

**TOWN OF BRATTLEBORO  
RECREATION & PARKS DEPARTMENT  
BOARD MEETING  
June 10, 2019**

The Brattleboro Recreation & Parks Board met on Monday, June 10, 2019 at the Gibson Aiken Center.

**Attending Board Members:** Ricky Davidson, Bethany Ranquist, Bill Willson, Jess Gould, Conor Floyd and Becky Day.

**Attending Staff members:** Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

**Agenda Adjustment:** None.

**Public Participation:** None

**Minutes:** Motion to approve the May 13, 2019 minutes was made by Conor Floyd and seconded by Becky Day by a vote of 5-0 the May minutes were approved.

**OLD BUSINESS**

**SKATEPARK UPDATE:** After the original bid results, Carol has been working with Stantec the design firm to rescope the project with some changes. To help reduce the over all cost of the project the Basic Committee and Carol have secured some deep discount for fill and stone that will be used, additionally some Park Maintenance Staff member will assist with trucking of these materials to reduce costs even further. The project has been sent back out for a re-bid with the changes, bids are due by June 26<sup>th</sup>.

**NEW BUSINESS**

**SENIOR CENTER ACTIVITIES:** At the meeting Carol reviewed the report submitted by Assistant Director Sarah Clark. Attached Report 1 ~ Senior Center Program Report (May 13 – June 10).

**PROGRAM REPORT:** At the meeting Carol reviewed the report submitted by Program Coordinator Adam Middleton. Attached Report 2 ~ Program Report (May 13 – June 10).

The Program Coordinator Adam Middleton submitted his resignation and his last day will be June 21<sup>st</sup>, interview for the position were held on June 10<sup>th</sup>.

**SWIMMING POOL:** The swimming pool is scheduled to open on June 22<sup>nd</sup>, swim lesson registration is also on June 22<sup>nd</sup> from 10:00am – 12:00pm. All Staff training is scheduled for June 20<sup>th</sup>.

**JULY 4th:** The Board review the schedule of events for the 4<sup>th</sup> and signed up to help sell glow lights and ticket for the activities. The radio event is scheduled for June 14<sup>th</sup> at the Gibson Aiken Center.

**DUCK DERBY:** The Annual Duck Derby is scheduled for August 7<sup>th</sup>. The Board signed up for prize donation requests and volunteered to help with duck sales at the pool on August 7<sup>th</sup>.

**CAPTIAL IMPROVMENTS:**

- The roof drains have been installed in the back of the roof near the parking lot do accomidate the drainage needed for the roof for the Gibson Aiken Center.
- GPI is installing the insulation at the skating rink.
- Pool Deck replacement has a bid opening June 12<sup>th</sup>.

**FYI UPDATE:**

- The floor in the Senior Center Kitchen will be replaced in September, grants from the Ray Riddle Trust and a Thomas Thompson Trust will cover the cost of this upgrade.
- July 9<sup>th</sup> & 10<sup>th</sup> the new window shades will be installed in the gymnasium.
- Due to the regisnation of a Board Member there is now a Board vacancy.

**NEXT MEETING:** The next meeting is scheduled for Monday, July 8<sup>th</sup> at 6:15p.m.

**ADJOURNMENT:** Motion to adjourn by Jess Gould, 2nded by Bethany Ranquist at 7:20 p.m.

Respectfully Submitted,

*Kimberly Isaacsen*

Kimberly Isaacsen, Administrative Assistant