

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
December 10, 2018**

All Minutes are considered draft until the next meeting

The Brattleboro Recreation & Parks Board met on Monday, December 10, 2018 at the Gibson Aiken Center.

Attending Board Members: Bethany Ranquist, Conor Floyd, Ricky Davidson and Becky Day.

Attending Staff members: Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

Agenda Adjustment: None.

Public Participation: None

Minutes: Motion to approve the November 19, 2018 minutes was made by Becky Day and seconded by Bethany Ranquist by a vote of 4-0 the November minutes were approved, with a one minor change.

OLD BUSINESS

SKATEPARK UPDATE: The preliminary design for the skatepark was given to the Board to review. The cost for the preliminary design is significantly higher than expected. Carol is working with BASIC Committee and Stantec on design options that can be changed to help lower the cost. In addition Carol is reviewing the possibility of “in kind donation” and the BASIC Committee is also applying for additional grants to help cover the additional cost.

SWIM TEAM HOURS: Carol meet with the Swim Team Board to discuss possible changes to the current schedule that Swim Team follows during the summer. The Swim Team Board was very open to working with Carol to try and accomidate the needs of the community. They will work on the same schedule in 2019, however they will be gathering information from Swim Team parents and pool users to future changes they would like to see and move forward with for 2020 season.

NEW BUSINESS

SENIOR CENTER ACTIVITIES:

- BINGO – Dec. 6th Hosted by Nina Willson from Pine Heights.
- Farwell to Jessy – Dec. 7th.
- Nutrition presentation – Dec 11th Hosted by Chris Ellis.

- Medicare Minute – Dec. 14th hosted by COVE/SMP.
- Holiday Meal – Dec. 20th hosted and paid for by Senator Sanders, this popular event has already reached capacity at 150 guests.
- Last Night Celebration – Dec. 31st The annual pot luck lunch with entertainment to celebrate the New Year.

PROGRAM REPORT:

- Youth Basketball Program:
 - Kindergarten – 18 participants – begins January 7th.
 - 1st/2nd grade Co-ed. – 40 participants (4 teams) – Games begin Jan 4th.
 - 3rd/4th grade Boys – 35 participants (4 teams) – Games began Dec 8th.
 - 3rd/4th grade Girls – 14 participants (2 teams) – Games begin in Jan.
 - 5th/6th grade Boys – 35 participants (4 teams) – Games began Dec 8th.
 - 5th/6th grade Girls – 23 participants (2 teams) – Games begin in Jan.
 - Total of 165 participants
- Adult Basketball Leagues:
 - Men's League – 16 teams games began Nov. 28th.
 - Women's League – 3 teams games began Nov. 26th.
- Youth Programming:
 - Chess Class:
 - Beginner Class – 7 participants.
 - Intermediate Class – 3 participants.
 - Advanced Class – 2 participants.
 - Gymnastics:
 - 11 Classes – 116 participants
 - Team & Pre-team – 45 participants.
- Adult Programming:
 - Zumba – Instructor has had to cancel class due to an injury.
 - Badminton – 10 drop-ins.
 - Volleyball – 7 drop-ins.
 - Table Tennis – 11 drop-ins, 2 10 session punch passes sold.
 - Pickleball – 10 drop-ins.
- Open Gym & Game Room:
 - Mon, Wed & Friday (K-6) – 70 participants.
 - Tues, Thurs & Sat (7-12) – 73 participants.
 - Vacation & Snow day (K-12) – 128 participants.
- Parent/Tot – Open Gym:
 - Monday & Thursday – 5-15 participants.
- Santa Claus is Coming to Town:
 - Over 100 participants came to visit Santa. This annual event would not be possible with out the volunteers from the Robb Farm, The Vermont County Deli, The High School Band, Laure Lee Martin, Santa, Frosty, the Elves and the many high school students who help coordinate this event.
- Holiday Events:
 - Dec 26th Brattleboro Bowl on Putney is offering a great deal on bowling – 2 games, shoe rental, a hot dog and drink for \$7.00.

- The Movie Matinee on Thursday Dec 27th is “Smallfoot” at 2:00pm.
- The Paul Freed and BUHS Varsity Girls Basketball team will be hosting the annual Basketball Clinic on Dec. 28th.
- Winter Mini Camp will be on Dec 26th – Dec. 28th activities will include arts & crafts, sports games and even ice skating on Friday the 28th.
- Winter Sports programs begin at the skating rink the first week in January and several Special School Group Skates are taking place during the next few weeks.
- The Brattleboro Music Center has been using the parking lot at Memorial Park for overflow parking, Carol works with them to coordinate the parking for special events.

ASSISTANT DIRECTOR: The Assistant Director Jessy Cudworth’s final day with the Department was December 7th. An interview team of four reviewed resume’s and held interviews, the new Assistant Director Sarah Clark was the top candidate of all four on the interview team. Sarah Clark was able to begin on December 3rd and work with Jessy during her final week with the department.

CAPTIAL IMPROVMENTS: Nothing new to report on Capital projects at this time.

CAROL’S VACATION: Carol will be away on vacation beginning December 19th and is scheduled to return on January 7th.

FYI UPDATE:

- Work with the Green Street Promise Grant has been completed, there will be interpretive artwork put on the split rail fence in the spring.
- The chain link fencing has been installed at the S. Main St. park.
- The West Brattleboro Common has had a Menorah that has been lit for the Hanukkah season.
- LMPSS began making snow this weekend.
- The X-county ski team is using the snow to practice at Memorial Park.
- The Dehumidification equipment at the rink is having some system issues.
- The Zamboni had some minor issues.
- They have started work in the Jr. Ski Jump revitalization, it will be used for practice this season and they will wait until Spring to complete the excavation work.

NEXT MEETING: The next meeting is scheduled for Monday, January 14th at 6:15p.m.

ADJOURNMENT: Motion to adjourn by Bethany Ranquist, 2nded by Conor Floyd at 7:20 p.m.

Respectfully Submitted,

Kimberly Isaacsen

Kimberly Isaacsen, Administrative Assistant