

**TOWN OF BRATTLEBORO  
RECREATION & PARKS DEPARTMENT  
BOARD MEETING  
August 8, 2016**

The Brattleboro Recreation & Parks Board met on Monday, August 8, 2016 at the Gibson Aiken Center in the Large Conference Room.

**Attending Board Members:** Todd Fontaine, Ricky Davidson, Renee Woliver, Ben Underhill and Bill Willson.

**Attending Staff members:** Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

**Agenda Adjustment:** Addition to New Business item f. Vacancy on Board

**Public Participation:** None

**Minutes:** Motion to approve the July 11, 2016 minutes with no changes was made by Ben Underhill and seconded by Renee Woliver by a vote of 5-0 the July minutes were approved.

**OLD BUSINESS**

**DOG PARK/SKATEPARK PROPOSAL UPDATE:** The final documentation for the ACT 250 permit amendment are being prepared and will be submitted as soon as all requested information has been completed.

**WEST RIVER PARK UPDATE:** There were 3 bids received for the softball seating area, the bids were from Bellco Excavation, Brown Country Services and Mountain View, the bids range from \$9,985.75 to \$28,200.00. The construction of this project is anticipated to begin in early September after the Softball season is complete.

**NEW BUSINESS**

**PROGRAM REPORT:**

- The Duck Derby is scheduled for August 10<sup>th</sup>.
- There have been 100 – 110 guests attending the TGIF Morning Matinee weekly performance.
- Fall Registration is schedule for August 31<sup>st</sup> and September 1<sup>st</sup>.
- The pool will be closing on August 14<sup>th</sup> for the season.
- Last day of day camp is scheduled for August 12<sup>th</sup>.
- Magical Earth Retreats camp and Sewing camp will finish up camps the week of August 15<sup>th</sup>.

**DISC GOLF:** Carol spoke at length with the director of Winston Prouty Center regarding some of the challenges with the current Disc Golf course located at Austine School. Carol presented the current process and rules that Winston Prouty is using. In addition she presented the PDGA signs and the Board had a discussion about cost for the up keep of the course. The Board would like to see a helpful and clear messages for players and public who want to use to course. Carol will continue to work with the Rotary representative as the course is built.

**DUCK DERBY:** The Duck Derby is on August 10<sup>th</sup>, currently 26 prizes for the day have been donated. Proceeds for this annual event are split between the Boys and Girls Club and Play Inc.

**CAPTIAL IMPROVMENTS:**

- Carol gave a brief description of the work that will be completed in Phase 1 of the pool project. Only one bid was received for the project, the bid was from GS Bolton for \$137,000, with a deduction option of \$5000 if pool is painted in house by staff. During the mandatory walk around it was identified that some Main Drain work must also be completed during this phase of the project, this will require a change order for \$33,000 after the bid is awarded. Carol will before the Selectboard August 16<sup>th</sup> to review the bid.
- The Gymnasium floor will be refinished September 6<sup>th</sup> – 8<sup>th</sup>.
- Phase 2 of the Gibson Aiken Center windows should be started soon. This Phase will include replacement of windows in the Main Gymnasium.

**AGENDA ITEMS TO BE REVIEWED BY THE BOARD:** The Board is considered an advisory Board not a policy making Board. At times Carol has been asked by the Town Manager to bring items of interest to the Board, other times Carol has asked Board Members for support at Selectboard meetings. The Board meetings are held on a monthly basis and Board Members understand that some issues may need to be addressed immediately. However if items are not urgent and may have a positive or negative impact on the community or involve changes in facility or park use that are not of an urgent nature the Board would like to be notified prior to changes taking place.

**VACANCY ON THE BOARD:** The Board currently has a vacancy, Carol has reached out to community members and advised them of the vacancy.

**NEXT MEETING:** The next meeting is scheduled for Monday, September 12<sup>th</sup> at 6:00p.m.

**ADJOURNMENT:** Motion to adjourn by Ben Underhill, 2nded by Renee Woliver at 7:20 p.m.

Respectfully Submitted,

*Kimberly Isaacsen*

Kimberly Isaacsen, Administrative Assistant