

10/09/2019
03:10 pm

Town of Brattleboro Accounts Payable
Check Warrant Report # 1693 Current Prior Next FY Invoices
For checks For Check Acct 01(General Fund) 10/09/2019 To 10/09/2019

Page 1 of 7
pr

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
↓ 01272	VT DEPT OF TAX	PR-10/04/19 Payroll Transfer	10199.62	0.00	10199.62	1497	10/09/19
↓ 07164	MERCHANTS BANK PAYROLL W/H	PR-10/04/19 Payroll Transfer	79328.35	0.00	79328.35	1498	10/09/19
✓ 09146	CHOICE STRATEGIES	10/9/19	10044.04	0.00	10044.04	1499	10/09/19
✓ 06809	ABSOLUTE OFFICE EQUIPMENT	14436 INK	148.00	0.00	148.00	242021	10/09/19
✓ 00103	ACHILLE ENTERPRISE, INC	555366 PW	88.48	0.00	88.48	242022	10/09/19
↓ 07716	ADVANCED AUTO PARTS	687 PW CREDIT	-32.19	0.00	-32.19	242023	10/09/19
↓ 07716	ADVANCED AUTO PARTS	832 PW	49.66	0.00	49.66	242023	10/09/19
					Check Total	17.47	
↓ 09726	ALDRICH & ELLIOT ENGINEERING	78675 PW	75.12	0.00	75.12	242024	10/09/19
↓ 09726	ALDRICH & ELLIOT ENGINEERING	78676 PW	680.00	0.00	680.00	242024	10/09/19
					Check Total	755.12	
✓ 04645	ASSOC ELECTRO MECHANICS, INC	4718-2M PW	35490.00	0.00	35490.00	242025	10/09/19
✓ 1153	AUTOMALL	6080747/1 FD	1428.58	0.00	1428.58	242026	10/09/19
✓ 04782	B-B CHAIN	8708 PW	272.00	0.00	272.00	242027	10/09/19
✓ 02998	BAKER & TAYLOR BOOKS	5015722879 LIB	636.83	0.00	636.83	242028	10/09/19
✓ 02998	BAKER & TAYLOR BOOKS	5015739660 LIB	72.41	0.00	72.41	242028	10/09/19
✓ 02998	BAKER & TAYLOR BOOKS	5015739660 LIB	88.45	0.00	88.45	242028	10/09/19
					Check Total	797.69	
✓ 07575	BAY STATE ELEVATOR COMPANY	515616 LIB	300.44	0.00	300.44	242029	10/09/19
✓ 07575	BAY STATE ELEVATOR COMPANY	515624 REC	276.26	0.00	276.26	242029	10/09/19
✓ 07575	BAY STATE ELEVATOR COMPANY	515625 REC	100.28	0.00	100.28	242029	10/09/19
					Check Total	676.98	
✓ 00948	BCTV	408 PLANNING	450.00	0.00	450.00	242030	10/09/19
✓ 00948	BCTV	409 PLANNING	450.00	0.00	450.00	242030	10/09/19
					Check Total	900.00	
✓ 05556	BEACON ATHLETICS	0505109-IN REC	226.20	0.00	226.20	242031	10/09/19
✓ 05556	BEACON ATHLETICS	0508168-IN REC	175.16	0.00	175.16	242031	10/09/19
					Check Total	401.36	
✓ 094	BENTLY, CHRISTEL	SRVLC092619 LIB	450.00	0.00	450.00	242032	10/09/19

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✓ 05895	BOUND TREE MEDICAL LLC	83369192 FD	126.63	0.00	126.63	242033	10/09/19
✓ 05895	BOUND TREE MEDICAL LLC	83369193 FD	6.12	0.00	6.12	242033	10/09/19

					Check Total	132.75	
✓ 07586	BRATTLEBORO DEVELOPMENT CREDIT CAREEREXPO19 LIB		75.00	0.00	75.00	242034	10/09/19
✓ 02856	BRATTLEBORO LAUNDRIES	339527 PD	23.40	0.00	23.40	242035	10/09/19
✓ 02856	BRATTLEBORO LAUNDRIES	53260 PD	15.00	0.00	15.00	242035	10/09/19

					Check Total	38.40	
✓ 00635	BRATTLEBORO SALVAGE CO INC	SEPT 2019 1097	21106.70	0.00	21106.70	242036	10/09/19
✓ 04591	BRENNTAG LUBRICANTS NORTHEAST	6498561 PW	2330.00	0.00	2330.00	242037	10/09/19
✓ 04591	BRENNTAG LUBRICANTS NORTHEAST	6498562 PW	568.64	0.00	568.64	242037	10/09/19

					Check Total	2898.64	
✓ 00163	BRODART CO.	540074 LIB	145.40	0.00	145.40	242038	10/09/19
✓ 00163	BRODART CO.	540884 LIB	60.13	0.00	60.13	242038	10/09/19

					Check Total	205.53	
✓ 09085	BROWN & ROBERTS	207590/6 PD	10.78	0.00	10.78	242039	10/09/19
✓ 09085	BROWN & ROBERTS	208570/6 FD	10.77	0.00	10.77	242039	10/09/19
✓ 09085	BROWN & ROBERTS	209081/6 PD	29.60	0.00	29.60	242039	10/09/19
✓ 09085	BROWN & ROBERTS	210064/6 LIB	4.94	0.00	4.94	242039	10/09/19

					Check Total	56.09	
✓ 06217	BUSINESS CARD	0987SEPT2019 MIKE B	668.73	0.00	668.73	242040	10/09/19
✓ 10516	CENTRAL CHRYSLER JEEP DODGE RA 163701	PW	27895.06	0.00	27895.06	242041	10/09/19
✓ 04819	CENTRAL VERMONT PROPERTIES	9500204012 PW	150.00	0.00	150.00	242042	10/09/19
✓ 06165	CHAMPION OVERHEAD DOOR	11828 FD	729.95	0.00	729.95	242043	10/09/19
✓ 06165	CHAMPION OVERHEAD DOOR	11868 FD	142.50	0.00	142.50	242043	10/09/19

					Check Total	872.45	
✓ 08926	CINTAS LOC.# 68M, 71M	4029733766 REC	63.01	0.00	63.01	242044	10/09/19
✓ 08926	CINTAS LOC.# 68M, 71M	4030788931 REC	63.01	0.00	63.01	242044	10/09/19

					Check Total	126.02	
✓ 09063	CIT FINANCE LLC	34057769 PD	110.00	0.00	110.00	242045	10/09/19
063	CIT FINANCE LLC	34095450 PW	135.00	0.00	135.00	242045	10/09/19

