

**TOWN OF BRATTLEBORO  
RECREATION & PARKS DEPARTMENT  
BOARD MEETING  
June 12, 2017**

The Brattleboro Recreation & Parks Board met on Monday, June 12, 2017 at the Gibson Aiken Center in the Large Conference Room.

**Attending Board Members:** Ben Underhill, Ricky Davidson, Bethany Ranquist, Jessica Gould, Renee Woliver and Bill Willson.

**Attending Staff members:** Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

**Agenda Adjustment:** Move Dog Park and Living Memorial Park Snow Sports to top of the agenda.

**Public Participation:** Rachel Selsky, Barbara & Milton Gilmore, Roy Blow, Zach Rounds, Cory Robinson, Kate Riley.

**Minutes:** Motion to approve the May 8, 2017 minutes was made by Jessica Gould and seconded by Bill Wilson by a vote of 6-0 the May minutes were approved with one minor change.

**OLD BUSINESS**

**DOG PARK/SKATEPARK UPDATE:** The Board reviewed rules for Dog Park and the list of Sponsors to be posted in the park. The logo presented at the last Board meeting will need to be used as no further changes were made. The park will be a self-monitored to make sure that all users are in compliance with the rules. Board Member Ben Underhill made a motion to approve rules for Dog Park and the motion was 2nded by Bethany Ranquist and all Board Members voted in favor of using the rules as presented. Carol will follow up and start to get quotes for signs to be used in the park. Bids for the chain link fencing to be used around the outside of the park were opened on May 24<sup>th</sup>, 4 bids were received ranging from \$10,500.00 - \$18,450.00, Carol will be recommending to go with the lowest bidder at the June 20<sup>th</sup> Selectboard meeting. The Committee has raised more than \$20,000.00 to cover the cost of the new park. Rachel will share the new logo with the facebook group.

The BASIC Committee continues to work on fundraising.

**LIVING MEMORIAL PARK SNOW SPORTS:** In 1998 when the volunteer group took over the responsibility of maintaining the ski hill part of the original agreement between the Town and Snow Sports was to add an additional storage building sometime in the future. The current Snow Sports Board has submitted a proposal to the Recreation and Parks Board for consideration. The proposed location is different than was in the original agreement because of additional of sewer and water lines now running throughout the Park. The Snow Sports Board is very open to recommendations and discussions with the Recreation and Parks Board on the location of the building within the park. Several member of Board asked questions about the building size and shape, Snow Sports will be working with Morton Buildings, Inc. to complete the purchase and construction of the building. There was a lengthy discussion about all aspect of the proposal. Before the Recreation and Parks Board can make any recommendations they will need to review the proposed site and the impact the building will have on Living Memorial Park. The Snow Sports Board will mark out proposed location after July 4<sup>th</sup> activities and the next Recreation and Park Board will begin the next meeting with a site visit to view the proposed area and the meeting will follow at the Kiwanis Shelter. The next steps will include a site visit by the Recreation and Parks Board, moving forward with a revised proposal to the Selectboard, speaking with the Tree Board and speaking with the Planning Department.

**WEST RIVER PARK UPDATE:** The Committee will need to schedule a meeting at the park to complete the final wrap up meeting.

## **NEW BUSINESS**

### **PROGRAM REPORT:** (New Report May 5 – June 12)

- Spring programs are ending with picnics:
  - Tee Ball picnic is June 19<sup>th</sup>.
  - Small Fry picnic was June 8<sup>th</sup>.
  - Softball picnic is June 26<sup>th</sup>.
  - Girls Lacrosse picnic is June 12<sup>th</sup>.
  - Boys Lacrosse picnic is TBD.
- Summer program enrollment:
  - Little People ~10 enrolled
  - Day Camp:
    - Week 1 ~ 34 enrolled
    - Week 2 ~ 47 enrolled
    - Week 3 ~ 31 enrolled
    - Week 4 ~ 40 enrolled
    - Week 5 ~ 39 enrolled
    - Week 6 ~ 32 enrolled
  - Hoop it up ~ 21 enrolled
  - Magical Earth Retreat ~ 7 enrolled
  - Track & Field ~ 17 enrolled
  - Sewing Camps ~ 7 enrolled
  - Voltage Soccer Camp ~ 7 enrolled
  - Mad Science ~ 8 enrolled
  - Mountain Bike Camp ~ 3 enrolled

- US Multi-Sports ~ 4 enrolled
  - BYSA Challenger Soccer Camp ~ 12 enrolled
  - Gymnastics Camps (7 weeks) ~ 74 enrolled
- Swim Lessons Registrations will be June 17<sup>th</sup>, 22<sup>nd</sup> and 23<sup>rd</sup>.
- Special events planned:
  - Pool Party is scheduled for July 12<sup>th</sup>.
  - Duck Derby is scheduled for August 9<sup>th</sup>.
- The Senior Corp. has approved the request for funding to cover the cost of replacing flooring in the Bridge Room, Craft Room and Rest Rooms. This work will begin in early fall.
- The Aging Brain Course is a 12 week course offered by The Great Courses that the Senior Center is now running on Mondays, the first week was very well attended.
- Monthly Picnics will begin on Thursday June 15<sup>th</sup>.
- Jessy has started planning with Chris McAvoy for the up coming 40<sup>th</sup> anniversary of the Senior Center and the Senior Meals Program.

**POOL PROJECT:** During the winter month a significant amount of the work done in the fall failed. During May and June Carol worked with the contractor and engineers to repair work that failed and complete project, the project required an additional \$30,000.00 in funds to complete. In addition to repairs made by the contractor, our Maintenance staff will complete the power washing and painting of the pool. The anticipated opening date of the pool was to be pushed back to June 20<sup>th</sup>.

**JULY 4<sup>TH</sup>:** The Board reviewed the schedule for the 4<sup>th</sup>. This year there will be 6 food vendors, NECCA will be performing on the lower field and there is a new bounce house vendor. Board Members sign up to help sell glow lights and tickets for children's activities.

**CAPTIAL IMPROVMENTS:**

- The mandatory walk through for phase three of the window project at the Gibson Aiken Center is scheduled for Thursday June 22<sup>th</sup>, bids are due to the Town Managers office on July 12<sup>th</sup>.

**DUCK DERBY:** The Duck Derby is scheduled for August 9<sup>th</sup> this year. The Board review the prize list and sign up to help get donations for prizes.

**BOARD MEMBER TERMS:** Carol gave thanked all Board Members for their service to the Recreation and Parks Board. There are 3 Board Member whose terms are up and who can request to be reappointed to the board – Ricky Davidson, Ben Underhill and Todd Fontaine. This was Renee Woliver's third consecutive term and she is unable to be reappointed to the Board at this time, Carol thanked her for her nine years of service.

**FYI UPDATE:**

- The Summer Food kick off on June 26<sup>th</sup> will be held at Living Memorial Park, with free swimming for volunteers after lunch.

**NEXT MEETING:** The next meeting is scheduled for Monday, July 10<sup>th</sup> at 6:15p.m. This meeting will start with a site visit to the proposed location for the Snow Sports storage facility and move to the Kiwanis Shelter.

**ADJOURNMENT:** Motion to adjourn by Renee Woliver, 2nded by Bethany Ranquist at 7:40 p.m.

Respectfully Submitted,

*Kimberly Isaacsen*

Kimberly Isaacsen, Administrative Assistant