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**BRATTLEBORO SELECTBOARD
THURSDAY, AUGUST 6, 2020
SPECIAL MEETING – 6:15PM
HELD REMOTELY VIA ZOOM
MINUTES**

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NOTE: Due to the ongoing social distancing requirements of COVID-19, this meeting was held remotely with no physical location using Zoom.

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Selectboard members in attendance: Tim Wessel, Elizabeth McLoughlin, Ian Goodnow, Daniel Quipp, and Brandie Starr.

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Staff participating: Town Manager Peter Elwell, Assistant Town Manager Patrick Moreland, and Executive Secretary Jan Anderson.

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Others participating: Rikki Risatti, Sasha, Kurt Daims, Terry Carter, Doran Hamm, Jackson Stein, Ryan Stratton, Wichie Artu, Mel Motel, Melika, Rhianna Kendrick, Liz, Sonia, Shea, Emily, Gary Stroud, Stephan Gillam, statement read aloud from Ralph Buchanan, Tom Grasso, Ain Thompson, Jessica Gelter, Franz Reichsman, Deb Witcas, ASL interpreters Elizabeth Fox and Janet Dickinson, and BCTV staff and volunteers.

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Chair Tim Wessel called the meeting to order at 6:22pm. He confirmed that the meeting was properly warned.

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CHAIR'S REMARKS

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Chair Wessel referenced the "Zoom bomb" intrusion at last Selectboard meeting. He acknowledged that it was very unpleasant and if another such intrusion were to happen again, he would immediately close the meeting. He noted that additional security protocols had since been implemented. He provided a brief review about how to participate using the Zoom platform.

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MANAGER'S COMMENTS

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Town Manager Elwell responded to Amber Arnold and other people, who participated in lengthy discussions during the July 7 and July 21 meetings about the Police Department and community safety, where Arnold questioned why Elwell did not participate in the discussion at the July 21 meeting. Elwell provided a copy of an organizational chart that indicated the Selectboard's responsibility was to answer to the People, the Town Manager answered to the Selectboard, and the Town staff, including the Police Chief, answered to the Town Manager. He explained that the discussions at the July 7 and 21 meetings were between the People and the Selectboard about a policymaking decision that the Board was being asked to make. He said that he purposely did not participate in the discussion until asked by the Board about the legal structure within which the Town operated and about complying with State Statutes and the Town Charter. He said that his silence appeared awkward but was proper, and he intended to follow the same procedure during this meeting.

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SELECTBOARD COMMENTS

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Starr reminded community members who wanted to watch Selectboard meetings, but not participate, that the meetings were streamed live by BCTV. She also mentioned that members of the public told her they wanted a "chat" feature included in the virtual meetings so they could connect with each other during the meetings.

53
54

Goodnow provided an election update and suggested that voters drop their ballots into the mailbox in the Municipal Center parking lot, rather than relying on the mail, because of the close proximity to the election

1 date. He announced that in-person voting for the primary election would take place at the American
2 Legion on Tuesday, August 11, and polls would be open from 7:00am to 7:00pm.
3

4 **PUBLIC PARTICIPATION**

5 Rikki Risatti suggested that the "chat" feature be enabled for this meeting. Starr and Quipp agreed. Starr
6 offered that the chat function would be no different than people whispering or communicating in the
7 hallway when meetings were previously held in-person. Wessel noted that running meetings on the
8 GoToMeeting platform with a chat feature was difficult. He said that the chat function on GoToMeeting
9 was meant to be a way to raise one's hand to speak to the Board and was not intended to allow chatter
10 between attendees. He said that attendees could communicate amongst themselves using other
11 devices. He stated that the chat function introduced a new element to the meetings and the chatter was
12 not part of the public record. Goodnow agreed that the chat function was a new element and he preferred
13 to maintain the precedence of meetings as they were held pre-COVID-19. Sasha, Kurt Daims, Terry
14 Carter, Doran Hamm, Frank Austin (via a statement read by Jackson), and Ryan Stratton provided their
15 comments and opinions.
16

17 **MOTION BY BRANDIE STARR TO ENABLE THE "CHAT" FUNCTION FOR THIS MEETING, IF**
18 **POSSIBLE. MOTION FAILED 2-3 (WESSEL, McLOUGHLIN, AND GOODNOW OPPOSED).**
19

20 **UNFINISHED BUSINESS**

21 Continued Consideration of Process for Review of Police and Community Safety – Review Request for
22 Proposals. Wichie Artu discussed the Request for Proposals (RFP) that had been presented by
23 community members to address community safety and social justice and injustice. He said that the
24 community saw the RFP as a way to introduce an ongoing process to address social justice/injustice and
25 evaluate public safety. He summarized some of the details in the RFP, including (1) hiring an
26 independent facilitator(s) with knowledge on anti-racists/public safety models on vulnerable populations,
27 (2) establish a review committee where power differences did not result in less privileged people being
28 excluded and would gather input from the wider community and determine how to define safety for the
29 community, and (3) examine current public safety systems and how safety was being met or not met. He
30 said that through the process, the community wanted to be able to make short-term recommendations to
31 discuss procedures that could be accomplished immediately to ease needs that were not being met, and
32 to devise a long-term solution to identify an ongoing process and be ready by March 2021 to be reviewed
33 at Representative Town Meeting (RTM). Several attendees provided their comments and opinions and
34 spoke in general support of the community RFP. Mel Motel, Executive Director of Brattleboro Community
35 Justice Center, spoke about restorative justice and in support of the RFP. Other speakers were: Melika
36 (Healthcare & Rehabilitation Services) who read a statement by HCRS Director of Adult Services Kate
37 Lamphere, Rhianna Kendrick (Director of Operations at Groundworks Collaborative), Doran Hamm
38 (Brattleboro Tenants Union), and Kurt Daims. There was some discussion by the Board. McLoughlin
39 spoke at length about some aspects of the RFP and some amendments that she would request. She
40 said that she favored the Selectboard forming a committee to conduct an examination of Brattleboro's
41 Police practices and training and to review of the hurt and harm within the community. She suggested
42 that at the same time, the Board authorize a study with non-profit agencies, who were located in town and
43 involved in such work, to lead discussions and assist with open, healing, and public conversations with
44 the community. She suggested that those agencies apply for funding through the Human Services
45 Review Committee. She said that she would support asking staff to make comments and edits to the
46 RFP and bring it back to the Board for a vote.
47

48 Chair Wessel called for a recess at 8:03pm. He reconvened the meeting at 8:16pm.
49

50 Wessel discussed some statutory requirements under which the Board was bound and which promoted a
51 democratic process, including abiding by the Open Meeting Law which required that all meetings be open
52 to anyone and no member or group be excluded. He spoke about removing from the RFP any
53 presumptive outcome and about the structure of a committee to be created. He noted that the
54 Selectboard was elected by the people and voters had the power every year to change the make-up of

1 the Board. He confirmed that the Board, Police Chief, and public were sympathetic with the national
2 momentum to improve police procedures throughout the country and in Brattleboro. Starr said that she
3 was uncomfortable in making changes to the RFP and she supported retaining its integrity in its current
4 form, even if it was not through the ordinary process. Quipp said that he was ready to move forward with
5 the process and to define and address the practical questions brought up tonight and find common
6 ground. He agreed that the process should not contain presuppose outcomes and suggested that the
7 process could open new avenues. There was further discussion by the Board.
8

9 Wessel invited the public to speak and several members of the public provided their comments and
10 opinions – Liz, Shea, Emily, Sonia, Wichie Artu, Gary Stroud, Stephan Gillam, Melika, and Ralph
11 Buchanan's statement (read by Tim Wessel). At one point in the public comment, the Board was asked
12 where it stood. Board members discussed whether they were ready to agree on how to move forward. A
13 majority of the Board agreed they were not ready to accept the RFP as written and they discussed some
14 elements of the RFP that were unacceptable and some elements that would need to be included in a final
15 document. Wessel invited more public comment and several participants provided additional comments
16 and opinions – Melika, Tom Grasso, Ain Thompson, Wichie Artu, Jessica Gelter, Jackson Stein, Franz
17 Reichsman, Deb Witcas, Sonia, and Stephan Gillam.
18

19 Town Manager Elwell was asked to provide information on staff's involvement in revising the RFP into a
20 legal document. Elwell said that he needed clear instructions from a consensus of the Board on how to
21 proceed. He said that he could work with the Town Attorney and other staff to revise the RFP and bring a
22 document to the Board for the August 18 meeting if the broader scope was community safety. If,
23 however, the Board instructed staff to undertake a narrower and more complex matter of reviewing Police
24 Department procedures with community collaboration, the timeframe would take much longer. He noted
25 that any item going before Representative Town Meeting would need to be finalized by December 31 in
26 order to properly warn RTM. The Board had further discussion and agreed to ask staff to bring a revised
27 document to it for consideration at the August 18 meeting.
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29 There was no further business.

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31 **MOTION BY DANIEL QUIPP TO ADJOURN AT 11:20PM. MOTION CARRIED 5-0.**
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Ian Goodnow, Clerk

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3 **BRATTLEBORO SELECTBOARD**
4 **TUESDAY, AUGUST 11, 2020**
5 **SPECIAL MEETING – 6:15PM**
6 **HELD REMOTELY VIA ZOOM**
7 **MINUTES**
8

9 ***NOTE: Due to the ongoing social distancing requirements of COVID-19, this meeting was held***
10 ***remotely with no physical location using Zoom.***
11

12
13 Selectboard members in attendance: Tim Wessel, Elizabeth McLoughlin, Ian Goodnow, Brandie Starr,
14 and Daniel Quipp.
15

16 Staff participating: Town Manager Peter Elwell, Assistant Town Manager Patrick Moreland, Public Works
17 Director Steve Barrett, Highway/Utilities Superintendent Dan Tyler, Finance Director Andre Jaeger, Fire
18 Chief Mike Bucossi, and Executive Secretary Jan Anderson.
19

20 Others participating: Adam Marchesseault, Mark Tully, Kurt Daims, ASL interpreters Janet Dickinson and
21 Karen Todd, and BCTV staff and volunteers.
22

23 Chair Tim Wessel called the meeting to order at 6:16pm. He confirmed that the meeting was properly
24 warned.
25

26 ***APPROVE MINUTES***

27 Chair Wessel asked the Board to approve the minutes from the July 14, July 21, and July 28 meetings.
28 There was no discussion.
29

30 **MOTION BY IAN GOODNOW TO APPROVE THE MINUTES FROM JULY 14, JULY 21, AND JULY 28.**
31 **MOTION CARRIED 5-0.**
32

33 ***CHAIR'S REMARKS***

34 Chair Wessel remarked that elections were taking place today and he encouraged voters to vote. He
35 also that the weather recently had been unusually hot and humid, and he suggested that people check on
36 their neighbors and to properly care for their pets.
37

38 ***MANAGER'S COMMENTS***

39 None.
40

41 ***SELECTBOARD COMMENTS***

42 Goodnow noted that he had been working at the election polls earlier in the day and announced that the
43 polls were open for another forty minutes for those people who had not yet voted. He said the polls were
44 located at the American Legion and were open until 7:00pm. He complimented the Board of Civil
45 Authority, Town staff, and Town Clerk Hilary Francis for the immense amount of work they did to
46 coordinate the election safely this year during COVID-19. He announced that the ballots for the
47 November general election would be mailed to all voters, and he suggested that voters contact the Town
48 Clerk to make sure their contact information was current and accurate.
49

50 Quipp announced that, through the Federal CARES Act, several millions of dollars would be available
51 through the State, and administered locally through SEVCA, beginning on Friday to assist people with
52 regulated utility bills. He suggested that anyone who had overdue utilities bills contact SEVCA to see if
53 assistance was available to them.
54

1 **PUBLIC PARTICIPATION**

2 Adam Marchesseault, economist and researcher at Brattleboro Common Sense (BCS), spoke about a
3 project dedicated to making local reform pertaining to the presence of police officers' firearms in the
4 interaction between a civilian and an officer. He questioned if it was constructive for the Town to take
5 such a militarized stance. He suggested that the site of a weapon triggered a fight or flight response and
6 a person could then become tense, defensive, and anxious, and that could possibly lead to escalation
7 and violence including a possible police shooting. He said that BCS was looking to reform the Brattleboro
8 Police Department and he asked the Selectboard to look at a proposal for police officers to relinquish
9 their firearms on a six-month trial, and possibly moving to firearms-free policing. Board member Starr
10 suggested that he collaborate with the community group that had recently brought a proposal for
11 community safety to the Board. There was a brief discussion.

12
13 Mark Tully, contractor for Brattleboro Common Sense, expressed support for Adam Marchesseault's
14 proposal to disarm police officers. He suggested that weaponless patrols could start within the schools.

15
16 Kurt Daims, Director of Brattleboro Common Sense, spoke in support of weaponless police practices. He
17 said he was in consultation with Heather Urguhart, in Scotland, about ways to implement such a practice.
18 He suggested adding this matter to an upcoming Selectboard agenda.

19
20 **WATER AND SEWER COMMISSIONERS**

21
22 **MOTION BY DANIEL QUIPP TO CONVENE AS WATER AND SEWER COMMISSIONERS. MOTION**
23 **CARRIED 5-0.**

24
25 Wastewater Treatment Plant Digested Sludge Storage Tank Cover – Award Bid. Highway/Utilities
26 Superintendent Dan Tyler said that the Board was asked to award a bid to Neagley & Chase
27 Construction, of South Burlington, Vermont, in the amount of \$147,500, to provide and install a digested
28 sludge storage tank cover at the Wastewater Treatment Plant. He said the cover would greatly reduce
29 the odor emitted from the plant, as set forth in his memo dated July 17, 2020. There was some
30 discussion by the Board.

31
32 **MOTION BY IAN GOODNOW TO AWARD A BID TO NEAGLEY & CHASE CONSTRUCTION IN THE**
33 **AMOUNT OF \$147,500 TO PROVIDE AND INSTALL A DIGESTED SLUDGE STORAGE TANK**
34 **COVER AT THE WASTEWATER TREATMENT PLANT. MOTION CARRIED 5-0.**

35
36 Construction Phase Engineering Contracts

- 37 (i) *Exit 1 Utilities Improvements*
38 (ii) *Reservoir Trail Culvert Project*

39
40 Public Works Director Steve Barrett said that the Board was asked to award two contracts to Dufresne
41 Group for construction oversight engineering services on two separate projects. He said that the first
42 contract, in the amount of \$95,000, was for engineering services for the Exit 1 water and sewer
43 improvements. He said that the second contract, in the amount of \$20,670, was for engineering services
44 for the Reservoir Trail Culvert Replacement Project, which would complete one segment of the new waste
45 process water line from the Pleasant Valley Water Treatment Plant. He said that funding for both projects
46 was approved in the FY21 Utilities Capital Budget, along with a grant for the Exit 1 project in the amount
47 of \$440,000 from the U.S. Economic Development Administration, as set forth in the memo dated July 21,
48 2020, from Highway/Utilities Superintendent Dan Tyler. There was a brief discussion by the Board.

