

**TOWN OF BRATTLEBORO  
RECREATION & PARKS DEPARTMENT  
BOARD MEETING  
December 9, 2019**

**All Minutes are considered Draft until next meeting**

The Brattleboro Recreation & Parks Board met on Monday, December 9, 2019 at the Gibson Aiken Center.

**Attending Board Members:** Ricky Davidson, Bill Willson, Jess Gould, Allegra Carignan and Becky Day.

**Attending Staff members:** Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

**Agenda Adjustment:** None.

**Public Participation:** None

**Minutes:** Motion to approve the November 18, 2019 minutes was made by Becky Day and seconded by Bill Willson by a vote of 5-0 the November minutes were approved.

**OLD BUSINESS**

**SKATEPARK UPDATE:** The project will go out for re-bid in January. The town consultant Steve Horton will work with the Stantec the design firm to coordinate a successful re-bid for the project.

**NEW BUSINESS**

**SENIOR CENTER ACTIVITIES:** At the meeting Carol reviewed the report submitted by Assistant Director Sarah Clark. Attached Report 1 ~ Senior Center Program Report (Nov 18 ~ Dec 6).

**PROGRAM REPORT:** At the meeting Carol reviewed the report submitted by Program Coordinator Erin Cooke. Attached Report 2 ~ Program Report (Nov 18 ~ Dec 6).

- The Board reviewed the upcoming special events that will take place over the winter break.

**CAPTIAL IMPROVMENTS:**

- The Energy Efficiency improvements at the skating rink have been completed.

**LOLATTE VACATION:** Carol will be away on vacation from December 19 through January 4<sup>th</sup>.

**FYI UPDATE:**

- A Menorah will be lit at the West Brattleboro Common during Hanukkah.
- Carol has received more complaints about speeding in the park, she has made several changes in the park to reduce speeding:
  - 3 Permenant speed bumps have been installed and painted at the park.
  - Several new speed limit signs have been put up.
  - Speed limit radar has been installed on the hill and will register anyone going over 10mph.
- Kim's computer hard drive carshed, a new computer is on order and will be installed in 6 weeks, until then a temporay computer has been installed.
- Play Inc meeting is scheduled for January 13<sup>th</sup> at 5:15pm.
- The BUHS Girls Hockey team is hosting Pink the Rink event at their January 14<sup>th</sup> home game.

**NEXT MEETING:** The next meeting is scheduled for Monday, January 13<sup>th</sup> at 6:15p.m.

**ADJOURNMENT:** Motion to adjourn by Becky Day, 2nded by Jess Gould at 6:50 p.m.

Respectfully Submitted,

*Kimberly Isaacsen*

Kimberly Isaacsen, Administrative Assistant