					Check Total	245.00	

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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
✓ 07329	COMCAST	56715OCT19 FD	68.49	0.00	68.49	242046	10/09/19
✓ 05254	CONTACT COMMUNICATIONS, INC	10709998 PW	54.55	0.00	54.55	242047	10/09/19
✓ 00230	DEMCO, INC	6688001 LIB	188.33	0.00	188.33	242048	10/09/19
✓ 02561	DUKE'S ROOT CONTROL, INC	16182 PW	5417.14	0.00	5417.14	242049	10/09/19
✓ 06635	EAI ANALYTICAL LAB	71113-71115 PW	300.00	0.00	300.00	242050	10/09/19
✓ 10184	EAST COAST SIGNALS, INC	6237-201955 PW	1725.00	0.00	1725.00	242051	10/09/19
✓ 07679	ENDYNE INC	312245 PW	35.00	0.00	35.00	242052	10/09/19
✓ 07679	ENDYNE INC	312246 PW	70.00	0.00	70.00	242052	10/09/19
✓ 07679	ENDYNE INC	312507 PW	120.00	0.00	120.00	242052	10/09/19
✓ 07679	ENDYNE INC	312703 PW	105.00	0.00	105.00	242052	10/09/19
					Check Total	330.00	
✓ 06977	ENTENMANN-ROVIN	0146554-IN PD	276.50	0.00	276.50	242053	10/09/19
✓ 00604	F W WEBB CO	64610769 PW	410.13	0.00	410.13	242054	10/09/19
604	F W WEBB CO	64651639 PW	64.25	0.00	64.25	242054	10/09/19
					Check Total	474.38	
✓ 03268	FAITH'S FORD	30060 FD	19.95	0.00	19.95	242055	10/09/19
✓ 04760	FASTENAL CO	NHKEE115931 PW	33.42	0.00	33.42	242056	10/09/19
✓ 04760	FASTENAL CO	NHKEE115970 PW	143.25	0.00	143.25	242056	10/09/19
					Check Total	176.67	
✓ 03410	FIRE TECH & SAFETY	181470 FD	74.00	0.00	74.00	242057	10/09/19
✓ 03410	FIRE TECH & SAFETY	181656 FD	812.22	0.00	812.22	242057	10/09/19
✓ 03410	FIRE TECH & SAFETY	181684 FD	102.00	0.00	102.00	242057	10/09/19
					Check Total	988.22	
✓ 04456	FIRSTLIGHT FIBER	6008685 SEPTEMBER 2019	4139.28	0.00	4139.28	242058	10/09/19
✓ 04983	FLEETERIDE INC	36530987 PW	110.53	0.00	110.53	242059	10/09/19
✓ 04983	FLEETERIDE INC	36949749 PW	1673.74	0.00	1673.74	242059	10/09/19
					Check Total	1784.27	
✓ 09230	FORMULA FORD	47464 REC	42365.00	0.00	42365.00	242060	10/09/19
48	GARYS POWER EQUIPMENT	20594 REC	135.80	0.00	135.80	242061	10/09/19
✓ 07348	GARYS POWER EQUIPMENT	2323707 REC	1695.71	0.00	1695.71	242061	10/09/19
					Check Total	1831.51	

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03:10 pm

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For checks For Check Acct 01(General Fund) 10/09/2019 To 10/09/2019

Page 4
pr

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✓ 07841	GRAINGER	9296118335 REC	202.86	0.00	202.86	242062	10/09/19
✓ 07841	GRAINGER	9301554599 REC	29.97	0.00	29.97	242062	10/09/19
✓ 07841	GRAINGER	9301750510 REC	179.20	0.00	179.20	242062	10/09/19
Check Total					412.03		
✓ 08582	GREEN MOUNTAIN COMMUNICATIONS, 96099	FD	3750.00	0.00	3750.00	242063	10/09/19
✓ 09607	GREEN MOUNTAIN MESSENGER	77545 LIB	240.00	0.00	240.00	242064	10/09/19
✓ 08505	H S M C	A-43725 PW	225.00	0.00	225.00	242065	10/09/19
✓ 09858	HEWS COMPANY LLC	321899 PW	1055.79	0.00	1055.79	242066	10/09/19
✓ 10141	HOLYOKE NEWS COMPANY, INC	33963 LIB	44.75	0.00	44.75	242067	10/09/19
✓ 10141	HOLYOKE NEWS COMPANY, INC	34779 LIB	44.75	0.00	44.75	242067	10/09/19
✓ 10141	HOLYOKE NEWS COMPANY, INC	35589 LIB	44.75	0.00	44.75	242067	10/09/19
✓ 10141	HOLYOKE NEWS COMPANY, INC	36400 LIB	44.75	0.00	44.75	242067	10/09/19
✓ 10141	HOLYOKE NEWS COMPANY, INC	37223 LIB	44.75	0.00	44.75	242067	10/09/19
Check Total					223.75		
11 1325	HOUGHTON PORTABLE TOILETS, INC 2351	PW	125.00	0.00	125.00	242068	10/09/19
✓ 02267	IPMA-HR	50393-C7B0R4 FD	235.00	0.00	235.00	242069	10/09/19
✓ 01166	JORDAN EQUIPMENT CO	P41746 PW	1887.18	0.00	1887.18	242070	10/09/19
✓ 02733	LEADER DISTRIBUTION SYSTEMS IN 140421	LIB	24.00	0.00	24.00	242071	10/09/19
✓ 00297	LEADER HOME CENTERS, INC	496756/4 FD	9.63	0.00	9.63	242072	10/09/19
✓ 00297	LEADER HOME CENTERS, INC	496929/4 PW	16.73	0.00	16.73	242072	10/09/19
✓ 00297	LEADER HOME CENTERS, INC	496946/4 PW	234.69	0.00	234.69	242072	10/09/19
✓ 00297	LEADER HOME CENTERS, INC	496988/4 PW	253.15	0.00	253.15	242072	10/09/19
Check Total					514.20		
✓ 10194	LINCOLN RETIREMENT SERVICES CO 120190926	FRES	2125.00	0.00	2125.00	242073	10/09/19
✓ 09666	LONG VIEW FOREST	9188 PW	2990.00	0.00	2990.00	242074	10/09/19
✓ 01532	LOTUS GRAPHICS	1909149 FD	11.08	0.00	11.08	242075	10/09/19
✓ 01532	LOTUS GRAPHICS	1909163 DISPATCH	44.40	0.00	44.40	242075	10/09/19
✓ 01532	LOTUS GRAPHICS	1910040 FD	9.67	0.00	9.67	242075	10/09/19
Check Total					65.15		
✓ 06721	LUBRICATION TECHNOLOGIES	18355 PW	944.38	0.00	944.38	242076	10/09/19
✓ 06762	MAILFINANCE INC	N7942419 FIN	357.75	0.00	357.75	242077	10/09/19

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✓ 00392	MASTALER CLEANING SERVICE	9/24/19 LIB	650.00	0.00	650.00	242078	10/09/19
✓ 10439	MCDONALD'S	SEPT 2019 PD	163.59	0.00	163.59	242079	10/09/19
✓ 06128	MOBILE VISION/L3 COMMUNICATION	0351686-IN PD	630.00	0.00	630.00	242080	10/09/19
✓ 10560	MOHAWK RESOURCES LTD	49052 PW	16500.00	0.00	16500.00	242081	10/09/19
✓ 10275	MUNTERS CORPORATION	217261 REC W/CREDIT 15795	11437.96	0.00	11437.96	242082	10/09/19
✓ 10595	NEDIAI	DUES PD EVANS	25.00	0.00	25.00	242083	10/09/19
✓ 07623	NEW ENGLAND DOOR CLOSER INC	35780 REC	2551.80	0.00	2551.80	242084	10/09/19
✓ 08370	NEW ENGLAND NEWSPAPERS	89748 REC	125.00	0.00	125.00	242085	10/09/19
✓ 08370	NEW ENGLAND NEWSPAPERS	90378 PW	761.60	0.00	761.60	242085	10/09/19
✓ 08370	NEW ENGLAND NEWSPAPERS	90540 PD	57.12	0.00	57.12	242085	10/09/19
✓ 08370	NEW ENGLAND NEWSPAPERS	90666 TREAS	1185.24	0.00	1185.24	242085	10/09/19
✓ 08370	NEW ENGLAND NEWSPAPERS	958084 19/20 PD	228.80	0.00	228.80	242085	10/09/19

