

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
September 11, 2017**

The Brattleboro Recreation & Parks Board met on Monday, September 11, 2017 at the Gibson Aiken Center.

Attending Board Members: Ben Underhill, Ricky Davidson, Jessica Gould, Conor Floyd and Bill Willson.

Attending Staff members: Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

Agenda Adjustment: Move Disc Golf and Living Memorial Park Snow Sports to the top of the agenda.

Public Participation: Rob Szpila, Barbara & Milton Gilmore, Zach Rounds, Cory Robinson, Ray Blow.

Minutes: Motion to approve the July 10, 2017 minutes was made by Jess Gould and seconded by Bill Wilson by a vote of 4-0 the July minutes were approved.

OLD BUSINESS

DISC GOLF AT LMP COURSE ADDITION: Rob Szpila from Rotary gave a brief history on the 13 hole course that is currently installed at Living Memorial Park. Rotary raised the funds and has maintained the course since installed last year, there have been no complaints and users have been responsible for removing trash and debris from the course during each use. Rotary has present the Board with a diagram of the new holes that they wish to install expanding the course from 13 holes to 18 holes, the proposed expansion might include park improvements and benches. The Park Supervisor Paul Ethier worked with Rotary in the course design for the best placement of baskets for the course expansion. Recreation and Parks Director Carol Lolatte is in support of the course expansion. The anticipated cost of the expansion is \$3000.00 - \$15,000.00, the wide range is because Rotary will be applying for grants to help offset the cost of the expansion. Board Member Ben Underhill made a motion to accept the concept as presented and the motion was 2nded by Jess Gould, by a vote of 5-0 the motion was carried.

LIVING MEMORIAL PARK SNOW SPORTS: The Living Memorial Park Snow Sports Board presented the Recreation and Parks Board with a new site location for the building. The new site presented is farther from the Rotary Theater and tucked more into the woods and the building will be less visible at street level and from the Kiwanis Shelter, a safe walkway would need to be constructed for access to the building from the parking lot at the upper field. There was a lengthy discussion about building ownership

after construction is completed, insurance, size of the proposed building, electric connection, water & sewer locations and accessibility to water & sewer locations, an ACT 250 permit and the other locations in the park that were looked at as possible building sites. Board Member Jess Gould made a motion to accept the concept as presented in the new location with safe access from the upper field parking lot Board Member Bill Willson 2nded the motion and with a vote of 5-0 the motion was carried.

DOG PARK/SKATEPARK UPDATE: The BASIC Committee is continuing to fundraise, they did not receive a grant that was applied for from TD Bank, but will be receiving a donation from the local McDonalds that will be presented at the grand re-opening.

The Dog Park fencing will be installed in the next week weather permitting. The signs, benches and waste station for the dog park have been received be installed after chain link fence is complete.

WEST RIVER PARK UPDATE: The Committee will need to schedule a meeting at the park to complete the final wrap up meeting.

NEW BUSINESS

PROGRAM REPORT: The Program Coordinator Sarah Clark resigned her last day was Aug 23rd. Recreation and Parks Director Carol Lolatte worked with Board Chair Ricky Davidson to interview applicants and a new Program Coordinator Adam Middleton was hired and started Sept 7th, Adam has been working at the Hartford Recreation & Parks completing his internship.

- Soccer Registration was August 30 & 31.
- Soccer ractices begin the week of September 11th and games start September 23rd.
- Field Hockey Started September 5th, with 11 participants.
- Gymnastics Started September 5th.
- Chess Classes began September 8th.

SENIOR CENTER ACTIVITIES:

- Newsletter is being printed in house, looks great.
- New Rug and floor tiles will be installed in late October

CAPTIAL IMPROVMENTS:

- Phase three of the window project at the Gibson Aiken Center was awarded to Vermont Vinyl, the windows have been order and will be installed when they are received.
- The Gymnasium floor was Re-Polyed last week and will be closed until the October 2nd.
- The Gibson Aiken Center parking lot work has been slightly delayed but should begin later this week.
- The alcove at the back of the building will have the roof replaced after the parking lot work is complete.

FYI UPDATE:

- Upgrades were made at the Kiwanis Shelter during August, all the tables and wood work was sanded and re-polyed and the bronze plaques were cleaned and shined. The work was all completed by maintenance staff.
- Thinning of over grown brush was done by seasonal staff at Morning Side & Prospect Hill Cemetery.
- The Skating Rink opens on October 21st.
- The two large locker rooms at the rink are getting new rubber matting.
- The Zamboni is currently having the motor replaced and converting to propane, these repairs are expected to extend the life of the Zamboni 10 years.
- Gibson Aiken Center opens for programming October 16th.

NEXT MEETING: The next meeting is scheduled for Monday, October 16th at 6:15p.m.

ADJOURNMENT: Motion to adjourn by Ben Underhill, 2nded by Jess Gould at 7:30 p.m.

Respectfully Submitted,

Kimberly Isaacsen

Kimberly Isaacsen, Administrative Assistant