%
01-6-2090-999.06 MPG Parking Study Match	0.00	0.00	0.00%
Total Planning	201,166.00	208,161.29	103.48%
Total General Government	2,421,703.00	2,420,377.45	99.95%
01-6-2260 Benefits			
01-6-2260-005.00 Salary Increases	0.00	0.00	0.00%
01-6-2260-009.00 Vacation Accrual	30,000.00	0.00	0.00%
01-6-2260-030.00 Social Security	550,000.00	556,495.06	101.18%
01-6-2260-032.00 Employee Retirement	558,500.00	564,473.48	101.07%
01-6-2260-033.00 Health Insurance	1,616,086.00	1,651,724.45	102.21%
01-6-2260-033.01 Life Insurance	31,500.00	28,040.28	89.02%
01-6-2260-033.02 Opt-Out & HSA Payments	200,000.00	186,437.50	93.22%
01-6-2260-033.03 HRA Expense	279,125.00	194,213.03	69.58%
01-6-2260-033.04 HRA Administration	10,000.00	11,016.62	110.17%
01-6-2260-034.00 Unemployment Compensation	10,000.00	13,210.14	132.10%
01-6-2260-035.00 Dependent Care Administra	1,500.00	144.00	9.60%
Total Benefits	3,286,711.00	3,205,754.86	97.54%
01-6-2271 Bonds/Notes			
01-6-2271-340.00 Bond Principal	803,500.00	803,333.33	99.98%
01-6-2271-341.07 Note Principal	208,000.00	208,000.00	100.00%
01-6-2271-345.00 Bond Interest	318,700.00	318,693.18	100.00%
01-6-2271-345.01 Note Interest	14,200.00	14,192.66	99.95%
01-6-2271-345.02 Accrued Interest	0.00	0.00	0.00%
01-6-2271-345.03 Lease Expense	126,925.00	126,920.18	100.00%
Total Bonds/Notes	1,471,325.00	1,471,139.35	99.99%
01-6-2280 Human Services			
01-6-2280-998.00 Phoenix House Rise	0.00	0.00	0.00%

Account	Budget	Actual	Actual % of Budget
01-6-2280-998.01 Senior Solutions	3,000.00	3,000.00	100.00%
01-6-2280-998.02 Brattleboro Senior Meals	7,000.00	7,000.00	100.00%
01-6-2280-998.03 Youth Services	10,000.00	10,000.00	100.00%
01-6-2280-998.04 Museum & Art Center	0.00	0.00	0.00%
01-6-2280-998.05 Windham Child Care Assoc	0.00	0.00	0.00%
01-6-2280-998.06 Morningside House	0.00	0.00	0.00%
01-6-2280-998.07 Women's Freedom Center	12,370.00	12,370.00	100.00%
01-6-2280-998.08 Brattleboro Area Hospice	1,825.00	1,825.00	100.00%
01-6-2280-998.09 VNA & Hospice of VT & NH	12,200.00	12,200.00	100.00%
01-6-2280-998.10 Green Mountain RSVP	700.00	700.00	100.00%
01-6-2280-998.11 Vt Center for Ind Living	1,600.00	1,600.00	100.00%
01-6-2280-998.12 Drop-In Center	0.00	0.00	0.00%
01-6-2280-998.13 Aids Project of So. Vt.	2,000.00	2,000.00	100.00%
01-6-2280-998.14 SEVCA	12,000.00	12,000.00	100.00%
01-6-2280-998.15 The Gathering Place	4,000.00	4,000.00	100.00%
01-6-2280-998.16 Boys & Girls Club	17,275.00	17,275.00	100.00%
01-6-2280-998.20 Vt Assoc for the Blind	0.00	0.00	0.00%
01-6-2280-998.22 HCRS	7,725.00	7,725.00	100.00%
01-6-2280-998.23 Summer Lunch Program	7,500.00	7,500.00	100.00%
01-6-2280-998.24 Kidsplayce	4,000.00	4,000.00	100.00%
01-6-2280-998.25 Climate Protection	0.00	0.00	0.00%
01-6-2280-998.32 Turning Point	17,375.00	17,375.00	100.00%
01-6-2280-998.33 VT Adult Learning	0.00	0.00	0.00%
01-6-2280-998.35 American Red Cross	3,950.00	3,950.00	100.00%
01-6-2280-998.36 Family Garden	2,500.00	2,500.00	100.00%
01-6-2280-998.37 Prevent Child Abuse	0.00	0.00	0.00%
01-6-2280-998.39 Windham Co. Safe Place	2,500.00	2,500.00	100.00%
01-6-2280-998.40 Meeting Waters YMCA	7,500.00	7,500.00	100.00%
01-6-2280-998.41 Groundworks Colaborative	20,000.00	20,000.00	100.00%
01-6-2280-998.42 Vermont Wilderness School	0.00	0.00	0.00%
01-6-2280-998.43 Out in the Open	6,625.00	6,625.00	100.00%
01-6-2280-998.44 Big Brothers Big Sisters	7,500.00	7,500.00	100.00%
01-6-2280-998.45 Bratt Centre for Children	5,000.00	5,000.00	100.00%
01-6-2280-998.46 The Root	0.00	0.00	0.00%
01-6-2280-998.47 Vermont Family Network	2,150.00	2,150.00	100.00%
01-6-2280-998.48 Positive Community	6,300.00	6,300.00	100.00%
01-6-2280-998.49 W.C. Humana Society	1,000.00	1,000.00	100.00%
01-6-2280-998.50 Bratt Community Justice	0.00	0.00	0.00%
01-6-2280-998.99 Unallocated	0.00	0.00	0.00%
Total Human Services	185,595.00	185,595.00	100.00%
01-6-2290 Auxiliary Services			
01-6-2290-236.00 Street Lights	140,000.00	128,157.63	91.54%
01-6-2290-241.00 Public Sanitation	0.00	7,021.17	100.00%
01-6-2290-375.00 Civil Defense	2,500.00	0.00	0.00%
01-6-2290-390.00 Local Bus Service	50,000.00	50,000.00	100.00%
01-6-2290-997.01 Ambulance Service	250,000.00	253,562.88	101.43%
01-6-2290-998.04 Museum & Art Center	7,000.00	7,000.00	100.00%
01-6-2290-998.08 BCTV	5,000.00	5,000.00	100.00%

Account	Budget	Actual	% of Budget
01-6-2290-998.24 Work Today Program	0.00	0.00	0.00%
01-6-2290-998.25 Climate Protection	100,000.00	4,453.74	4.45%
01-6-2290-998.26 West River Watershed	1,000.00	1,000.00	100.00%
01-6-2290-998.48 Green Up Day	300.00	300.00	100.00%
01-6-2290-998.49 Business Promotion	42,119.00	42,119.00	100.00%
01-6-2290-998.50 Arts Promotion	15,000.00	15,000.00	100.00%
Total Auxiliary Services	612,919.00	513,614.42	83.80%
01-6-2800 Library			
01-6-2800-001.00 Department Head Salary	75,981.00	76,600.70	100.82%
01-6-2800-005.00 Staff Salaries	388,602.00	407,249.72	104.80%
01-6-2800-005.01 Custodian	0.00	0.00	0.00%
01-6-2800-005.16 Vacation BB - Retire Pay	3,000.00	3,108.80	103.63%
01-6-2800-060.00 Office Equipment	4,000.00	3,738.26	93.46%
01-6-2800-124.00 Training	0.00	0.00	0.00%
01-6-2800-126.00 Conferences/Memberships	0.00	0.00	0.00%
01-6-2800-128.00 Lost Book Refund Pmt Fees	0.00	0.00	0.00%
01-6-2800-140.00 Computer Equipment Maint	15,300.00	11,153.42	72.90%
01-6-2800-141.00 Computer Supplies	3,600.00	3,398.89	94.41%
01-6-2800-152.00 Book & Non-Print Supplies	4,000.00	5,380.11	134.50%
01-6-2800-173.00 Professional Services	400.00	52.50	13.13%
01-6-2800-173.01 Bindery Services	0.00	0.00	0.00%
01-6-2800-216.00 Reimbursable Expense	800.00	1,552.00	194.00%
01-6-2800-230.00 Fuel Expense	12,000.00	9,376.15	78.13%
01-6-2800-235.00 Electric	25,425.00	17,448.06	68.63%
01-6-2800-240.00 Utilities	2,000.00	1,702.14	85.11%
01-6-2800-250.00 Building Equip & Maint	17,000.00	17,000.00	100.00%
01-6-2800-255.00 Maintenance Supplies	3,500.00	2,512.15	71.78%
01-6-2800-350.00 Telephone	2,500.00	2,247.18	89.89%
01-6-2800-450.00 Postage Expense	2,500.00	3,503.55	140.14%
01-6-2800-500.00 Office Supplies	3,500.00	2,713.12	77.52%
01-6-2800-501.00 Books - General	5,000.00	5,000.00	100.00%
01-6-2800-502.00 Reference Sources	18,000.00	17,587.25	97.71%
01-6-2800-505.00 Juvenile Books	7,500.00	5,986.07	79.81%
01-6-2800-510.00 Young Adult Sources	1,500.00	1,478.08	98.54%
01-6-2800-515.00 Replacement Books	1,500.00	1,499.40	99.96%
01-6-2800-520.00 Periodicals & Newspapers	7,200.00	6,889.57	95.69%
01-6-2800-530.00 Non-Print Materials/Adult	3,500.00	3,014.55	86.13%
01-6-2800-532.00 Non-Print Mat./Children	3,800.00	3,608.52	94.96%
01-6-2800-551.01 Special Programs/Adult	0.00	0.00	0.00%
01-6-2800-552.00 Special Programs/Children	0.00	0.00	0.00%
01-6-2800-650.00 Equipment Maintenance	1,500.00	1,500.00	100.00%
Total Library	613,608.00	613,300.19	100.28%
01-6-3500 Fire			
01-6-3500-001.00 Department Head Salary	87,281.00	87,590.93	100.36%
01-6-3500-005.00 Staff Salaries	1,337,988.00	1,341,358.95	100.25%
01-6-3500-005.05 Retroactive Pay	0.00	0.00	0.00%

Account	Budget	Actual	Actual % of Budget
01-6-3500-005.16 Vacation BB - Retire Pay	10,250.00	9,450.04	92.20%
01-6-3500-006.00 Incentive Pay	56,415.00	54,287.25	96.23%
01-6-3500-010.00 Overtime	100,000.00	91,029.40	91.03%
01-6-3500-010.01 Fire Outside Overtime	5,000.00	2,333.90	46.68%
01-6-3500-010.02 Banner Outside Overtime	6,200.00	4,763.06	76.82%
01-6-3500-010.03 Rental Housing Overtime	50,000.00	4,243.67	8.49%
01-6-3500-015.00 Holiday Pay	48,216.00	41,026.72	85.09%
01-6-3500-020.00 Auxiliary Staff	8,000.00	5,877.00	73.46%
01-6-3500-025.00 Clerical	36,470.00	38,580.73	105.79%
01-6-3500-060.00 Equipment	17,500.00	18,082.69	103.33%
01-6-3500-124.00 Training	8,000.00	3,395.47	42.44%
01-6-3500-126.00 Conferences/Memberships	5,250.00	3,681.84	70.13%
01-6-3500-216.00 Reimbursable Expense	0.00	8,427.93	100.00%
01-6-3500-230.02 Propane	29,000.00	19,586.00	67.54%
01-6-3500-231.00 Gasoline	6,000.00	6,652.56	110.88%
01-6-3500-231.01 Diesel	13,000.00	11,592.75	89.18%
01-6-3500-235.00 Electric	21,600.00	25,200.14	116.67%
01-6-3500-240.00 Utilities	12,500.00	12,415.32	99.32%
01-6-3500-250.00 Building Repairs	6,000.00	8,663.39	144.39%
01-6-3500-350.00 Telephone	9,750.00	11,271.34	115.60%
01-6-3500-450.00 Postage Expense	600.00	560.83	93.47%
01-6-3500-500.00 Office Supplies	10,500.00	7,499.60	71.42%
01-6-3500-550.00 Operating Supplies	12,500.00	19,002.65	152.02%
01-6-3500-590.00 Clothing	30,000.00	27,664.56	92.22%
01-6-3500-635.00 Fire Prevention	650.00	234.60	36.09%
01-6-3500-650.01 Fire Alarm Repair	18,500.00	16,215.83	87.65%
01-6-3500-650.02 Equipment Maintenance	6,000.00	5,306.76	88.45%
01-6-3500-705.01 Vehicle Maintenance	45,000.00	38,463.71	85.47%
01-6-3500-999.00 Transfers	0.00	0.00	0.00%
Total Fire	1,998,170.00	1,924,459.62	96.31%
01-6-4500 Facilities Maintenance			
01-6-4500-005.00 Staff Salaries	127,297.00	129,667.75	101.86%
01-6-4500-005.16 Vacation buy back	0.00	0.00	0.00%
01-6-4500-010.00 Overtime	10,000.00	13,080.74	130.81%
01-6-4500-022.00 Seasonal Employees	0.00	735.00	100.00%
01-6-4500-590.00 Clothing	0.00	1,125.00	100.00%
01-6-4500-705.00 Automotive Maintenance	700.00	10.00	1.43%
Total Facilities Maintenance	137,997.00	144,618.49	104.80%
01-6-5000 Municipal Center			
01-6-5000-060.00 Equipment	3,000.00	625.62	20.85%
01-6-5000-216.00 Reimbursable Expense	0.00	0.00	0.00%
01-6-5000-230.00 Fuel Expense	25,960.00	24,143.97	93.00%
01-6-5000-235.00 Electric	25,200.00	19,330.03	76.71%
01-6-5000-240.00 Utilities	4,500.00	4,322.36	96.05%
01-6-5000-250.00 Building Repairs	15,000.00	12,000.48	80.00%
01-6-5000-255.00 Maintenance Supplies	6,000.00	5,050.16	84.17%