					Check Total	2357.76	
017	NEWPORT SAND & GRAVEL CO	350597 PW	1380.00	0.00	1380.00	242086	10/09/19
✓ 01403	NORTHEAST PAVING COMPANY	2058937 PW	2369.89	0.00	2369.89	242087	10/09/19
✓ 07736	ORKIN	189582123 REC	132.74	0.00	132.74	242088	10/09/19
✓ 09880	OSTERMAN PROPANE	4028835 PD	816.77	0.00	816.77	242089	10/09/19
✓ 05470	P&H SENESAC INC	20152 PW	21500.00	0.00	21500.00	242090	10/09/19
✓ 06364	PERCS INDEX INC	31512 PD	500.00	0.00	500.00	242091	10/09/19
✓ 07564	PITTSFIELD COMMUNICATION	63369 FD	440.00	0.00	440.00	242092	10/09/19
✓ 05110	POWERS GENERATOR SERVICE LLC	20263-1 PW	1530.05	0.00	1530.05	242093	10/09/19
✓ 00460	PRESCOTT, E. J.	5602996 PW	420.90	0.00	420.90	242094	10/09/19
✓ 00460	PRESCOTT, E. J.	5607402 PW	2519.46	0.00	2519.46	242094	10/09/19
✓ 00460	PRESCOTT, E. J.	5613205 PW	295.98	0.00	295.98	242094	10/09/19

					Check Total	3236.34	
✓ 03975	RECORDED BOOKS, LLC	76230342 LIB W/76406790	547.17	0.00	547.17	242095	10/09/19
✓ 03975	RECORDED BOOKS, LLC	76452329 LIB W/76507742/76219651	584.13	0.00	584.13	242095	10/09/19
✓ 03975	RECORDED BOOKS, LLC	76497486 LIB	250.00	0.00	250.00	242095	10/09/19

					Check Total	1381.30	

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✓ 01448	REGENCY POLICE SUPPLY	105648 PD	339.00	0.00	339.00	242096	10/09/19
✓ 00480	RESCUE, INC	2943 OCTOBER 2019	21130.24	0.00	21130.24	242097	10/09/19
✓ 04562	RESOURCE MANAGEMENT INC	107071 PW	12560.20	0.00	12560.20	242098	10/09/19
✓ 03496	ROBUST/ VALLEY RENTALS, INC	11756 PW	23.95	0.00	23.95	242099	10/09/19
✓ 10269	RUNNING SUPPLIES, INC	1251767 FD	66.97	0.00	66.97	242100	10/09/19
✓ 00518	SO VT ENGINEERING INC	46760 PW	790.00	0.00	790.00	242101	10/09/19
✓ 01022	SOUTHERN VT TELEPHONE	28099 PD	80.00	0.00	80.00	242102	10/09/19
✓ 02593	STEEL SHED INC	78078 PW	126.38	0.00	126.38	242103	10/09/19
10476	STERLING VOLUNTEERS	7960334 REC	230.00	0.00	230.00	242104	10/09/19
✓ 03985	STEVENS & ASSOCIATES	3999 PW	557.81	0.00	557.81	242105	10/09/19
✓ 09297	SULLIVAN ASSOCIATES	36849 PW	1200.00	0.00	1200.00	242106	10/09/19
✓ 061	TESSCO INC.	510238 FD	110.04	0.00	110.04	242107	10/09/19
✓ 07911	TMDE CALIBRATION LABS, INC	37137 PD	1060.00	0.00	1060.00	242108	10/09/19
✓ 00562	TRIPLE T TRUCKING	92044 PW 7517	1217.00	0.00	1217.00	242109	10/09/19
00562	TRIPLE T TRUCKING	SEPT 2019 9784	39751.82	0.00	39751.82	242109	10/09/19

					Check Total	40968.82	
✓ 01464	TWIN STATE TRUCK SERVICE	70971 FD	142.50	0.00	142.50	242110	10/09/19
✓ 00566	TYLER A L & SONS INC	14020 PW	660.22	0.00	660.22	242111	10/09/19
✓ 09989	UNIVERSITY OF VERMONT IMF/TSP	ITS-0001868 FD	189.00	0.00	189.00	242112	10/09/19
✓ 02455	VASSARS	51967 PW	358.00	0.00	358.00	242113	10/09/19
✓ 09790	VERMONT ROADWORKS LLC, WBE	930 REC	3024.00	0.00	3024.00	242114	10/09/19
✓ 07163	VERMONT RURAL WATER ASSOC.	10022019 PW WHITWORTH & BARROWS	730.00	0.00	730.00	242115	10/09/19
✓ 02511	VRPA	PARKINGPASS REC	18.00	0.00	18.00	242116	10/09/19
✓ 06613	W B MASON CO INC	203262331 REC	232.24	0.00	232.24	242117	10/09/19
✓ 06613	W B MASON CO INC	203264944 FD	57.98	0.00	57.98	242117	10/09/19
✓ 06613	W B MASON CO INC	203299162 TC	29.98	0.00	29.98	242117	10/09/19
✓ .13	W B MASON CO INC	203463640 CENTRAL	499.80	0.00	499.80	242117	10/09/19
✓ 06613	W B MASON CO INC	203643910 FD	132.97	0.00	132.97	242117	10/09/19

					Check Total	952.97	

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✓ 00587	WARNER BROTHERS LLC	16033110 PW	132.66	0.00	132.66	242118	10/09/19
✓ 00603	WINDHAM REGIONAL COMMISSION	9/23/19 DISPATCH	27.00	0.00	27.00	242119	10/09/19
✓ 02892	WINDHAM SOLID WASTE	20-0018	20698.10	0.00	20698.10	242120	10/09/19
10437	WINDSTREAM	71832797 OCTOBER 2019	347.35	0.00	347.35	242121	10/09/19
✓ 01419	ZALUZYNY EXCAVATING CO	23872 PW	272.50	0.00	272.50	242122	10/09/19
✓ 01419	ZALUZYNY EXCAVATING CO	23872 PW	2050.00	0.00	2050.00	242122	10/09/19
					Check Total	2322.50	
✓ 10592	ZOLL MEDICAL CORP.	2944994/2481 FD	1749.89	0.00	1749.89	242123	10/09/19
Report Total			448,980.38	0.00	448,980.38		

To the Treasurer of Town of Brattleboro, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***448,980.38
Let this be your order for the payments of these amounts.

Date
Brandie Starr-Chair

Date
Timothy Wessel-Vice Chair

E. McLoughlin 10/10/19

Date
Elizabeth McLoughlin-Clerk

Approved by:

Date
David Schoales

Peter Elwell

Date 10/9/19

Date
Daniel Quipp

Peter Elwell, Town Manager

10/09/2019

Town of Brattleboro Accounts Payable

03:08 pm

Check Warrant Report # 1690 Current Prior Next FY Invoices

pr

All Manual\Direct Pays For Check Acct 03 (General Fund) 10/09/2019 To 10/09/2019

endor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
10018	OFFICIAL PAYMENTS	248059484 DC	20.00	0.00	20.00	1500	10/09/19
Report Total			20.00	0.00	20.00		

To the Treasurer of Town of Brattleboro, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****20.00
Let this be your order for the payments of these amounts.

