The following summarizes the proposed motions for the Selectboard meeting on Tuesday, June 20, 2017. The Board will convene at 5:15pm and conduct committee interviews and immediately thereafter enter into executive session (at approximately 5:20pm) to discuss contracts, labor relations agreements with employees, the negotiating or securing of a real estate lease options, and the employment or evaluation of a public officer or employee. The Board will reconvene the business meeting at 6:15pm in the Selectboard Meeting Room.

7. LIQUOR COMMISSIONERS – None.

8. WATER AND SEWER COMMISSIONERS – None.

9. UNFINISHED BUSINESS

   A. Diversity in the Community and on the Town Staff -
   Town Follow-up Actions and Planning for Community Engagement
   At the June 6 Selectboard meeting, the Board received a packet of information regarding “Staff Diversity and Hiring Practices.” After extensive discussion by the public and the Selectboard, the Board amended and approved five recommendations that were included in Town Manager Elwell’s memorandum dated June 1, 2017. A new memorandum dated June 16, 2017, from Town Manager Elwell provides an update on actions taken since June 6 and on proposed next steps.

   NO ACTION IS REQUIRED ON THIS ITEM.

   B. Police-Fire Facilities Project – Update
   Town Manager Elwell will provide the Board with an update on construction progress at the Police Station and the Central Fire Station, as set forth in his memorandum dated June 15, 2017. The financial portion of his written report lists administratively approved project expenses and provides an overall summary of the project budget, expenses to date, and funds that have been committed but not yet spent.

   NO ACTION IS REQUIRED ON THIS ITEM.
10. NEW BUSINESS

A. Financial Report –
   (i) Monthly Report for May – Finance Department
   (ii) Potential Transfer from General Fund to Capital Fund for Energy Efficiency and Conservation Projects - Selectboard Member Schoales

Finance Director John O’Connor will present the May 2017 financial report. In addition, the Board is asked to consider a transfer from the General Fund to the Capital Fund for energy efficiency and conservation projects, as requested by Selectboard member David Schoales.

POTENTIAL MOTION: TBD

B. FY18 Heating Oil – Award Bid

The Board is asked to award a contract for heating oil for FY18. As set forth in the memorandum dated May 25, 2017, from Finance Director O’Connor, the Town and School staff jointly bid this item and recommend awarding a contract to Discount Oil, from Keene, NH, for 77,700 gallons of No. 2 heating fuel oil (for the Town’s share) at a prepaid price of $1.789 per gallon for FY18.

POTENTIAL MOTION: TO AWARD A CONTRACT TO DISCOUNT OIL OF KEENE, NEW HAMPSHIRE, FOR 77,700 GALLONS OF NO. 2 HEATING FUEL OIL AT A PREPAID PRICE OF $1.789 PER GALLON.

C. Parking Lot Improvements – Award Bid for Harmony Lot, Harris Lot, and Gibson-Aiken Center

The Board is asked to award a contract to Zaluzny Excavating Corporation of Vernon, Vermont, in the amount of $293,850, which includes the base bid and Alternate 2, for pedestrian safety improvements in the Harmony Parking Lot, as set forth in the memorandum dated June 13, 2017, from Assistant Town Manager Moreland.

POTENTIAL MOTION: TO AWARD A CONTRACT TO ZALUZNY EXCAVATING CORPORATION OF VERNON, VERMONT, IN THE AMOUNT OF $293,850, WHICH INCLUDES THE BASE BID FOR PAVING AT THE HARMONY PARKING LOT, THE HARRIS PLACE PARKING LOT, AND THE GIBSON-AIKEN CENTER PARKING LOT AND ALTERNATE 2, FOR PEDESTRIAN SAFETY IMPROVEMENTS IN THE HARMONY PARKING LOT.

D. Dog Park Fence – Award Bid

The Board is asked to award a bid for fencing for the Dog Park to Cheshire Fence, of Marlborough, New Hampshire, in the amount of $10,500. As set forth in the memorandum dated June 7, 2017, from Recreation & Parks Director Carol Lolatte, the full cost of this project is being funded by donations and grants.