Account	Budget	Actual	% of Budget
01-6-5000-260.00 Maintenance Contracts	10,200.00	9,323.70	91.41%
01-6-5000-263.00 Grounds Maintenance	1,500.00	954.93	63.66%
01-6-5000-590.00 Clothing	0.00	0.00	0.00%
01-6-5000-705.00 Automotive Maintenance	0.00	0.00	0.00%
Total Municipal Center	91,360.00	75,751.25	82.92%
01-6-55 Police			
01-6-5500 Police Department			
01-6-5500-001.00 Department Head Salary	97,981.00	98,747.35	100.78%
01-6-5500-005.00 Staff Salaries	1,449,792.00	1,367,223.71	94.30%
01-6-5500-005.16 Vacation BB - Retire Pay	8,500.00	6,581.55	77.43%
01-6-5500-006.00 Educ/Special Incentive	29,360.00	36,435.52	124.10%
01-6-5500-010.00 Overtime	125,000.00	143,844.37	115.08%
01-6-5500-010.01 Police Outside Overtime	20,000.00	252.81	1.26%
01-6-5500-015.00 Holiday Pay	30,127.00	26,250.48	87.13%
01-6-5500-020.00 Auxiliary Staff	3,000.00	1,545.00	51.50%
01-6-5500-025.00 Clerical	108,595.00	115,129.32	106.02%
01-6-5500-060.00 Equipment	8,000.00	4,490.21	56.13%
01-6-5500-116.00 Poundkeeper	10,000.00	8,725.27	87.25%
01-6-5500-124.00 Training	25,000.00	22,914.88	91.66%
01-6-5500-126.00 Conferences/Memberships	4,200.00	3,667.85	87.33%
01-6-5500-141.00 Computer Supplies	10,500.00	3,115.10	29.67%
01-6-5500-173.00 Professional Services	0.00	1,950.00	100.00%
01-6-5500-173.01 Project Care	0.00	0.00	0.00%
01-6-5500-216.00 Reimbursements/Insurance	0.00	0.00	0.00%
01-6-5500-230.00 Heating Fuel	21,500.00	17,492.78	81.36%
01-6-5500-231.00 Gasoline	35,000.00	30,956.58	88.45%
01-6-5500-231.01 Diesel	0.00	209.48	100.00%
01-6-5500-235.00 Electric	23,130.00	23,926.59	103.44%
01-6-5500-240.00 Utilities	5,400.00	4,282.56	79.31%
01-6-5500-250.00 Building Maintenance	10,000.00	14,116.13	141.16%
01-6-5500-255.00 Maintenance Supplies	3,500.00	1,773.05	50.66%
01-6-5500-263.00 Grounds Maintenance	12,000.00	12,877.50	107.31%
01-6-5500-350.00 Telephone	25,000.00	25,326.21	101.30%
01-6-5500-350.01 VIERS/VLETS	20,000.00	11,861.50	59.31%
01-6-5500-355.00 Office Furniture	1,000.00	0.00	0.00%
01-6-5500-400.00 Copier Expense	6,000.00	3,847.27	64.12%
01-6-5500-450.00 Postage Expense	2,000.00	812.49	40.62%
01-6-5500-500.00 Office Supplies	6,120.00	6,193.12	101.19%
01-6-5500-501.00 Books/Reference	200.00	228.80	114.40%
01-6-5500-550.00 Operating Supplies	10,700.00	7,686.37	71.84%
01-6-5500-590.00 Clothing	23,000.00	16,544.63	71.93%
01-6-5500-650.00 Equipment Maintenance	17,000.00	14,688.42	86.40%
01-6-5500-700.00 Automotive Equipment	1,000.00	1,191.92	119.19%
01-6-5500-705.00 Automotive Maintenance	20,000.00	23,442.43	117.21%
01-6-5500-710.00 Prisoner Expense	3,500.00	3,535.12	101.00%
01-6-5500-722.00 Crime Prevention	2,000.00	702.19	35.11%
01-6-5500-753.00 Transportation	4,000.00	1,562.44	39.06%
Total Police Department	2,182,105.00	2,064,131.00	94.59%

Account	Budget	Actual	% of Budget
01-6-5510 Police Dispatch			
01-6-5510-001.00 Chief Dispatcher	50,739.00	51,441.77	101.39%
01-6-5510-005.00 Staff Salaries	364,974.00	316,594.49	86.74%
01-6-5510-005.16 Vacation Buy	3,500.00	3,465.36	99.01%
01-6-5510-006.00 Educational Incentive	7,968.00	7,351.87	92.27%
01-6-5510-010.00 Overtime	80,600.00	124,396.05	154.34%
01-6-5510-015.00 Holiday Pay	7,837.00	5,917.52	75.51%
01-6-5510-060.00 Equipment	4,000.00	2,953.47	73.84%
01-6-5510-124.00 Training	3,500.00	832.05	23.77%
01-6-5510-350.00 Telephone	600.00	249.52	41.59%
01-6-5510-500.00 Office Supplies	500.00	468.72	93.74%
01-6-5510-550.00 Operating Supplies	1,750.00	1,443.19	82.47%
01-6-5510-590.00 Uniforms	200.00	0.00	0.00%
01-6-5510-650.00 Equipment Maintenance	1,500.00	440.00	29.33%
Total Police Dispatch	527,668.00	515,554.01	97.70%
Total Police	2,709,773.00	2,579,685.01	95.20%
01-6-60 Public Works			
01-6-6015 Public Works Admin			
01-6-6015-001.00 Department Head Salary	47,749.00	47,539.09	99.56%
01-6-6015-005.00 Staff Salaries	636,551.00	654,650.75	102.84%
01-6-6015-005.03 Mechanics Staff Salaries	162,021.00	146,308.82	90.30%
01-6-6015-005.16 Vacation BB - Retire Pay	1,000.00	970.80	97.08%
01-6-6015-010.00 Overtime	92,000.00	89,194.90	96.95%
01-6-6015-013.00 Holiday/Weekend Pay	16,221.00	17,846.82	110.02%
01-6-6015-022.00 Seasonal Help	0.00	0.00	0.00%
01-6-6015-025.00 Clerical	49,805.00	45,915.45	92.19%
01-6-6015-126.00 Conferences/Memberships	3,000.00	973.24	32.44%
01-6-6015-173.00 Professional Services	10,000.00	9,682.40	96.82%
01-6-6015-202.00 Equip Rental - Outside	17,000.00	23,437.50	137.87%
01-6-6015-216.00 Reimbursable Expense	0.00	4,223.00	100.00%
01-6-6015-350.00 Telephone	5,400.00	7,271.79	134.66%
01-6-6015-400.00 Copier Expense	800.00	761.46	95.18%
01-6-6015-450.00 Postage Expense	300.00	96.34	32.11%
01-6-6015-500.00 Office Supplies	3,900.00	3,185.64	81.68%
01-6-6015-590.00 Clothing	6,000.00	6,000.00	100.00%
01-6-6015-595.00 Safety Equipment	6,000.00	6,971.18	116.19%
01-6-6015-900.00 Grant Repayment-BarrowsRd	0.00	0.00	0.00%
Total Public Works Admin	1,057,747.00	1,065,029.18	100.69%
01-6-6016 Public Works Bridges			
01-6-6016-550.00 Painting & Repair	10,000.00	9,336.17	93.36%
Total Public Works Bridges	10,000.00	9,336.17	93.36%
01-6-6017 Public Works Drainage			

Account	Budget	Actual	% of Budget
01-6-6017-060.00 Stormwater Upgrades	0.00	792.00	100.00%
01-6-6017-173.00 Engineering	0.00	0.00	0.00%
01-6-6017-205.00 Permits and Compliance	0.00	12,110.06	100.00%
01-6-6017-550.00 Pipes	10,000.00	7,298.14	72.98%
01-6-6017-550.01 Grates & Risers	4,500.00	4,317.70	95.95%
01-6-6017-550.02 Other Materials	10,000.00	10,481.02	104.81%
Total Public Works Drainage	24,500.00	34,998.92	142.85%
01-6-6018 Public Works Equipment			
01-6-6018-550.00 Parts	98,000.00	99,731.30	101.77%
01-6-6018-550.01 Tires & Accessories	12,000.00	11,121.51	92.68%
01-6-6018-550.02 Small Tools	6,500.00	6,587.81	101.35%
Total Public Works Equipment	116,500.00	117,440.62	100.81%
01-6-6020 Public Works Gas & Oil			
01-6-6020-230.00 Gasoline Pump Maintenance	0.00	0.00	0.00%
01-6-6020-231.00 Gasoline	8,000.00	5,708.14	71.35%
01-6-6020-231.01 Diesel	80,000.00	70,564.73	88.21%
01-6-6020-650.00 Lube & Oil	7,500.00	8,311.28	110.82%
Total Public Works Gas & Oil	95,500.00	84,584.15	88.57%
01-6-6022 Public Works Summer Roads			
01-6-6022-550.00 Chloride	26,000.00	23,650.48	90.96%
01-6-6022-550.01 Hot Mix	32,000.00	23,525.98	73.52%
01-6-6022-550.02 Cold Patch	1,000.00	1,736.96	173.70%
01-6-6022-550.03 Gravel	32,000.00	30,600.95	95.63%
01-6-6022-550.04 Guard Rails	10,000.00	4,854.17	48.54%
Total Public Works Summer Roads	101,000.00	84,368.54	83.53%
01-6-6023 Public Works Sidewalks			
01-6-6023-660.01 Sidewalk Repairs	25,000.00	22,636.57	90.55%
Total Public Works Sidewalks	25,000.00	22,636.57	90.55%
01-6-6024 Public Works Streets Misc			
01-6-6024-550.00 Retaining Walls & Rails	15,000.00	2,282.81	15.22%
01-6-6024-550.01 Signs & Street Markings	12,500.00	9,445.89	75.57%
01-6-6024-550.02 Broom Material	3,000.00	1,275.00	42.50%
01-6-6024-750.00 Traffic Safety	10,000.00	7,927.98	79.28%
01-6-6024-751.00 Line Striping	27,000.00	21,794.76	80.72%
01-6-6024-754.00 Tree Removal	10,000.00	7,000.00	70.00%
01-6-6024-754.01 Tree Care	2,000.00	937.50	46.88%
Total Public Works Streets Misc	79,500.00	50,663.94	63.73%
01-6-6026 Public Works Winter Roads			

