

**TOWN OF BRATTLEBORO  
RECREATION & PARKS DEPARTMENT  
BOARD MEETING  
September 12, 2016**

The Brattleboro Recreation & Parks Board met on Monday, September 12, 2016 at the Gibson Aiken Center in the Large Conference Room.

**Attending Board Members:** Jess Gould, Ricky Davidson, Ben Underhill and Bill Willson.

**Attending Staff members:** Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

**Agenda Adjustment:** Move New Business item b. Disc Golf Course Advertising Proposal to beginning of the meeting.

**Public Participation:** Rob Szpila

**Minutes:** Motion to approve the August 8, 2016 minutes with no changes was made by Ben Underhill and seconded by Jess Gould by a vote of 4-0 the August minutes were approved.

**DISC GOLF COURSE ADVERTISING PROPOSAL:** The Disc Golf Course is open and the ribbon cutting was held on September 10<sup>th</sup> and there is a fundraising tournament scheduled for October 16<sup>th</sup>. Both the Sunrise Rotary Club and Noontime Rotary are working on the course creation, the current course is 13 baskets upon completion the course will have 18 baskets, during the winter months some of the baskets and tee boxes will need to be removed. The Rotary Disc Golf Committee group has developed an opportunity to raise money through advertising opportunities on the tee boxes, all tee boxes would contain Living Memorial Park historical facts, information about the hole and obstacles as well as an advertisement. It will cost \$500.00 annually for a business to sponsor a hole. Rob provided a mockup of what the lay out design will look like. Ricky Davidson made a motion to approve the tee box signs with advertising as proposed for 1 year, Carol would have authority to veto an advertiser if necessary, and the motion was 2nded by Jess Gould. All Board Members voted in favor of the proposal (4-0)

**OLD BUSINESS**

**DOG PARK/SKATEPARK PROPOSAL UPDATE:** The final documentation for the ACT 250 permit amendment are being prepared and will be submitted upon completion. Upon approval of the ACT 250 amendment the BASIC committee will release the fundraising campaign that will include a crowdfunding account and a two minute video.

**WEST RIVER PARK UPDATE:** The softball viewing area construction started last week. This will be the final phase of construction to complete the West River Park project. The soccer program will begin at the park the week of September 12<sup>th</sup> and the first games are scheduled for September 24<sup>th</sup>.

## **NEW BUSINESS**

### **PROGRAM REPORT:**

- The soccer program stated the week of September 12<sup>th</sup> with 138 participants.
- New this year a soccer clinic is being offered for youth in grades 3-6 and has 17 participants.
- Field Hockey started September 6<sup>th</sup> and has 14 participants.
- Chess Class started on September 9<sup>th</sup> and has 4 participants.
- Gymnastics classes start the week of September 12<sup>th</sup>.

**BUDGET/NON-RESIDENT FEES:** Carol spoke at length about the current non-resident fees. The Selectboard and Town Manager have asked for an in-depth review of the current non-resident fees and what other Recreation Departments in the state charge. After a lengthy discussion about the research that has been completed and impact on the programs the last time a significant change was made the Board was in support of not making any changes at this time. Carol will continue to work with the Board to complete further research for the Board, Selectboard and Town Manager to determine if a change of fees is warranted.

### **CAPTIAL IMPROVMENTS:**

- Carol gave a brief description of the work that has been completed in Phase 1 of pool renovations, the engineers will be meeting later this week to evaluate the remainder of the work that will need to be completed in Phase 1 of the project.
- The Gymnasium floor was be refinished on September 6<sup>th</sup> – 8<sup>th</sup>, and will remain locked until October 1<sup>st</sup>.
- West River Park seating area was stated last week.
- Carol gave the Board an updated on Phase 2 of the Gibson Aiken Center windows should be started soon. Phase 2 will include replacement of all windows in the Main Gymnasium.

### **FYI Update:**

- There was a large locust tree near the back of the Gibson Aiken Center Parking lot that fell during a wind storm that needed to be removed.
- There is a Disc Golf Tournament scheduled for October 16<sup>th</sup>.
- The new score board for the upper field is scheduled to arrive and will be installed in the spring.
- The Program Coordinator's laptop had a hard drive crash and it was necessary to replace the computer.
- The Budget process this year is a new format that requires a five year projection for all budget line items and was submitted on September 12<sup>th</sup>.

**NEW BOARD MEMBER:** On September 6<sup>th</sup> Bethany Ranquist was appointed to the Board, she will be joining us for the October meeting.

**NEXT MEETING:** The next meeting is scheduled for Monday, October 17<sup>th</sup> at 6:00p.m.

**ADJOURNMENT:** Motion to adjourn by Jess Gould, 2nded by Ben Underhill at 7:35 p.m.

Respectfully Submitted,

*Kimberly Isaacsen*

Kimberly Isaacsen, Administrative Assistant