Date _____
Brandie Starr-Chair

Date _____
Timothy Wessel-Vice Chair

E. McLoughlin ^{10/10/19}

Date _____
Elizabeth McLoughlin-Clerk

Approved by:

Peter Elwell ^{10/9/19}

Date _____

Peter Elwell, Town Manager

Date _____
David Schoales

Date _____
Daniel Quipp

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Town of Brattleboro Accounts Payable
Check Warrant Report # 1688 Current Prior Next FY Invoices
For checks For Check Acct 01(General Fund) 10/02/19 To 10/02/19

Page 1
pr

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
06378	ACE INDUSTRIAL SUPPLY	1829517 PW	1031.80	0.00	1031.80	241932	10/02/19
07593	ALL TRAFFIC SOLUTIONS	Q-42351 PW	3000.00	0.00	3000.00	241933	10/02/19
03107	AVENU	INVB-007051 TC	923.05	0.00	923.05	241934	10/02/19
08216	AVERY SUSAN	REFUND.. REC REFUND	40.00	0.00	40.00	241935	10/02/19
02998	BAKER & TAYLOR BOOKS	5015697588 LIB	53.98	0.00	53.98	241936	10/02/19
02998	BAKER & TAYLOR BOOKS	5015697588. LIB	112.41	0.00	112.41	241936	10/02/19
02998	BAKER & TAYLOR BOOKS	5015706265 LIB	427.69	0.00	427.69	241936	10/02/19
02998	BAKER & TAYLOR BOOKS	5015708655	51.37	0.00	51.37	241936	10/02/19
02998	BAKER & TAYLOR BOOKS	5015708655. LIB	270.00	0.00	270.00	241936	10/02/19
02998	BAKER & TAYLOR BOOKS	5015712001 LIB	15.86	0.00	15.86	241936	10/02/19
02998	BAKER & TAYLOR BOOKS	5015712001. LIB	651.78	0.00	651.78	241936	10/02/19
02998	BAKER & TAYLOR BOOKS	5015729250 LIB	194.01	0.00	194.01	241936	10/02/19

					Check Total	1777.10	
01487	BRATT PROF FF ASSOC. LOCAL 443 PR-10/04/19	Payroll Transfer	420.00	0.00	420.00	241937	10/02/19
00860	BRATTLEBORO MUSEUM & ART	RENTAL PLANNING	120.00	0.00	120.00	241938	10/02/19
0841	BRATTLEBORO SENIOR MEALS	9/3/19 REC	34.04	0.00	34.04	241939	10/02/19
09085	BROWN & ROBERTS	207402/6 REC	17.98	0.00	17.98	241940	10/02/19
09085	BROWN & ROBERTS	207403/6 REC	8.27	0.00	8.27	241940	10/02/19
09085	BROWN & ROBERTS	207827/6 REC	3.99	0.00	3.99	241940	10/02/19
09085	BROWN & ROBERTS	207829/6 REC	8.99	0.00	8.99	241940	10/02/19
09085	BROWN & ROBERTS	207875/6 REC	32.59	0.00	32.59	241940	10/02/19
09085	BROWN & ROBERTS	207890/6 REC CREDIT	-8.99	0.00	-8.99	241940	10/02/19
09085	BROWN & ROBERTS	208093/6 REC	8.63	0.00	8.63	241940	10/02/19
09085	BROWN & ROBERTS	208215/6 REC	17.17	0.00	17.17	241940	10/02/19
09085	BROWN & ROBERTS	208268/6 REC	29.90	0.00	29.90	241940	10/02/19
09085	BROWN & ROBERTS	208353/6 RB	14.58	0.00	14.58	241940	10/02/19
09085	BROWN & ROBERTS	208403/6 REC	12.58	0.00	12.58	241940	10/02/19
09085	BROWN & ROBERTS	208434/6 PARKING	13.49	0.00	13.49	241940	10/02/19
09085	BROWN & ROBERTS	208441/6 REC CREDIT	-17.04	0.00	-17.04	241940	10/02/19
09085	BROWN & ROBERTS	208559/6 LIB	15.98	0.00	15.98	241940	10/02/19
09085	BROWN & ROBERTS	208560/6 RB	23.44	0.00	23.44	241940	10/02/19
09085	BROWN & ROBERTS	208571/6 REC	72.65	0.00	72.65	241940	10/02/19
09085	BROWN & ROBERTS	208580/6 REC	13.08	0.00	13.08	241940	10/02/19
09085	BROWN & ROBERTS	208709/6 LIB	24.35	0.00	24.35	241940	10/02/19
09085	BROWN & ROBERTS	208956/6 RB	29.69	0.00	29.69	241940	10/02/19
09085	BROWN & ROBERTS	209076/6 REC	22.17	0.00	22.17	241940	10/02/19
09085	BROWN & ROBERTS	209082/6 RB	20.76	0.00	20.76	241940	10/02/19
09085	BROWN & ROBERTS	209089/6 REC	4.49	0.00	4.49	241940	10/02/19
09085	BROWN & ROBERTS	209180/6 REC	8.99	0.00	8.99	241940	10/02/19
09085	BROWN & ROBERTS	209194/6 PW	49.49	0.00	49.49	241940	10/02/19
09085	BROWN & ROBERTS	209219/6 REC	16.19	0.00	16.19	241940	10/02/19

10/02/19
03:11 pm

Town of Brattleboro Accounts Payable
Check Warrant Report # 1688 Current Prior Next FY Invoices
For checks For Check Acct 01(General Fund) 10/02/19 To 10/02/19

Page 2
pr

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
09085	BROWN & ROBERTS	209495/6 PW	7.00	0.00	7.00	241940	10/02/19
09085	BROWN & ROBERTS	K07080/6 REC	66.74	0.00	66.74	241940	10/02/19

					Check Total	517.16	
06217	BUSINESS CARD	3136SEPT2019 STEVE B	271.05	0.00	271.05	241943	10/02/19
06217	BUSINESS CARD	3850SEPT2019 STARR L	190.15	0.00	190.15	241943	10/02/19
06217	BUSINESS CARD	4484SEPT2019 CAROL L	2272.95	0.00	2272.95	241943	10/02/19
06217	BUSINESS CARD	4856SEPT2019 PATRICK M	150.00	0.00	150.00	241943	10/02/19
06217	BUSINESS CARD	5486SEP2019 MIKE F	1205.45	0.00	1205.45	241943	10/02/19
06217	BUSINESS CARD	5486SEP2019. MIKE F	948.87	0.00	948.87	241943	10/02/19
06217	BUSINESS CARD	5486SEPT2019 MIKE F	1192.45	0.00	1192.45	241943	10/02/19
06217	BUSINESS CARD	7278SEP2019 MARK C	1411.75	0.00	1411.75	241943	10/02/19
06217	BUSINESS CARD	7278SEP2019. MARK C	2527.17	0.00	2527.17	241943	10/02/19
06217	BUSINESS CARD	7817SEPT2019 HILARY F	324.82	0.00	324.82	241943	10/02/19
06217	BUSINESS CARD	7838SEPT2019 SALLY N	229.78	0.00	229.78	241943	10/02/19

					Check Total	10724.44	
09000	CAI TECHNOLOGIES	8120 PW	4200.00	0.00	4200.00	241944	10/02/19
04718	CHESTERFIELD TIRE SERVICE	183310 PW	1400.00	0.00	1400.00	241945	10/02/19
8926	CINTAS LOC.# 68M, 71M	4030789249 PW	23.65	0.00	23.65	241946	10/02/19
08926	CINTAS LOC.# 68M, 71M	4030789385 PW	37.03	0.00	37.03	241946	10/02/19