Account	Budget	Actual	% of Budget
01-6-6026-550.00 Salt	120,000.00	121,188.64	100.99%
01-6-6026-550.02 Sand	29,000.00	37,921.00	130.76%
01-6-6026-550.04 Chains & Blades	15,600.00	19,833.64	127.14%
01-6-6026-650.00 Equipment Maintenance	21,000.00	21,031.02	100.15%
Total Public Works Winter Roads	185,600.00	199,974.30	107.74%
01-6-6027 Public Works Yard Expense			
01-6-6027-230.00 Fuel Expense	12,000.00	13,554.49	112.95%
01-6-6027-235.00 Electric	10,170.00	10,325.86	101.53%
01-6-6027-240.00 Utilities	5,700.00	7,050.56	123.69%
01-6-6027-250.00 Building Repairs	15,000.00	27,416.23	182.77%
01-6-6027-255.00 Maintenance Supplies	1,000.00	1,231.77	123.18%
01-6-6027-257.00 Refuse Charges	900.00	955.14	106.13%
Total Public Works Yard Expense	44,770.00	60,534.05	135.21%
01-6-6028 Public Works Traffic Light			
01-6-6028-235.00 Electric	3,800.00	4,328.38	113.90%
01-6-6028-260.01 Contractual Repairs	1,000.00	1,725.00	172.50%
01-6-6028-550.00 Parts	2,000.00	3,028.00	151.40%
Total Public Works Traffic Light	6,800.00	9,081.38	133.55%
Total Public Works	1,746,917.00	1,738,647.82	99.53%
01-6-7000 Regional			
01-6-7000-101.00 Windham Regional	27,500.00	27,276.45	99.19%
01-6-7000-150.00 County Tax	85,000.00	83,159.00	97.83%
Total Regional	112,500.00	110,435.45	98.16%
01-6-71 Parks and Recreation			
01-6-7115 Recreation Administration			
01-6-7115-001.00 Department Head Salary	74,332.00	75,858.82	102.05%
01-6-7115-005.00 Staff Salaries	71,151.00	74,342.47	104.49%
01-6-7115-005.16 Vacation BB - Retire Pay	7,500.00	3,498.95	46.65%
01-6-7115-010.00 Overtime	3,900.00	2,545.11	65.26%
01-6-7115-025.00 Clerical	32,757.00	35,661.84	108.87%
01-6-7115-126.00 Conferences/Memberships	800.00	800.00	100.00%
01-6-7115-216.00 Insurable Expense	0.00	393.00	100.00%
01-6-7115-350.00 Telephone	7,000.00	5,674.78	81.07%
01-6-7115-450.00 Postage Expense	900.00	605.55	67.28%
01-6-7115-500.00 Office Supplies	3,800.00	3,966.31	104.38%
01-6-7115-753.00 Transportation	1,500.00	383.61	25.57%
Total Recreation Administration	203,640.00	203,730.44	100.04%
01-6-7130 Gibson-Aiken Center			

Account	Budget	Actual	% of Budget
01-6-7130-005.00 Staff Salaries	0.00	39.77	100.00%
01-6-7130-005.16 Vacation BB - Retire Pay	0.00	0.00	0.00%
01-6-7130-230.00 Fuel Expense	18,700.00	16,964.05	90.72%
01-6-7130-235.00 Electric	18,900.00	14,366.24	76.01%
01-6-7130-240.00 Utilities	4,975.00	4,447.36	89.39%
01-6-7130-250.00 Building Repairs	13,000.00	14,638.23	112.60%
01-6-7130-255.00 Maintenance Supplies	4,000.00	3,750.91	93.77%
01-6-7130-260.00 Maintenance Contracts	0.00	45.00	100.00%
Total Gibson-Aiken Center	59,575.00	54,251.56	91.06%
01-6-7131 Parks			
01-6-7131-005.00 Staff Salaries	168,508.00	177,797.18	105.51%
01-6-7131-005.16 Vacation BB - Retire Pay	716.00	0.00	0.00%
01-6-7131-010.00 Overtime	9,500.00	14,614.40	153.84%
01-6-7131-013.00 Holiday/Weekend Pay	7,695.00	5,536.17	71.95%
01-6-7131-022.00 Seasonal Employees	24,000.00	19,533.07	81.39%
01-6-7131-060.00 Equipment	7,000.00	5,770.95	82.44%
01-6-7131-116.00 Contractual Repairs	800.00	986.05	123.26%
01-6-7131-124.00 Training	600.00	315.00	52.50%
01-6-7131-230.02 Propane	4,800.00	3,602.32	75.05%
01-6-7131-231.00 Gasoline	6,500.00	3,797.63	58.43%
01-6-7131-235.00 Electric	21,600.00	8,633.73	39.97%
01-6-7131-240.00 Utilities	5,000.00	7,157.28	143.15%
01-6-7131-250.00 Building Repairs	9,500.00	9,999.88	105.26%
01-6-7131-255.00 Maintenance Supplies	1,400.00	1,541.89	110.14%
01-6-7131-257.00 Refuse/Landfill	300.00	514.16	171.39%
01-6-7131-263.00 Grounds Maintenance	21,500.00	20,478.58	95.25%
01-6-7131-550.00 Equipment Parts	4,200.00	4,770.44	113.58%
01-6-7131-550.01 Tires	1,000.00	0.00	0.00%
01-6-7131-590.00 Clothing	1,300.00	1,516.68	116.67%
01-6-7131-595.00 Safety Equipment	1,400.00	1,823.15	130.23%
01-6-7131-650.00 Lube & Oil	1,100.00	596.70	54.25%
01-6-7131-754.00 Lawn and Tree Care	6,000.00	3,972.00	66.20%
01-6-7131-900.00 Miscellaneous	2,700.00	1,661.69	61.54%
Total Parks	307,119.00	294,618.95	95.93%
01-6-7132 Cemetery Maintenance			
01-6-7132-116.00 Contractual Repairs	24,000.00	22,840.53	95.17%
01-6-7132-754.00 Lawn & Tree Care	3,000.00	400.00	13.33%
Total Cemetery Maintenance	27,000.00	23,240.53	86.08%
01-6-7140 Gibson Aiken Programs			
01-6-7140-005.00 Staff Salaries	9,000.00	8,786.25	97.63%
Total Gibson Aiken Programs	9,000.00	8,786.25	97.63%
01-6-7141 Senior Center			

Account	Budget	Actual	% of Budget
01-6-7141-260.00 Building Maint Contract	1,800.00	1,592.88	88.49%
01-6-7141-550.00 Operating Supplies	2,400.00	2,517.96	104.92%
Total Senior Center	4,200.00	4,110.84	97.88%
01-6-7143 Skating Rink			
01-6-7143-005.00 Staff Salaries	11,500.00	11,137.35	96.85%
01-6-7143-230.00 Fuel Expense	0.00	0.00	0.00%
01-6-7143-230.02 Propane	22,000.00	17,923.85	81.47%
01-6-7143-235.00 Electric	28,000.00	31,284.44	111.73%
01-6-7143-240.00 Utilities	6,000.00	9,028.04	150.47%
01-6-7143-250.00 Building Repairs	7,500.00	6,820.45	90.94%
01-6-7143-550.00 Operating Supplies	11,500.00	16,490.13	143.39%
Total Skating Rink	86,500.00	92,684.26	107.15%
01-6-7144 Day Camp			
01-6-7144-005.00 Staff Salaries	35,350.00	34,442.68	97.43%
Total Day Camp	35,350.00	34,442.68	97.43%
01-6-7145 Pool			
01-6-7145-005.00 Staff Salaries	37,000.00	34,336.56	92.80%
01-6-7145-235.00 Electric	6,030.00	3,752.69	62.23%
01-6-7145-240.00 Utilities	7,000.00	6,372.56	91.04%
01-6-7145-250.00 Building Repairs	1,500.00	1,428.00	95.20%
01-6-7145-550.00 Operating Supplies	10,700.00	10,553.46	98.63%
Total Pool	62,230.00	56,443.27	90.70%
Total Parks and Recreation	794,614.00	772,308.78	97.19%
01-6-8000 Downtown Association			
01-6-8000-996.99 Downtown Alliance	80,000.00	80,000.00	100.00%
Total Downtown Association	80,000.00	80,000.00	100.00%
01-6-9999 Transfers			
01-6-9999-999.00 Transfer to Capital Fund	1,295,000.00	1,295,000.04	100.00%
01-6-9999-999.01 Transfer to Grant Fund	0.00	0.00	0.00%
01-6-9999-999.03 Transfer to Solid Waste	510,000.00	550,000.00	107.84%
01-6-9999-999.04 Transfer Skatepark Fund	0.00	0.00	0.00%
01-6-9999-999.06 Transfer to Parking Fund	0.00	90,000.00	100.00%
Total Transfers	1,805,000.00	1,935,000.04	107.20%
Total Expenses	18,068,192.00	17,772,687.43	98.36%
Total Expenditures	18,068,192.00	17,772,687.43	98.36%

07/30/20
02:20 pm

Town of Brattleboro General Ledger
Previous Year Pd: 12 - Budget Status Report
General Fund

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Account	Budget	Actual	% of Budget

Total General Fund	0.00	-163,892.96	
=====			
Total All Funds	0.00	-163,892.96	
=====			

07/30/20
02:20 pm

Town of Brattleboro General Ledger
Previous Year Pd: 12 - Budget Status Report
Utilities Fund

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Account	Budget	Actual	% of Budget
03-5 Revenues			
03-5-20 General Revenue			
03-5-2010-392.00 Sale of Fixed Asset	0.00	16,000.00	100.00%
03-5-2010-450.00 Miscellaneous Income	0.00	0.00	0.00%
03-5-2020-160.00 MM - Interest Income	40,000.00	56,836.89	142.09%
03-5-2020-160.01 Interest RZED Bonds	0.00	0.00	0.00%
03-5-2020-160.06 Interest From Parking	6,620.00	7,164.63	108.23%
Total General Revenue	46,620.00	80,001.52	171.60%
03-5-6600 Water			
03-5-6600-112.00 Water Rents	2,035,300.00	2,042,969.97	100.38%
03-5-6600-112.03 Water Connection Fee	5,000.00	9,184.10	183.68%
03-5-6600-217.00 Watershed Tree Removal	0.00	0.00	0.00%
Total Water	2,040,300.00	2,052,154.07	100.58%
03-5-6700 Sewer			
03-5-6700-112.05 Sewer Rents	3,457,250.00	3,360,237.33	97.19%
03-5-6700-115.00 Interest & Penalties	40,000.00	64,449.76	161.12%
03-5-6700-145.00 Scrap Metal & Tower Rent	0.00	3,518.98	100.00%
03-5-6700-157.00 Sewer Connection Fees	5,000.00	9,184.10	183.68%
03-5-6700-158.00 Sewage Disposal Revenue	275,000.00	309,737.04	112.63%
03-5-6700-225.00 Jobbing	30,000.00	17,841.76	59.47%
Total Sewer	3,807,250.00	3,764,968.97	98.89%
03-5-6750 WWTP			
03-5-6750-160.01 Interest Income RF3-163	69,230.00	765,230.25	1,105.34%
03-5-6750-160.02 Loan Subsidies	0.00	0.00	0.00%
03-5-6750-160.03 AOT & BGS Grant	0.00	0.00	0.00%
03-5-6750-160.06 Efficiency Vermont Grant	0.00	6,450.00	100.00%
03-5-6750-305.00 Welcome Center Jobbing	0.00	2,380.00	100.00%
Total WWTP	69,230.00	774,060.25	1,118.10%
03-5-6860 Administration			
03-5-6860-115.00 TriPark Bond Revenue	223,277.00	223,276.47	100.00%
03-5-6860-216.00 Reimbursement	0.00	1,064.77	100.00%
03-5-6860-290.00 Utilities Application Fee	0.00	105.00	100.00%
Total Administration	223,277.00	224,446.24	100.52%
Total Revenues	6,186,677.00	6,895,631.05	111.46%
Total Revenues	6,186,677.00	6,895,631.05	111.46%
03-6 Expenses			

