The following will summarize the proposed motions for the Selectboard meeting on Tuesday, November 21, 2017. The Board will meet in executive session at 5:30pm to discuss contracts, mediation, the appointment of a public officer or employee, and labor relations agreements with employees. The Board will reconvene the business meeting at 6:15pm in the Selectboard Meeting Room.

7. **LIQUOR COMMISSIONERS**

   A. **Addendum to Liquor Application** –  
      *Requested by Cassandra Holloway of the Brattleboro Area Prevention Coalition*

      The Board is asked to approve expansion of the Town’s liquor license application review procedure to include review of each establishment’s Alcohol Sales Policy. Currently, licensees are required to certify that they have a written Alcohol Sales Policy that complies with the requirements set forth in Chapter 11 of the Town’s Code of Ordinances.

      **POTENTIAL MOTION: TO REQUEST STAFF TO WORK WITH THE BRATTLEBORO AREA PREVENTION COALITION TO DEVELOP AN ALCOHOL SALES POLICY REVIEW PROCEDURE FOR CONSIDERATION AT A FUTURE SELECTBOARD MEETING.**

8. **WATER AND SEWER COMMISSIONERS**

   A. **Abate Past Due Utility Balances** –  
      *Two Mobile Homes at Tri Park Cooperative Housing*

      In 2015, the Selectboard established a precedent for writing off past due utility bills that have been deemed to be uncollectible. There currently are two such accounts. Both involve mobile homes in the Tri-Park Cooperative. One has been abandoned and the other was destroyed by fire. The total amount of the proposed write-off is $750.52.

      **POTENTIAL MOTION: TO APPROVE THE ABATEMENT OF PAST DUE UTILITY BILLS FOR 46 VALLEY ROAD (IN THE AMOUNT OF $266.69) AND 3 RECORD DRIVE (IN THE AMOUNT OF $483.83).**
9. UNFINISHED BUSINESS

A. Police-Fire Facilities Project – Update
   Town Manager Elwell will provide an update on the final stages of construction and the overall project finances.

   NO ACTION IS REQUIRED ON THIS ITEM.

B. Ordinance to Ban Single-Use Plastic Bags –
   Second Reading of Amended Ordinance and Public Hearing
   Chapter 7 (Ordinance Regulating the Collection and Disposal of Solid Waste), Section 2
   (Regulating Single-Use Plastic Bags within the Town), Articles I through VII

   The Board is asked to hold another second reading and public hearing on the proposed ordinance. The additional second reading is required because the Board modified the mil thickness in the ordinance at the Selectboard meeting on November 7, 2017.

   POTENTIAL MOTION: TO APPROVE AMENDMENTS TO CHAPTER 7, AS PRESENTED.

10. NEW BUSINESS

   Finance Director John O’Connor will summarize the status of the FY18 Town Budget through the first 4 months of the fiscal year.

   NO ACTION IS REQUIRED ON THIS ITEM.

B. FY19 Proposed Budget
   (i) Revenues
   (ii) Capital
      (a) Projects
      (b) Equipment (except for the proposed aerial ladder truck)

   The Board, staff, and the public will review all projected revenues and most proposed capital expenditures that are included within staff’s proposed FY19 Budget. The one exception will be the proposed replacement of the Fire Department’s aerial ladder truck. It will be discussed separately at the Selectboard meeting on December 5, 2017, due to the magnitude of that expense (estimated to be $1 million) and the complexity of the options for financing that expense.

   NO ACTION IS REQUIRED ON THIS ITEM.

C. Committee Vacancies and Appointments
   (a) Appointment to the Recreation & Parks Board
   (b) Announce Committee Vacancies

   The Board is asked to fill a seat on the Recreation and Parks Board. The Board currently has one vacancy and one applicant has applied. The Board also is asked to announce vacancies on other committees and boards.

   POTENTIAL NOMINATION: TODD FONTAINE TO THE RECREATION AND PARKS BOARD FOR A TERM ENDING IN JUNE OF 2010.