POTENTIAL MOTION: TO AWARD A BID FOR FENCING FOR THE DOG PARK TO CHESHIRE FENCE OF MARLBOROUGH, NEW HAMPSHIRE, IN THE AMOUNT OF $10,500.
E. **Proposed Extrication Tool Purchase – Fire Department**
   The Board is asked to approve the purchase of a Hurst battery-operated extrication tool for the Fire Department in the net amount of $31,580 (includes a $2,000 trade-in credit). As set forth in the memorandum dated June 9, 2017, from Fire Chief Bucossi and Assistant Chief Howard, the equipment currently being used is an outdated 24-year-old hydraulic tool. Proposed funding (from a variety of cost savings identified by Chief Bucossi and Assistant Chief Howard) for the extrication tool is also set forth in the June 9 memorandum. If the purchase is approved, proposed funding for this replacement purchase would be removed from the FY19 capital budget.

**POTENTIAL MOTION: TO APPROVE THE PURCHASE OF A HURST BATTERY-OPERATED EXTRICATION TOOL FOR THE FIRE DEPARTMENT IN THE NET AMOUNT OF $31,580.**

F. **Promise Community Grant – Accept and Appropriate**
   The Board is asked to (1) accept and appropriate an Agency of Human Services Promise Communities Grant in the amount of $200,000, and (2) approve a sub-grant agreement with KidsPLAYce, Inc. As set forth in the memorandum dated June 13, 2017, from Planning Director Rod Francis, the Town would be the fiscal agent for this grant and KidsPLAYce would manage the day-to-day responsibilities of this project, which is designed to strengthen the resilience of the Green Street community.

**POTENTIAL MOTION #1: TO ACCEPT AND APPROPRIATE AN AGENCY OF HUMAN SERVICES PROMISE COMMUNITIES GRANT IN THE AMOUNT OF $200,000.**

**POTENTIAL MOTION #2: TO APPROVE A SUB-GRA NT AGREEMENT BETWEEN THE TOWN AND KIDSPLAYCE, INC.**

G. **Plastic Bags –**
   **Staff Report and Selectboard Discussion re: Options for Town Ordinance**
   The Board is asked to provide direction to Town staff and the Town Attorney regarding the type of ordinance the Board wishes to adopt to reduce the use of single-use plastic bags in Brattleboro. Information regarding different types of ordinances is provided in the memorandum dated June 12, 2017, from Assistant Town Manager Moreland.

**POTENTIAL MOTION: TBD**

H. **Workers’ Compensation –**
   **Updated Procedures and Memorandum of Understanding with Employee Unions**
   The Board is asked to authorize Town Manager Elwell to execute a Memorandum of Understanding with the Town’s four (4) employee unions for the implementation of revised Workers’ Compensation procedures. The details of this matter are set forth in a memorandum dated June 6, 2017, from Assistant Town Manager Moreland.

**POTENTIAL MOTION: TO AUTHORIZE TOWN MANAGER PETER ELWELL TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE BRATTLEBORO PROFESSIONAL FIREFIGHTERS ASSOCIATION, I.A.F.F. LOCAL 4439; WITH THE NEW ENGLAND POLICE BENEVOLENT ASSOCIATION, LOCAL 412; WITH THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 98; AND WITH THE UNITED STEEL, PAPER AND FORESTRY, RUBBER, MANUFACTURING, ENERGY, ALLIED INDUSTRIAL, AND SERVICE WORKERS UNION, LOCAL 944; FOR THE IMPLEMENTATION OF REVISED WORKERS’ COMPENSATION PROCEDURES.**
I. Committee Appointments –
The Board is asked to appoint members for the fiscal year beginning July 1, 2017, to various Town committees and boards, as set forth on the FY18 Committee Applicants and Vacancies list. The only contested seat is for Weigher of Coal and the Board is asked to conduct interviews of the applicants for that position at the beginning of this meeting.

POTENTIAL NOMINATIONS: TBD

PBE:ja