Account	Budget	Actual	% of Budget
03-6-6664 Pleasant Valley Expense			
03-6-6664-230.00 Generator Fuel	4,000.00	2,135.64	53.39%
03-6-6664-230.01 Fuel Expense - PV	13,000.00	13,194.06	101.49%
03-6-6664-235.00 Pump Stations Electric	36,000.00	38,385.41	106.63%
03-6-6664-235.01 Electric - PV	42,000.00	41,431.92	98.65%
03-6-6664-250.00 Building Repairs	500.00	394.07	78.81%
03-6-6664-253.00 Watershed Maintenance	20,000.00	14,657.50	73.29%
03-6-6664-313.00 Sludge Removal - PV	32,000.00	21,500.00	67.19%
03-6-6664-550.01 Chemicals - PV	40,000.00	44,010.62	110.03%
03-6-6664-650.00 Equipment Maintenance	10,000.00	11,105.96	111.06%
03-6-6664-650.01 Maintenance & Supplies PV	35,000.00	29,707.96	84.88%
Total Pleasant Valley Expense	232,500.00	216,523.14	93.13%
03-6-6665 Wells Expense			
03-6-6665-109.00 Labs & Testing	1,000.00	0.00	0.00%
03-6-6665-230.00 Fuel Expense - Wells	7,000.00	5,900.27	84.29%
03-6-6665-235.00 Electric - Wells	21,000.00	20,117.43	95.80%
03-6-6665-250.00 Building Repairs	2,500.00	0.00	0.00%
03-6-6665-550.00 Chemicals - Wells	4,800.00	2,411.16	50.23%
03-6-6665-650.00 Maintenance & Supplies	25,000.00	28,682.84	114.73%
Total Wells Expense	61,300.00	57,111.70	93.17%
03-6-6666 Water Dist & Storage			
03-6-6666-005.00 Staff Salaries	356,525.00	410,699.39	115.20%
03-6-6666-005.16 Vacation BB - Retire Pay	2,500.00	4,216.00	168.64%
03-6-6666-010.00 Overtime-Distribution	44,000.00	64,954.48	147.62%
03-6-6666-010.01 Emergency Repair Overtime	5,100.00	0.00	0.00%
03-6-6666-012.00 Flushing Overtime	23,500.00	22,036.48	93.77%
03-6-6666-013.00 Holiday & Weekend Pay	18,500.00	17,569.13	94.97%
03-6-6666-022.00 Seasonal Employees	22,000.00	0.00	0.00%
03-6-6666-030.00 Social Security	36,000.00	32,515.60	90.32%
03-6-6666-032.00 Employee Retirement	26,000.00	24,991.58	96.12%
03-6-6666-033.00 Health Insurance	90,000.00	96,210.98	106.90%
03-6-6666-033.02 Opt-Out HSA	12,250.00	12,875.00	105.10%
03-6-6666-033.03 HRA Expense	14,000.00	15,723.58	112.31%
03-6-6666-033.04 HRA Administration	900.00	297.00	33.00%
03-6-6666-034.00 Unemployment Compensation	0.00	76.56	100.00%
03-6-6666-035.00 Worker's Compensation	38,250.00	39,093.55	102.21%
03-6-6666-102.00 Real Estate Rights	1,250.00	1,250.00	100.00%
03-6-6666-106.00 Gravel and Asphalt	16,000.00	9,523.33	59.52%
03-6-6666-110.00 Pipe Replacement & Repair	25,000.00	31,298.58	125.19%
03-6-6666-111.00 Hydrant & Meter Parts	25,000.00	13,953.70	55.81%
03-6-6666-116.00 Contract Maintenance	4,000.00	2,615.00	65.38%
03-6-6666-550.00 Tools & Equipment	8,000.00	6,809.94	85.12%
Total Water Dist & Storage	768,775.00	806,709.88	104.93%
03-6-6750 WWTP			

Town of Brattleboro General Ledger
Previous Year Pd: 12 - Budget Status Report
Utilities Fund

Account	Budget	Actual	Actual % of Budget
03-6-6750-005.00 Staff Salaries	275,150.00	272,493.16	99.03%
03-6-6750-005.16 Vacation BB/retire	2,500.00	9,887.30	395.49%
03-6-6750-010.00 Overtime	27,000.00	28,760.24	106.52%
03-6-6750-013.00 Holiday & Weekend Pay	12,500.00	11,497.41	91.98%
03-6-6750-030.00 Social Security	24,000.00	27,326.45	113.86%
03-6-6750-032.00 Employee Retirement	18,000.00	18,849.97	104.72%
03-6-6750-033.00 Health Insurance	77,000.00	78,062.79	101.38%
03-6-6750-033.02 Opt-Out HSA	6,750.00	6,750.00	100.00%
03-6-6750-033.03 HRA Expense	12,000.00	8,674.49	72.29%
03-6-6750-033.04 HRA Administration	700.00	247.50	35.36%
03-6-6750-035.00 Workers Compensation	24,250.00	25,931.55	106.93%
03-6-6750-124.00 Training	6,000.00	1,425.00	23.75%
03-6-6750-230.00 Fuel Expense	58,000.00	84,261.12	145.28%
03-6-6750-231.00 Gasoline	2,000.00	1,598.58	79.93%
03-6-6750-231.01 Diesel	1,000.00	1,520.71	152.07%
03-6-6750-235.00 Electric	109,000.00	108,162.28	99.23%
03-6-6750-250.00 Building Repairs	2,500.00	5,044.58	201.78%
03-6-6750-255.00 Odor Control	60,000.00	51,592.47	85.99%
03-6-6750-257.00 Refuse Charges	15,000.00	14,604.00	97.36%
03-6-6750-305.00 Welcome Center Jobbing	0.00	1,240.00	100.00%
03-6-6750-313.00 Sludge Removal	120,000.00	128,275.98	106.90%
03-6-6750-500.00 Office Supplies	1,800.00	1,585.90	88.11%
03-6-6750-500.01 Lab Supplies	8,000.00	7,230.79	90.38%
03-6-6750-550.00 Tires & Accessories	1,000.00	136.00	13.60%
03-6-6750-550.01 Chemicals	70,000.00	42,928.67	61.33%
03-6-6750-590.00 Clothing	1,700.00	1,875.00	110.29%
03-6-6750-595.00 Safety Equipment	1,500.00	1,917.30	127.82%
03-6-6750-650.00 Lube & Oil	1,000.00	4,207.20	420.72%
03-6-6750-650.01 Equipment Maintenance	65,000.00	81,231.26	124.97%
03-6-6750-705.00 Auto Maintenance	2,000.00	645.57	32.28%
03-6-6750-752.00 Permits and Testing	32,000.00	28,163.95	88.01%
Total WWTP	1,037,350.00	1,056,127.22	101.81%
03-6-6755 Pump Stations			
03-6-6755-230.00 Fuel Expense	10,000.00	0.00	0.00%
03-6-6755-235.00 Electric	45,000.00	14,989.56	33.31%
03-6-6755-250.00 Building Repairs	2,500.00	110.17	4.41%
03-6-6755-255.00 Odor Control	10,000.00	9,044.99	90.45%
03-6-6755-550.01 Chemicals	0.00	0.00	0.00%
03-6-6755-650.01 Equipment Maintenance	20,000.00	3,266.40	16.33%
Total Pump Stations	87,500.00	27,411.12	31.33%
03-6-6757 Sewer Mains			
03-6-6757-005.00 Staff Salaries	128,900.00	75,074.22	58.24%
03-6-6757-005.16 Vacation Buy Back	2,500.00	5,399.85	215.99%
03-6-6757-010.00 Overtime-Sewer	7,400.00	12,265.98	165.76%
03-6-6757-010.01 Emergency Repair Overtime	4,300.00	0.00	0.00%
03-6-6757-010.02 Emergency Clean Overtime	2,700.00	0.00	0.00%

Town of Brattleboro General Ledger
Previous Year Pd: 12 - Budget Status Report
Utilities Fund

Account	Budget	Actual	Actual % of Budget
03-6-6757-013.00 Holiday & Weekend Pay	5,800.00	3,984.09	68.69%
03-6-6757-030.00 Social Security	11,500.00	6,191.08	53.84%
03-6-6757-032.00 Employee Retirement	8,700.00	7,836.75	90.08%
03-6-6757-033.00 Health Insurance	47,000.00	34,952.21	74.37%
03-6-6757-033.02 Opt-Out HSA	3,750.00	3,750.00	100.00%
03-6-6757-033.03 HRA Expense	7,400.00	379.49	5.13%
03-6-6757-033.04 HRA Administration	400.00	148.50	37.13%
03-6-6757-035.00 Workers Compensation	0.00	0.00	0.00%
03-6-6757-110.00 Pipe Replacement & Repair	9,000.00	7,539.39	83.77%
03-6-6757-112.00 Manhole Replace & Repair	7,500.00	7,027.78	93.70%
03-6-6757-116.00 Contract Maintenance	15,000.00	11,027.36	73.52%
03-6-6757-550.00 Tools & Equipment	7,000.00	7,257.68	103.68%
Total Sewer Mains	268,850.00	182,834.38	68.01%
03-6-6860 Administration			
03-6-6860-001.00 Department Head Salary	47,750.00	48,139.09	100.81%
03-6-6860-002.00 Superintendent Salary	34,450.00	35,542.10	103.17%
03-6-6860-005.00 Staff Salaries	56,000.00	62,693.36	111.95%
03-6-6860-005.16 Vacation BB - Retire Pay	0.00	0.00	0.00%
03-6-6860-009.01 Salary Adjustments	0.00	-11,808.11	100.00%
03-6-6860-026.00 Covid-19 Wages	0.00	0.00	0.00%
03-6-6860-030.00 Social Security	10,500.00	8,681.65	82.68%
03-6-6860-032.00 Employee Retirement	7,900.00	13,794.92	174.62%
03-6-6860-033.00 Health Insurance	30,000.00	33,855.24	112.85%
03-6-6860-033.01 Life Insurance	4,500.00	3,727.51	82.83%
03-6-6860-033.02 Opt-Out HSA	3,000.00	3,375.00	112.50%
03-6-6860-033.03 HRA Expense	4,700.00	686.36	14.60%
03-6-6860-033.04 HRA Admin Fee	300.00	99.00	33.00%
03-6-6860-035.00 Worker's Compensation	0.00	0.00	0.00%
03-6-6860-060.00 Equipment	1,500.00	720.00	48.00%
03-6-6860-105.00 Liability Insurance	50,000.00	49,066.00	98.13%
03-6-6860-109.00 Telephones and Radios	5,000.00	4,865.19	97.30%
03-6-6860-124.00 Training	15,000.00	6,809.74	45.40%
03-6-6860-143.00 Computer Service Contract	4,500.00	1,702.00	37.82%
03-6-6860-150.00 Property Taxes	9,000.00	8,852.69	98.36%
03-6-6860-173.00 Professional Services	25,000.00	26,099.86	104.40%
03-6-6860-196.00 Covid-19 Expenses	0.00	0.00	0.00%
03-6-6860-205.00 Legal Expenses	0.00	0.00	0.00%
03-6-6860-216.00 Reimbursable Expenses	0.00	1,000.00	100.00%
03-6-6860-220.00 Auditing	6,500.00	4,675.00	71.92%
03-6-6860-342.01 Depreciation - Sewer	1,825,000.00	1,805,647.56	98.94%
03-6-6860-342.02 Depreciation - Water	675,000.00	678,976.10	100.59%
03-6-6860-350.00 Telephone	6,500.00	5,268.24	81.05%
03-6-6860-400.00 Copier Expense	1,800.00	1,950.01	108.33%
03-6-6860-450.00 Postage Expense	8,000.00	8,581.30	107.27%
03-6-6860-500.00 Office Supplies	5,500.00	6,799.37	123.62%
03-6-6860-590.00 Clothing	3,500.00	4,276.00	122.17%
03-6-6860-595.00 Safety Equipment	6,000.00	4,351.30	72.52%
03-6-6860-752.00 Permits and Testing	35,000.00	49,653.81	141.87%

Town of Brattleboro General Ledger
Previous Year Pd: 12 - Budget Status Report
Utilities Fund

Account	Budget	Actual	% of Budget
Total Administration	2,861,900.00	2,858,080.29	99.52%
03-6-6862 Equipment Maintenance			
03-6-6862-231.00 Gasoline	12,000.00	12,360.74	103.01%
03-6-6862-231.01 Diesel	9,000.00	7,533.24	83.70%
03-6-6862-550.00 Parts & Repairs	22,000.00	25,843.42	117.47%
03-6-6862-550.01 Tires & Accessories	3,000.00	1,580.95	52.70%
03-6-6862-650.00 Lube & Oil	3,000.00	3,463.21	115.44%
Total Equipment Maintenance	49,000.00	50,781.56	103.64%
03-6-6868 Jobbing			
03-6-6868-005.00 Staff Salaries	0.00	0.00	0.00%
Total Jobbing	0.00	0.00	0.00%
03-6-6961 Debt Service			
03-6-6961-345.00 Bond Interest	530,500.00	489,745.54	92.32%
03-6-6961-345.01 Lease Interest	0.00	0.00	0.00%
Total Debt Service	530,500.00	489,745.54	92.32%
03-6-9999 Transfers			
03-6-9999-999.00 Transfer Out	290,000.00	290,004.00	100.00%
03-6-9999-999.01 Transfer Parking	0.00	0.00	0.00%
Total Transfers	290,000.00	290,004.00	100.00%
Total Expenses	6,207,675.00	6,045,328.83	97.38%
Total Expenditures	6,207,675.00	6,045,328.83	97.38%
Total Utilities Fund	-20,998.00	850,302.22	
Total All Funds	-20,998.00	850,302.22	

Town of Brattleboro General Ledger
Previous Year Pd: 12 - Budget Status Report
Parking Fund

