

**TOWN OF BRATTLEBORO  
RECREATION & PARKS DEPARTMENT  
BOARD MEETING  
July 11, 2017**

The Brattleboro Recreation & Parks Board met on Monday, July 11, 2017 at Living Memorial Park Kiwanis Shelter.

**Attending Board Members:** Ben Underhill, Ricky Davidson, Bethany Ranquist, Jessica Gould and Bill Willson.

**Attending Staff members:** Director, Carol Lolatte, Park Supervisor Paul Ethier and Administrative Assistant Kim Isaacsen.

**Agenda Adjustment:** Add Ice Time as item 5d and add August meeting as item 5e and change FYI updates as 5f.

**Public Participation:** Barbara & Milton Gilmore, Zach Rounds, Cory Robinson, Kate Riley.

**Minutes:** Motion to approve the June 12, 2017 minutes was made by Bethany Ranquist and seconded by Bill Wilson by a vote of 5-0 the June minutes were approved.

**Election of Officers:** After the meeting was called to order Carol Lolatte requested nominations for the Chair, Ricky Davidson was nominated by Ben Underhill, 2nd by Jessica Gould. Ricky accepted the nomination and by a vote of 4-0 Ricky was voted into the position of Chair. Ricky then asked for nominations for the Vice-chair, Jess Gould was nominated by Ben Underhill, 2nd by Bill Willson and Jess Gould accepted the nomination and by a vote of 4-0 Jess was voted into the position Vice-chair.

**OLD BUSINESS**

**LIVING MEMORIAL PARK SNOW SPORTS:** The Board looked at the proposed site for a new building. Park Supervisor Paul Ethier was present to answer any questions that Board Members and Living Memorial Parks Snow Sports may have about the proposed site. There was a lengthy discussion about the proposed site for the building. The proposed building site is where the sewer lines runs, size of building, tree removal and replacement and other possible location for the building at the Park. Bill Wilson made a motion to support the concept of the proposal for the building as presented and move forward with the necessary step to begin project, the motion was seconded by Ricky Davidson but by a vote of 2-3 the motion was not carried. Ben Underhill made a motion to support the concept of the proposed building, but not in the proposed location or the proposed size, Bethany Ranquist seconded the motion and by a vote of 4-1 the motion was carried. Carol will recommend that the Living Memorial Park Snow Sports present a changed proposal at the September 11<sup>th</sup> Recreation and Parks Board meeting.

**DOG PARK/SKATEPARK UPDATE:** The bid for the Dog Park fencing was awarded to Cheshire Fence Company. Carol is waiting to hear from the contractor with the start date of the project. Water access to the Dog Park will be limited but available, benches have been ordered. Carol shared the proposed signs for the Dog Park that includes rules and donor information, the signs will be ordered after finalizing the details that need to be corrected.

BASIC is meeting with the Selectboard on July 11<sup>th</sup> to give an update on the progress of the project.

**WEST RIVER PARK UPDATE:** The Committee will need to schedule a meeting at the park to complete the final wrap up meeting.

### **NEW BUSINESS**

#### **PROGRAM REPORT:** (New Report June 12 – July 7)

- Summer programs:
  - Little People ~10 attended
  - Day Camp:
    - Week 1 ~ 46 attended
    - Week 2 ~ 76 enrolled
  - Hoop it up ~ 25 attended
  - Track & Field ~ 24 attending
  - Girls Lacrosse Camp ~ Rescheduled
  - US Multi-Sports ~ Cancelled
  - Gymnastics Camps:
    - Week 1 ~ 23
    - Week 2 ~ 25
    - Week 3 ~ 18
- Swim Lessons ~ 139 enrolled
- Daily Pool Visits:
  - Non Resident Adult ~ 16
  - Non Resident Student ~ 45
  - Resident Student ~ 618
  - Resident Adult ~ 228
  - Toddler ~ 243
- Daily Pool Pass Holder Visits:
  - Non Resident Families ~ 26
  - Non Resident Student ~ 8
  - Resident Families ~ 756
  - Resident Student ~ 68
  - Toddler ~ 11
- Special events planned:
  - Pool Party is scheduled for July 12<sup>th</sup>.
  - Duck Derby is scheduled for August 9<sup>th</sup>.

#### **Senior Center Report:**

- The Aging Brain Course continues to be very well attended.
- The second picnic in the park is scheduled for July 13<sup>th</sup>, the day camp program will join the seniors for an ice cream social.
- Starting in September, Jessy will be producing the newsletter in house, the current printing company was going to charge \$5000.00 annually to continue printing the newsletters.
- The conversation group continues to be well attended with uplifting discussions.

**CAPTIAL IMPROVMENTS:**

- Bids for phase three of the window project at the Gibson Aiken Center are due to the Town Managers office on July 12<sup>th</sup>.
- The Gibson Aiken Center parking lot work should begin sometime in August, this is part of a larger project that includes two other town parking lots.

**DUCK DERBY:** The Duck Derby is scheduled for August 9<sup>th</sup> this year. Carol asked for volunteers the day of the event to help with duck sales and requested that all prizes be turned to the office by July 12<sup>th</sup>.

**RINK SCHEDULE:** Carol presented the Board with the 2017/18 Ice time schedule and memo that outlines the requested changes from our regular user groups, double headers for BUHS, tournaments from BHA, the Annual Ice Show request from the Figure Skaters Club and rate changes. Ben Underhill made a motion to accept the current Ice Time schedule as presented, Bethany Ranquist 2nded the motion and all Board Members voted (5-0) in favor of the 2017/18 Ice Time schedule.

**AUGUST MEETING:** The Board discussed the possibility of not having the August meeting. After the discussion it was determined that not enough Board Members would be present to have a quorum at the August meeting. Ben Underhill made a motion to not have an August Board meeting, the motion was 2nded by Bill Willson and all Board Member voted (5-0) in favor of not having an August meeting.

**FYI UPDATE:**

- July 4<sup>th</sup> very well attended and Carol thanked Board Members for their assistance with the event.
- The Withington Fund has advisors of the funds, Rich Carroll and Peter Richards were appointed as advisors.

**NEXT MEETING:** The next meeting is scheduled for Monday, September 11<sup>th</sup> at 6:15p.m.

**ADJOURNMENT:** Motion to adjourn by Ben Underhill, 2nded by Bill Willson at 7:45 p.m.

Respectfully Submitted,

*Kimberly Isaacsen*

Kimberly Isaacsen, Administrative Assistant

