

**TOWN OF BRATTLEBORO  
RECREATION & PARKS DEPARTMENT  
BOARD MEETING  
June 8, 2020**

NOTE: Per the “Stay Home – Stay Safe” order issued by Governor Scott on June 8, 2020, this meeting was held remotely with no physical location using GoToMeeting.

**Attending Board Members:** Ricky Davidson, Bill Willson, Connor Floyd, Jess Gould, Allegra Carignan, Bethany Ranquist and Becky Day.

**Attending Staff members:** Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

**Agenda Adjustment:** None.

**Public Participation:** None

**Minutes:** Motion to approve the May 11, 2020 minutes was made by Becky Day and seconded by Bill Wilson by a vote of 7-0 the May minutes were approved.

**OLD BUSINESS**

**SKATEPARK UPDATE:** The contract to begin construction has been signed by Parker Construction. There is a groundbreaking ceremony is scheduled for June 15<sup>th</sup>. The request for additional funds of \$85,000 from the Withington Fund have been received.

**NEW BUSINESS**

**COVID-19 UPDATES:**

- Registrations for camps are being taken for Day Camps, Gymnastics Camps and Specialty Camps.
- The Gibson Aiken Center remains closed, however on-site visits are permitted following strict protocols including social distancing, wearing masks, gloves, and sanitizing all area before and after each visitor.
- The tennis/pickleball courts are open.
- The Softball Fields at Living Memorial Park and West River Park are open to park users on a first come first serve basis. However due to the guidance from the governor on gathering size and no organized sports the fields are not available for team practices or games.
- Facility reservation are being accepted provided the renter understands and can meet guidelines of group size, all restrooms remain locked and benches and tables are not disinfected.
- The July 4<sup>th</sup> festivities have been cancelled.

- The summer concerts series on Tuesday evening “Arts in the Park” have been cancelled.
- Basketball courts at Living Memorial Park and Crowell Lot remain closed.
- The Dog Park at Living Memorial Park remains closed, due to reseeding of grass area and Covid-19.
- All park amenities such as picnic tables and benches that could be removed have been removed, amenities that could not be removed remain closed. Signs are in place to make public aware that amenities remain closed and are not disinfected.
- All Playground remains closed. Signs are in place to make public aware that our playgrounds remain closed.
- All Restrooms at Living Memorial Park and West River Park remain closed.
- Several different signs have been placed in locations throughout the parks to make users aware of restriction and limitations while using facilities, in addition Carol and staff are patrolling park to help enforcement of restrictions.

**PROGRAMING:** Staff has been working on finalizing the details of the Day Camp programing. There will be a lot of changes in how Day Camp looks this year. Changes include campers drop off location throughout the park, changes to pack size, new rainy day drop off procedures, daily health screening, participants will not be required to wear masks but may be encouraged to where them when they cant social distance.

**SWIMMING POOL:** The swimming pool will open for the season on June 20<sup>th</sup>. To meet the guideline for group size of 25 we will take reservation for 1 hour swim slots, between each time slot the will be a through cleaning of all high touch around the pool and rotary water park areas before the next group is allowed into the pool. Pool swim times will be 1:00, 2:15, 3:30, 4:45 and 6:00. Pool staff will begin taking reservation daily at 10:00am and priority will be given to Brattleboro Residents, at 1:00pm residents can sign up for a second swim slot and non-residents are also eligible at that time for swim slots. The Day Camp program will be using the before the pool opens to the public for the day. The restroom will be open; however, visitor will be advised to come prepared to swim as changing areas will not be open. All chairs, tables and benches will be removed from the pool deck, there will be no pool toys, green bags for storage of personal belongs and life jackets will not be available to visitors. The Brattleboro Swim Team has cancelled their season.

**STAFFING:** All full-time staff has returned to working at the Gibson Aiken Center. The Park Maintenance staff continues to work with some scheduling flexibility due to COVID-19. All seasonal staff has been hired, staff training will be held on June 18<sup>th</sup>, CPR and First-Aid training is scheduled for June 9<sup>th</sup>, 10<sup>th</sup> & 11<sup>th</sup>.

**PROGRAM REPORT:** See attached report.

**CAPTIAL IMPROVMENTS:**

- The Gymnasium at the Gibson Aiken Center has been painted, a few minor details remain to be completed.
- The Swimming pool had some minor painting that needed to be completed prior to opening for the season.

**FYI UPDATE:**

- The Small Fry field is getting a few improvements, the old Small Fry Board reached out to Carol to coordinate the work. Improvements will include widening of road, parking area repairs and new bleachers and slab.
- The September Dawn Dance has been cancelled.
- On June 12<sup>th</sup> the BUHS graduating class will have pictures displayed on the Lower Field at Living Memorial Park to honor the 2020 Graduates.
- A large tree branch came down on the Common, Carol is working on having it removed.
- Porta pots may be moved back out into place in town in early July.
- Four Board Members are up for re-appointment, Carol has sent information to renew if they choose to do so.

**NEXT MEETING:** The next meeting is scheduled for Monday, July 13<sup>th</sup> at 6:15p.m.

**ADJOURNMENT:** Motion to adjourn by Bethany Ranquist, 2nded by Becky Day at 7:15 p.m.

Respectfully Submitted,

*Kimberly Isaacsen*

Kimberly Isaacsen, Administrative Assistant