

**TOWN OF BRATTLEBORO  
RECREATION & PARKS DEPARTMENT  
BOARD MEETING  
April 10, 2017**

The Brattleboro Recreation & Parks Board met on Monday, April 10, 2017 at the Gibson Aiken Center in the Large Conference Room.

**Attending Board Members:** Ben Underhill, Ricky Davidson Todd Fontaine, Bethany Ranquest and Bill Willson.

**Attending Staff members:** Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

**Agenda Adjustment:** Move Dog Park to top of the agenda.

**Public Participation:** Rachel Selsky

**Minutes:** Motion to approve the March 13, 2017 minutes was made by Bill Willson and seconded by Bethany Ranquist by a vote of 5-0 the March minutes were approved.

**OLD BUSINESS**

**DOG PARK/SKATEPARK PROPOSAL UPDATE:** Rachel Selsky present 5 different Logos for the dog park from the BUHS students for the Board to review. The Logos will be used for signs in the new proposed Dog Park. After a lengthy discussion Board Member Todd Fontaine made a motion to use the picture from one Logo and font from a different Logo, the motion was seconded by Bethany Ranquist and all Board member voted in favor of the new design Logo. Rachel will bring the new design for Logo to the May Board meeting. Carol will be sending out an RFP for fencing in the new few weeks, the RFP will include a mandatory site visit on May 4<sup>th</sup> and bid's will be due May 24<sup>th</sup>. The current account balance for the Dog Park is \$19,000.00. The BASIC Committee continues to work on fund raising though a letter campaign and their You Caring Page. The Selectboard approved the BASIC Committee application for two grants.

**WEST RIVER PARK UPDATE:** The West River Park will open on April 14<sup>th</sup> for youth and adult programs.

**NEW BUSINESS**

**PROGRAM REPORT:** (New Report Mar 10 – Apr 8)

- Open Gym and Game Room are being well attended.
- Parent/Tot Open Gym has 15-20 participants attending.
- Youth programs:
  - Tee-ball 47 participants on 4 teams.
  - Small Fry 83 participants on 6 teams.

- Softball 17 participants on 1 team.
- Girls Lacrosse 47 participants.
- Boys Lacrosse 15 participants, 12 on a waiting list.
  - April 12<sup>th</sup> there will be a player, parent and coaches meeting to determine if there is enough interest to run this program.
- Adult Programs:
  - Zumba has had 19 drop-ins.
  - Badminton has had 12 drop-ins.
  - Volleyball has had 15 drop-ins.
  - Table Tennis has had 19 drop-ins.
- April Break activities include:
  - The Easter Egg Hunt on April 15<sup>th</sup> at 9:30am.
  - Bowling day on April 18<sup>th</sup> from 10am – 2pm.
  - Pitch, Hit & Run is scheduled for April 19<sup>th</sup> at 10am.
  - Super Fun Bike Day at Living Memorial park is scheduled for April 22<sup>nd</sup> at 10am.
- Spring Youth Sports games and Adults Softball League's start games on May 1<sup>st</sup>.
- Summer Staff Interview will be taking place over the April vacation, there are 7 open positions at the pool, day camp and park maintenance.
- On April 20<sup>th</sup> the Senior Center will host a Medicare Bootcamp for new Medicare enrollees.
- The Senior Center will host the YMCA Aspire program to eat lunch and work with seniors on a craft project for the Volunteer Lunch.
- The Annual Volunteer Lunch is scheduled for April 27<sup>th</sup>.
- Jessy will be taking a van of seniors to Woodstock to have lunch at the Thompson Senior Center and visit Vermont Institute of Nature Science.
- May is Older Americans Months and Jessy has connected with three local elementary school to coordinate senior volunteers reading to younger classes.

### **CAPTIAL IMPROVMENTS:**

- G.S. Bolton and the engineers will be meeting at the pool in the next few weeks to complete the pool renovations that were started last fall.
- Carol will be working on an RFP for the phase three of the window project at the Gibson Aiken Center.
- The Parking lot is scheduled for repair in late summer, Carol will work closely with seniors to keep them up to date on when the repairs will take place and help coordinate parking in other locations if necessary.

**FYI UPDATE:**

- Tree work at the Common – the dead limbs have been removed, they are now waiting for the snow to melt and ground to firm up so that 4 trees can be removed.
- Gibson Aiken Center Roof continues to be an issue, there are still two years left on the warranty, repairs will be completed when the weather permits.
- July 4<sup>th</sup> fundraising letters have been sent.
- The Morningside Cemetery will have some tree work completed, a dangerous tree near the mausoleum was identified and it will be removed.
- The small conference room has had a 54sq. ft. area that was dead space behind a wall opened up and made into a usable kitchen area.
- April 22<sup>nd</sup> there will be a group of United Way Volunteers doing some spring cleaning in the Gymnastics Center, Other areas of the first floor and the Senior Center.
- Vermont Roadworks, LLC received the Cemetery Mowing contract for Morningside and Prospect Hill Cemeteries.
- There is a bid opening on April 12<sup>th</sup> for a new pool slide, the Vermont Community Foundation Withington Fund made a donation of \$35,000.00 to be used for this new slide.
- The tennis courts and basketball court at Living Memorial Park, basketball courts at Crowell lot will be repaired this spring, the Vermont Community Foundation Withington Fund made a donation to have this work completed.

**DEPARTMENT OVERVIEW:** Carol distributed a department overview for the Board to review. The overview is a comprehensive list of staffing, facilities, programs and events that Recreation and Parks are responsible for or involved with.

**NEXT MEETING:** The next meeting is scheduled for Monday, May 8<sup>th</sup> at 6:15p.m.

**ADJOURNMENT:** Motion to adjourn by Ben Underhill, 2nded by Bethany Ranquest at 7:15 p.m.

Respectfully Submitted,

*Kimberly Isaacsen*

Kimberly Isaacsen, Administrative Assistant