Account	Budget	Actual	Actual % of Budget
06-5 Revenue			
06-5-2020-160.00 MM - Interest Income	2,000.00	3,712.65	185.63%
06-5-2020-160.01 Bond Interest	29,850.00	35,482.65	118.87%
06-5-5500-216.00 Reimbursements	0.00	0.00	0.00%
06-5-5500-216.01 Insurance Proceeds	0.00	0.00	0.00%
06-5-5500-334.00 Grant Revenue	0.00	0.00	0.00%
06-5-5500-350.00 Parking Meter Revenue	445,000.00	362,848.62	81.54%
06-5-5500-350.01 Meter Income-Smart Card	0.00	-429.50	100.00%
06-5-5500-355.00 Parking Boot Income	10,000.00	3,680.00	36.80%
06-5-5500-360.00 Parking Fines	160,000.00	86,754.59	54.22%
06-5-5500-365.00 Hood Rentals	5,000.00	8,493.00	169.86%
06-5-5500-370.00 Permit Stickers	160,000.00	120,341.10	75.21%
06-5-5500-375.00 BTC Rental Space Revenue	104,500.00	81,530.20	78.02%
06-5-5500-392.00 Sale of Fixed Assets	0.00	0.00	0.00%
06-5-5500-425.00 Miscellaneous Revenue	0.00	5.00	100.00%
06-5-9999-000.00 Transfer In	0.00	90,000.00	100.00%
06-5-9999-999.01 Transfer Utilities	0.00	0.00	0.00%
Total Revenue	916,350.00	792,418.31	86.48%
Total Revenues	916,350.00	792,418.31	86.48%

06-6 Expenditures			
06-6-5521-005.00 Staff Salaries	155,000.00	122,988.32	79.35%
06-6-5521-005.16 Vacation BB - Retire Pay	0.00	0.00	0.00%
06-6-5521-009.01 Salary Adjustments	0.00	2,322.61	100.00%
06-6-5521-010.00 Overtime	5,000.00	1,663.44	33.27%
06-6-5521-010.06 DPW Lot Maintenance	8,000.00	12,460.93	155.76%
06-6-5521-026.00 Covid-19 Wages	0.00	0.00	0.00%
06-6-5521-030.00 Social Security	12,900.00	10,481.51	81.25%
06-6-5521-031.00 Health Insurance	77,000.00	57,541.22	74.73%
06-6-5521-031.03 HRA Expense	12,700.00	9,984.03	78.61%
06-6-5521-032.00 Employee Retirement	8,900.00	9,205.56	103.43%
06-6-5521-033.01 Life Insurance	600.00	601.12	100.19%
06-6-5521-033.02 Opt-Out & HSA Payments	6,000.00	5,250.00	87.50%
06-6-5521-033.04 HRA Administration	810.00	192.50	23.77%
06-6-5521-034.00 Unemployment Compensation	0.00	14,162.00	100.00%
06-6-5521-035.00 Worker's Compensation	10,000.00	9,715.00	97.15%
06-6-5521-105.00 Liability Insurance	8,300.00	7,560.00	91.08%
06-6-5521-143.00 Computer Maintenance	12,000.00	13,670.93	113.92%
06-6-5521-173.00 Professional Services	0.00	875.00	100.00%
06-6-5521-173.01 Towing	500.00	0.00	0.00%
06-6-5521-174.00 Marketing	1,000.00	0.00	0.00%
06-6-5521-196.00 Covid-19 Expenses	0.00	0.00	0.00%
06-6-5521-216.00 Reimbursable Expense	0.00	0.00	0.00%
06-6-5521-216.01 Insurance Deductible	0.00	0.00	0.00%
06-6-5521-218.00 Bank Service Charges	2,500.00	0.00	0.00%
06-6-5521-218.01 Parking Meter Fees	27,000.00	25,504.64	94.46%
06-6-5521-220.00 Auditing	5,000.00	3,597.00	71.94%

Account	Budget	Actual	% of Budget
06-6-5521-230.01 Wood Pellets	12,000.00	9,526.40	79.39%
06-6-5521-231.00 Gasoline	175.00	348.99	199.42%
06-6-5521-235.00 Electric	19,200.00	20,267.65	105.56%
06-6-5521-240.00 Utilities	1,900.00	1,736.40	91.39%
06-6-5521-250.00 Building Maintenance	18,000.00	15,707.14	87.26%
06-6-5521-255.00 Maintenance Supplies	3,000.00	1,098.66	36.62%
06-6-5521-260.00 Maintenance Contracts	7,000.00	3,552.05	50.74%
06-6-5521-342.00 Depreciation	280,000.00	277,653.43	99.16%
06-6-5521-345.01 Utilities Fund Interest	6,620.00	7,164.63	108.23%
06-6-5521-350.00 Communications	2,500.00	1,929.49	77.18%
06-6-5521-450.00 Postage	4,000.00	2,169.65	54.24%
06-6-5521-500.00 Office Supplies	2,000.00	769.62	38.48%
06-6-5521-550.00 Operating Supplies	15,000.00	27,519.69	183.46%
06-6-5521-590.00 Uniforms	2,000.00	1,472.93	73.65%
06-6-5521-660.00 Parking Lot Maintenance	10,000.00	10,582.59	105.83%
06-6-5521-660.01 Snow Removal	95,000.00	89,726.25	94.45%
06-6-5521-705.00 Vehicle Maintenance	500.00	226.00	45.20%
06-6-5540-345.00 Bond Interest	0.00	5,644.00	100.00%
06-6-9999-999.00 Transfer Out	40,000.00	39,999.96	100.00%
Total Expenditures	872,105.00	824,871.34	94.58%
Total Expenditures	872,105.00	824,871.34	94.58%
Total Parking Fund	44,245.00	-32,453.03	
Total All Funds	44,245.00	-32,453.03	

Town of Brattleboro General Ledger
Previous Year Pd: 12 - Budget Status Report
Solid Waste Disposal Fund

Account	Budget	Actual	% of Budget
08-5 Revenues			
08-5-2020-160.00 MM - Interest Income	100.00	305.68	305.68%
08-5-4100-257.00 Refuse Bag Revenue	325,000.00	273,579.62	84.18%
08-5-4100-550.02 Container Sales	2,500.00	1,648.00	65.92%
08-5-9999-999.00 Transfer In	510,000.00	550,000.00	107.84%
Total Revenues	937,600.00	825,533.30	88.56%
Total Revenues	937,600.00	825,533.30	88.56%
08-6 Expenses			
08-6-4100-116.00 Refuse Collection	138,000.00	140,578.12	101.87%
08-6-4100-116.01 Recycling Collection	278,000.00	281,645.84	101.31%
08-6-4100-116.02 Town Dumpsters	40,000.00	44,043.55	110.11%
08-6-4100-116.03 Recycling Transport	0.00	0.00	0.00%
08-6-4100-116.04 Compost Transport	0.00	0.00	0.00%
08-6-4100-257.00 Tipping Fee - Refuse	100,000.00	94,045.35	94.05%
08-6-4100-257.01 Tipping Fee - Recycling	125,000.00	159,317.37	127.45%
08-6-4100-257.02 Tipping Fee - Compost	41,000.00	39,477.68	96.29%
08-6-4100-257.10 WSWMD Assessment	82,795.00	82,792.38	100.00%
08-6-4100-550.01 Management & Education	2,000.00	0.00	0.00%
08-6-4100-550.02 Refuse Containers	805.00	4,306.02	534.91%
08-6-4100-550.03 Refuse Bags	30,000.00	23,300.65	77.67%
08-6-4100-550.04 Public Refuse Containers	0.00	0.00	0.00%
Total Expenses	937,600.00	869,506.96	103.81%
Total Expenditures	937,600.00	869,506.96	103.81%
Total Solid Waste Disposal Fund	0.00	-43,973.66	
Total All Funds	0.00	-43,973.66	

Monthly Loan Report to the Selectboard

June 2020

DISASTER RELIEF-35	Origination Date	Deferred Until	Loan Principal	6/30/2019 Balance	FY 2020 New Loans	FY 2020 Principal Pyts	FY 2020 Interest	FY 2020 Penalties	Current Balance	Pymt Status
			\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	

RENTAL HOUSING-40	Origination Date	Deferred Until	Loan Principal	6/30/2019 Balance	FY 2020 New Loans	FY 2020 Principal Pyts	FY 2020 Interest	FY 2020 Penalties	Current Balance	Pymt Status
DANIEL	04/15/10	Active	\$ 24,000.00	\$ 170.00		\$ 170.00			\$ 0.00	Paid
SHAW	06/23/14	Active	\$ 25,000.00	\$ 672.17		\$ 672.17			\$ -	Paid
			\$ 49,000.00	\$ 842.17		\$ 842.17	\$ -	\$ -	\$ 0.00	

SBAP - 41	Origination Date	Deferred Until	Loan Principal	6/30/2019 Balance	FY 2020 New Loans	FY 2020 Principal Pyts	FY 2020 Interest	FY 2020 Penalties	Current Balance	Pymt Status
DUO RESTAURANT	07/28/14	Active	\$ 40,000.00	\$ 11,404.80		\$ 11,404.80	\$ 157.61		\$ -	Paid
CULTURAL INTRIGUE	10/07/16	Active	\$ 70,000.00	\$ 67,836.81					\$ -	Bankruptcy Discharged
IRONWOOD BRAND	10/24/16	Active	\$ 25,000.00	\$ -					\$ -	REPL
21 O'BRYAN DRIVE	10/31/16	Active	\$ 45,000.00	\$ -					\$ -	REPL
IRONWOOD BRAND	04/26/19	Active	\$ 42,000.00	\$ 41,398.13		\$ 3,676.04	\$ 1,191.68		\$ 37,723.09	Current
TRUE NORTH GRANOLA	11/21/16	Active	\$ 34,000.00	\$ 16,405.28		\$ 3,729.19	\$ 332.06		\$ 12,676.07	Defer
HERMIT THRUSH BREW	03/22/17	Active	\$ 70,000.00	\$ 46,365.59		\$ 10,535.64	\$ 917.84	\$ 63.28	\$ 35,893.03	Defer
PETER HAVENS 2	03/27/17	Active	\$ 70,000.00	\$ 50,801.97		\$ 8,050.14	\$ 1,278.25		\$ 42,751.83	Defer
WHETSTONE STATION	04/26/17	Active	\$ 70,000.00	\$ 56,318.85		\$ 9,504.46	\$ 1,069.62		\$ 46,814.39	Current
NECCA	01/22/18	Active	\$ 50,000.00	\$ 43,957.87		\$ 4,379.03	\$ 1,017.76		\$ 38,978.84	Defer
ORTHEAST PROCESSING	08/28/19	Active	\$ 70,000.00	\$ -	\$ 70,000.00	\$ 4,527.79	\$ 1,021.79		\$ 65,472.21	Defer
RGE J. BROOKS FLORIST	08/28/19	Active	\$ 45,000.00	\$ -	\$ 45,000.00	\$ 1,201.15	\$ 335.17	\$ 161.72	\$ 43,798.85	Defer
DUO VT LLC	01/13/20	Active	\$ 27,000.00	\$ -	\$ 27,000.00	\$ -	\$ 67.60		\$ 27,000.00	Defer
			\$ 658,000.00	\$ 334,489.28	\$ 142,000.00	\$ 57,507.44	\$ 8,009.29	\$ 225.00	\$ 351,109.31	

RLF Other - 41	Origination Date	Deferred Until	Loan Principal	6/30/2019 Balance	FY 2020 New Loans	FY 2020 Principal Pyts	FY 2020 Interest	FY 2020 Penalties	Current Balance	Pymt Status
TONTINE & CANAL	02/14/08	02/14/38	\$ 185,100.00	\$ 185,100.00					\$ 185,100.00	Deferred
AW RICHARDS	07/23/09	Active	\$ 48,000.00	\$ 34,428.27		\$ 1,142.88			\$ 33,285.39	Deferred
LESLIE PROP	05/22/86	Overdue	\$ 225,000.00	\$ 242,170.26					\$ 242,170.26	Default
WILDER #2	01/24/06	01/24/26	\$ 40,000.00	\$ 40,000.00					\$ 40,000.00	Deferred
BROOKS HOUSE	07/08/13	07/08/23	\$ 150,000.00	\$ 150,000.00			\$ 3,375.00		\$ 150,000.00	Deferred
			\$ 648,100.00	\$ 651,898.53	\$ -	\$ 1,142.88	\$ 3,375.00	\$ -	\$ 650,555.65	

VCDP 1st GEN ACTIVE - 5	Origination Date	Deferred Until	Loan Principal	6/30/2019 Balance	FY 2020 New Loans	FY 2020 Principal Pyts	FY 2020 Interest	FY 2020 Penalties	Current Balance	Pymt Status
			\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	

