

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
October 17, 2016**

The Brattleboro Recreation & Parks Board met on Monday, October 17, 2016 at the Gibson Aiken Center in the Large Conference Room.

Attending Board Members: Jess Gould, Renee Woliver, Ben Underhill, Todd Fontaine, Bethany Ranquest and Bill Willson.

Attending Staff members: Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

Agenda Adjustment: Renee Woliver asked to add more information to the Recreation and Parks website about fees and contact for local Hockey and Figure Skating Club, Carol will review current information on website and make any necessary changes.

Public Participation: None

Minutes: Motion to approve the September 12, 2016 minutes with no changes was made by Jess Gould and seconded by Bill Wilson by a vote of 5-0 the September minutes were approved.

OLD BUSINESS

DOG PARK/SKATEPARK PROPOSAL UPDATE: The final documentation for the ACT 250 permit amendment has been submitted. If the final documentation is approved and no public petition is received the permit should be received sometime in November. If the permit is approved it's anticipated the Dog Park will begin work in the spring.

WEST RIVER PARK UPDATE: Softball field seating area project was started in September and will be completed before the end of fall.

NEW BUSINESS

PROGRAM REPORT:

- Soccer program is mid-way through the season, the season end's October 29th all teams will participate in mini-games and the Works has donated bagels and cream cheese for players and parents to enjoy on the 29th, coffee and drinks will also be served.
- Field Hockey has 14 participants and they have had 4 games.
- Youth Basketball registration is October 19th & 20th.
- Horribles parade is scheduled to begin at 6:00pm at the Brattleboro Co-op on October 31st, this event is co-sponsored by the Brattleboro Police Department.
- The Phil & Mary Dunham Annual Ski, Skate Sale is scheduled for November 4th, 5th & 7th.

GIBSON AIKEN CENTER: Adult and youth programing starts at the Gibson Aiken Center on October 17th. Again this year we are offering a punch pass option or daily visit fees for some of the adult and youth programs.

SKI, SKATE SALE: Annual Ski, Skate Sale is scheduled for November 4, 5 & 7. Jake Dixon will be calling Board member to volunteer at the sale. Due to the size of the sale volunteers are asked to help during the drop off of items on November 4th and the sale on November 5th. The event is co-sponsored by the Brattleboro Outing Club.

BUDGET/NON-RESIDENT FEES: Carol gave the Board a brief update of the fees charged by other Recreation Departments in the region/state charge. Carol will continue to work with the Board to complete further research for the Board, Selectboard and Town Manager to determine if a change the current non-resident fees is appropriate. The Board is in support of keeping current non-resident fees, as it appears that the fees we charge are on the high end of what other Recreation Departments are charging.

CAPTIAL IMPROVMENTS:

- The Gymnasium floor was refinished September 6th – 9th and closed until October 17th, when the building opened for adult and youth programing.
- Phase 2 of the window replacement at the Gibson Aiken Center in the Main Gymnasium was completed on October 15th.
- Carol gave a brief description of the work that has been completed in Phase 1 of pool renovations, the project is 90% complete and contractor will be pouring concrete next week.
- The softball seating area at West River Park was started in September and will be completed before the end of fall.

FYI Update:

- New rubber mats were purchased and installed for the warming shelter at the skating rink.
- Trees in several local parks will be removed or trimmed as necessary.
- The Disc Golf Tournament was held on October 16th, there was over 70 participants.

NEXT MEETING: The next meeting is scheduled for Monday, November 14th at 6:00p.m.

ADJOURNMENT: Motion to adjourn by Bill Wilson, 2nded by Todd Fontaine at 7:15 p.m.

Respectfully Submitted,

Kimberly Isaacsen

Kimberly Isaacsen, Administrative Assistant