					Check Total	60.68	
09063	CIT FINANCE LLC	34057768 LIB	237.73	0.00	237.73	241947	10/02/19
09719	COMPETITIVE COMPUTERS	CW-46024 PATCH	1405.00	0.00	1405.00	241948	10/02/19
09719	COMPETITIVE COMPUTERS	CW-46025 SOFTWARE	759.00	0.00	759.00	241948	10/02/19
09719	COMPETITIVE COMPUTERS	CW-46026 RETAINER	3316.00	0.00	3316.00	241948	10/02/19

					Check Total	5480.00	
06503	CRYSTAL ROCK	091719 PLANNING	36.40	0.00	36.40	241949	10/02/19
00230	DEMCO, INC	6680666 LIB	120.05	0.00	120.05	241950	10/02/19
09279	DIAMOND MOWER INC	0166168-IN PW	299.78	0.00	299.78	241951	10/02/19
00615	DUBOIS & KING INC	919200 PLANNING	2655.40	0.00	2655.40	241952	10/02/19
00615	DUBOIS & KING INC	919210 PW	264.16	0.00	264.16	241952	10/02/19

					Check Total	2919.56	
06635	EAI ANALYTICAL LAB	70862--70864 PW	300.00	0.00	300.00	241953	10/02/19
635	EAI ANALYTICAL LAB	71003--71007 PW	420.00	0.00	420.00	241953	10/02/19

					Check Total	720.00	

Town of Brattleboro Accounts Payable
Check Warrant Report # 1688 Current Prior Next FY Invoices
For checks For Check Acct 01 (General Fund) 10/02/19 To 10/02/19

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
08841	EARTH WATER SPECIALISTS INC	91819 PW	1120.26	0.00	1120.26	241954	10/02/19
09504	EASTERN METAL/USA -SIGNS	39233 PW	808.24	0.00	808.24	241955	10/02/19
07679	ENDYNE INC	310530 PW	30.00	0.00	30.00	241956	10/02/19
07679	ENDYNE INC	310650 PW	1234.00	0.00	1234.00	241956	10/02/19
07679	ENDYNE INC	311033 PW	52.50	0.00	52.50	241956	10/02/19
07679	ENDYNE INC	311174 PW	105.00	0.00	105.00	241956	10/02/19

					Check Total	1421.50	
07438	EVERYONE'S BOOKS	9/25/19 LIB	62.98	0.00	62.98	241957	10/02/19
07438	EVERYONE'S BOOKS	9/26/19 LIB	41.98	0.00	41.98	241957	10/02/19

					Check Total	104.96	
00604	F W WEBB CO	64399663 PW	2043.88	0.00	2043.88	241958	10/02/19
00604	F W WEBB CO	64433452 REC	17.87	0.00	17.87	241958	10/02/19

					Check Total	2061.75	
04760	FASTENAL CO	NHKEE115890 PW	272.41	0.00	272.41	241959	10/02/19
'760	FASTENAL CO	NHKEE115925 PW	1232.21	0.00	1232.21	241959	10/02/19
.760	FASTENAL CO	NHKEE115930 PW	218.00	0.00	218.00	241959	10/02/19

					Check Total	1722.62	
01596	FERGUSON WATERWORKS	0913478 PW	795.54	0.00	795.54	241960	10/02/19
09162	FOURNIER INDUSTRIES, INC	L136759 PW	36638.55	0.00	36638.55	241961	10/02/19
05391	FRANKLIN PAINT CO	161207 REC	852.30	0.00	852.30	241962	10/02/19
05391	FRANKLIN PAINT CO	161359 REC	45.80	0.00	45.80	241962	10/02/19

					Check Total	898.10	
09537	GASSETT ENERGY LLC	1268 RB	467.84	0.00	467.84	241963	10/02/19
09537	GASSETT ENERGY LLC	1279 REC	490.94	0.00	490.94	241963	10/02/19

					Check Total	958.78	
07841	GRAINGER	9296818181 PW	47.76	0.00	47.76	241964	10/02/19
07841	GRAINGER	9301811643 PW	28.30	0.00	28.30	241964	10/02/19
07841	GRAINGER	9301811650 PW	47.99	0.00	47.99	241964	10/02/19
07841	GRAINGER	9302992087 PW	300.60	0.00	300.60	241964	10/02/19

					Check Total	424.65	
56	GRAVES CONCRETE	133757 PW	624.00	0.00	624.00	241965	10/02/19

10/02/19
03:11 pm

Town of Brattleboro Accounts Payable
Check Warrant Report # 1688 Current Prior Next FY Invoices
For checks For Check Acct 01 (General Fund) 10/02/19 To 10/02/19

Page 4
pr

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
08744	GREEN MOUNTAIN POWER	SEPT 2019 SEPTEMBER 2019	13883.11	0.00	13883.11	241966	10/02/19
09175	GREEN, STEPHEN	10/1/19 REC	104.00	0.00	104.00	241967	10/02/19
08535	HANLEY, CINDY A	REFUND.. PARKING	27.30	0.00	27.30	241968	10/02/19
00325	HOUGHTON PORTABLE TOILETS, INC 2368	REC	675.00	0.00	675.00	241969	10/02/19
05299	HOUGHTON SANITARY SERVICE, INC 8205	PW	262.50	0.00	262.50	241970	10/02/19
03351	HOWARD PRINTING INC	8-35342-2019 PW	290.00	0.00	290.00	241971	10/02/19
09342	I.U.O.E. LOCAL 98	PR-10/04/19 Payroll Transfer	178.50	0.00	178.50	241972	10/02/19
10386	IPS GROUP, INC	44571 PARKING	2983.53	0.00	2983.53	241973	10/02/19
01166	JORDAN EQUIPMENT CO	P41526 PW	298.20	0.00	298.20	241974	10/02/19
10591	KOCH, GRACE	9/26/19 BJC	25.06	0.00	25.06	241975	10/02/19
01639	LAROCK BERNIE & SON INC	2 POOL REC	43110.00	0.00	43110.00	241976	10/02/19
01639	LAROCK BERNIE & SON INC	7532 REC	3980.00	0.00	3980.00	241976	10/02/19
639	LAROCK BERNIE & SON INC	7532.0 REC	500.00	0.00	500.00	241976	10/02/19

					Check Total	47590.00	
02781	LAWSON PRODUCTS	9306922594 PW	59.80	0.00	59.80	241977	10/02/19
02781	LAWSON PRODUCTS	9307028452 PW	384.40	0.00	384.40	241977	10/02/19
02781	LAWSON PRODUCTS	9307035498 PW	501.46	0.00	501.46	241977	10/02/19
02781	LAWSON PRODUCTS	9307035499 PW	68.40	0.00	68.40	241977	10/02/19
02781	LAWSON PRODUCTS	9307046440 PW	257.63	0.00	257.63	241977	10/02/19

					Check Total	1271.69	
02733	LEADER DISTRIBUTION SYSTEMS IN	8/31/19PRK PARKING	24.50	0.00	24.50	241978	10/02/19
00297	LEADER HOME CENTERS, INC	496657/4 PW	19.26	0.00	19.26	241979	10/02/19
05627	MACTOOLS	120827 PW	49.99	0.00	49.99	241980	10/02/19
09288	MARTIN'S HARDWARE	127291/3 PW	10.98	0.00	10.98	241981	10/02/19
09288	MARTIN'S HARDWARE	127292/3 PW CREDIT	-5.49	0.00	-5.49	241981	10/02/19

