MEMORANDUM

To: Selectboard
From: Peter B. Elwell, Town Manager
Re: Administrative Report
Date: November 30, 2017

The following will summarize the proposed motions for the Selectboard meeting on Tuesday, December 5, 2017. The Board will meet in executive session at 5:30pm to discuss contracts, labor relations agreements with employees, pending or probable civil litigation, and the negotiation of a real estate lease. The Board will reconvene the business meeting at 6:15pm in the Selectboard Meeting Room.

7. LIQUOR COMMISSIONERS – None

8. WATER AND SEWER COMMISSIONERS – None

9. UNFINISHED BUSINESS
   A. Police-Fire Facilities Project - Update
      Town Manager Elwell will provide an update on the final stages of construction and the overall project finances.

      NO ACTION IS REQUIRED ON THIS ITEM.

10. NEW BUSINESS
    A. Letter to VTrans Requesting Safety Improvements on Putney Road
       The Board is asked to approve a letter to VTrans requesting safety improvements on Putney Road, as recommended by the Traffic Safety Committee. The two particular areas of concern are the safety of pedestrians and bicyclists between Veterans’ Bridge and Town Crier Drive and the need for a pedestrian crossing cycle at the Hannaford’s intersection.

       POTENTIAL MOTION: TO APPROVE THE LETTER TO VERMONT AGENCY OF TRANSPORTATION SECRETARY JOE FLYNN, AS PRESENTED.

    B. FY19 Proposed Budget
       (i) Fire Department’s Proposed Replacement of Aerial Ladder Truck

       The Board will consider the Fire Department’s request to replace the aerial ladder truck.

       NO ACTION IS REQUIRED ON THIS ITEM.

PBE:ja