

**TOWN OF BRATTLEBORO
RECREATION & PARKS DEPARTMENT
BOARD MEETING
September 14, 2020**

NOTE: Per the “Stay Home – Stay Safe” order issued by Governor Scott on September 10, 2020, this meeting was held remotely with no physical location using GoToMeeting.

Attending Board Members: Ricky Davidson, Bill Willson, Gary Stroud, Jess Gould and Becky Day.

Attending Staff members: Director, Carol Lolatte and Administrative Assistant Kim Isaacsen.

Agenda Adjustment: None.

Public Participation: None

Minutes: Motion to approve the August 10, 2020 minutes was made by Jess Gould and seconded by Bill Willson by a vote of 5-0 the August minutes were approved.

OLD BUSINESS

SKATEPARK UPDATE: Parker Construction has completed all the features of the park, all the concrete has been poured, all forms and metal work have been completed. The concrete needs about one month to cure before it will be open for the public. The Park Maintenance staff will complete planting the shrubs, the parking area, the walkway, the kiosk for the donor sign and will install orange snow fencing around the park during the winter ski season. The final earthwork will be completed by DMI over the next few weeks and drainage will be installed on September 18th. The Board reviewed the rules that will be posted for Skatepark users and the donor sign that will be displayed for the park. A Ribbon Cutting is scheduled for October 3rd.

NEW BUSINESS

COVID-19 UPDATES:

- The Swimming Pool at Living Memorial Park is closed for the season, it was a successful season with over 4500 visitors.
- All camp programs finished for the season:
 - Day camp had 342 participants.
 - Gymnastics camps had 205 participants.
 - Tennis camp had 11 participants.

- The Gibson Aiken Center is still locked to the public; however we are meeting people at the door for program participation or by appointment to complete registrations.
- Some senior programs are running but participation numbers are still low.
- Tennis & Pickleball courts at Living Memorial Park remain open.
- The Basketball hoops at Crowell Lot and Living Memorial Park have been put back up for the public to use.
- The Disc Golf Course is open and very active.
- All parks are open with signs for hand washing, sanitizing and social distancing.

SENIOR CENTER ACTIVITIES: At the meeting Carol reviewed the report submitted by Assistant Director Sarah Clark. Attached Report 1 ~ Senior Center Program Report.

PROGRAM REPORT: At the meeting Carol reviewed the report submitted by Program Coordinator Erin Cooke. Attached Report 2 ~ Program Report (Aug 10 ~ Sept 14).

- Youth Sports programs begin September 14th.
 - Participation numbers are low for all programs.
- Gibson Aiken Rec Camp has not had enough enrollment to run yet, but we will continue to offer the camp for a few more weeks.
 - Previous program participants have been contacted through e-mail to encourage enrollment.
 - We will continue to evaluate enrollment to determine if camp may be able to run after a few weeks of kids returning to school.
- Gibson Aiken Center may become a food distribution site for families.

GOTOMEETING VS. ZOOM: The change to Zoom meetings was delayed for this month due to a time limit of 40 minutes per meeting. Carol will continue to work to make a change from Gotomeeting to Zoom for the October Board meeting.

CAPTIAL IMPROVMENTS:

- The re-poly of the Gymnasium floor has been completed, during the re-poly process this year permanent Pickleball lines were added to the floor.

RINK SCHEDULE: Carol presented the Board with an overview of the plans for re-opening the skating rink for the season. As a result of COVID-19 and the reopening plans we have lost two of our adult skating groups, but their time slots may be used by other user groups that have contacted Carol. The plan includes guidance from the ACCD that includes some of the following changes:

- Masks are required by staff, coaches, and players at all times.
- Please use an arrive-play-leave approach.
- Limit of 25 participants on the ice.
- Players should arrive ready to play.
- Most benches will be removed to encourage social distancing.
- User groups will be assisting with disinfecting some public areas of the rink.
- A fogger has been purchased to use in disinfecting the facility.

- More hand sanitizing station will be installed in the building.
- Limiting the number of spectators for practice or games.
- Additional public skating hours have been added to the schedule.

FYI UPDATE:

- The Rotary Club will be working on sprucing up the Chapel Area by the Kiwanis Shelter. This will involve the removal of a large dangerous tree.
- On September 18, the road in Living Memorial Park will be closed past the tennis courts to install drainage pipe for the Skatepark.

NEXT MEETING: The next meeting is scheduled for Monday, October 19th at 6:15p.m.

ADJOURNMENT: Motion to adjourn by Gary Stroud, 2nded by Becky Day at 7:15 p.m.

Respectfully Submitted,

Kimberly Isaacsen

Kimberly Isaacsen, Administrative Assistant