					Check Total	5.49	
09007	MONTGOMERY, AMANDA	10/2/19 REC	10347.75	0.00	10347.75	241982	10/02/19
09370	NEW ENGLAND NEWSPAPERS	2129422 2019 PLANNING	283.84	0.00	283.84	241983	10/02/19
09319	NEW ENGLAND PBA, INC	PR-10/04/19 Payroll Transfer	672.00	0.00	672.00	241984	10/02/19

Town of Brattleboro Accounts Payable
Check Warrant Report # 1688 Current Prior Next FY Invoices
For checks For Check Acct 01 (General Fund) 10/02/19 To 10/02/19

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
01403	NORTHEAST PAVING COMPANY	2058031 PW	336.02	0.00	336.02	241985	10/02/19
01403	NORTHEAST PAVING COMPANY	2058042 PW	654.51	0.00	654.51	241985	10/02/19

					Check Total	990.53	
03386	OFFICE OF CHILD SUPPORT	PR-10/04/19 Payroll Transfer	362.33	0.00	362.33	241986	10/02/19
09586	OFFICE SYSTEMS OF VERMONT	26AR322764 LISTERS	162.10	0.00	162.10	241987	10/02/19
05274	PENGUIN RANDOM HOUSE LLC	1081106690 LIB	37.50	0.00	37.50	241988	10/02/19
10578	PETERS, JOAN	REFUND PARKING	19.20	0.00	19.20	241989	10/02/19
05110	POWERS GENERATOR SERVICE LLC	20415-1 REC	335.00	0.00	335.00	241990	10/02/19
06406	PR DIAMOND PRODUCTS, INC	0053875-IN PW	365.00	0.00	365.00	241991	10/02/19
03215	PUBLIC WORKS EMP BENEFIT	PR-10/04/19 Payroll Transfer	46.00	0.00	46.00	241992	10/02/19
00468	QUILL CORP	1209485 LIB	17.49	0.00	17.49	241993	10/02/19
00468	QUILL CORP	1212994 LIB	64.90	0.00	64.90	241993	10/02/19

					Check Total	82.39	
03975	RECORDED BOOKS, LLC	76514861 LIB	52.24	0.00	52.24	241994	10/02/19
03975	RECORDED BOOKS, LLC	76519080 LIB	60.60	0.00	60.60	241994	10/02/19

					Check Total	112.84	
10585	ROCK OF AGES QUARRIES, INC	464003 PW	1000.00	0.00	1000.00	241995	10/02/19
10269	RUNNING SUPPLIES, INC	1261175 PW	128.24	0.00	128.24	241996	10/02/19
10576	SAFETY-KLEEN SYSTEMS INC	80974421 PW	218.28	0.00	218.28	241997	10/02/19
10576	SAFETY-KLEEN SYSTEMS INC	80974485 PW	105.00	0.00	105.00	241997	10/02/19
10576	SAFETY-KLEEN SYSTEMS INC	81094437 PW	1175.54	0.00	1175.54	241997	10/02/19

					Check Total	1498.82	
00496	SANEL AUTO PARTS CO	17632 PW	69.84	0.00	69.84	241998	10/02/19
00496	SANEL AUTO PARTS CO	17681 PW	179.94	0.00	179.94	241998	10/02/19
00496	SANEL AUTO PARTS CO	18629 PW	148.08	0.00	148.08	241998	10/02/19
00496	SANEL AUTO PARTS CO	19450 PW	199.17	0.00	199.17	241998	10/02/19
00496	SANEL AUTO PARTS CO	19451 PW	109.28	0.00	109.28	241998	10/02/19
00496	SANEL AUTO PARTS CO	19716 PW CREDIT	-21.15	0.00	-21.15	241998	10/02/19
00496	SANEL AUTO PARTS CO	19919 PW	9.64	0.00	9.64	241998	10/02/19
00496	SANEL AUTO PARTS CO	20029 PW	68.50	0.00	68.50	241998	10/02/19
00496	SANEL AUTO PARTS CO	20453 PW	352.54	0.00	352.54	241998	10/02/19
96	SANEL AUTO PARTS CO	20492 PW CREDIT	-68.50	0.00	-68.50	241998	10/02/19
00496	SANEL AUTO PARTS CO	20542 PW CREDIT	-322.50	0.00	-322.50	241998	10/02/19

10/02/19
03:11 pm

Town of Brattleboro Accounts Payable
Check Warrant Report # 1688 Current Prior Next FY Invoices
For checks For Check Acct 01 (General Fund) 10/02/19 To 10/02/19

Page 6
pr

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
00496	SANEL AUTO PARTS CO	20792 PW	19.05	0.00	19.05	241998	10/02/19
00496	SANEL AUTO PARTS CO	20837 PW	27.70	0.00	27.70	241998	10/02/19
00496	SANEL AUTO PARTS CO	20846 PW	22.44	0.00	22.44	241998	10/02/19
Check Total					794.03		
00505	SHERWIN-WILLIAMS CO	4899-4 REC	57.85	0.00	57.85	242000	10/02/19
05403	SOUTHERN VT SPRINKLER SERVICE	20102 PARKING	706.68	0.00	706.68	242001	10/02/19
01022	SOUTHERN VT TELEPHONE	28097 TM	1500.00	0.00	1500.00	242002	10/02/19
07415	STAPLES BUSINESS CREDIT	730039212901 LIB	53.99	0.00	53.99	242003	10/02/19
07415	STAPLES BUSINESS CREDIT	730040790601 LIB	49.99	0.00	49.99	242003	10/02/19
07415	STAPLES BUSINESS CREDIT	730040790602 LIB	14.79	0.00	14.79	242003	10/02/19
07415	STAPLES BUSINESS CREDIT	730048821001 TM	32.58	0.00	32.58	242003	10/02/19
07415	STAPLES BUSINESS CREDIT	730055568601 LIB	22.80	0.00	22.80	242003	10/02/19
07415	STAPLES BUSINESS CREDIT	730055568602 LIB	91.89	0.00	91.89	242003	10/02/19
07415	STAPLES BUSINESS CREDIT	730078326401 LIB	33.88	0.00	33.88	242003	10/02/19
Check Total					299.92		
589	STEBBINS, JASON	101 PW	2587.50	0.00	2587.50	242004	10/02/19
10581	STEIDLE, SHARON	REFUND PARKING	12.40	0.00	12.40	242005	10/02/19
05547	SWISH WHITE RIVER	W333919 REC	5495.00	0.00	5495.00	242006	10/02/19
08173	THE COMMONS	I-1909-5528 HR	75.00	0.00	75.00	242007	10/02/19
03214	UNITED WAY OF WINDHAM COUNTY	PR-10/04/19 Payroll Transfer	94.00	0.00	94.00	242008	10/02/19
02076	UPS	1TT399399 TC	68.84	0.00	68.84	242009	10/02/19
04646	USW INTERNATIONAL UNION	PR-10/04/19 Payroll Transfer	564.76	0.00	564.76	242010	10/02/19
10571	VALLEY GREEN INC	258410 PW	470.00	0.00	470.00	242011	10/02/19
02511	VRPA	1155 REC	265.00	0.00	265.00	242012	10/02/19
02511	VRPA	TICKET2019 REC	3548.00	0.00	3548.00	242013	10/02/19
02989	VT DEPT OF ENVIRONMENTAL CONSE	10012019 PW BUEDINGER	42.00	0.00	42.00	242014	10/02/19
06613	W B MASON CO INC	203117720 PARKING	161.73	0.00	161.73	242015	10/02/19
00587	WARNER BROTHERS LLC	16033033 PW	202.62	0.00	202.62	242016	10/02/19
00587	WARNER BROTHERS LLC	16033048 PW	132.00	0.00	132.00	242016	10/02/19
00587	WARNER BROTHERS LLC	16033071 PW	132.00	0.00	132.00	242016	10/02/19
Check Total					466.62		