VCDP 1st GEN DEFERRED	Origination Date	Deferred Until	Loan Principal	6/30/2019 Balance	FY 2020 New Loans	FY 2020 Principal Pyts	FY 2020 Interest	FY 2020 Penalties	Current Balance	Pymt Status
WILDER #1	01/24/06	01/24/36	\$ 200,000.00	\$ 200,000.00		none	none	none	\$ 200,000.00	Deferred
WILDER #3	08/24/06	08/24/35	\$ 175,000.00	\$ 175,000.00		none	none	none	\$ 175,000.00	Deferred
BIRGE WORDEN #1	02/09/07	02/01/37	\$ 50,000.00	\$ 50,000.00		none	none	none	\$ 50,000.00	Deferred
BIRGE WORDEN #2	01/23/08	02/01/38	\$ 50,000.00	\$ 50,000.00		none	none	none	\$ 50,000.00	Deferred
ESTEVILLE	02/09/07	02/01/37	\$ 642,000.00	\$ 642,000.00		none	none	none	\$ 642,000.00	Deferred
WESTERN AVENUE	07/18/02	07/17/22	\$ 150,000.00	\$ 150,000.00		none	none	none	\$ 150,000.00	Deferred
WESTGATE #1	07/18/02	07/18/32	\$ 308,633.00	\$ 308,633.00		none	none	none	\$ 308,633.00	Deferred
WESTGATE #2	07/18/02	07/18/32	\$ 125,000.00	\$ 125,000.00		none	none	none	\$ 125,000.00	Deferred
WESTGATE BOND	07/18/02	07/18/32	\$ 170,867.00	\$ 170,867.00		none	none	none	\$ 170,867.00	Deferred
AW RICHARDS VCDP	07/18/09	07/18/39	\$ 480,000.00	\$ 480,000.00		none	none	none	\$ 480,000.00	Deferred
PE III HOUSING	04/19/16	04/19/46	\$ 419,000.00	\$ 419,000.00		none	none	none	\$ 419,000.00	Deferred
GREAT RIVER TERRACE	09/25/17	09/25/47	\$ 420,000.00	\$ 420,000.00		none	none	none	\$ 420,000.00	Deferred
			\$ 3,190,500.00	\$ 3,190,500.00	\$ -				\$ 3,190,500.00	

TOTALS OF ALL LOANS	Loan Principal	6/30/2019 Balance	FY 2020 New Loans	FY 2020 Principal Pyts	FY 2020 Interest	FY 2020 Penalties	Current Balance
	\$ 4,545,600.00	\$ 4,177,529.98	\$ 142,000.00	\$ 59,592.49	\$ 11,384.29	\$ 225.00	\$ 4,192,163.96

ALLOWANCE FOR UNCOLLECTABLE ACCOUNTS	Balance	Balance
	\$ 310,007.08	\$ 67,836.81

VCDP Program Income and Unrestricted Revenue Report

June 30, 2020

Fiscal Year Beginning Cash on Hand Balance (Due From/Due To 6/30/19)		Beginning Balance 7/1/19	775,495
Disaster Relief Fund 35	35-1-0000-305.00	48,451.44	
RHIP Fund 40	40-1-0000-305.00	69,304.67	
SBAP/RLF Other Fund 41	41-1-0000-305.00	355,902.01	
VCDP1 Fund 57	57-1-0000-305.00	301,836.57	
VCDP 1 Fund 57 Accounts Payable	57-1-0000-700.00	\$ -	
		Beginning Balance 7/1/19	\$ 775,495

Receipts Thru June 30 2020		Beginning Balance 7/1/19	775,495
Disaster Relief Fund 35 Revenue	35-Budget Status	466.58	
RHIP Fund 40 Revenue	40-Budget Status	683.88	
SBAP/RLF Other Fund 41 Revenue	41-Budget Status	14,472.60	
VCDP1 Fund 57 Revenue	57-Budget Status	3,164.62	
Change in RLF Balance - Decrease (increase)	Schedule 1, below	(82,470.79)	
	Total Receipts thru June 30 2020	\$ (63,683)	

Outlays Thru June 30 2020		Beginning Balance 7/1/19	775,495
Disaster Relief Fund 35 Expenses	35-Budget Status	0.00	
RHIP Fund 40 Expenses	40-Budget Status	0.00	
SBAP/RLF Other Fund 41 Expenses	41-Budget Status	25,000.00	
VCDP1 Fund 57 Expenses/AP	57-Budget Status	15,520.00	
	Total Outlays thru June 30 2020	\$ 40,520	
	Ending Balance	\$ 671,292	

Obligations		Beginning Balance 7/1/19	775,495
Apartments in Homes FY2018 Ending Balance	41-6-2097-300.00	16,330.00	
FY 2020 Expenses		0.00	
		16,330.00	
SB 11/15/11 vote \$15,000 for admin expenses	57-6-2106-174.00	13,531.74	
State Hazard Mitigation Admin FY18 EndBal		0.00	
FY 2020 Expenses		13,531.74	
SB Vote 2/5/19, 7/9/19 & 3/17/20 Groundworks	57-6-2106-***.00	250,000.00	
Groundworks Collaborative		0.00	
FY 2020 Expenses		250,000.00	
SB Vote 6/2/20, Parklets	57-6-2106-338.00	30,000.00	
Concrete barriers		15,520.00	
FY 2020 Expenses		14,480.00	
SB vote	57-6-2106-***.00	50,000.00	
Feasibility Study		0.00	
FY 2021 Expenses		50,000.00	
SB Vote 7/7/21, Red Clover Commons	57-6-2106-***.00	100,000.00	
Red Clover Commons		0.00	
FY 2021 Expenses		100,000.00	
	Total Obligations	\$ 444,342	
	Amount Potentially Available (ending balance less obligations)	\$ 226,950	

Historical		FY 2018	FY 2019	FY 2020
Beginning Balance less obligations		543,306	555,136	775,495
Receipts		392,913	284,359	(63,683)
Outlays		(381,084)	(64,000)	(40,520)
Obligations		93,862	104,862	444,342
Ending Balance		461,274	670,633	226,950

Schedule 1: Change in RLF Balance (adds payments/payoffs, subtracts new loans)		Ending Principal Balance	677,022.90
DRF - Current	Loan Report to SB	0.00	
RHIP - Current	Loan Report to SB	842.17	
SBAP - Current	Loan Report to SB	334,489.28	
VCDP2 - Current	Loan Report to SB	651,698.53	
Allowance for Uncollectable FY2019 End Balance	Ending Principal Balance	(310,007.08)	
		677,022.90	
DRF - Current	Loan Report to SB	0.00	
RHIP - Current	Loan Report to SB	0.00	
SBAP - Current	Loan Report to SB	351,108.31	
VCDP2 - Current	Loan Report to SB	650,555.65	
Allowance for Uncollectable FY2019	41-1-0000-500.00	(242,170.27)	
	Current Principal Balance	759,493.69	
	Total Change in RLF	(82,470.79)	

Controls		Total Change in RLF	(82,470.79)
Fund 35 Due From/To Other Funds	35-1-0000-305.00	48,918.12	
Fund 40 Due From/To Other Funds	40-1-0000-305.00	70,830.72	
Fund 41 Due From/To Other Funds	41-1-0000-305.00	262,061.65	
Fund 57 Due From/To Other Funds	57-1-0000-305.00	289,481.19	
	Total Due From/To Other Funds	671,291.68	
	Difference between control and ending balance	0.00	

MONTHLY MASTER GRANT LIST TO SELECTBOARD

June-20

GRANT NAME	FUNDER/ GRANTOR	PURPOSE	END DATE	GRANT AWARDED	MATCH REQUIRED	TOTAL	AVAILABLE BALANCE	EXPENDED TO DATE	TOTAL REVENUE REC'D
PLANNING									
Quails Hill	VT DEC	Renewal of stormwater permit	Extended	\$ 158,000.00	\$ -	\$ 158,000.00	\$ 87,637.93	\$ 70,362.07	\$ 158,000.00
Brownfields	EPA	Assess brownfield sites	9/30/2019	\$ 275,000.00	\$ -	\$ 275,000.00	\$ 74,787.47	\$ 200,212.53	\$ 185,787.53
Tri-Park PG	VCDP	Master Plan	6/30/2020	\$ 30,000.00	\$ 50,500.00	\$ 80,500.00	\$ 1,296.93	\$ 79,203.07	\$ 66,243.44
Downtown Design	VCDP	Planning Grant	5/31/2020	\$ 22,000.00	\$ 18,100.00	\$ 40,100.00	\$ (526.36)	\$ 40,626.36	\$ 15,400.00
2019 Tiny Grant	AVCC	Assist Conservation Comm	5/4/2020	\$ 600.00	\$ -	\$ 600.00	\$ 70.37	\$ 529.63	\$ 600.00
Route 9 Bike Lane	VT AOT	Scoping Study	1/12/2022	\$ 32,000.00	\$ 8,000.00	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -
2020 Tiny Grant	AVCC	Trail loop Riverstone Preserve		\$ -	\$ -	\$ 480.00	\$ -	\$ -	\$ -

LIBRARY									
Loan Courier	VT DOL	Interlibrary courier services	9/30/2019	\$ 292.50	\$ -	\$ 292.50	\$ -	\$ 292.50	\$ 292.50
Loan Courier	VT DOL	Interlibrary courier services	9/30/2020	\$ 390.00	\$ -	\$ 390.00	\$ 390.00	\$ -	\$ 390.00
Dunham-Mason	VCF	Archivist for local history	7/16/2020	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ 300.00
Crosby-Gannett	VCF	Archivist for local history	7/16/2020	\$ 990.00	\$ -	\$ 990.00	\$ -	\$ 990.00	\$ 990.00
				\$ -	\$ -	\$ 1,972.50	\$ -	\$ -	\$ -

FIRE DEPARTMENT									
Technical Rescue MPD	DPS	Purchase 2 MPDs	8/31/2020	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00

POLICE DEPARTMENT									
BPV - 2018	BJA	Purchase bulletproof vests	8/31/2020	\$ 1,598.00	\$ 1,598.00	\$ 3,196.00	\$ -	\$ 3,196.00	\$ 3,193.84
BPV - 2019	BJA	Purchase bulletproof vests	8/31/2021	\$ 2,517.16	\$ 2,517.16	\$ 5,034.32	\$ -	\$ 5,034.32	\$ -
Child Advocacy Ctr '19	SOV	Reimb officer assigned SIU	6/30/2019	\$ 60,000.00	\$ -	\$ 60,000.00	\$ -	\$ 60,000.00	\$ 60,000.00
WC Sheriff's Dept	Subgrant	DUI	9/30/2019	\$ 5,298.51	\$ -	\$ 5,298.51	\$ -	\$ 5,298.51	\$ 5,298.48
WC Sheriff's Dept	Subgrant	OP	9/30/2019	\$ 2,654.43	\$ -	\$ 2,654.43	\$ -	\$ 2,654.43	\$ 2,789.59
WC Sheriff's Dept	Subgrant	Equipment	9/30/2019	\$ 2,611.35	\$ -	\$ 2,611.35	\$ -	\$ 2,611.35	\$ 2,611.35
WC Sheriff's Dept	Subgrant	DUI	9/30/2020	\$ 10,400.00	\$ -	\$ 10,400.00	\$ 9,012.45	\$ 1,387.55	\$ 512.84
WC Sheriff's Dept	Subgrant	OP	9/30/2020	\$ 12,200.00	\$ -	\$ 12,200.00	\$ 8,974.98	\$ 3,225.02	\$ 1,015.51
WC Sheriff's Dept	Subgrant	Equipment	9/30/2020	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 3,570.50	\$ 1,429.50	\$ -
JAG - 2017	BJA	Upgrade IT equipment	9/30/2020	\$ 17,264.00	\$ -	\$ 17,264.00	\$ 5,862.50	\$ 11,401.50	\$ 10,095.15
JAG - 2019	BJA	OT, Equipment, Supplies	9/30/2022	\$ 12,333.00	\$ -	\$ 12,333.00	\$ 10,433.01	\$ 1,899.99	\$ -
Child Advocacy Ctr '20	SOV	Reimb officer assigned SIU	6/30/2020	\$ 60,000.00	\$ -	\$ 60,000.00	\$ -	\$ 60,000.00	\$ 60,000.00
JAG - 2020 Covid	BJA	Covid-19 expenses	1/31/2022	\$ 39,730.00	\$ -	\$ 39,730.00	\$ 37,156.76	\$ 2,573.24	\$ -