49
50 **MOTION BY BRANDIE STARR TO AWARD A CONTRACT FOR CONSTRUCTION PHASE**
51 **ENGINEERING SERVICES TO DUFRESNE GROUP, IN THE AMOUNT OF \$95,000, FOR THE EXIT 1**
52 **WATER AND SEWER IMPROVEMENTS, AND TO AWARD A CONTRACT FOR CONSTRUCTION**
53 **PHASE ENGINEERING SERVICES TO DUFRESNE GROUP, IN THE AMOUNT OF \$20,670, FOR THE**

1 **RESERVOIR TRAIL CULVERT REPLACEMENT PROJECT. MOTION CARRIED 5-0.**

2
3 Water and Sewer Main Relocation/Replacement on Putney Road – Engineering Services Contract.
4 Highway/Utilities Superintendent Dan Tyler said that the Board was asked to approve the engineering
5 agreement with Green International Affiliates, Inc., of Westford, Massachusetts, in the amount of \$75,472,
6 for engineering services to provide design, coordination, and permitting services in connection with the
7 Putney Road Water and Sewer Main Relocation/Replacement Project. He said that the utilities would be
8 relocated as part of the VTrans Putney Road Improvement Project, and the cost of design, permitting,
9 and construction of the relocation/replacement of the Town's infrastructure was the Town's responsibility,
10 as set forth in his memo dated July 22, 2020. He said that the cost for the actual relocation work was
11 estimated at \$1.8 million and those funds were spread out over the next five years in the utilities capital
12 plan. There was some discussion by the Board, including potential grant funding and the proposed
13 timeline.

14
15 **MOTION BY DANIEL QUIPP TO APPROVE AN ENGINEERING AGREEMENT WITH GREEN**
16 **INTERNATIONAL AFFILIATES, INC., OF WESTFORD, MASSACHUSETTS, IN THE AMOUNT OF**
17 **\$75,472, FOR ENGINEERING SERVICES TO PROVIDE DESIGN, COORDINATION, AND**
18 **PERMITTING SERVICES IN CONNECTION WITH THE PUTNEY ROAD WATER AND SEWER MAIN**
19 **RELOCATION/REPLACEMENT PROJECT. MOTION CARRIED 5-0.**

20
21 Proposed Resumption of Water Shut-Offs for Delinquent Commercial/Industrial Accounts – Elwell said
22 that the Board had previously advised staff to suspend the practice of shutting off water and sewer
23 services due to economic stressors and other ramifications from the COVID-19 pandemic. He said that
24 the Board was now asked to reinstate utility disconnections for delinquent commercial and industrial
25 water and sewer accounts, as set forth in the memo dated July 31, 2020, from Assistant Town Manager
26 Patrick Moreland. He emphasized that this request was not directed toward residential customers. He
27 added that payment plans could be formulated with the affected businesses and any residential
28 customers who were accumulating delinquent charges and penalties. There was some discussion by the
29 Board.

30
31 **MOTION BY ELIZABETH McLOUGHLIN TO AUTHORIZE THE RESUMPTION OF UTILITY**
32 **DISCONNECTIONS FOR DELINQUENT COMMERCIAL AND INDUSTRIAL WATER AND SEWER**
33 **ACCOUNTS. MOTION CARRIED 5-0.**

34
35 **MOTION BY IAN GOODNOW TO ADJOURN AS WATER AND SEWER COMMISSIONERS. MOTION**
36 **CARRIED 5-0.**

37
38 Chair Wessel called for a recess at 7:44pm. He reconvened the meeting at 8:01pm.

39
40 **UNFINISHED BUSINESS**

41 Representative Town Meeting – Approval of Warning for an All-Online Meeting on Zoom on September
42 12, 2020 (and September 13, 2020, if necessary). Town Manager Elwell said that the Selectboard
43 received the draft Representative Town Meeting (RTM) Warning at its July 28 meeting, at which time the
44 Board approved holding the rescheduled 2020 RTM via Zoom on Saturday, September 12, and Sunday,
45 September 13, if necessary. He said that the Board was now asked to approve the Warning, as
46 presented. There was a brief discussion.

47
48 **MOTION BY IAN GOODNOW TO APPROVE THE WARNING FOR THE RESCHEDULED 2020**
49 **REPRESENTATIVE TOWN MEETING TO BE HELD ON SATURDAY, SEPTEMBER 12, AND**
50 **SUNDAY, SEPTEMBER 13, IF NECESSARY, AS PRESENTED. MOTION CARRIED 5-0.**

51
52 COVID-19 Update - Town Manager Elwell provided an update on COVID-19 matters. He said that the
53 Town offices were open for business and many staff members were still working remotely. He noted that
54 updates were issued less often since town operations were operating and steady. He said that links to

1 governmental departments and resources were still available on the Town's website. He said that he
2 would no longer offer updates at each Selectboard meeting, and he would continue to provide updates,
3 as necessary. There was some discussion by the Board.
4

5 **NO ACTION TAKEN.**

6
7 ***NEW BUSINESS***

8 Monthly Financial Report – June. Finance Director Andre Jaeger discussed the preliminary year-end
9 financial report for FY20. He said he was optimistic about a favorable year-end result, in spite of
10 COVID-19. There was a brief discussion by the Board.
11

12 **NO ACTION TAKEN.**

13
14 Purchase of Radio Alarm Receiver Box for the Central Fire Station. Fire Chief Mike Bucossi said that the
15 Board was asked to authorize the Fire Department's purchase of a radio alarm box receiver from L.W.
16 Bills, of Georgetown, Massachusetts, in the amount of \$32,488.70, as set forth in his memo dated July
17 13, 2020. He spoke about the need for the more modern equipment and the transition from the old style
18 mechanical box. There was a brief discussion.
19

20 **MOTION BY DANIEL QUIPP TO AUTHORIZE THE PURCHASE OF A RADIO ALARM BOX
21 RECEIVER FROM L.W. BILLS IN THE AMOUNT OF \$32,488.70. MOTION CARRIED 5-0.**
22

23 Winter Sand – Award Bid. Public Works Director Steve Barrett said that the Board was asked to award a
24 bid for winter sand to Zaluzny Excavating, of Vernon, Vermont, in the amount of \$14.40 per cubic yard
25 delivered or \$10 per cubic yard picked up. He said that two bids were received and Zaluzny was the low
26 bidder, as set forth in the memo dated July 15, 2020, from Highway/Utilities Superintendent Dan Tyler.
27 There was a brief discussion.
28

29 **MOTION BY ELIZABETH McLOUGHLIN TO AWARD A BID FOR WINTER SAND TO ZALUZY
30 EXCAVATING IN THE AMOUNT OF \$14.40 PER CUBIC YARD DELIVERED OR \$10 PER CUBIC
31 YARD PICKED UP. MOTION CARRIED 5-0.**
32

33 Town Committees and Boards – Appointments. Wessel said that the Board was asked to appoint
34 members to the Development Review Board and Energy Committee. Goodnow asked that the
35 nominations be separated because he had a conflict of interest with the DRB nomination, and he
36 intended to recuse himself from that vote. He explained that Margaret Shugart was an attorney in the
37 office where he was employed. There was a brief discussion.
38

39 **BRANDIE STARR NOMINATED MARGARET SHUGART TO THE DEVELOPMENT REVIEW BOARD
40 FOR A TERM ENDING JUNE 2023. NOMINATION CARRIED 4-0 (GOODNOW ABSTAINED).**
41

42 **BRANDIE STARR NOMINATED DJANGO GRACE TO THE ENERGY COMMITTEE FOR A TERM
43 ENDING JUNE 2022. NOMINATION CARRIED 5-0.**
44

45 There was no further business.
46

47 **MOTION BY ELIZABETH McLOUGHLIN TO ADJOURN AT 8:56PM. MOTION CARRIED 5-0.**
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Ian Goodnow, Clerk

Town of Brattleboro
DEPARTMENT OF PUBLIC WORKS

211 Fairground Road, Brattleboro, Vermont 05301
Tel: 802-254-4255 • Fax: 802-257-2316 • E-mail: sbarrett@brattleboro.org

To: Brattleboro Selectboard
Via: Peter Elwell, Town Manager
From: Daniel Tyler, Highway/Utilities Superintendent
Subject: Utilities Division - Vehicles
Date: August 20, 2020



The Department of Public Works is seeking approval to purchase three Utilities Division vehicles.

The water and wastewater facility each have a Chevy Sonic compact car, which are due for replacement. The compact cars have proven to be very efficient vehicles for performing daily rounds of checks and sampling. To further increase fuel efficiency, we would like to replace the two compact cars with Toyota Prius plug-in hybrids. The plug-in hybrids can be charged overnight at the facility and will allow for approximately 25 miles of fully electric travel. In many instances, this will cover the vehicles daily usage. The department has had great success with a similar vehicle which is driven by Josh Carnes, engineer technician. Josh estimates that we burn less than \$100 of gas per year in his vehicle. The cost of each Toyota Prius is \$24,832, from Alderman's Toyota. Rather than trade the current vehicles. One of the Chevy Sonic's will be repurposed as a parking enforcement vehicle. The second Chevy Sonic and the current parking enforcement Chevy Trailblazer will be sold as surplus equipment.

The water treatment facility truck #103 is due for replacement. The current 2014 Chevy 1500 would be replaced with a 2021 Dodge 1500. The cost of the Dodge 1500 is \$32,782.42. With the trade allowance, the final cost would be \$19,582.41. The purchase is through Central Chrysler Dodge Jeep Ram.

Each of the purchase prices were received through the State of Vermont, Office of Purchasing, statewide bid system. Each vehicle is scheduled for replacement as part of approved FY21 Utilities Division capital equipment plan.

TOWN OF BRATTLEBORO

Town Manager's Office · 230 Main Street · Brattleboro, VT 05301
(802) 251-8151 Fax (802) 257-2322

August 24, 2020

Memo To: Brattleboro Selectboard
Via: Peter B. Elwell, Town Manager
Memo From: Patrick Moreland, Assistant Town Manager
Re: VCDP Application, 47 Flat Street

Recommendation 1: The board is asked to hold a public hearing and to authorize the submission of an application to the Vermont Community Development Program (VCDP) for an Implementation Grant for Community Development Support, Inc. in the amount of \$492,920 for the 47 Flat Street project.

Recommendation 2: The board is asked to adopt the resolution from the Vermont Community Development Program (VCDP) for grant application authority, to identify Assistant Town Manager Patrick Moreland as the Contact Person and to identify Town Manager Peter Elwell as the Authorizing Official.

Recommendation 3: To set aside \$150,000 from the Town's Revolving Loan Fund for a loan to the project, contingent upon the Town executing a grant agreement with VCDP for the 47 Flat Street project, with the following terms, a thirty (30) year note at 1% interest, with interest only payments for the first twelve (12) months.

Project Description

The 47 Flat Street project proposes to adaptively reuse a long-vacant downtown building to bring nineteen (19) net new affordable housing units in downtown Brattleboro in a census tract with a very tight rental market. 100% of the project's nineteen (19) units will be affordable to residents with income between 40%-80% AMI. 25% of the units will be dedicated to the elderly and 15% of the units will be dedicated to the formerly homeless.

The adaptive reuse of the Emerson-DeWitt building will include office/co-working space on the first floor, and a mix of studio and one-bedroom apartments on the second, third, fourth and fifth floors for a total of 19 units. Each apartment will have a full kitchen, a full bath, and living and sleeping areas. The project has a Memorandum of Understanding with Senior Solutions to provide services for the elderly residents, their families, and caregivers.

Substantial renovations to the property include: the addition of a fifth floor; energy efficiency measures; life safety/code requirements; asbestos remediation; window restoration, repair and replacement; selective demo; a new elevator servicing all floors and all units; new egress stair; new ADA accessible entry; new roof; and new mechanical, electrical and sprinkler systems. A common laundry room will be provided for residents' use.

The building is in the core historic business district (a State Designated Downtown) on a paved, road with municipal water and sewer. The building receives natural light on all four sides. Electricity, heat, water, sewer, hot water, snow, and trash removal will be included in the rent. The rents on all the units in this project are capped at the US Housing & Urban Development rents for the unit type (number of bedrooms) and the designated income level (% of area median income [AMI]). This system of adjusted sliding scale rent is required by virtue of the use of Low Income Housing Tax Credits, which are a significant funding source for this project.

Project Need

Brattleboro, like so many Vermont communities, is experiencing an extremely tight rental housing market, with a limited supply of available units. As a result, rents are being driven upward, making living in the census tract less and less affordable as many people vie for decent quality units. Recent local level studies from HousingData.org, courtesy of Vermont Housing Finance Agency, and the 2020 Housing Needs Assessment, courtesy of the Vermont Department of Housing & Community Development, and the Brattleboro Town Plan show that Brattleboro's vacancy rate is at a historically and unhealthy low of 1.6% - the need to create new units of affordable housing is extremely high. Additionally, Brattleboro residents face a greater cost burden than those elsewhere in the county and across the state. According to the above sources, 58% of Brattleboro's renters are housing cost burdened versus 54% in Windham County overall and 51% across the state of Vermont. Similarly, 30% of Brattleboro's renters are severely cost burdened, relative to 27% in Windham County as a whole and 25% in Vermont overall.

The need for decent, affordable housing in the subject area is spotlighted in the results of the Client Survey which is part of Southeastern Vermont Community Action's ("SEVCA") 2018 Community Assessment. SEVCA is a Community Action Agency serving clients in Windham and Windsor counties. Of the clients surveyed, 62% reported their monthly income was not enough to meet their basic needs; 70% of respondents felt there is not enough affordable, safe housing in their area; 56% said they have a hard time paying their rent or mortgage and 24% said they are behind on their housing payment.

This project will serve households between 40% and 80% of AMI, many of whom, as we see above, are cost burdened. By creating quality affordable studios and one-bedroom apartments the Project will serve small households, which is the largest cohort of renters. In 2017 69% of households were comprised of one or two persons.

Project Team

Community Development Support Inc. has been created to enable community development projects by providing finance sourcing and technical support from feasibility through project unwind. The Board of Directors of Community Development Support Inc. has three members, whom they describe as follows:

Bob Stevens is a principal at Stevens & Associates, a full-service design firm specializing in affordable housing and community benefit projects. Bob is also president of the board of directors of the Brattleboro Development Credit Corporation.

Katie Stewart-Buckley is a principal at M&S Development, a community development consulting firm focused on catalytic real estate development projects in rural downtowns. Katie was previously Commissioner of Housing and Community Development for the State of Vermont.

