

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
July 9, 2018**

The Brattleboro Recreation & Parks Board met on Monday, July 9, 2018 at the Gibson Aiken Center.

Attending Board Members: Ricky Davidson, Bethany Ranquist, Conor Floyd and Bill Willson.

Attending Staff members: Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

Agenda Adjustment: Add LMPSS to agenda as Item E and move FYI updates to Item F.

Public Participation: None

Minutes: Motion to approve the June 11, 2018 minutes was made by Bethany Ranquist and seconded by Conor Floyd by a vote of 4-0 the June minutes were approved.

Election of Officers: After the meeting was called to order Carol Lolatte requested nominations for the Chair, Ricky Davidson was nominated by Connor Floyd, 2nd by Bethany Ranquist. Ricky accepted the nomination and by a vote of 4-0 Ricky was voted into the position of Chair. Ricky then asked for nominations for the Vice-chair, Bill Willson was nominated by Bethany Ranquist, 2nd by Conor Floyd and Bill Willson accepted the nomination and by a vote of 4-0 Bill was voted into the position Vice-chair.

OLD BUSINESS

DOG PARK/SKATEPARK UPDATE: After careful consideration of all factor in the submitted RFP's, Carol along with Paul Ethier and members of the BASIC Committee made a recommendation to the Selectborad to award the bid to Stantec from Boston, MA. The skatepark design project has been awarded to Stantec for \$42,350.00. Carol will keep the Board updated as the project moves forward. The fund rasing for the Tarrent grant was completed on June 30th and the donation received were in excess of the needed \$20,000.00.

NEW BUSINESS

SENIOR CENTER ACTIVITIES:

- The book distribution for “Bread and Roses, Too” started on June 21st, on July 26th the readers group will reconvene on July 26th at 1:00pm for a group discussion on the book.
- The Windham Walker next hike the West River Trail starting at the Marina on June 18nd at 10:30am.
- There have been 66 new participants entered into the data base since January.

PROGRAM REPORT:

- Current summer camp registration numbers:
 - Day Camp:
 - Week 1 44
 - Week 2 57
 - Week 3 43
 - Week 4 48
- 3rd Annual Camp-out cancelled due to weather.
- The Annual Pool Party is July 18th this year’s theme is Halloween.
- Afternoon Fun had 5-10 participants daily.
- July 4th participation:
 - 14 Bike Decoration participants.
 - 40-50 Penny Carnical participants.

DUCK DERBY: The Duck Derby is scheduled for August 8th. All Board Members are working on getting prize donations and have them turned in by July 20th. Bethany would like to try to run an event in wading pool in the duck slide area for younger children, Carol asked her for a proposal to present to the Duck Derby Committee to discuss at the next meeting scheduled for July 19th.

CAPTIAL IMPROVMENTS:

- New duck slide was installed on June 26th, all users seem to be enjoying the new slide.
- The Gibson Aiken Center roof repairs will begin on July 23rd, Melansons will be completeing the work.
- Bids for the insulation instalation at the skating facility are due on Wednesday July 11th.

RINK SCHEDULE: Carol presented the Board with the 2018/19 Ice time schedule and memo that outlines the requested changes from our regular user groups, double headers for BUHS, tournaments from BHA, the Annual Ice Show request from the Figure Skaters Club and rate changes. Connor Floyd made a motion to accept the current Ice Time schedule as presented, Bill Willson 2nd the motion and all Board Members voted (4-0) in favor of the 2018/19 Ice Time schedule.

LMPSS: The Board received a request from Zach Rounds the president of the LMPSS Board. The motor for the lift line of the T-Bar is in need of maintenance, LMPSS has

been in contact with a company out of Troy, NY that will complete the work, they can begin work on August 6th. The cost for these repairs is estimated to cost in excess of \$6000.00. Ricky Daivdson made a motion for LMPSS to make the repairs to the equipment, scheduling of the repairs needs to be done in coordination with Carol for on going park activites, but no financial assistance can be given toward the repairs of the equipment, Conor Floyd 2nd the motion and all Board Members voted (4-0) in favor of the motion.

FYI UPDATE:

- Carol is working with Sunrise Rotary and Noontime Rotary to apply for a grant to expand the Disc golf course to a full 18 holes and improve the tee boxes.
- The park on South Main St is getting some new chain link fencing and new signs, to help discourage inapproiate activities that have been taking place in park.
- Carol has been working with Groundworks Collaborative and community member to help remove tents and debris from the Morningside cemetery.
- The Green Street Promise group has received grants for park improvements at Crowell Lot and the Elliot St Park, Carol is working with the director to begin planning the improvements to the parks.
- Elliot St Park the water feature in the park is not currently working, but parts have been ordered and repairs will be completed as soon as the parts are received.

NEXT MEETING: The next meeting is scheduled for Monday, August 13th at 6:15p.m.

ADJOURNMENT: Motion to adjourn by Bethany Ranquist, 2nded by Bill Willson at 7:40 p.m.

Respectfully Submitted,

Kimberly Isaacsen

Kimberly Isaacsen, Administrative Assistant