

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
July 11, 2016**

The Brattleboro Recreation & Parks Board met on Monday, July 11, 2016 at the Gibson Aiken Center in the Large Conference Room.

Attending Board Members: Todd Fontaine, Ricky Davidson, Renee Woliver, Ben Underhill, Jessica Gould and Bill Willson.

Attending Staff members: Director, Carol Lolatte, Jessy Cudworth Assistant Director and Administrative Assistant Kim Isaacsen.

Agenda Adjustment: Addition to New Business item h. Ice Time

Public Participation: None

After the meeting was called to order Carol Lolatte requested nominations for the Chair, Ricky Davidson was nominated by Renee Woliver, 2nd by Jessica Gould. Ricky accepted the nomination and by a vote of 6-0 Ricky was voted into the position of Chair. Ricky then asked for nominations for the Vice-chair, Renee Woliver was nominated by Ben Underhill, 2nd by Bill Willson and Renee Woliver accepted the nomination and by a vote of 6-0 Renee was voted into the position Vice-chair.

Minutes: Motion to approve the April 11, 2016 minutes with no changes was made by Renee Woliver and seconded by Bill Willson by a vote of 6-0 the April minutes were approved.

OLD BUSINESS

DOG PARK/SKATEPARK PROPOSAL UPDATE: The final documentation for the ACT 250 permit amendment are being prepared and will be submitted as soon as all requested information has been completed. The Vermont Community Foundation Withington Fund has made a donation of \$10,000.00 to the Skatepark, as well as a \$5,000.00 to the Dog Park.

WEST RIVER PARK UPDATE: Bid's for the Softball seating area are due on August 3rd, a mandatory walk around for the project is scheduled for July 20th at 8:00am. This project will be completed after the softball season ends. The play structure was installed in late April by park maintenance staff, the feedback about the structure has been positive.

NEW BUSINESS

PROGRAM REPORT:

- There are 88 children in camp this week, numbers are up from last year.
- New this year was an overnight held on June 28th, 14 children attended.
- The Little Peoples and Boys Lacrosse camp was cancelled due to lack of enrollment.
- The pool party is scheduled for Wednesday July 13th.
- The Senior Center has added new programs that are running in the afternoons
 - Let's talk, they talk freely about a wide range of topics, Jessy is acting as facilitator for the group.
 - Game Day
 - Monday Sing-a-long
- The Senior Center has had presentations from:
 - SASH – Support and Services at Home
 - Lime disease prevention – The Vermont Department of Health coordinated the presentation along with distribution of summer safety kits that will be donated to seniors and Day Camp Participants.

WEBSITE DISCUSSION/ADVISORY BOARD: The Board is considered an advisory Board and will continue to act in the same capacity.

ROTARY TRAIN: The new train play structure at Living Memorial Park was donated by the Rotary. It was constructed and painted off site and moved into the park a few week ago, parents and kids love the new addition to the park.

DISC GOLF: Both the Noontime and Sunrise Rotary have agreed to donate the funds to install a new Disc Golf course at Living Memorial Park. The Board had a lengthy discussion about the positive and negative impact that a Disc Golf course could have on the park. The Rotary intends to hold an annual tournament to help maintain the course after it is established.

JULY 4TH: The fireworks display this year was shorter than anticipated, Carol spoke at length with the company to determine why it was shorter than normal. The company reviewed all the factors and determined that the display was fired in a double and triple pattern instead of single shots, the company has agreed to include an extra \$2000.00 in next year's July 4th display.

DUCK DERBY: The Duck Derby is on August 10th, Carol distributed a donation list to all Board Members, and donation should be turned into the office by July 27th. Proceeds for this annual event are split between the Boys and Girls Club and Play Inc.

CAPTIAL IMPROVMENTS:

- The Gymnasium floor will be refinished in September.
- Bid's for Phase 1 of the Pool Project are due on July 20th, the mandatory walk around is scheduled for July 13th at 10:00am. Carol gave a brief description of the work that will be completed in Phase 1 of the project. Carol also answered questions for Board members about the times when the pool is closed in the afternoon and the side of the slide that is currently closed.
- Phase 2 of the Gibson Aiken Center windows will be completed in August. This Phase will include replacement of windows in the Gymnasium.

WITHINGTON FUND: In addition to the donation for the Skatepark and the Dog Park the Recreation and Parks also received donations from the Vermont Community Foundation Withington Fund, \$4,500.00 for a new score board at the Living Memorial Park upper softball field, \$9,000.00 for tree work at the Brattleboro Common, and \$10,000.00 for repairs the tennis courts at Living Memorial Park.

2016/17 SKATING RINK SCHEDULE: Carol distributed and reviewed the 16/17 Ice time scheduled a few minor changes have been made. The ice rental fees have increased by \$5.00 the youth rate is \$150.00 per hour and adult rate is \$175.00 per hour. Ricky Davidson made a motion to accept the schedule as presented, Ben Underhill 2nded the motion and by a vote of 6-0 the motion was carried.

NEXT MEETING: The next meeting is scheduled for Monday, August 8th at 6:00p.m.

ADJOURNMENT: Motion to adjourn by Ben Underhill, 2nded by Bill Willson at 7:25 p.m.

Respectfully Submitted,

Kimberly Isaacsen

Kimberly Isaacsen, Administrative Assistant