Avery Schwenk is co-founder of Hermit Thrush Brewery, a thriving local business in downtown Brattleboro and is on the board of the Southeastern Vermont Economic Development Strategies (SeVEDS).

Project Budget

Total project cost for the 47 Flat Street project is just over \$6.8M. Revenue sources include a broad array of equity, debt, tax credits and several grants; the largest of which is this proposed \$492,920 Community Development Block Grant. Expenses include acquisition, architectural/engineering, financing, legal, contingency and the largest expense construction hard costs.

47 Flat Street		
Sources & Uses Summary		
Sources of Funds		
Development Equity	\$ 650,000	9%
Hard Debt	\$ 2,800,554	41%
LIHTC Equity	\$ 1,548,730	23%
Federal HTC Equity	\$ 902,960	13%
State HTC Equity	\$ 160,054	2%
Grants - CDBG, Eff. VT, GMP, WRC	\$ 551,510	8%
Other Debt - Town of Brattleboro, USDA	\$ 250,000	4%
Total	\$ 6,863,800	100%
Uses of Funds		
Acquisition	\$ 371,080	5%
Architectural, Engineering & Permits	\$ 543,974	8%
Financing, Reserves & Carrying Charges	\$ 338,379	5%
Hard Costs	\$ 4,421,495	64%
Other Soft Costs	\$ 755,394	11%
Owner's Contingency (9.8% hard costs)	\$ 433,486	6%
Total	\$ 6,863,800	100%

Revolving Loan Fund

Staff is recommending a loan from the Revolving Loan Fund (RLF) in the amount of \$150,000 to be repaid with 1% interest over 30 years, with the first year being interest only. The RLF is a Town managed fund made up of Program Income and Unrestricted Revenue from previously funded VCDP loans. When loans are made from VCDP to the Town in support of an economic development project, the repayments are shared 50% back to the state and 50% is retained by

the Town. As of July 31, 2020, the RLF had a balance of \$824,449, with outstanding obligations of \$344,342, leaving an available balance of \$480,107.

Tentative Schedule

If the Selectboard authorizes submission of the grant application, the project will be reviewed by the Community Development Board at their next meeting scheduled for November 5, 2020. Construction is expected to begin shortly after the Town receives a preliminary notice of grant award, likely by the end of the calendar year. The construction is expected to last approximately 8 months, with occupancy anticipated later in August of 2021.

Attachments

Town Plan Review Letter by Sue Fillion, dated May 19, 2020
Grant Agreement Resolution PM-1



Brattleboro Planning Services

230 Main Street, Suite 202 • Brattleboro, Vermont 05301
Phone 802-251-8154 • www.brattleboro.org/planning

May 19, 2020

Martha Ratcliffe
M & S Development LLC
PO Box 1586
Brattleboro, VT 05302

Dear Martha,

Thank you for taking the time to meet with the Planning Department about the proposed redevelopment of 47 Flat Street, Brattleboro.

In brief, the proposal is the redevelopment of an historic block building listed as contributing to the Downtown Brattleboro Historic District. Windows on the street facing south façade and the easterly façade will be maintained. Windows on the less visible north and west facades will be replaced. A new first floor entrance will be built on the eastern façade. A stair tower will be built on the rear of the building where it will not be visible from any street frontages. Store windows and entrance stairs may be altered; these are not notable historic features of the building.

The building will be repurposed as street level coworking space with residences on upper floors. The residences will be affordable to persons with incomes between 40% and 80% AMI; seven will have project-based vouchers.

The building is outside of any Special Flood Hazard Area. The lowest grade on site is more than 1 foot above base flood elevation, and as such, not subject to the town Flood Hazard Overlay District. The building is outside of any River Corridor or Riparian Area; it does not impact wetlands; it does not impact steep slopes. The site is an area of low natural hazard.

Both the Brattleboro Town Plan and Land Use Regulations are built around the central idea that Brattleboro should grow by investing in established areas rather than fringe locations. We seek to direct development and redevelopment opportunities to area where growth will minimize expensive new infrastructure, revitalize the area, and help manage the costs of services for town residents. We are looking to create walkable, compact neighborhoods. This proposed redevelopment is exactly what we are looking for. The building is served by public sewer, water, and stormwater systems. It is on a transit route. It is located in our designated downtown as well as our recently designated Neighborhood Development Area (approved March 24, 2020).

As a major renovation, the project will be subject to Major Site Plan review. The building is located in the Urban Center District. The uses are permitted uses in the District. The District purpose statement calls for the promotion of a vibrant, pedestrian, mixed use town center with commercial, office, cultural

and other uses on street level and residences above. The District frontage standards call for first floor transparency to activate the street. They call for areas set back from the general building line to be landscaped as plazas to encourage street life. The district dimensional standards allow full parcel coverage and development to the parcel boundaries. The proposal as described advances these design principles. I see no barrier to site plan approval.

As a contributing structure in a Historic Resource Overlay District, exterior modifications will be assessed by the Design Review Committee for conformance with *Guidelines for Rehabilitating Historic Buildings* and *Design Guidelines for Downtown Brattleboro*. I understand from our conversation that the project will minimize changes to historic elements on the major facades; that changes will be compatible with the historic fabric of the building, but reflect the current day construction; and, that mechanical systems will be screened from view. This design approach conforms to the Historic Preservation Standards of the Land Use Regulations, Section 252.D.

The project as outline advances goals and objectives of the Brattleboro Town Plan:

- Economic Development: Goals A. To pursue local economic development strategies that increase prosperity and opportunity to ensure a healthy community that respects the physical environment
- Historic & Scenic Resources: Goals A. Recognize and protect the significant historic, architectural, and cultural heritage of Brattleboro; Policy 9.3 Encourage the adaptive reuse of historic properties
- Housing: Goals A. Improve the quality of the existing housing stock and the neighborhoods in which it is located; B. Increase the supply of housing opportunities to serve residents of all income levels, age groups, and special needs; C. Balance the need and provision of housing in the community with the impacts on the environment and on public facilities and services; D. Provide equal housing opportunities for all residents of Brattleboro
- Land Use: Goals A. Promote development of a future land use pattern that promotes public health and safety against floods, ensures the viability of agricultural and forestry economies, protects natural resources, promotes transportation accessibility, and reinforces a compact development pattern B. Reduce the impact of flooding and erosion; C. Promote development patterns that include walkable streets; compact, mixed-use development; public spaces; and context-sensitivity to historic design and development

I am confident that this project will be met with enthusiasm by the community. It has been planned with careful attention to the communities needs and values as expressed in the Town Plan and through the Land Use regulations,

Sincerely,

Sue Fillion

Sue Fillion
Planning Director

GRANT AGREEMENT RESOLUTION - SINGLE GRANTEE

Form PM-1

WHEREAS, the (check one) Town City Village of Brattleboro
has applied for funding under the Vermont Community Development Program, as provided for in 10
VSA Ch. 29, and has received an award of funds under said provisions; and

WHEREAS, the Agency of Commerce and Community Development has tendered a Grant
Agreement

IG-2020-Brattleboro-03 to this municipality for said funding:

Now, THEREFORE, BE IT RESOLVED as follows:

- 1) that the legislative body of this municipality accepts and agrees to the terms and conditions of said Grant Agreement;
- 2) that (Name) Patrick Moreland Title Assistant Town Manager
is hereby designated as the person with overall Administrative responsibility for the VCDP activities related to this Grant Agreement; and
- 3) that (Name) Peter B. Elwell Title Town Manager
who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, hereby designated as the Authorizing Official (AO) to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

Passed this 1st day of September 2020.

LEGISLATIVE BODY

(Typed Name)

(Signature)

Tim Wessel, Chair

Elizabeth McLoughlin, Vice Chair

Ian Goodnow, Clerk

Brandie Starr

Danial Quipp

For Agency Use:	
Processed By: _____	Date: _____



Brattleboro Planning Services

230 Main Street, Suite 202 • Brattleboro, Vermont 05301
Phone 802-251-8154 • www.brattleboro.org/planning

To: Brattleboro Selectboard
Via: Peter Elwell, Town Manager
From: Sue Fillion, Planning Director
Date: August 21, 2020
Re: Public Hearing on Interim Zoning Bylaw

On August 12, 2020, the Brattleboro Planning Commission voted 6-0 to approve the attached Interim Zoning Bylaw. It is now before to the Selectboard for a public hearing and consideration of adoption pursuant to 24 VSA Section 4415. Interim bylaws are a form of emergency action that can be done by the Selectboard after one hearing and only last a limited time.

This proposed Interim Bylaw seeks to expand access and inclusion in housing by making a small change that could have a big impact to the Land Use & Development Regulations. The Interim Bylaw will do the following:

- 1) Remove the dwelling acre per unit (du/acre) standard from the Urban Center, Village Center, Service Center, Neighborhood Center, Mixed Use Neighborhood, Residential Neighborhood, Rural Business, and Institutional zoning districts (see attached zoning district map).
- 2) In the Residential Neighborhood zoning district, 3- and 4- unit dwellings will become permitted uses (they are currently conditional uses). Within the same district, 5+ units that are in existing structures will also become permitted uses.

Purpose of Proposed Interim Bylaw

The Brattleboro Town Plan recognizes that there is a need for affordable housing in Brattleboro that supports and attracts a variety of households. Housing in various forms should be sought to meet the needs of various households, including:

- Residents who have raised their families and want to continue to live in Brattleboro in a smaller housing unit
- Retired people and other residents wishing to remain in the community and nearby residents wishing to move into the community to be close to services
- New couples, young families, or single adults who have grown up or come to work in Brattleboro
- People who work in town
- People with insecure housing and the homeless

In early 2020, the Town of Brattleboro worked with the Vermont Department of Housing Community Development (DHCD) on a project where the land use regulations were evaluated to identify regulatory barriers that limit the choice of conveniently located homes at prices Vermont's people can afford. The consultants identified that some residential density caps create artificial barriers to supplying additional housing even in physical forms that are favored by the town. They noted that some of the current

zoning districts are overly rigid, succeeding in maintaining the existing settlement pattern but keeping that pattern from evolving to meet current needs.

Additionally, Coronavirus Emergency Economic Recovery Grants are available to help with the creation of new units of housing for households leaving temporary housing. These units will need to be brought online quickly. It is important that artificial regulatory barriers be removed so that these vulnerable populations can be rehoused during this public health emergency.

The purpose of this Interim Zoning Bylaws is to improve housing access and affordability in areas of Brattleboro where the Land Use Regulations and Town Plan desire housing development and that are served by water and sewer. It is also to allow for the efficient and creative reuse of existing residential structures. It is the hope that it will facilitate the create the development of additional housing units. It does this in two ways:

- a. Removes dwelling unit /acre density standards: The dimensional standards provided by zoning (setbacks, building height, and sometimes building coverage) are important to ensure that new buildings are not oversized or out of character. A residential density standard acts as a cap and unnecessarily limits opportunities for smaller homes that are needed and that are most likely to be affordable to a broader segment of the population. The size of a new dwellings is already constrained by the dimensional standards; an additional density cap can make it impossible for a new building to provide the smaller housing units that are needed .
- b. Eliminates unnecessary use restrictions on desirable housing types. Within the Residential Neighborhood zoning district, 3 unit, 4 unit, and 5 units dwellings are allowed as discretionary “conditional uses,” putting them into a more complex review process really designed for larger development project or uses not common in the zoning district. This additional review can add cost, making the housing less affordable. There are many large homes in Brattleboro that are difficult to maintain and heat. Historically, creating apartment out of these large homes has been a way to maintain them.

The proposed interim bylaw will help implement the following Goals, Policies, and Actions in the Housing Chapter of the 2018 Brattleboro Town Plan:

Goal

- B. Increase the supply of housing opportunities to serve residents of all income levels, age groups, and special needs

Policies

- Policy 6.1 Promote the use of all available resources for the rehabilitation and conservation of the existing housing stock
- Policy 6.2 Direct any new residential development to areas where services are readily available and efficient, and cost-effective development is most likely. Avoid adding residential development in areas vulnerable to natural hazards such as flooding and/or with limited access
- Policy 6.4 Continue to support affordable housing for low- and moderate-income households
- Policy 6.5 Encourage and implement residential development practices that result in more innovative housing options for diverse populations, while fostering sustainable development
- Policy 6.7 Support pathways to permanent housing and retention of housing.

Proposed Brattleboro Interim Zoning Bylaw
As approved by the Planning Commission 08/11/2020
For Selectboard Public Hearing 09/01/2020

I. Purpose

The Brattleboro Town Plan recognizes that there is a need for affordable housing in Brattleboro that supports and attracts a variety of households. Housing in various forms should be sought to meet the needs of various households, including:

- Residents who have raised their families and want to continue to live in Brattleboro in a smaller housing unit
- Retired people and other residents wishing to remain in the community and nearby residents wishing to move into the community to be close to services
- New couples, young families, or single adults who have grown up or come to work in Brattleboro
- People who work in town
- People with insecure housing and the homeless

In early 2020, the Town of Brattleboro worked with the Vermont Department of Housing Community Development (DHCD) on a project where the land use regulations were evaluated to identify regulatory barriers that limit the choice of conveniently located homes at prices Vermont's people can afford. The consultants identified that some residential density caps create artificial barriers to supplying additional housing even in physical forms that are favored by the town. They noted that some of the current zoning districts are overly rigid, succeeding in maintaining the existing settlement pattern but keeping that pattern from evolving to meet current needs.

Additionally, Coronavirus Emergency Economic Recovery Grants are available to help with the creation of new units of housing for households leaving temporary housing. These units will need to be brought online quickly. It is important that artificial regulatory barriers be removed so that these vulnerable populations can be rehoused during this public health emergency.

The purpose of these Interim Zoning Bylaws is to improve housing access and affordability in areas of Brattleboro where the Land Use Regulations and Town Plan desire housing development and that are served by water and sewer. It is also to allow for the efficient and creative reuse of existing residential structures. These interim bylaws will facilitate the development of multi-unit residential housing. It does this in two ways:

- a. Removes dwelling unit /acre density standards: The dimensional standards provided by zoning (setbacks, building height, and sometimes building coverage) are important to ensure that new buildings are not oversized or out of character. A residential density standard acts as a cap and unnecessarily limits opportunities for smaller homes that are needed and that are most likely to be affordable to a broader segment of the population. The size of a new dwellings is already constrained by the dimensional standards; an additional density cap can make it impossible for a new building to provide the smaller housing units that are needed .
- b. Eliminates unnecessary use restrictions on desirable housing types. Within the Residential Neighborhood zoning district, 3 unit, 4 unit, and 5 units dwellings are allowed as discretionary "conditional uses," putting them into a more complex review process really designed for larger development project or uses not common in the zoning district. This additional review can add cost, making the housing less affordable. There are many large

homes in Brattleboro that are difficult to maintain and heat. Historically, creating apartment out of these large homes has been a way to maintain them.