GRANT NAME	FUNDER/ GRANTOR	PURPOSE	END DATE	GRANT AWARDED	MATCH REQUIRED	TOTAL	AVAILABLE BALANCE	EXPENDED TO DATE	TOTAL REVENUE REC'D
REC & PARKS DEPARTMENT									
Tony Hawk	Tony Hawk	Pay in part for skatepark	On-going	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
Rec Facilities	VT Bldg &	Pay in part for skatepark	N/A	\$ 14,000.00	\$ 14,000.00	\$ 28,000.00	\$ 28,000.00	\$ -	\$ 14,000.00
Crosby-Gannett	VCF	Pay in part for skatepark	12/31/2019	\$ 1,400.00	\$ -	\$ 1,400.00	\$ 1,400.00	\$ -	\$ 1,400.00
Thomas Thompson Tr	TTT	Pay in part for skatepark	8/31/2019	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
Spark! Connecting	VCF	Pay in part for skatepark	12/31/2019	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
Tarrant Foundation	Tarrant	Pay in part for skatepark	N/A	\$ 15,000.00	\$ 15,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 38,395.30
Small & Inspiring	VCF	Pay in part for dogpark	3/30/2017	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
Crosby-Gannett	VCF	Pay in part for dogpark	5/9/2017	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
Dunham-Mason	VCF	Pay in part for dogpark	6/9/2017	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ 300.00
Rec Facilities-DP	VT Bldg &	Pay in part for dogpark	12/31/2017	\$ 7,200.00	\$ 7,200.00	\$ 14,400.00	\$ 13,626.84	\$ 773.16	\$ 7,200.00
						\$ 99,100.00			

PUBLIC WORKS DEPARTMENT									
Welcome Ctr Pump	AOT/BGS	Replace pump station	6/30/2018	\$ 436,714.56	\$ -	\$ 436,714.56	\$ (494.55)	\$ 437,209.11	\$ 436,714.56
Hinesburg Rd Culvert	VT AOT	Replace culvert	12/31/2020	\$ 69,191.26	\$ 7,687.92	\$ 76,879.18	\$ -	\$ 76,879.18	\$ 76,879.18
Exit 1 Industrial Park	DOC-EDA	Water & ww upgrades	TBD	\$ 440,000.00	\$ 320,000.00	\$ 760,000.00	\$ 759,100.00	\$ 900.00	\$ -
<i>Better Roads</i>						\$ 1,273,593.74			
<i>VT AOT</i>						\$ 128,000.00			

TOWN MANAGERS OFFICE									
WWHT	VCDP	SE VT Rehab Loan Fund	12/31/2017	\$ 1,340,000.00	\$ -	\$ 1,340,000.00	\$ -	\$ 1,340,000.00	\$ 1,340,000.00
Bradley House	VCDP	Renovation & expansion	6/30/2019	\$ 499,931.00	\$ 50,000.00	\$ 549,931.00	\$ -	\$ 549,931.00	\$ 549,931.00
WWHT-Support Hsg	VCDP	Create supportive housing	6/30/2019	\$ 421,663.00	\$ -	\$ 421,663.00	\$ -	\$ 421,663.00	\$ 421,663.00
WWHT-SS 2016	VCDP	5 County Rehab Loan	12/31/2018	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ 1,000,000.00
WWHT-SS 2019	VCDP	5 County Rehab Loan	12/31/2020	\$ 375,000.00	\$ -	\$ 375,000.00	\$ 375,000.00	\$ -	\$ -
						\$ 3,686,594.00			
RT 142 Sidewalk	AOT/MAB	Sidewalk/light 142 & Royal		\$ 402,000.00					
Groundworks	VCDP	54/60 South Main Street		\$ 400,000.00					
Red Clover Commons 2	VCDP	18 units		\$ 300,000.00					

JUSTICE CENTER									
Justice Center FY18	VT DOC	Fund Justice Ctr operations	6/30/2018	\$ 637,500.00	\$ -	\$ 637,500.00	\$ (1,281.57)	\$ 638,781.57	\$ 648,355.40
Justice Center FY19	VT DOC	Fund Justice Ctr operations	6/30/2020	\$ 320,000.00	\$ -	\$ 320,000.00	\$ (4,293.52)	\$ 324,293.52	\$ 343,887.15
						\$ 957,500.00			

CLOSED

**Brattleboro Selectboard
Meeting of August 4, 2020
Agenda Item 10.B. – Set FY21 Property Tax Rates**

As of Friday afternoon, July 31, the Town has not yet received data from the State of Vermont that is essential to our calculation of the property tax rates for FY21.

We expect to receive that data by Tuesday, August 4, and will distribute the backup materials for this agenda item as soon as that data has been received and the tax rates have been calculated.



Brattleboro Fire Department

103 Elliot Street * Brattleboro, VT 05301 * 802-254-4831 * FAX: 802-257-2323

Michael Bucossi
Fire Chief

Leonard Howard III
Assistant Chief

To: Brattleboro Selectboard
Via: Peter Elwell; Town Manager
From: Michael Bucossi; Fire Chief
Date: July 13, 2020
Re: Capital Purchase

Recommended Motion: Allow the Fire Department to purchase a radio box receiver from L.W. Bills out of Georgetown, MA in the amount of \$32,488.70

Background - In early 2018 Brattleboro Fire Department purchased its first radio box alarm decoding system with funds from the Police/Fire Building Project, while at the same time we began our transition away from the old style mechanical master boxes to the new technology of "radio boxes". The receiver is currently in service at Central Dispatch. The change to this style alarm receiver allows flexibility to decode alarms from both types of boxes while enabling the municipality to cost effectively move to a modern system.

The digital decoder at Central Station is now 23 years old, put into service in 1997. It is important to not that this unit will decode only mechanical boxes. The unit we are seeking to purchase will replace this one and decode both mechanical and radio box alarms. This redundancy is required by *NFPA 72 (National Fire Alarm and Signaling Code); Section 27.5.5.1.1.1 – Two separate receiving networks shall be required for each frequency.*

We currently have nine (9) radio boxes in service. Two are in school occupancies with one of them reporting panic/intruder alarms in addition to the fire alarm. Another reports sprinkler water flow in addition to the fire alarm. There is also another six (6) radio boxes in different stages of the planning/purchase/installation process and some should be online in 2-6 months. We are also currently working with all the town schools on upgrading to the radio boxes. With this upgrade the schools will be able to integrate the internal lock-down buttons they currently have or may be installing to report directly to Brattleboro Dispatch.

I am recommending this purchase be made from L.W. Bills in Georgetown, MA as they are the manufacturer's authorized distributors and we have a longstanding work history with BFD including the design and testing of the radio box system.

Included is the quote. We purchased the antenna and cable from the FY20 budget (\$825) which has been subtracted from the total cost. The funding is in the FY21 Capital Budget.



L. W. BILLS COMPANY

DIVISION OF B & B ENGINEERING CORPORATION

7-9 Park Street, PO Box 7

Georgetown MA 01833-0007

(978) 352-6660 - (800) 892-0275 - fax (978) 352-6639

e-mail: lwills@comcast.net

Employee Owned and Operated Since 2014

June 18, 2020

Brattleboro Fire Dept.
Attn: Joseph Newton
103 Elliot Street
Brattleboro VT 05301

Dear Joseph:

Reference: TRX50 at Fire Department Headquarters

As requested, L.W. Bills Company is pleased to submit the following quotation for a new TRX50 alarm receiver capable of decoding your existing Gamewell fire boxes and Signal Communications radio boxes. This quote includes the equipment below and the labor to install, program and test. The antenna and antenna cable work are to be done by your tower company.

1 - TRX50 system processor server	\$25,000
1 - TRX50 radio module	\$ 5,400
1 - TRX50 telegraph decoder module	\$ 2,100
1 - TRX50 charger module	\$ 4,200
1 - TRX50 user interface with 22" monitor	\$ 600
2 - Batteries 12V 24AH	\$ 376
1 - Receiver antenna and cable	\$ 825
1 - Server power conditioner	\$ 425
1 - Server monitor mount	\$ 175
1 - Data thumb drive and software package	\$ 750
List Price for Equipment	\$39,851.00
Less 30% Municipal Discount	\$11,955.30
Labor to Install, Test and Program	\$ 5,418.00
Total Cost	\$32,313.70 32,488.70

Notes:

1. Antenna and antenna cable to be installed by your tower company and brought to the TRX50 equipment mounting rack.
2. Quote is valid for 90 days.
3. Equipment delivery is 90 to 120 days.



Brattleboro Fire Department

103 Elliot Street * Brattleboro, VT 05301 * 802-254-4831 * FAX: 802-257-2323

Michael Bucossi
Fire Chief

Leonard Howard III
Assistant Chief

To: Brattleboro Selectboard
Via: Peter Elwell; Town Manager
From: Michael Bucossi; Fire Chief
Date: December 14, 2018

Re: Replacing fire alarm receiving equipment in Central Dispatch – Request \$33,000
be allocated from surplus funds from the Police/Fire Facilities Building Project Bonds

The Brattleboro municipal fire alarm system is a hard wired, mostly above ground (attached to power poles) arrangement that is separated into eight circuits that connect to different sections of town. Each circuit originates at Central Station, goes out to a section of town and returns, making a circuit. Along those circuits are “*master boxes*” & “*street boxes*”. These boxes are mechanical, made up of mechanical parts, springs and a code wheel. When the box is activated the unique code wheel in that box turns, basically sending a telegraphed number to the decoder, indicating where the alarm is coming from. A *master box* is attached to a building and serves as a two-function device: it can be activated manually by a person who pulls on the lever on the box, or it can be activated automatically when that building fire alarm goes off. A *street box* is what you see on telephone poles throughout town, their purpose is to be pulled by a passing citizen when they see an emergency. Presently we have 322 boxes; 250 of those are master boxes and 72 are street boxes and we own and maintain approximately 30 miles of fire alarm cable. Some of the components of the system were installed in the mid 1980’s and are 30+ years old. The CRTO contains a “medium range” goal (2018-2021) to either eliminate the municipal fire alarm system or convert to wireless.

Because of the numerous *master boxes* that are in place protecting businesses and commercial properties, I am recommending that the existing wired system stay in place, continue to be maintained, and that we begin a transition to a wireless system. During this transition we will also phase out *street boxes* as they are quickly becoming a thing of the past due to cell phone technology.

Over the past few years we have been researching the feasibility of adding newer, wireless technology. We looked at the products currently on the market and this past summer we performed actual field testing of a product from Signal Communications. The results from this test were overwhelmingly positive that it would be a good fit for our community.

The first step in this transition is to upgrade to the TRX50 Alarm receiver from Signal Communications. This will replace the 1997 basic digital readout decoder that is presently in Central Dispatch. The unit essentially acts as the hub for our system and the new one will decode both the existing telegraph alarms and wireless radio boxes that we will be using in the future.

The advantages of adding radio box technology are many. As properties are upgraded to a radio box, the amount of aerial cable that is needed is reduced, in turn reducing maintenance costs in this area. Moving to a wireless capability allows us to expand the radius of the municipal system to buildings that presently can't be covered due to the lack of fire alarm infrastructure in outlying areas. Radio boxes also self-test once every 24 hours reducing time gaps were something could be wrong with a box. This type of a system would allow us to reduce our alarm processing time from 30 seconds with the telegraph to 3 seconds with the radio.

The alarm receiver also adds the possibility of creating a revenue source in the future as it adds flexibility to how many and what type of alarms we receive from a protected property. Presently we only receive alarm conditions. With the upgraded technology we could receive an alarm, trouble supervisory, panic alarms and burglar alarms. It will also help reduce some recurring costs for security systems in municipal buildings. Instead of having to pay a central station answering service to receive the security alarms we could have them go to our own 24-hour dispatch. We also currently have several building owners that are very interested in the technology of this radio box option if we can move in this direction.

To replace our current unit with the same outdated technology would cost \$30,500.00. My recommendation is that we move towards upgrading to newer technology with the TRX50 alarm receiver. The cost of a wireless receiver is quoted at \$32,668.75 and I am asking for \$33,000 to be allocated from surplus funds from the Police/Fire Facilities Building Project, which will cover the cost of the receiver plus any minor miscellaneous costs that may be incurred during installation.