10/02/19
03:11 pm

Town of Brattleboro Accounts Payable
Check Warrant Report # 1688 Current Prior Next FY Invoices
For checks For Check Acct 01(General Fund) 10/02/19 To 10/02/19

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
10588	WEGNER, MICHAEL	REFUND PARKING	20.00	0.00	20.00	242017	10/02/19
06597	WELCH MASONRY LLC	92719 PW	4553.75	0.00	4553.75	242018	10/02/19
09770	WESSEL DISTRIBUTING COMPANY	9526 RB	228.00	0.00	228.00	242019	10/02/19
09770	WESSEL DISTRIBUTING COMPANY	9584 RB	111.00	0.00	111.00	242019	10/02/19
					Check Total	339.00	
10577	WOOD, MARGARET	REFUND PARKING	20.30	0.00	20.30	242020	10/02/19
Report Total			187,914.79	0.00	187,914.79		

To the Treasurer of Town of Brattleboro, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***187,914.79
Let this be your order for the payments of these amounts.

Date _____
Brandie Starr-Chair

Date _____
Timothy Wessel-Vice Chair

Elizabeth McLoughlin _____
Date 10/4/19
Elizabeth McLoughlin-Clerk

Approved by:

Peter Elwell _____
Date 10/4/19

Peter Elwell, Town Manager

Date _____
David Schoales

Date _____
Daniel Quipp

Town of Brattleboro
DEPARTMENT OF PUBLIC WORKS

211 Fairground Road, Brattleboro, Vermont 05301

Tel: 802-254-4255 • Fax: 802-257-2316

TO: Peter Elwell, Town Manager
FROM: Steve Barrett, Director of Public Works
RE: Monthly Report for September 2018
DATE: October 1, 2019



Highway Division

This month, the crew began shifting away from routine summer work and transitioned into fall operations. They have been actively cleaning out the drainage ditches on the gravel roads and doing our final grading. In addition to these routine operations, the annual capital paving project was completed as well as sidewalk repairs on Oak St, Hospital Hill, Elliot St and Church St. Early in the month, crews assisted Green Mountain Power with tree removal on Oak St. The Beech Street Retaining Wall project has begun. The highway crew also completed our annual fall line striping (crosswalks and stop bars).

Maintenance Division

This month, the maintenance division has been focused on getting our equipment ready for winter and preparing for the installation of the new equipment lift which has been ordered. As always, their focus is keeping the fleet fully operational and safe through-out our daily operations. We have experienced some minor break downs, but the majority of the work has been routine maintenance.

Distribution & Storage

This month, the Distribution and Storage crew has worked to prepare the manholes and valves for paving projects. They also completed our quarterly meter reading along with change outs and call backs. Progress has been made on the Chestnut Hill Reservoir Project. The overflow pipe and new fencing have been installed and the only items remaining are the installation of a retaining wall and the final paving of the road at Chestnut Hill. Distribution and Storage crew has also been performing routine operations such as hydrant maintenance, landscaping, vehicle maintenance, and various service calls.

Water Treatment

Water Treatment staff test the water daily and are under contract to operate the Welcome Center and the Algiers water system. They continue to do all the daily maintenance of the all the water facilities and patrol the watershed. Staff has been maintaining required certification requirements by attending courses and classes on water treatment. The lagoons were cleaned by P&H Senesac. Staff have also been working with the Utilities crews to assist with the fall flushing.

As always, our facilities are available for public tours and we encourage awareness of our system.

Wastewater Treatment

Wastewater Treatment staff continues to perform routine Plant and pump station operations. They continue to complete all statutory testing as required by our licensure by both State and Federal agencies. The Plant continues to operate in compliance with all permitting requirements. Sludge Press #1 was rebuilt and a new Effluent CL2 Montior has been installed.

In addition to routine operations, the crew has been performing seasonal maintenance and performing repairs to various pumps within the treatment plant.

Administration

- **Upcoming Projects/Events –**
 - Exit One Utilities upgrades
 - Staff is working on getting RFP's for the Retreat Wells Roof replacement
 - Black Mountain Road sidewalk project
 - Working on Stormwater permits and compliance
 - Selected Banwell Architects of Lebanon, NH and SVE of Brattleboro for DPW Facility upgrade and have had a preliminary review of facility with them
 - Re-design intersection at Elliot ST & Church ST
 - Forestry Projects at Pleasant Valley and Sunset Lake
 - Re-design intersection at Western Ave & Williams ST
 - Retaining wall failing near 431 South Main ST

- **Budget Concerns/Impacts –**
 - Failing retaining wall on Williams ST, behind Vermont Country Deli

Please note that the Departmental Monthly Activity Report is only a summary of the operations and projects at the Department of Public Works. This report does not include the numerous day to day operations, responses, and projects that occur.



Brattleboro Fire Department

103 Elliot Street * Brattleboro, VT 05301 * 802-254-4831 * FAX: 802-257-2323

Michael Bucossi
Fire Chief

Leonard Howard III
Assistant Chief

To: Brattleboro Selectboard
Via: Peter Elwell; Town Manager
From: Michael Bucossi; Fire Chief
Month: September 2019 (written October 2)

Summary of Major Activities/Projects/Communications

- 8/29 – Several FD staff members attended an opiate themed presentation at the Library entitled “Face of Recovery”.
- 9/6 – C1 and a representative from the Red Cross met with members of the Inclusion Center to answer questions on evacuations and sheltering
- 9/9 – 9/12 – BMH & BFD partnered to bring a 4 day series of presentations on the local opiate issue to the Brown Bag Lunches at the River Garden
- 9/11 – Met w/Kurt White, Director of Ambulatory Services at Brattleboro Retreat to discuss a program/partnership to help BFD personnel with dealing with critical incidents and creating a wellness program.
- 9/12 – C1 & C2 attended the quarterly Windham County Firefighters’ Assc Meeting in Bellows Falls
- 9/12 – Lt Schmidt attended the monthly 13th Ambulance District Meeting in Jamaica
- 9/17 – Staff participated in the first of 2 “mindfulness” trainings in a partnership with Uniform Services Program. The methods learned in these sessions are meant to help us deal with critical incident stress.
- 9/20 – BFD hired in extra staff to ensure public safety during the Climate Emergency Protest. Each station received one extra firefighter, an Engine staffed by 3 personnel was stationed at the north end of town, C2 coordinated fire department operations from the Command Post and C1 roamed with Chief Fitzgerald. This was on top of several hours of planning and preparing ICS forms during the week in preparation for the event.
- 9/21 – Fire Department staff attended the River Valley Credit Union Kids Fair, staffing the VT Division of Fire Safety’s Safety Trailer which aids in teaching children and adults the do’s and don’ts of fire prevention.
- 9/24 – C1 attended the COSU Launch Event at the Latchis Theater
- 9/24 – Quarterly Meeting of the School Crisis Response Committee hosted by BFD
- 9/30 – BFD personnel joined staff from Big Brothers/Big Sisters and the Aids Project to pick up used syringes in the downtown area
- 10/01 – C1 attend the Academy School Safety Committee Meeting
- Annual hose testing of every length of BFD owned hose was performed by staff in September per NFPA specs