The proposed amendments will help implement the following Goals, Policies, and Actions in the Housing Chapter of the 2018 Brattleboro Town Plan:

Goal

- B. Increase the supply of housing opportunities to serve residents of all income levels, age groups, and special needs

Policies

- Policy 6.1 Promote the use of all available resources for the rehabilitation and conservation of the existing housing stock
- Policy 6.2 Direct any new residential development to areas where services are readily available and efficient, and cost-effective development is most likely. Avoid adding residential development in areas vulnerable to natural hazards such as flooding and/or with limited access
- Policy 6.4 Continue to support affordable housing for low- and moderate-income households
- Policy 6.5 Encourage and implement residential development practices that result in more innovative housing options for diverse populations, while fostering sustainable development
- Policy 6.7 Support pathways to permanent housing and retention of housing.

II. Lands to which these Interim Bylaw Apply

These Interim Bylaws shall apply to all lands in the following zoning districts as depicted on the Town of Brattleboro Zoning Map: Urban Center, Village Center, Service Center, Neighborhood Center, Mixed Use Neighborhood, Residential Neighborhood, Rural Business, and Institutional.

III. Definitions

Words, terms, and phrases defined in the Town of Brattleboro Land Use and Development Regulations shall have the same meaning in this Interim Bylaw.

IV. Use Standards

- 1. With the exception of the Residential Neighborhood zoning district, the use tables remain unchanged.
- 2. Within the Residential Neighborhood (RN) zoning district, the following shall apply:

Figure 2-19. Residential Neighborhood Use Table

PERMITTED USES	
Single-family detached dwelling	Retirement housing
Single-family attached dwelling	Nature or recreational park
Accessory dwelling	Bus stop shelter
Duplex (2 units)	Utility structure
Triplex (3 units)	Communication antenna
Quadraplex (4 units)	Agriculture and forestry
Multi-family dwellings (5 or more units) in existing) in existing residential buildings	

CONDITIONAL USES	
Multi-family dwelling (5 or more units) in new construction	Religious facility
Other specialized residential structures	Fitness, sports, gym, or athletic club
Congregate living	Grade school
Assisted living	Cemetery
Skilled nursing services	Child day care
Bed and breakfast or inn	Services for the elderly and disabled
Shop or store ¹	Air transportation facility
Professional services ²	

¹ Limited to a neighborhood market up to 2,000 sf that is located on Western Avenue east of I-91 or on South Main Street.

² Limited to 2,000 sf unless it is located on Western Avenue east of I-91. There must be at least one dwelling unit on the property.

V. Dimensional Standards

1. Lot standards, Setback or Yard standards, and Building standards shall follow the standards in the Brattleboro Land Use and Development Regulations (adopted November 17, 2015 and effective December 8, 2015).
2. There shall be no residential density standard (dwelling units/acre). Nonresidential density standards shall still apply.

VI. Effect on Existing Regulations

These Interim Bylaws shall not repeal or alter any existing ordinances, regulations, or bylaws of the Town of Brattleboro. These Interim Bylaws establish regulations that are in addition to those contained in any other Town ordinance, regulation, or bylaw.

VII. Severability

The validity of any section or provision of these Interim Zoning Bylaws shall not invalidate any other section or provision.

VIII. Enactment and Duration

These Interim Bylaws are enacted pursuant to the provisions of 24 V.S.A. section 4415, are to be administered in the manner provided for in 24 V.S.A. section 4415, as amended from time to time, and shall be effective upon passage. These Interim Bylaws shall be limited in duration to two year from the date they become effective. The Selectboard may extend these Interim Bylaws in accordance with 24 V.S.A. section 4415 for a subsequent year beyond the initial two-year period authorized by 24 V.S.A. section 4415(a).

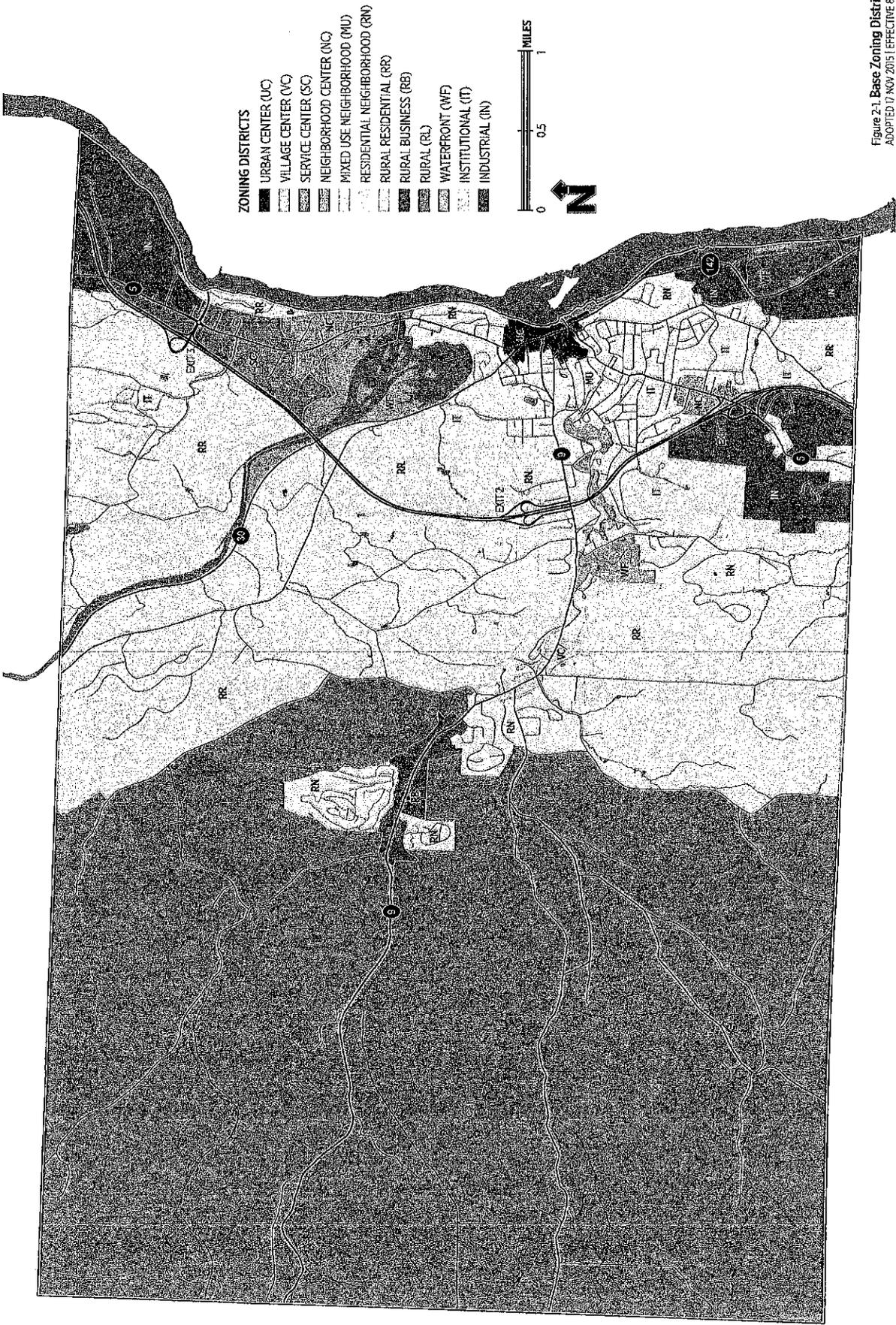


Figure 2.1 Base Zoning District Map
 ADOPTED 17 NOV 2015 | EFFECTIVE 8 DEC 2015

Town of Brattleboro, Vermont Selectboard
Notice of Public Hearing on Proposed Interim Zoning Bylaw

Notice is hereby given that pursuant to 24 VSA 4415, the Brattleboro Selectboard will hold a public hearing on Tuesday, September 1, 2020 at 6:15 p.m. for the purpose of considering an Interim Zoning Bylaw. This meeting will be held with no physical location using Zoom. The meeting can be accessed by this link: <https://us02web.zoom.us/j/86067892659> Passcode: 12261753. The public can also participate by dialing any of these toll-free numbers in the United States: 833-548-0282, 877-853-5247, 888-788-0099, 833-548-0276. A list of non-toll-free numbers for locations around the world at is available at <https://us02web.zoom.us/j/86067892659>. The "Meeting ID" for this meeting is: 860 6789 2659.

The purpose of the hearing is to take public comments on the draft Brattleboro Interim Zoning Bylaw. The purpose of these the Interim Zoning Bylaw is to improve housing access and affordability in areas of Brattleboro where the Land Use Regulations and Town Plan desire housing development and that are served by water and sewer. It is also to allow for the efficient and creative reuse of existing residential structures. The proposed Interim Zoning Bylaw will affect the following zoning districts established in Part 2 of the Brattleboro Land Use and Development Regulations: Urban Center, Village Center, Service Center, Neighborhood Center, Mixed Use Neighborhood, Residential Neighborhood, Rural Business, and Institutional.

The following is the list of section headings: I. Purpose, II. Lands to which these Interim Bylaw apply, III. Definitions, IV. Use Standards, V. Dimensional Standards, VI. Effect on Existing Regulations, VII. Severability, and VII. Enactment and Duration.

The full text of the Interim Zoning Bylaws may be viewed and downloaded from the Town's website at <https://www.brattleboro.org/index.asp?SEC={2CB22546-F959-4A03-B179-60D7295CD090}>. Copies can be obtained by calling the Planning Services Department at 802-251-8154 or emailing planning@brattleboro.org. Any comments or questions may be directed to the Planning Director at (802) 251-8112.

Town of Brattleboro
DEPARTMENT OF PUBLIC WORKS

211 Fairground Road, Brattleboro, Vermont 05301
Tel: 802-254-4255 • Fax: 802-257-2316 • E-mail: dtyler@brattleboro.org

To: Brattleboro Selectboard
Via: Peter Elwell, Town Manager
From: Daniel Tyler, Highway/Utilities Superintendent
Subject: Highway Division – Rotary Mower Head
Date: August 18, 2020



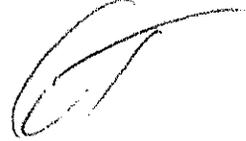
In 2010 The Department of Public Works upgraded the roadside mower. The mower is equipped with a boom which allows for a greater reach than the previous mower. At the time, much of the previously unreachable roadsides were very overgrown. A flail mower was chosen for its ability to handle the brush. The roadsides are now to a point that they can be maintained with a rotary type mower. A rotary mower is more efficient and demands far less maintenance. The rotary mower head will connect to the existing tractor/boom.

The Department of Public Works is seeking approval to purchase a rotary mower head for the roadside mower. Public works would like to utilize the town's Sourcewell (formerly National Joint Powers Alliance or NJPA) membership as procurement to purchase the rotary mower head. Sourcewell has solicited bids on behalf of its members in the category of roadway, airport, and grounds maintenance equipment with related accessories, attachments, materials, and supplies. Diamond Mowers was awarded contract #052417-DMM. The existing mower/boom is a Diamond Mower. Pete's Equipment of Morrisville, VT is the regional distributor of Diamond Mowers. The Sourcewell pricing for the mower head is \$13,215.20.

Town of Brattleboro
DEPARTMENT OF PUBLIC WORKS

211 Fairground Road, Brattleboro, Vermont 05301
Tel: 802-254-4255 • Fax: 802-257-2316 • E-mail: sbarrett@brattleboro.org

To: Brattleboro Selectboard
VIA: Peter Elwell, Town Manager
From: Daniel Tyler, Highway/Utilities Superintendent
Date: August 11, 2020
Subject: Better Roads Grant – Accept and Appropriate



The Vermont Agency of Transportation has awarded the Department of Public Works the Category A & B, Better Roads Grant FY2021. Four categories were applied for in November 2019. The grant award was slated for March 2020, but Covid-19 delayed the award. The awarded categories are:

- A. Road Erosion Inventory (\$8000)
Funding would support the continuation of the erosion inventory of the remaining road segments and outfalls.

- B. Correction of Erosion/Stormwater Problems (\$20,000)
Funding would support the continuation of previously identified MRGP issues on Bonnyvale Road.

Awarded funds will require a 20% match by the municipality.
Funding will assist with implementing best management practices, on hydrologically connected road segments, in compliance with the Municipal Roads General Permit.

I am requesting approval to accept and appropriate the 2021 Better Roads Grant for \$28,000.

TOWN OF BRATTLEBORO
Finance Department
230 Main Street, Suite 208
Brattleboro, VT 05301
Phone (802)251-8104 • FAX (802)257-2322

MEMORANDUM

DATE: August 11, 2020
TO: Brattleboro Selectboard
VIA: Peter B. Elwell, Town Manager
FROM: Art Whitman, Grants Manager
GRANT: Better Roads Grant – BR0749

For the 8/18/20 Selectboard agenda, please add the following:

The Department of Public Work requests approval to accept and appropriate a \$8,000 2020 Better Roads Grant from the Vermont Agency of Transportation. This grant will pay for an inventory of road erosion areas in the town.

Please see the attached GISTD and award letter for additional details.

Request a Motion:

To accept and appropriate \$8,000 from the Vermont Agency of Transportation for the Better Roads Grant – BR0749

TOWN OF BRATTLEBORO
GRANT INFORMATION STATUS TRACKING DOCUMENT (GISTD)

AWARD PHASE

Grant Name: **Better Roads Grant**

Date funder awarded the grant: **Aug 11, 2020**

Amount awarded: **\$8,000**

Required match: **\$2,000**

Sources of match funds, i.e. donations, general funds? **General Funds**

Funder's grant number: **BR0749**

Grant term start date: **July 1, 2020**

Grant term end date: **Dec 31, 2021**

Special grant requirements and/or conditions: **If project has a construction duration of longer than two weeks, a Clean Water Project Sign shall be posted within project limits**

Changes from information listed on pages 1 and 2: **Total Grant amount requested - \$128,000, awarded \$8,000.**

Does grant require tracking of staff time? yes no

Are any purchases from the grant considered fixed assets? yes no

If yes, copies of invoices should be forwarded to accountant for recording in fixed assets module.