Town of Brattleboro
DEPARTMENT OF PUBLIC WORKS

211 Fairground Road, Brattleboro, Vermont 05301
Tel: 802-254-4255 • Fax: 802-257-2316 • E-mail: dtyler@brattleboro.org

MEMORANDUM

To: Brattleboro Selectboard
VIA: Peter Elwell, Town Manager
From: Dan Tyler, Highway/Utilities Superintendent
Date: July 15, 2020
Subject: Sand Proposal



The Department of Public Works advertised for Winter Sand Price Proposals for both delivered and picked up. We received two proposals. The proposed unit cost for sand as requested is as follows:

Northeast Paving	\$ 16.82 per cubic yard delivered
Northfield, MA	\$ 10.51 per cubic yard picked up
Zaluzny Excavating	\$ 14.40 per cubic yard delivered
Vernon, VT	\$ 10.00 per cubic yard picked up

Public Works recommends that we accept the low-price proposal from Zaluzny Excavating.

FY21 Committee and Board Vacancies
Announced June 2, 2020
August 4, 2020 Appointments

<u>Committees and Terms</u>	<u>No. of Vacancies</u>	<u>Applicants (in order received)</u>
Development Review Board 7 members	2	Margaret Shugart
Energy Committee 7 members	2	Django Grace

Development Review Board

Town of Brattleboro, VT
Board and Committee Application

Date:

Jul 14, 2020

Applicant's Name:

Margaret Shugart

Name of Town Committee or Board to which you are applying: (hold Ctrl key for multiple selections)

- ADA Advisory Committee 1 year
- ADA Advisory Committee 2 year
- ADA Advisory Committee 3 year
- Agricultural Advisory Committee
- Arts Committee
- Cemetery Committee
- Citizen Police Communications Committee
- Conservation Commission
- Development Review Board
- Development Review Board, Alternate
- Design Review Committee
- Design Review Committee, Alternate
- Energy Committee, one year term
- Energy Committee, two year term
- Energy Committee, three year term
- Honor Roll Committee
- Planning Commission
- Recreation & Parks Board
- Skatepark Committee (BASIC)
- Traffic Safety and Control Committee
- Tree Advisory Committee

Town Appointed Committee Member for which you are applying: (hold Control key for multiple selections)

- Brattleboro Housing Partnership
- Nelson E Withington Fund Advisory Committee

Senior Solutions

Appointed position for which you are applying: (hold Control key for multiple selections)

- Energy Coordinator
- Fence Viewer
- Rescue, Inc., Trustee
- Tree Warden
- Weigher of Coal
- Windham Regional Commission

Other position not listed:

email: (none@none.com if none)

shugart@cvglawoffice.com

Residential Address

Street Name: *WESTERN AVE*

Street Num: *460* Unit:

If your street address is not listed, enter it here:

Town:

Brattleboro

State:

VT

Zip Code:

05301

Phone Number:

Column 1	Column 2
----------	----------

Home:	512-736-6876
Work:	802-257-5533
Cell:	512-736-6876

Employer

Costello, Valente & Gentry, P.C.

Address:

51 Putney Rd. Brattleboro, VT 05301

Position:

Attorney

Other Relevant Employment:

Educational Background:

Vermont Law School-J.D. and Master of Environmental Law and Policy, graduated May 2019

Number of Years as a Resident of Brattleboro:

1 year

How Much Time Are You Able to Give?

one night a week

Other Information: Please answer the following questions.

List your involvement on other municipal committees, commissions or boards, civic organizations, school or neighborhood groups whether in Brattleboro or another community. Please include any offices held on any of the groups listed.

Board Member at the Family Garden

Why are you interested in this position and what particular skills would you bring to the organization?

I am interested in land use law. As a first year associate attorney at Costello, Valente & Gentry, I am training in real estate and property law (alongside other practices). Serving on the Brattleboro DRB would be an opportunity to share my legal education, background and resources with the community.

Have you ever attended a meeting of this committee?

Yes

No

What is your vision of the Town of Brattleboro?

An increasingly family-friendly town that prioritizes community and sustainable growth.

Do you or any member of your family have any business dealings with the Town?

Yes

No

If yes, please explain. (Note that rules of law or ethics may prohibit members from participating in or voting on matters in which they have a direct or indirect financial interest.)

To complete this form, press submit to email it to the Town offices or press print and mail with any supplemental materials to: Town Manager's Office, Ste 208, Municipal Building, 230 Main Street, Brattleboro, VT 05301.

You may visit our website for additional information on various committees, commissions or boards at: <http://tinyurl.com/Brattleboro-boards-commissions>

Or call us by phone at 802-251-8100

Energy Committee

Town of Brattleboro, VT

Board and Committee Application

Date:

Jul 16, 2020

Applicant's Name:

Django Grace

Name of Town Committee or Board to which you are applying: (hold Ctrl key for multiple selections)

- ADA Advisory Committee 1 year
- ADA Advisory Committee 2 year
- ADA Advisory Committee 3 year
- Agricultural Advisory Committee
- Arts Committee
- Cemetery Committee
- Citizen Police Communications Committee
- Conservation Commission
- Development Review Board
- Development Review Board, Alternate
- Design Review Committee
- Design Review Committee, Alternate
- Energy Committee, one year term
- * Energy Committee, two year term
- Energy Committee, three year term
- Honor Roll Committee
- Planning Commission
- Recreation & Parks Board
- Skatepark Committee (BASIC)
- Traffic Safety and Control Committee
- Tree Advisory Committee

Town Appointed Committee Member for which you are applying: (hold Control key for multiple selections)

- Brattleboro Housing Partnership
- Nelson E Withington Fund Advisory Committee

Senior Solutions

Appointed position for which you are applying: (hold Control key for multiple selections)

- Energy Coordinator
- Fence Viewer
- Rescue, Inc., Trustee
- Tree Warden
- Weigher of Coal
- Windham Regional Commission

Other position not listed:

email: (none@none.com if none)

djangodesi@gmail.com

Residential Address

Street Name: *WILLIAMS ST*

Street Num: *446* Unit:

If your street address is not listed, enter it here:

Town:

Brattleboro

State:

VT

Zip Code:

05301

Phone Number:

Column 1	Column 2
----------	----------

Home:	(802)251 0402
Work:	
Cell:	

Employer

Address:

Position:

Other Relevant Employment:

Educational Background:

I'm still in school, but I went to Neighborhood for 3 years of preschool, The Academy school for 7 years of elementary (k-6th grade), and Hilltop Montessori for 7th and 8th grade. I will be attending BUHS in the fall (hopefully)

Number of Years as a Resident of Brattleboro:

14

How Much Time Are You Able to Give?

a few hours after school on most days

Other Information: Please answer the following questions.

List your involvement on other municipal committees, commissions or boards, civic organizations, school or neighborhood groups whether in Brattleboro or another community. Please include any offices held on any of the groups listed.

I am on the School Board's Climate Crisis Task Force

Why are you interested in this position and what particular skills would you bring to the organization?

I am very concerned about my future in regards to the climate crisis, and want to do what I can in my community to ensure the world I live in is sustainable, just, and beautiful. I was one of the first people to back

the idea of a sustainability coordinator, and look forward to hopefully working with them. I was told that most of the people on the energy committee are over 50, and I believe that bringing a youth perspective would be very beneficial to the committee.

Have you ever attended a meeting of this committee?

Yes

No

What is your vision of the Town of Brattleboro?

I love this place. I have grown up here, this is my home. This town is not perfect, but I believe that this is a place where change can happen. I want to be a part of that.

Do you or any member of your family have any business dealings with the Town?

Yes

No

If yes, please explain. (Note that rules of law or ethics may prohibit members from participating in or voting on matters in which they have a direct or indirect financial interest.)

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Or call us by phone at 802-251-8100

Legal Memorandum

To: Peter B. Elwell, Town Manager
From: Robert M. Fisher, Esq.
Date: July 29, 2020
Re: Minors being appointed to town committees.

The issue is whether the Selectboard may appoint a minor to the energy committee member, a committee which is entirely advisory in nature.

It is my legal opinion that there is no bar to making an appointment of a minor to a town committee which is entirely advisory in nature, has no fiscal powers and has no statutory duties. Therefore, this opinion is intended to be interpreted as a "narrow" opinion, and should not be interpreted to give any authority for the Board to appoint minors to Boards which have statutory duties and which have the power to contract.

Pursuant to 1 V.S.A. § 173, Minors, "Persons of the age of 18 years shall be considered of age and until they attain that age, shall be minors." The ability of a minor to vote is set forth in title 17 and provides that the person is eligible to vote when, "on election day: [the person] (1) is a citizen of the United States; (2) is a resident of the State of Vermont; (3) has taken the voter's oath; and (4) is 18 years of age or more. 17 VSA 1721. The Town of Brattleboro has held a vote on allowing youth aged 16 and over to vote, but that Charter Amendment has not been passed by the Vermont Legislature as of this date. In addition, Vermont case law, and that of most other states holds that contracts made by minors are voidable. Most of this case law is quite old, but many Vermont cases from the 19th century hold that contracts made by a minor can be "disaffirmed" while the minor is under age. See for example, Hoyt v. Wilkinson, 57 Vt. 404, 406. Thus, while the statutes prohibit a minor from voting and case law prohibits a minor from making a contract, there is a dearth of authority on the issue of holding appointed offices under Vermont law.

In New Hampshire,

there is no generally applicable age standard for public officials. However, there are 19th century New Hampshire Supreme Court cases that rely on a common law rule that "offices where judgment and discretion and experience are essentially necessary to the proper discharge of the duties they impose, are not to be intrusted in the hands of infants. But they may hold offices which are merely ministerial, and which require nothing more than skill and diligence." Moore v. Graves, 3 N.H. 408, 412 (1826); Golding's Petition, 57 N.H. 146, 148 (1876). Thus, a minor could serve process as a deputy sheriff, Moore v. Graves, or serve as town hog reeve, Bath v. Haverhill, 2 N.H. 555 (1823). But a minor was not qualified to

issue arrest warrants as a justice of the peace. Golding's Petition. These cases are old but have not been expressly overruled by the Supreme Court or the legislature. A planning board has a variety of duties, including ruling on applications for subdivision and site plan in a quasi-judicial capacity, which are not "merely ministerial," so it is quite doubtful whether a person less than 18 years of age may be appointed to the board. New Hampshire Municipal Association bulletin March, 2012.

Likewise, in Wisconsin, nothing in state law prohibits minors from being appointed to serve on municipal committees, boards or commissions. According to its league of cities and towns, a "person must be a resident elector of the municipality in order to be eligible for election to a municipal office and only persons 18 years of age or older qualify as electors. See Wis. Stat. secs. 61.19 (village law), 62.09(2) (city law), and 6.02 (qualifications for electors). However, no similar eligibility requirements apply to persons serving in appointive municipal offices." League of Wisconsin Municipalities.

In Vermont, however, there is a statutory limitation of the ability to appoint minors. 24 VSA section 871 reads in part: "The selectboard shall thereupon appoint from among the registered voters a tree warden and may thereupon appoint from among the registered voters the following officers who shall serve until their successors are appointed and qualified, and shall certify such appointments to the town clerk who shall record the same:(1) three fence viewers; (2) a poundkeeper, for each pound; voting residence in the town need not be a qualification for this office provided appointee gives his or her consent to the appointment; (3) one or more inspectors of lumber, shingles, and wood; (4) one or more weighers of coal; (5) one town service officer; and (6) one grand juror." By virtue of having to be a registered voter to be eligible, these offices and positions preclude a minor from being appointed thereto. Interestingly, the Brattleboro Town Charter at Article IV, Section 5.F. does not include the same statutory language of "from among the registered voters." The Charter simply reads that the "Selectboard shall appoint the following officers of the town and members of all boards, commissions and committees and shall certify such appointments to the town clerk." These offices include the fence viewers, pound keeper, etc., but also include appointments to the Windham Regional Commission, the town clerk, town treasurer and other boards like the Development Review Board and the Planning Commission. The lack of this language, however, does not mean that in Brattleboro minors can be appointed to all of these boards or offices. Obviously, a town clerk, town auditor, treasurer, etc. have to be the age of majority. This is reinforced by Title 17, section 2646 which lists the town offices which are chosen from "among the registered voters" meaning that they must be over 18 years of age. Moreover, boards like the DRB and Planning Commission have statutory duties and thus make legal decisions which could be challenged if a minor were appointed to the Board. Because the action of a minor in making a binding decision which is subject to an appeal could be voidable due to his or her age, it is my opinion that a minor is ineligible to be appointed to the DRB, the Planning Commission, the Board of Civil Authority, and for that matter, a vacancy on the Selectboard filled by appointment.

The energy committee, however, is purely advisory. It has no contracting authority. It has no statutory duties. It does not act as a quasi-judicial body like the DRB, Planning Commission or other similar boards in town. Therefore, given the authority provided in the Town Charter to the Selectboard to make appointments, it is my opinion that the Selectboard can make an appointment of a minor to a purely advisory committee.