Reporting frequency to funder (i.e. monthly, quarterly, annually, final): **Upon completion**

What kind of report is required? (i.e. financial, summary of work/project) **Erosion inventory of areas that consistently erode. Summary of work completed and expected benefits.**

Person responsible for filing reports with funder: **Dan Tyler**

Does funder require an invoice for payout? yes no

Does funder require a drawdown for payout? yes no

Frequency/dates to send invoice to funder: **Upon completion**

Person responsible for invoicing or drawing down: **Dan Tyler**

Selectboard Recommendations/Comments: _____

Award Accepted & Appropriated Approved yes, or no

Printed Name: _____

Selectboard Member Signature: _____ Date: _____

STATE OF VERMONT GRANT AGREEMENT

Part 1-Grant Award Detail

SECTION I - GENERAL GRANT INFORMATION

¹ Grant #: BR0749 ² Original Amendment # _____

³ Grant Title: Brattleboro BRPA021-002

⁴ Amount Previously Awarded: \$ 0.00 ⁵ Amount Awarded This Action: \$8,000.00 ⁶ Total Award Amount: \$8,000.00

⁷ Award Start Date: Jul 1, 2020 ⁸ Award End Date: Dec 31, 2021 ⁹ Subrecipient Award: YES NO

¹⁰ Vendor #: 0000040616 ¹¹ Grantee Name: TOWN OF BRATTLEBORO

¹² Grantee Address: 230 Main St., Suite 208

¹³ City: Brattleboro ¹⁴ State: VT ¹⁵ Zip Code: 05301

¹⁶ State Granting Agency: Vermont Agency of Transportation ¹⁷ Business Unit: 08100

¹⁸ Performance Measures: YES NO ¹⁹ Match/In-Kind: \$ 2,000.00 Description: 20% Required Match

²⁰ If this action is an amendment, the following is amended:
 Amount: Funding Allocation: Performance Period: Scope of Work: Other:

SECTION II - SUBRECIPIENT AWARD INFORMATION

²¹ Grantee DUNS #: 073995169 ²² Indirect Rate: _____ % ²³ FFATA: YES NO

²⁴ Grantee Fiscal Year End Month (MM format): 06 (Approved rate or de minimis 10%) ²⁵ R&D:

²⁶ DUNS Registered Name (if different than VISION Vendor Name in Box 11):

SECTION III - FUNDING ALLOCATION

STATE FUNDS

Fund Type	²⁷ Awarded Previously	²⁸ Award This Action	²⁹ Cumulative Award	³⁰ Special & Other Fund Descriptions
General Fund	\$0.00	\$0.00	\$0.00	
Special Fund	\$0.00	\$0.00	\$0.00	
Global Commitment (non-subrecipient funds)	\$0.00	\$0.00	\$0.00	
Other State Funds	\$0.00	\$0.00	\$0.00	

FEDERAL FUNDS

(includes subrecipient Global Commitment funds)

Required Federal Award Information

³¹ CFDA #	³² Program Title	³³ Awarded Previously	³⁴ Award This Action	³⁵ Cumulative Award	³⁶ FAIN	³⁷ Federal Award Date	³⁸ Total Federal Award
20.205	Highway Planning and Construction	\$0.00	\$8,000.00	\$8,000.00	AFFF		\$0.00
³⁹ Federal Awarding Agency: FHWA		⁴⁰ Federal Award Project Descr: Federal-Aid Highway Program Apportion					
		\$0.00	\$0.00	\$0.00			\$0.00
Federal Awarding Agency:		Federal Award Project Descr:					
		\$0.00	\$0.00	\$0.00			\$0.00
Federal Awarding Agency:		Federal Award Project Descr:					
		\$0.00	\$0.00	\$0.00			\$0.00
Federal Awarding Agency:		Federal Award Project Descr:					
Total Awarded - All Funds		\$0.00	\$8,000.00	\$8,000.00			

SECTION IV - CONTACT INFORMATION

STATE GRANTING AGENCY

NAME: Alan May
 TITLE: Better Roads Coordinator
 PHONE: Cell: (802) 828 - 4585
 EMAIL: alan.may@vermont.gov

GRANTEE

NAME: Daniel Tyler
 TITLE: Highway/Utilities Superintendent
 PHONE: Office: (802) 254 - 4255
 EMAIL: dtyler@brattleboro.org

TOWN OF BRATTLEBORO
Finance Department
230 Main Street, Suite 208
Brattleboro, VT 05301
Phone (802)251-8104 • FAX (802)257-2322

MEMORANDUM

DATE: August 11, 2020
TO: Brattleboro Selectboard
VIA: Peter B. Elwell, Town Manager
FROM: Art Whitman, Grants Manager
GRANT: Better Roads Grant – BR0776

For the 8/18/20 Selectboard agenda, please add the following:

The Department of Public Work requests approval to accept and appropriate a \$20,000 2020 Better Roads Grant from the Vermont Agency of Transportation. This grant will pay for culvert replacement and a stone lined ditch on TH #68, Bonnyvale Rd.

Please see the attached GISTD and award letter for additional details.

Request a Motion:

To accept and appropriate \$20,000 from the Vermont Agency of Transportation for the Better Roads Grant – BR0776

TOWN OF BRATTLEBORO
GRANT INFORMATION STATUS TRACKING DOCUMENT (GISTD)

AWARD PHASE

Grant Name: **Better Roads Grant**

Date funder awarded the grant: **Aug 11, 2020**

Amount awarded: **\$20,000**

Required match: **\$5,000**

Sources of match funds, i.e. donations, general funds? **General Funds**

Funder's grant number: **BR0776**

Grant term start date: **July 1,2020**

Grant term end date: **June 30, 2021**

Special grant requirements and/or conditions: **If project has a construction duration of longer than two weeks, a Clean Water Project Sign shall be posted within project limits**

Changes from information listed on pages 1 and 2: **Total Grant amount requested - \$128,000, awarded \$20,000.**

Does grant require tracking of staff time? yes no

Are any purchases from the grant considered fixed assets? yes no

If yes, copies of invoices should be forwarded to accountant for recording in fixed assets module.

Reporting frequency to funder (i.e. monthly, quarterly, annually, final): **Culvert replacement and stone lined ditch on TH #68, Bonnyvale Road. Summary of work completed and expected benefits.**

What kind of report is required? (i.e. financial, summary of work/project) .

Person responsible for filing reports with funder: **Dan Tyler**

Does funder require an invoice for payout? yes no

Does funder require a drawdown for payout? yes no

Frequency/dates to send invoice to funder: **Upon completion**

Person responsible for invoicing or drawing down: **Dan Tyler**

Selectboard Recommendations/Comments: _____

Award Accepted & Appropriated Approved yes, or no

Printed Name: _____

Selectboard Member Signature: _____ Date: _____

STATE OF VERMONT GRANT AGREEMENT

Part 1-Grant Award Detail

SECTION I - GENERAL GRANT INFORMATION

1 Grant #: BR0776		2 Original <input checked="" type="checkbox"/> Amendment # _____	
3 Grant Title: Brattleboro BRPB021-314			
4 Amount Previously Awarded: \$ 0.00		5 Amount Awarded This Action: \$20,000.00	6 Total Award Amount: \$20,000.00
7 Award Start Date: Jul 1, 2020		8 Award End Date: Jun 30, 2021	9 Subrecipient Award: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
10 Vendor #: 0000040616		11 Grantee Name: TOWN OF BRATTLEBORO	
12 Grantee Address: 230 Main St., Suite 208			
13 City: Brattleboro		14 State: VT	15 Zip Code: 05301
16 State Granting Agency: Vermont Agency of Transportation			17 Business Unit: 08100
18 Performance Measures: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		19 Match/In-Kind: \$ 5,000.00 Description: 20% Required Match	
20 If this action is an amendment, the following is amended: Amount: <input type="checkbox"/> Funding Allocation: <input type="checkbox"/> Performance Period: <input type="checkbox"/> Scope of Work: <input type="checkbox"/> Other: <input type="checkbox"/>			

SECTION II - SUBRECIPIENT AWARD INFORMATION

21 Grantee DUNS #: 073995169		22 Indirect Rate: N/A %	23 FFATA: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
24 Grantee Fiscal Year End Month (MM format): 06		(Approved rate or de minimis 10%)	25 R&D: <input type="checkbox"/>
26 DUNS Registered Name (if different than VISION Vendor Name in Box 11):			

SECTION III - FUNDING ALLOCATION

STATE FUNDS

Fund Type	27 Awarded Previously	28 Award This Action	29 Cumulative Award	30 Special & Other Fund Descriptions
General Fund	\$0.00	\$0.00	\$0.00	
Special Fund	\$0.00	\$0.00	\$0.00	
Global Commitment (non-subrecipient funds)	\$0.00	\$0.00	\$0.00	
Other State Funds	\$0.00	\$20,000.00	\$20,000.00	Transportation Funds

FEDERAL FUNDS

(includes subrecipient Global Commitment funds)

Required Federal Award Information

31 CFDA #	32 Program Title	33 Awarded Previously	34 Award This Action	35 Cumulative Award	36 FAIN	37 Federal Award Date	38 Total Federal Award
		\$0.00	\$0.00	\$0.00			\$0.00
39 Federal Awarding Agency:		40 Federal Award Project Descr:					
		\$0.00	\$0.00	\$0.00			\$0.00
Federal Awarding Agency:		Federal Award Project Descr:					
		\$0.00	\$0.00	\$0.00			\$0.00
Federal Awarding Agency:		Federal Award Project Descr:					
		\$0.00	\$0.00	\$0.00			\$0.00
Federal Awarding Agency:		Federal Award Project Descr:					
Total Awarded - All Funds		\$0.00	\$20,000.00	\$20,000.00			

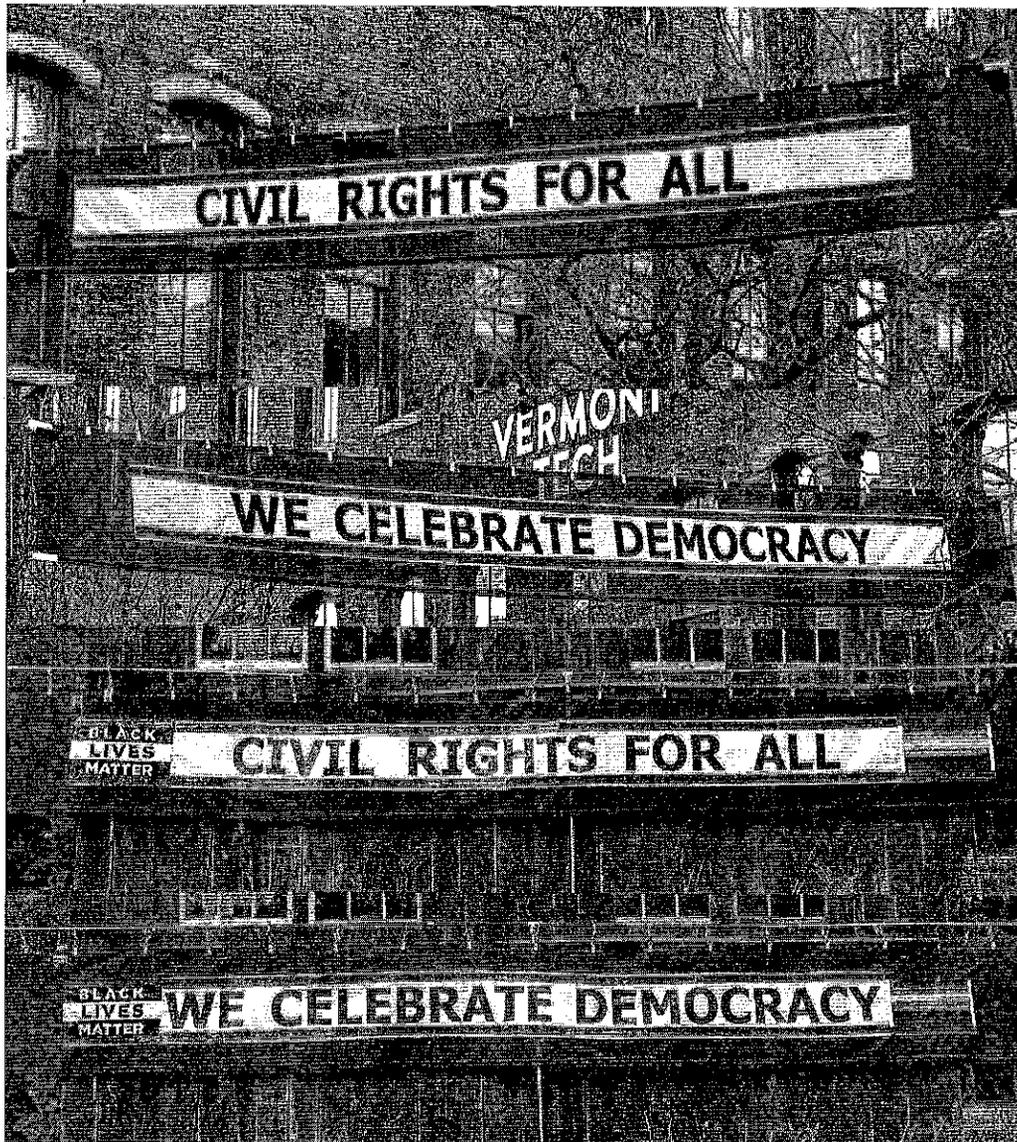
SECTION IV - CONTACT INFORMATION

STATE GRANTING AGENCY		GRANTEE	
NAME: Alan May		NAME: Daniel Tyler	
TITLE: Better Roads Coordinator		TITLE: Highway/Utilities Superintendent	
PHONE: Cell: (802) 828 - 4585		PHONE: Office: (802) 254 - 4255	
EMAIL: alan.may@vermont.gov		EMAIL: dtyler@brattleboro.org	

Peter Elwell

From: Woody Bernhard <woodybernhard48@gmail.com>
Sent: Friday, August 21, 2020 12:45 AM
To: Peter Elwell
Subject: #1- 9 1 20 Selectboard meeting prep materials
Attachments: My words to the Selectboard-.rtf

Hi Peter,
I really do appreciate your help with this.
Here are my materials for the meeting.
Best wishes,
Woody



From Woody Bernhard of WCD/CRFA to the Brattleboro Selectboard:

Hello to all, and thank you for putting me on the agenda tonight. I am Woody Bernhard founder of We Celebrate Democracy / Civil Rights For All a nonprofit corporation, and I am creator of the main street banner which says We Celebrate Democracy on one side and Civil Rights For All on the other. The banner has been up over Main Street for 13 weeks such as - MLK day, Labor Day, and Indigenous Peoples'/Columbus Day Since April 2017. The purpose of WCD/CRFA is to promote positive nonviolent public action for democracy and equal civil rights for all people, and to educate about, advocate for and promote democracy and civil rights. Activities of WCD/CRFA include the following positive nonviolent public actions; Main Street banner raisings, rallies, marches and parades, fundraising events and educational forums and meetings. We are transitioning our activities to the web.

In these very difficult times we (the BOD of WCD/CRFA INC, and the 54 Brattleboro voters who signed the on line petition to the Selectboard) request and suggest that the Town of Brattleboro fly the We Celebrate Democracy/Civil Rights For All main street banner over Main Street in Brattleboro whenever there is a space for a banner to be hung. The actual wording of the petition is : "I am a registered voter of the Town of Brattleboro and hereby petition the Selectboard of the Town of Brattleboro to fly the We Celebrate Democracy/Civil Rights For All main street banner over Main Street in Brattleboro whenever there is a space for a banner to be hung.

WE think It would be a good thing for all of us who use Main Street to see the WE CELEBRATE DEMOCRACY CIVIL RIGHTS FOR ALL banner (with the addition of a BLACK LIVES MATTER and an INCLUSIVITY-DIVERSITY-RAINBOW panel on either end of both sides of the banner) flying over Main Street whenever there is space for a banner to be hung.

The purpose is to publicly stand up for Democracy, Inclusivity and Diversity, and to stand up to racism and exclusion.

The banner and the Black Lives Matter and Rainbow panels were made by Ann Brush of Vt Banner Arts. The banner and past banner hangings were funded by small local donations.

As to the cost of hanging the banner; We are asking the board to make an exception and waive the banner hanging fee. I realize, as Peter noted: "this is a request from some community members to receive permission to do something for free that other community members have to pay for." We believe it is right at this time for the town to make this positive public statement on behalf of the people of Brattleboro and the wider region.

And we hope that you will agree.

Thank you for allowing us to make this request,

Woody Bernhard

We Celebrate Democracy/Civil Rights For All
Positive nonviolent public action for democracy and civil rights for all people
wecelebratedemocracycivilrightsforall.org

Civil Rights For All Banner Petition Signers 2020

52 PETITION SIGNERS:

I am a registered voter of the Town of Brattleboro and hereby petition the Selectboard of the Town of Brattleboro to fly the We Celebrate Democracy/Civil Rights For All main street banner over Main Street in Brattleboro whenever there is a space for a banner to be hung.

47 emails in order of the attached bundled emails reading left to right across the page of bundled emails

- 1 Mary Alice Amidon
Peter Amidon
- 2 Curtiss Reed Jr.
- 3 Kimberly James
- 4 Sandy Pagniucci
- 6 Aimee Creelman
- 7 Nancy Tierra
- 8 Christy Johnson
- 9 Constance Cline
- 10 Robin Davis
- 11 Beth Kiendl
- 12 Kathie Gatto-Gurney
- 13 Judy Zemel
- 14 Noah Coburn
- 15 Diane M. Leary
Tim Cavaanugh
- 16 Mary W. Mathia

- 17 Libby Bennett
- 18 Stearns, William
- 19 Leigh Marthe
- 20 Elissa Pine
- 21 John Ungerlieder
Elizabeth Ungerlieder
- 22 Stanley Charkey
- 23 Barbara Charkey
- 24 Benson Bobrick
- 25 Elizabeth Vick
- 26 Hyam Siegel
- 27 Hilary Bloom
- 28 Arlene Distler
- 29 Anne Latchis
- 30 Susan Osgood
- 31 Michael Bosworth
- 32 Steven Vannoy
- 33 Carol Whitaker
- 34 Lynn Martin
- 35 Elizabeth E. Pittman
- 36 Maureen Macdonald
- 37 Rebecca Graber
- 38 Ruth Nangeroni,
- 39 Robin Rieske and
Brian Cohen
- 40 Nicholas Biddle
- 41 Spoon Agave
- 42 Arlene Hanson
- 43 Fred Breunig
- 44 Judy Davidson
Jack Davidson

45 Kathleen White

46 Tamara Stenn

47 Kevin Kennedy

We Celebrate Democracy/Civil Rights For All
Positive nonviolent public action for democracy and civil rights for all people
wecelebratedemocracycivilrightsforall.org

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 20 2020

WE CELEBRATE DEMOCRACY CIVIL RIGHTS
FOR ALL INC
C/O EUGEN BERNHARD
1196 LOWER DOVER RD
BRATTLEBORO, VT 05301-0000

Employer Identification Number:
82-2690394

DLN:
26053487002890

Contact Person: ID# 31522
ZENIA LUK
Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Public Charity Status:
509(a)(2)

Form 990/990-EZ/990-N Required:
Yes

Effective Date of Exemption:
February 14, 2019

Contribution Deductibility:
Yes

Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

STATE OF VERMONT
OFFICE OF SECRETARY OF STATE

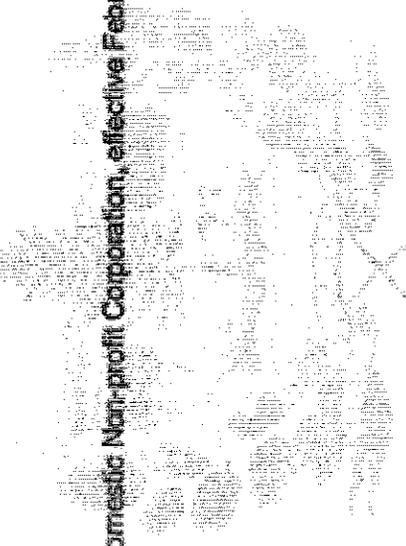
The Office of Secretary of State hereby grants a

Certificate of Incorporation

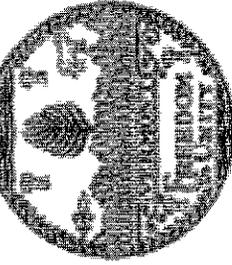
to

**WE CELEBRATE DEMOCRACY / CIVIL RIGHTS
FOR ALL INC.**

A Vermont Domestic Non-profit Corporation, effective February 14, 2019



February 15, 2019



Given under my hand and the seal
of the State of Vermont, at
Montpelier, the State Capital

James C. Condos
Secretary of State

Business ID: 0353508
Filing Number: 0002515639

August 18, 2020

Proposal to Adopt Reasonable Limits on Payments and Deposits Required as a Condition for the Rental, Lease, or Occupancy of a Rental Dwelling

Summary

The Tenants Union of Brattleboro (TUB) is seeking to petition the Brattleboro Selectboard to adopt an ordinance limiting the value of required security deposits. The enormous costs of securing a new place to live is an ever-rising hurdle to housing people in our town. There is no reason to require more than the first month's rent and a "security deposit" equal to that amount before allowing a tenant to move in. The City of Burlington has already voted this basic protection into law, ordinance 18-120 Deposits. We can use the language of this ordinance to adopt this protection here in Brattleboro.

Background

60% of Brattleboro residents are renters.¹ As anyone who has been houseless, or has houseless friends and family, knows: all that it takes is a momentary loss of income to lose access to housing. When someone inevitably has to move out of their apartment, the often insurmountable challenge of immediately producing the equivalent of 3 or 4 months rent to secure a new residence is one of many factors that keep people chronically unsheltered.

There are a large number of factors that force (particularly low income) people to move and search for new housing. A 2014 survey found that 20% of houseless folks had experienced some kind of domestic abuse; another 20% were children.² Though many of these issues are systemic and long-standing, the COVID crisis has further isolated many people in abusive situations, and the "first, last, and security" formula is one more barrier to families leaving abusers behind. These deposit costs inevitably punish the most vulnerable segments of our society.

As of 2019, Vermont's houseless population was decreasing, but there were still severe shortages of spaces in shelters.³ Of course there has been a spike in unemployment this year, and almost a third of Americans are behind on their rent.⁴ With Pandemic Unemployment Assistance, federally subsidized motel vouchers, and the federal eviction moratorium coming to an end, we need to ensure that housing is accessible and affordable for the people who need it.

Access to affordable housing is one of the largest obstacles facing renters today, and though the Coronavirus pandemic has catalyzed many pre-existing issues, we need to treat these issues as long-standing and, without mitigation, persistent. Limiting the cost of required deposits is a simple, immediate, and effective step in this direction.

¹ <https://www.towncharts.com/Vermont/Housing/Brattleboro-CDP-VT-Housing-data.html>

² <https://www.reformer.com/stories/survey-vermont-homeless-population-increases-by-9-percent.350986>

³ <https://vtdigger.org/2019/11/29/despite-dropping-homeless-population-vermonts-shelters-are-full/>

⁴ <https://www.wsj.com/articles/nearly-a-third-of-u-s-renters-didnt-pay-april-rent-11586340000>

Proposed Ordinance

(adapted from The City of Burlington's ordinance 18-120*)

Deposits:

(a) No other payments or deposits beyond the first month's rental payment and the deposit described in this section may be required as a condition of rental, lease or occupancy of a rental unit as a dwelling.

(1) An owner may require a reasonable deposit as a condition for the rental, lease or occupancy of a rental unit as a dwelling as security against damage beyond normal wear and tear to the premises which is attributable to the tenant, against nonpayment of rent, against nonpayment of utility or other charges which the tenant was required to pay directly to the landlord or to a utility, and against expenses required to remove from the rental unit articles abandoned by the tenant. This deposit may not exceed the amount of one month's rent for the unit rented and shall accumulate interest with an interest rate at least equivalent to a current Vermont bank passbook savings account. This deposit shall not be used by the tenant as the last month's rent unless otherwise specified in a written lease agreement between the parties.

*The language of this ordinance has been edited slightly from the original Burlington text to reflect that it is not legal to limit how security deposits are held, **9 V.S.A. § 4461.g.**

Preliminary Motion #1

I move to suspend the rules and adopt the Moderator's "Electronic Meeting Rules" printed in the Informational Booklet for this Representative Town Meeting, as follows:

The meeting will be conducted according to Robert's Rules of Order, the Town Charter, and Vermont State Law, modified as follows for this online meeting:

1. Quorum

The presence of a quorum shall be established by an online list of Representative Town Meeting members who have logged onto Zoom at the beginning of the meeting. Thereafter, the continued presence of a quorum shall be determined by the online list of participating members.

2. Audio/Video

The meeting shall include audio and video display of all Representative Town Meeting members when recognized to speak. Non-members wishing to speak who are qualified voters of the Town of Brattleboro may connect by designated telephone number and passcode.

3. Assignment of the Floor

To seek recognition by the Moderator, a member shall use the "raised hand" tool which can be accessed by clicking the "Participants" button on the control bar at the bottom of the screen.

4. Muting of Member's Connection

Given the number of participants and in order to minimize undue background noise and interference with the meeting, all members shall be muted until recognized by the Moderator.

5. Voting

All votes shall be taken utilizing the Zoom "polling" feature which will be launched as required to record each vote. The results will be announced by the Moderator at the conclusion of each vote.

6. Technical Requirements and Malfunctions

Each RTM member is responsible for their connection to the Internet or telephone. The meeting shall not be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented their participation in the meeting.

In any instance in which there is a conflict between these 6 enumerated "Electronic Meeting Rules" and any provisions of Robert's Rules of Order, the Town Charter, or Vermont State Law, then these "Electronic Meeting Rules" shall prevail for this meeting.

Preliminary Motion #2

I move that the following persons be authorized to remain in this Zoom meeting with the Selectboard and Town Meeting Members: Town Manager Peter Elwell, Town Attorney Robert Fisher, Assistant Town Manager Patrick Moreland, Executive Secretary Jan Anderson, and the ASL Interpreters.

Preliminary Motion #3

I move that the electronic media be permitted to remain in this Zoom meeting.

ARTICLE 1: To act on the Town's Auditor's reports.

I move that the Town's Auditor's reports be accepted as printed in the Annual Town Report and posted on the Town's website.

ARTICLE 2: To see if the Town will authorize its Selectboard to employ a certified public accountant or public accountants.

I move that the Town authorize its Selectboard to employ a certified public accountant or public accountants.

ARTICLE 3: To see if the Town will ratify, approve and confirm the Selectboard's appointment of a Town Clerk for a term of one year (until the 2021 Representative Town Meeting).

I move that the appointment of Hilary Francis as Town Clerk for a term of one year until the 2021 Representative Town Meeting be ratified, approved, and confirmed.

ARTICLE 4: To see if the Town will ratify, approve and confirm the Selectboard's appointment of a Town Treasurer for a term of one year (until the 2021 Representative Town Meeting).

I move that the appointment of Andre Jaeger as Town Treasurer for a term of one year until the 2021 Representative Town Meeting be ratified, approved, and confirmed.

_____ **ARTICLE 5:** To see if the Town will ratify, approve and confirm the Selectboard's appointment of a Town Attorney for a term of one year (until the 2021 Representative Town Meeting).

I move that the appointment of the firm of Fisher and Fisher Law Offices, P.C., as Town Attorney for a term of one year until the 2021 Representative Town Meeting be ratified, approved, and confirmed.

_____ **ARTICLE 6:** To elect two representatives to the Capital Grant Review Board for a term of one year (until the 2021 Representative Town Meeting). Members to be nominated from the floor.

NOTE FOR MODERATOR: Ask for nominations from the floor before asking for the motion to be read.

I move that the following people be appointed to serve on the Capital Grants Review Board for a term of one year until the 2021 Representative Town Meeting: _____ and _____

_____ **ARTICLE 7:** To see if the Town will elect members to the Town Finance Committee for a term of one year (until the 2021 Representative Town Meeting). Members to be nominated from the floor.

NOTE FOR MODERATOR: Ask for nominations from the floor before asking for the motion to be read.

I move that the following people be appointed to serve on the Representative Town Meeting Finance Committee for a term of one year until the 2021 Representative Town Meeting: _____

_____ and to further authorize the Moderator to make additional interim appointments to the Finance Committee for a term to expire at the next annual Representative Town Meeting.

_____ **ARTICLE 8:** To see if the Town will elect members to the Human Services Review Committee for a term of one year (until the 2021 Representative Town Meeting). Members to be nominated from the floor.

NOTE FOR MODERATOR: Ask for nominations from the floor before asking for the motion to be read.

I move that the following people be appointed to serve on the Human Services Review Committee for a term of one year until the 2021 Representative Town Meeting: _____

_____ and to further authorize the Moderator to make additional interim

appointments to the Human Services Review Committee for a term to expire at the next annual Representative Town Meeting.

ARTICLE 9: To elect three Trustees for the Brooks Memorial Library to serve three years, and one Trustee to fill a 1-year unexpired term. The names for consideration are: Jennifer Rowe, Karen Tyler, and John Woodward, each for a term to expire in 2023; and Gabriel Sistare for a term to expire in 2021.

I move that the following people be appointed to serve on the Board of Trustees for the Brooks Memorial Library: Jennifer Rowe, Karen Tyler, and John Woodward, each for a term to expire in 2023; and Gabriel Sistare for a term to expire in 2021).

ARTICLE 10: To see if the Town will authorize its Selectboard to borrow money in anticipation of taxes, grants and other revenue.

I move that the Selectboard be authorized to borrow money in anticipation of taxes, grants and other revenue.

ARTICLE 11: To see what salaries the Town will pay its Selectboard members.

I move that the salary of the Selectboard Chairperson be set at \$5,000 and that the salaries of the other members of the Selectboard be set at \$3,000 each.

ARTICLE 12: To see if the Town will transfer from the Unassigned General Fund Balance to the Capital Fund the sum of \$223,000 to fund a portion of the cost of a new fire engine to replace a 1994 fire engine.

I move that the Town transfer from the Unassigned General Fund Balance to the Capital Fund the sum of \$223,000 to fund a portion of the cost of a new fire engine to replace a 1994 fire engine.

ARTICLE 13: To see if the Town will appropriate the sum of \$43,748 for the Community Marketing Initiative promotion of Brattleboro performed jointly by the Brattleboro Area Chamber of Commerce and the Downtown Brattleboro Alliance.

I move that the Town raise and appropriate the sum of \$43,748 for the Community Marketing Initiative promotion of Brattleboro performed jointly by the Brattleboro Area Chamber of Commerce and the Downtown Brattleboro Alliance, to be disbursed to those agencies by the Selectboard upon review and acceptance of a satisfactory plan for the use of the funds and the evaluation of the results.

ARTICLE 14: To see if the Town will raise and appropriate the sum of \$80,000 through special assessments on properties within the Downtown Improvement District (as approved by Town Meeting March 19, 2005, and as delineated in the Town Ordinance entitled “Municipal Act to Establish and Regulate the Downtown Improvement District”) to be used for capital and operating costs of projects of the Town’s duly designated downtown organization as reflected in its work plan and budget.

I move that the Town raise and appropriate the sum of \$80,000 through special assessments on properties within the Downtown Improvement District (as approved by Town Meeting March 19, 2005, and as delineated in the Town Ordinance entitled “Municipal Act to Establish and Regulate the Downtown Improvement District”) to be used for capital and operating costs of projects of the Town’s duly designated downtown organization as reflected in its work plan and budget.

ARTICLE 15: To see if the Town will raise and appropriate the sum of \$190,105 to support human service programs and facilities for the residents of Brattleboro to be allocated among service providers in the following manner: Aids Project of Southern Vermont - \$2,000; Big Brothers Big Sisters - \$6,375; Boys & Girls Club of Brattleboro – \$17,000; Brattleboro Area Hospice - \$2,550; Brattleboro Area Prevention Coalition (a/k/a Building a Positive Community) - \$11,250; Brattleboro Centre for Children - \$4,500; Brattleboro Community Justice Center - \$5,950; Brattleboro Senior Meals - \$5,250; Family Garden - \$2,500; Gathering Place - \$3,750; Green Mountain RSVP - \$700; Groundworks Collaborative - \$19,000; Health Care & Rehabilitation Services of Southeastern Vermont- \$7,500; KidsPLAYce - \$4,000; Meeting Waters YMCA - \$7,125; Out in the Open (f/k/a Green Mountain Crossroads) - \$8,500; The Root Social Justice Center - \$5,250; Senior Solutions - \$2,700; Southeastern Vermont Community Action, Inc. (SEVCA) - \$11,400; Turning Point - \$15,000; Vermont Association for the Blind and Visually Impaired - \$700; Vermont Center for Independent Living - \$1,600; Visiting Nurse and Hospice for VT and NH - \$10,980; Windham County Humane Society - \$1,000; Windham County Safe Place Child Advocacy Center and Southeastern Unit for Special Investigations - \$2,700; Women’s Freedom Center - \$14,250; Windham Southeast Supervisory Union Summer Food Program - \$6,375; Youth Services - \$10,200.

I move that the Town raise and appropriate the sum of \$190,105 to support human service programs and facilities for the residents of Brattleboro to be allocated among service providers in the following manner: Aids Project of Southern Vermont - \$2,000; Big Brothers Big Sisters - \$6,375; Boys & Girls Club of Brattleboro – \$17,000; Brattleboro Area Hospice - \$2,550; Brattleboro Area Prevention Coalition (a/k/a Building a Positive Community) - \$11,250; Brattleboro Centre for Children - \$4,500; Brattleboro Community Justice Center - \$5,950; Brattleboro Senior Meals - \$5,250; Family Garden - \$2,500; Gathering Place - \$3,750; Green

Mountain RSVP - \$700; Groundworks Collaborative - \$19,000; Health Care & Rehabilitation Services of Southeastern Vermont- \$7,500; KidsPLAYce - \$4,000; Meeting Waters YMCA - \$7,125; Out in the Open (f/k/a Green Mountain Crossroads) - \$8,500; The Root Social Justice Center - \$5,250; Senior Solutions - \$2,700; Southeastern Vermont Community Action, Inc. (SEVCA) - \$11,400; Turning Point - \$15,000; Vermont Association for the Blind and Visually Impaired - \$700; Vermont Center for Independent Living - \$1,600; Visiting Nurse and Hospice for VT and NH - \$10,980; Windham County Humane Society - \$1,000; Windham County Safe Place Child Advocacy Center and Southeastern Unit for Special Investigations - \$2,700; Women's Freedom Center - \$14,250; Windham Southeast Supervisory Union Summer Food Program - \$6,375; Youth Services - \$10,200.

ARTICLE 16: To see if the Town and School District taxes, assessed on the Grand List as of April 1, 2020, shall be due and payable in four (4) equal installments payable to the Town Treasurer until overdue, then to the Collector of Taxes; that such payment of the installments shall be received by the Town Treasurer's Office on or before 5:00pm on September 15, 2020, November 16, 2020, February 16, 2021, and May 17, 2021; and that interest at a rate of one percent (1%) per month be charged from the due date of payment on any overdue payment of the Town tax, installment, or portion thereof; and that a penalty of eight percent (8%) be charged on any overdue payment that remains due and owing on May 18, 2021.

I move that the Town and School District taxes assessed on the Grand List as of April 1, 2020, shall be due and payable in four (4) equal installments payable to the Town Treasurer until overdue, then to the Collector of Taxes; that such payment of the installments shall be received by the Town Treasurer's Office on or before 5:00pm on September 15, 2020, November 16, 2020, February 16, 2021, and May 17, 2021; and that interest at a rate of one percent (1%) per month be charged from the due date of payment on any overdue payment of the Town tax, installment, or portion thereof; and that a penalty of eight percent (8%) be charged on any overdue payment that remains due and owing on May 18, 2021.

ARTICLE 17: To see if the Town will authorize the expenditure of \$36,147 from Program Income (a revolving loan fund that disperses proceeds which originated as Community Development Block Grants) as a contribution to the operation of Southeastern Vermont Economic Development Strategies (SeVEDS).

I move that the Town authorize the Selectboard to expend \$36,147 from Program Income (a revolving loan fund that disperses proceeds which originated as Community Development Block Grants) as a contribution to the operation of Southeastern Vermont Economic Development Strategies (SeVEDS).

ARTICLE 18: To see if the Town will raise and appropriate the sum of \$223,276.47 through special assessments on property within the "Mountain Home Park Special Benefit Assessment Tax District" (as approved by Town Meeting, March 24, 2007, and as delineated in the Town Ordinance entitled "Municipal Act to Establish and Regulate the Mountain Home Park Special Benefit Assessment Tax District") for the purpose of paying debt service on the capital improvements to the water and sewer lines serving the Mountain Home and Deepwood Mobile Home Parks.

I move that the Town raise and appropriate the sum of \$223,276.47 through special assessments on property within the "Mountain Home Park Special Benefit Assessment Tax District" (as approved by Town Meeting, March 24, 2007, and as delineated in the Town Ordinance entitled "Municipal Act to Establish and Regulate the Mountain Home Park Special Benefit Assessment Tax District") for the purpose of paying debt service on the capital improvements to the water and sewer lines serving the Mountain Home and Deepwood Mobile Home Parks.

ARTICLE 19: To see if the Town will adopt the following resolution and submit it to the Federal Energy Regulatory Commission (FERC) as comments to communicate the Towns' ongoing concerns and interests:

"Whereas, the peaking operations of Wilder, Bellows Falls and Vernon dams have been causing daily surface water elevation fluctuations of, on average 2-3 feet every day in the impoundments behind the dams for at least 70 years, resulting in loss of land for landowners in VT and NH and degradation of water quality and habitat of the river for decades;

"Whereas, in the late 1970s, during the last relicensing process, the Army Corps of Engineers (ACOE) conducted an erosion study on the project area; and FERC issued the last licenses in early 1979 just months before the ACOE completed their study in November of that year; and the ACOE study clearly states that pool level fluctuations are the *second most important causative factor* for erosion in the project areas.

"Whereas, the erosion study completed for the current relicensing by Great River Hydro, the current owner of these three projects did not look at the effect of pool level changes on erosion, instead, focusing only on potential erosion due to velocity along the bank edge that would be typical for a natural river system; and the Connecticut River in the project area does not function as a natural river, instead functioning as a series of lakes, with water flow controlled by the dams.

"Whereas, many towns and landowners up and down the river have used millions of dollars in public and private money to attempt to stabilize and restore their streambanks to protect property and infrastructure over the past 70 years;

"Therefore, be it resolved that the Town of Brattleboro, formally requests that the Federal Energy Regulatory Commission require, via license article, the current and any subsequent owners of the Wilder, Bellows Falls and Vernon Dams to modify current dam operations to minimize peaking; provide for ongoing streambank monitoring; develop a shoreline adaptive management plan; and create a mitigation and enhancement fund to support riverbank restoration and/or property owner compensation to reimburse towns and landowners for any and all damages resulting from the deterioration of the riverbank."

I move that the Town adopt the following resolution and submit it to the Federal Energy Regulatory Commission (FERC) as comments to communicate the Towns' ongoing concerns and interests:

"Whereas, the peaking operations of Wilder, Bellows Falls and Vernon dams have been causing daily surface water elevation fluctuations of, on average 2-3 feet every day in the impoundments behind the dams for at least 70 years, resulting in loss of land for landowners in VT and NH and degradation of water quality and habitat of the river for decades;

"Whereas, in the late 1970s, during the last relicensing process, the Army Corps of Engineers (ACOE) conducted an erosion study on the project area; and FERC issued the last licenses in early 1979 just months before the ACOE completed their study in November of that year; and the ACOE study clearly states that pool level fluctuations are the *second most important causative factor* for erosion in the project areas.

"Whereas, the erosion study completed for the current relicensing by Great River Hydro, the current owner of these three projects did not look at the effect of pool level changes on erosion, instead, focusing only on potential erosion due to velocity along the bank edge that would be typical for a natural river system; and the Connecticut River in the project area does not function as a natural river, instead functioning as a series of lakes, with water flow controlled by the dams.

"Whereas, many towns and landowners up and down the river have used millions of dollars in public and private money to attempt to stabilize and restore their streambanks to protect property and infrastructure over the past 70 years;

“Therefore, be it resolved that the Town of Brattleboro, formally requests that the Federal Energy Regulatory Commission require, via license article, the current and any subsequent owners of the Wilder, Bellows Falls and Vernon Dams to modify current dam operations to minimize peaking; provide for ongoing streambank monitoring; develop a shoreline adaptive management plan; and create a mitigation and enhancement fund to support riverbank restoration and/or property owner compensation to reimburse towns and landowners for any and all damages resulting from the deterioration of the riverbank.”

ARTICLE 20: To transact any other business that may lawfully come before the meeting.

MEMORANDUM

To: Selectboard

From: Peter B. Elwell, Town Manager

Re: Brattleboro's Voting Delegate for
VLCT's Annual Business Meeting

Date: August 27, 2020



The Vermont League of Cities and Towns' (VLCT's) annual Town Fair (VLCT's annual conference, including meetings and educational workshops) will be held online this year during the week of September 28 through October 2. This year's educational workshops will span 5 days (instead of the usual 2 days for an in-person Town Fair) because there will be no concurrent sessions this year. The substance of these sessions will, as usual, cover a cross-section of topics of interest to municipal governments and employees. The Town staff will actively participate in these workshops and the members of the Selectboard are encouraged to do so, as well.

As part of Town Fair, VLCT's annual business meeting will be held on the afternoon of Wednesday, September 30. In preparation for that annual business meeting, a VLCT legislative policy meeting will be held on the afternoon of Wednesday, September 23. At both the legislative policy meeting and the annual business meeting, each member municipality is entitled to one vote on every matter that is acted upon at those meetings. VLCT rules require that the Selectboard appoint a voting delegate to cast Brattleboro's votes. Unless one of you wants to serve as the Town's voting delegate, I recommend that the Selectboard appoint me to act as the Town's voting delegate (as I have for the past 5 years).

PBE:

**FY21 Committee and Board Vacancies
Announced August 18, 2020
September 1, 2020 Appointments**

<u>Committees and Terms</u>	<u>No. of Vacancies</u>	<u>Applicants (in order received)</u>
Agricultural Advisory Committee 3 terms expire 2021 4 terms expire 2022	7	Abraham McClurg Douglas Cox Ashlyn Bristle Lucy Billings Gary Stroud Drew Adam

Town of Brattleboro, VT

Board and Committee Application

Date:

Jun 05, 2020

Applicant's Name:

Abraham McClurg

Name of Town Committee or Board to which you are applying: (hold Ctrl key for multiple selections)

- ADA Advisory Committee 1 year
- ADA Advisory Committee 2 year
- ADA Advisory Committee 3 year
- [*] Agricultural Advisory Committee
- Arts Committee
- Cemetery Committee
- Citizen Police Communications Committee
- Conservation Commission
- Development Review Board
- Development Review Board, Alternate
- Design Review Committee
- Design Review Committee, Alternate
- Energy Committee, one year term
- Energy Committee, two year term
- Energy Committee, three year term
- Honor Roll Committee
- Planning Commission
- Recreation & Parks Board
- Skatepark Committee (BASIC)
- Traffic Safety and Control Committee
- Tree Advisory Committee

Town Appointed Committee Member for which you are applying: (hold Control key for multiple selections)

- Brattleboro Housing Partnership
- Nelson E Withington Fund Advisory Committee

Senior Solutions

Appointed position for which you are applying: (hold Control key for multiple selections)

Energy Coordinator

Fence Viewer

Rescue, Inc., Trustee

Tree Warden

Weigher of Coal

Windham Regional Commission

Other position not listed:

email: (none@none.com if none)

rebopfarm@gmail.com

Residential Address

Street Name: *SUNSET LAKE RD*

Street Num: *1320* Unit:

If your street address is not listed, enter it here:

Town:

Brattleboro

State:

VT

Zip Code:

05301

Phone Number:

Home:	
Work:	8023651974
Cell:	

Employer

Rebop Farm LLC

Address:

1320 Sunset Lake Rd

Position:

Co-Owner

Other Relevant Employment:

Educational Background:

Number of Years as a Resident of Brattleboro:

5

How Much Time Are You Able to Give?

TBD, we farm full time so availability will vary seasonally.

Other Information: Please answer the following questions.

List your involvement on other municipal committees, commissions or boards, civic organizations, school or neighborhood groups whether in Brattleboro or another community. Please include any offices held on any of the groups listed.

Why are you interested in this position and what particular skills would you bring to the organization?

I am actively farming and producing food (dairy, meat, maple, honey) for our community, in addition to operating a farm store that distributes food from many other farms and food businesses in our town and region.

Have you ever attended a meeting of this committee?

Yes

No

What is your vision of the Town of Brattleboro?

Do you or any member of your family have any business dealings with the Town?

Yes

No

If yes, please explain. (Note that rules of law or ethics may prohibit members from participating in or voting on matters in which they have a direct or indirect financial interest.)

To complete this form, press submit to email it to the Town offices or press print and mail with any supplemental materials to: Town Manager's Office, Ste 208, Municipal Building, 230 Main Street, Brattleboro, VT 05301.

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Or call us by phone at 802-251-8100

Town of Brattleboro, VT

Board and Committee Application

Date:

Jun 05, 2020

Applicant's Name:

Douglas Cox

Name of Town Committee or Board to which you are applying: (hold Ctrl key for multiple selections)

- ADA Advisory Committee 1 year
- ADA Advisory Committee 2 year
- ADA Advisory Committee 3 year
- * Agricultural Advisory Committee
- Arts Committee
- Cemetery Committee
- Citizen Police Communications Committee
- Conservation Commission
- Development Review Board
- Development Review Board, Alternate
- Design Review Committee
- Design Review Committee, Alternate
- Energy Committee, one year term
- Energy Committee, two year term
- Energy Committee, three year term
- Honor Roll Committee
- Planning Commission
- Recreation & Parks Board
- Skatepark Committee (BASIC)
- Traffic Safety and Control Committee
- Tree Advisory Committee

Town Appointed Committee Member for which you are applying: (hold Control key for multiple selections)

- Brattleboro Housing Partnership
- Nelson E Withington Fund Advisory Committee

Senior Solutions

Appointed position for which you are applying: (hold Control key for multiple selections)

Energy Coordinator

Fence Viewer

Rescue, Inc., Trustee

Tree Warden

Weigher of Coal

Windham Regional Commission

Other position not listed:

email: (none@none.com if none)

dcoxviolins@gmail.com

Residential Address

Street Name: *SUNSET LAKE RD*

Street Num: *1138* Unit:

If your street address is not listed, enter it here:

Town:

Brattleboro

State:

VT

Zip Code:

05301

Phone Number:

Home:	257-1024
Work:	257-1024
Cell:	

Employer

Self

Address:

Position:

Violin Maker

Other Relevant Employment:

Educational Background:

Professional Trade School

Number of Years as a Resident of Brattleboro:

35

How Much Time Are You Able to Give?

3 hrs per week

Other Information: Please answer the following questions.

List your involvement on other municipal committees, commissions or boards, civic organizations, school or neighborhood groups whether in Brattleboro or another community. Please include any offices held on any of the groups listed.

Rep Town Meeting Town Arts Committee (chair, secretary) Compassionate Community

Why are you interested in this position and what particular skills would you bring to the organization?

I've been a farmer and value the ways in which agriculture has shaped our VT culture. I think we may be called to do better in maintaining the values that agriculture represents

Have you ever attended a meeting of this committee?

Yes

No

What is your vision of the Town of Brattleboro?

Beautiful, fair, imaginative

Do you or any member of your family have any business dealings with the Town?

Yes

No

If yes, please explain. (Note that rules of law or ethics may prohibit members from participating in or voting on matters in which they have a direct or indirect financial interest.)

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Or call us by phone at 802-251-8100

Town of Brattleboro, VT

Board and Committee Application

Date:

Jun 05, 2020

Applicant's Name:

Ashlyn Bristle

Name of Town Committee or Board to which you are applying: (hold Ctrl key for multiple selections)

- ADA Advisory Committee 1 year
- ADA Advisory Committee 2 year
- ADA Advisory Committee 3 year
- * Agricultural Advisory Committee
- Arts Committee
- Cemetery Committee
- Citizen Police Communications Committee
- Conservation Commission
- Development Review Board
- Development Review Board, Alternate
- Design Review Committee
- Design Review Committee, Alternate
- Energy Committee, one year term
- Energy Committee, two year term
- Energy Committee, three year term
- Honor Roll Committee
- Planning Commission
- Recreation & Parks Board
- Skatepark Committee (BASIC)
- Traffic Safety and Control Committee
- Tree Advisory Committee

Town Appointed Committee Member for which you are applying: (hold Control key for multiple selections)

- Brattleboro Housing Partnership
- Nelson E Withington Fund Advisory Committee

Senior Solutions

Appointed position for which you are applying: (hold Control key for multiple selections)

Energy Coordinator

Fence Viewer

Rescue, Inc., Trustee

Tree Warden

Weigher of Coal

Windham Regional Commission

Other position not listed:

email: (none@none.com if none)

ashlynbristle23@gmail.com

Residential Address

Street Name: *SUNSET LAKE RD*

Street Num: *1320* Unit:

If your street address is not listed, enter it here:

Town:

Brattleboro

State:

VT

Zip Code:

05301

Phone Number:

Home:	802-365-1974
Work:	same as above
Cell:	

Employer

Self employed

Address:

Position:

Farmer

Other Relevant Employment:

Farming for 10 years in the Brattleboro Area.

Educational Background:

Finishing BS sustainable Agriculture in fall 2020. BSeD K-12 education. Planning on MS Soil Science starting 2021.

Number of Years as a Resident of Brattleboro:

10

How Much Time Are You Able to Give?

Sept-April 10 hrs weekly, 1-2 hrs monthly May- August

Other Information: Please answer the following questions.

List your involvement on other municipal committees, commissions or boards, civic organizations, school or neighborhood groups whether in Brattleboro or another community. Please include any offices held on any of the groups listed.

Why are you interested in this position and what particular skills would you bring to the organization?

I want to help reform the ag committee to help support farmers, farming and food production in Brattleboro.

Have you ever attended a meeting of this committee?

Yes

No

What is your vision of the Town of Brattleboro?

Vibrant and resilient in every way. Full of food producers.

Do you or any member of your family have any business dealings with the Town?

Yes

No

If yes, please explain. (Note that rules of law or ethics may prohibit members from participating in or voting on matters in which they have a direct or indirect financial interest.)

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Or call us by phone at 802-251-8100

Town of Brattleboro, VT

Board and Committee Application

Date:

Jun 08, 2020

Applicant's Name:

Lucy Billings

Name of Town Committee or Board to which you are applying: (hold Ctrl key for multiple selections)

- ADA Advisory Committee 1 year
- ADA Advisory Committee 2 year
- ADA Advisory Committee 3 year
- Agricultural Advisory Committee
- Arts Committee
- Cemetery Committee
- Citizen Police Communications Committee
- Conservation Commission
- Development Review Board
- Development Review Board, Alternate
- Design Review Committee
- Design Review Committee, Alternate
- Energy Committee, one year term
- Energy Committee, two year term
- Energy Committee, three year term
- Honor Roll Committee
- Planning Commission
- Recreation & Parks Board
- Skatepark Committee (BASIC)
- Traffic Safety and Control Committee
- Tree Advisory Committee

Town Appointed Committee Member for which you are applying: (hold Control key for multiple selections)

- Brattleboro Housing Partnership
- Nelson E Withington Fund Advisory Committee

Senior Solutions

Appointed position for which you are applying: (hold Control key for multiple selections)

Energy Coordinator

Fence Viewer

Rescue, Inc., Trustee

Tree Warden

Weigher of Coal

Windham Regional Commission

Other position not listed:

email: (none@none.com if none)

lucy.a.billings@cgjar.org

Residential Address

Street Name: *SOUTHERN AVE*

Street Num: *41* Unit:

If your street address is not listed, enter it here:

Town:

Brattleboro

State:

VT

Zip Code:

05301

Phone Number:

Home:	
Work:	
Cell:	4136824612

Employer

International Food Policy Research Institute

Address:

Position:

Project Manager

Other Relevant Employment:

Educational Background:

M.S - Food and Agriculture Policy M.P.H - Epidemiology

Number of Years as a Resident of Brattleboro:

1

How Much Time Are You Able to Give?

Up to 10 hrs. per month

Other Information: Please answer the following questions.

List your involvement on other municipal committees, commissions or boards, civic organizations, school or neighborhood groups whether in Brattleboro or another community. Please include any offices held on any of the groups listed.

Neighborhood point person for Brattleboro Area Mutual Aid Have supported the Grow Resilience initiative in Brattleboro

Why are you interested in this position and what particular skills would you bring to the organization?

I am interested in seeing the Agricultural Advisory Committee revived with an expanded focus on the local food system. I hold a graduate degree in food and agriculture policy and currently work for the International Food Policy Research Institute

Have you ever attended a meeting of this committee?

Yes

No

What is your vision of the Town of Brattleboro?

A town that supports a healthy, sustainable and equitable local food system

Do you or any member of your family have any business dealings with the Town?

Yes

No

If yes, please explain. (Note that rules of law or ethics may prohibit members from participating in or voting on matters in which they have a direct or indirect financial interest.)

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Or call us by phone at 802-251-8100

Town of Brattleboro, VT

Board and Committee Application

Date:

Jun 23, 2020

Applicant's Name:

Gary Stroud

Name of Town Committee or Board to which you are applying: (hold Ctrl key for multiple selections)

- ADA Advisory Committee 1 year
- ADA Advisory Committee 2 year
- ADA Advisory Committee 3 year
- * Agricultural Advisory Committee
- Arts Committee
- Cemetery Committee
- Citizen Police Communications Committee
- Conservation Commission
- Development Review Board
- Development Review Board, Alternate
- Design Review Committee
- Design Review Committee, Alternate
- Energy Committee, one year term
- Energy Committee, two year term
- Energy Committee, three year term
- Honor Roll Committee
- Planning Commission
- Recreation & Parks Board
- Skatepark Committee (BASIC)
- Traffic Safety and Control Committee
- Tree Advisory Committee

Town Appointed Committee Member for which you are applying: (hold Control key for multiple selections)

- Brattleboro Housing Partnership
- Nelson E Withington Fund Advisory Committee

Senior Solutions

Appointed position for which you are applying: (hold Control key for multiple selections)

- Energy Coordinator
- Fence Viewer
- Rescue, Inc., Trustee
- Tree Warden
- Weigher of Coal
- Windham Regional Commission

Other position not listed:

email: (none@none.com if none)

garycs2004@gmail.com

Residential Address

Street Name: *CANAL ST*

Street Num: *92* Unit:

If your street address is not listed, enter it here:

Town:

Brattleboro

State:

VT

Zip Code:

05301

Phone Number:

Home:	
Work:	
Cell:	(802) 490-4878

Employer

A4TD aka Vermont Associates

Address:

28 Vernon Street Suite# 431 Brattleboro, VT 05301

Position:

Trainee

Other Relevant Employment:

Educational Background:

Iona College 2 yrs. International Business Law Major Farm-to-Table. Cooking Class and Serve Safe Degree

Number of Years as a Resident of Brattleboro:

130yrs.

How Much Time Are You Able to Give?

100%

Other Information: Please answer the following questions.

List your involvement on other municipal committees, commissions or boards, civic organizations, school or neighborhood groups whether in Brattleboro or another community. Please include any offices held on any of the groups listed.

CPCC Committee + *Recreation + Parks Board*

Why are you interested in this position and what particular skills would you bring to the organization?

My past experience being on it with Sue Fillion and having done the Farm-to-Table Cooking Class at Strolling of the Heifers and Cooking down at Loaves and Fish's for 4 years.

Have you ever attended a meeting of this committee?

Yes

No

What is your vision of the Town of Brattleboro?

A Healthier way of eating an working with our local farmers an Farmers Market bring food to the community an to peoples home an schools an teaching people how to cook healthier.

Do you or any member of your family have any business dealings with the Town?

Yes

No

If yes, please explain. (Note that rules of law or ethics may prohibit members from participating in or voting on matters in which they have a direct or indirect financial interest.)

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Or call us by phone at 802-251-8100

Town of Brattleboro, VT
Board and Committee Application

Date:

Aug 05, 2020

Applicant's Name:

Drew Adam

Name of Town Committee or Board to which you are applying: (hold Ctrl key for multiple selections)

- ADA Advisory Committee 1 year
- ADA Advisory Committee 2 year
- ADA Advisory Committee 3 year
- Agricultural Advisory Committee
- Arts Committee
- Cemetery Committee
- Citizen Police Communications Committee
- Conservation Commission
- Development Review Board
- Development Review Board, Alternate
- Design Review Committee
- Design Review Committee, Alternate
- Energy Committee, one year term
- Energy Committee, two year term
- Energy Committee, three year term
- Honor Roll Committee
- Planning Commission
- Recreation & Parks Board
- Skatepark Committee (BASIC)
- Traffic Safety and Control Committee
- Tree Advisory Committee

Town Appointed Committee Member for which you are applying: (hold Control key for multiple selections)

- Brattleboro Housing Partnership
- Nelson E Withington Fund Advisory Committee

Senior Solutions

Appointed position for which you are applying: (hold Control key for multiple selections)

Energy Coordinator

Fence Viewer

Rescue, Inc., Trustee

Tree Warden

Weigher of Coal

Windham Regional Commission

Other position not listed:

email: (none@none.com if none)

Drew.adam@gmail.com

Residential Address

Street Name: *STRAND AVE*

Street Num: Unit:

If your street address is not listed, enter it here:

Town:

Brattleboro

State:

VT

Zip Code:

05301

Phone Number:

Column 1	Column 2
----------	----------

Home:	2544804
Work:	
Cell:	

Employer

Retired

Address:

Position:

Other Relevant Employment:

Educational Background:

Number of Years as a Resident of Brattleboro:

42

How Much Time Are You Able to Give?

One day per week

Other Information: Please answer the following questions.

List your involvement on other municipal committees, commissions or boards, civic organizations, school or neighborhood groups whether in Brattleboro or another community. Please include any offices held on any of the groups listed.

Why are you interested in this position and what particular skills would you bring to the organization?

I am a charter member

Have you ever attended a meeting of this committee?

[*] Yes

No

What is your vision of the Town of Brattleboro?

Do you or any member of your family have any business dealings with the Town?

Yes

No

If yes, please explain. (Note that rules of law or ethics may prohibit members from participating in or voting on matters in which they have a direct or indirect financial interest.)

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Or call us by phone at 802-251-8100