Upcoming Events

- Written exam (October 7), Oral Boards (October 10) and Chiefs' Interview (October 15) for an open entry level firefighter. There are 5 candidates.
- Windham Regional Career Center Advisory Board Meeting for the Fire Service Class October 16
- C1 & C2 will participate in a presentation to Early Educational Services parents on the School Crisis Emergency Response Plan and general school safety for their children
- Fire Prevention Week is October 6 – 12 and Fire Prevention Day is October 9.
- BFD staff will be participating in a 10-class training over a 3 month period (October -- December) on the skills of a Rapid Intervention Team (RIT). The training teaches firefighters the competences needed for self-rescue when they are trapped and RIT operations when another firefighter is trapped or injured in a burning building. This class, sponsored by the VT Fire Academy, is a very physical and demanding training that is comprised of both classroom and field work, some at the Fire Academy training tower in Pittsford.

Notable Incidents

- 9/13 - Engine 2 to RT 5 near the Walker Farm in Dummerston for a single vehicle rollover crash. BFD extricated the driver (sole occupant) from the car and she was transported to BMH by Rescue Inc.
- 9/13 - Engine 2 & Utility 8, along w/ BPD and Rescue Inc, responded to the rear of Fulflex off Putney Rd for a male subject hit by a train. The subject sustained serious injuries and was later transferred to Mary Hitchcock in Lebanon, NH. He has survived his injuries to this point.
- 9/21 - Engines 2, 3, 4, Utility 8 and Car 1 to 55 Bonnyvale Rd for a garage fire. The 2 bay, single story structure was fully involved upon the arrival of the 1st truck and was destroyed. The cause is undetermined but not suspicious.
- 9/29 - Engine 2 to Sugar House Hill in Guilford for a fire in the cellar. Fire was quickly contained.

Budget Concerns/Impacts

- A long-term illness and a resignation have created several short shifts that have needed to be filled on overtime causing an impact on that line item early in the budget year.

Staff news

- The resignation of Probationary Firefighter Nick Bertrand was accepted on September 20. As noted above the application and testing process is underway.

BFD has responded to 2067 calls for assistance in 2019 as of this writing
218 calls in September

8 reported overdoses in September, no fatalities
121 reported overdoses in 2019/8 fatalities



Brattleboro
Recreation
& Parks

To: The Brattleboro Selectboard
Via: Peter B. Elwell, Town Manager
From: Carol Lolatte, Recreation & Parks Director
Subject: Monthly Departmental Report

Summary of Major Activities/Work Projects:

Skatepark Project – The design firm Stantec of Boston MA has provided BASIC with a preliminary design & construction budget. I have been working with Stantec to re-scope the project and to identify items that can be donated (for example gravel and fill). We re-bid the project and the bids came back extremely high. After speaking with the Stantec we determined it would be in the best interest of the project to reject all bids and re-bid in early November for a Spring Construction, as it is so late into the construction season and contractors have a full schedule.

Special Meetings/Communications/Events:

All Fall Youth Sports/Programs are in full swing (Youth Soccer Pre-K thru grades 6, Field Hockey, NFL Flag, Gymnastics Classes and Chess). All games are began on Saturday September 21ST.

Upcoming Projects/Events:

The Nelson Withington Skating Facility is scheduled to open for the Season on Saturday October 26TH, 2019.

The Gibson Aiken Center will be opening for After School / Evening Activities for youth and adults on Monday October 21ST, 2019.

Brattle-BOO and the Horribles Parade is scheduled for Thursday Oct. 31, 2019, cosponsored by The Brattleboro Police Dept. and The DBA

The Annual Phil and Mary Dunham Ski & Skate Sale is scheduled for Nov. 1, 2, & 4. This event is co-sponsored by The Brattleboro Outing Club.

Facility Improvements --

GPI started their work to improve the thermal efficiency at the Nelson Withington Skating Facility. Most of the indoor work has been completed, then they will be moving to the exterior work. They are expecting to complete the project prior to the opening of the 2019/2020 season.

Bernie LaRock and Sons is wrapping up the Pool Deck Replacement Project. They are working on the punch list items, then the project will be complete.

Staff Changes:

The winter seasonal staff has been hired (Evening Supervisors, Skate Guards and Cashiers). Staff Training is scheduled for Monday October 14TH.

Departmental Monthly Activity Report

To: Selectboard
Via: Town Manager Peter B. Elwell
From: Town Clerk – Hilary Francis
Date: 10/1/19

	<u>Property Transfers</u>	<u>Foreclosures</u>
Aug	17	1
Sept	22	0

Summary of Major Activities/Work Projects:

1. **Elections** – The date for the special school election regarding amended articles for the WSESD has yet to be determined, but will likely take place in November. Planning for the 2020 Presidential Primaries has begun.
2. **Board of Civil Authority** – The Board met on September 5 to make decisions on the final two Property Tax Assessment Appeal Hearings and close the hearings for this season.
3. **The Board for the Abatement of Taxes** – The Board received 7 abatement requests in relation to the scheduled tax sale on October 23 and will meet on October 17 to hear these requests.
4. **Brattleboro Cemetery Committee** – The Committee will meet on October 18 to discuss green burials. One seat on the committee continues to remain open at this time.
5. **Liquor Licenses** – Act 73 passed in the last legislative session, creating a minor change to the way 3rd class liquor license applications are processed. Previously, they bypassed the town approval process and went straight to the DLC. As of July 1, 2019, we will now be processing and approving these locally along with the 1st and 2nd class license renewals before sending them to DLC for final approval. Additionally, Brattleboro currently has four businesses that hold seasonal 3rd class licenses, and the Selectboard approved their applications in September, and will again in February.
6. As time allows, work continues on computerizing cemetery records, digitizing land records and other older town records.
7. Day to day operations continue to operate smoothly.

Special Meetings/Communications/Events:

n/a

Upcoming Projects/Events:

n/a

Budget Concerns/Impacts:

n/a

Staff Changes:

n/a

Attachments:

n/a

Departmental Monthly Activities Report for September 2019

To: Brattleboro Selectboard

Via: Peter Elwell

From: Starr LaTronica, Library Director

Building: Our windows were washed so everyone who visits has a gorgeous view of the foliage on Wantastiquet.

Community Collaboration: I told stories at a pop up event in the alley by the Transportation Center and BML partnered with DBA to Build a Better Block. We staffed a table at the Whetstone Pathway where people could write the title of a favorite book on a ribbon, had a “storywalk” that families could enjoy as they walked up Main St. to the library where the ribbons were woven onto wire sculptures by Cynthia Parker-Houghton. We also now have bright yellow bistro tables and chairs to be used outdoors and on the tiled area. (And, thus was able to respond positively to a patron suggestion for outdoor seating). The tables and chairs will be available for other groups to borrow for events. We hosted a Compassionate Community Conversation on Climate, the first in a new series of events by this community group. I also attended a DBA conversation regarding the downtown plan and a meeting of the Community Equity Collaborative.

Programs: Meg Mott presented another lecture/discussion on the Bill of Rights, this time covering the Fifth Amendment, to a full house and with accompaniment by a local chorus. We are looking forward to continuing the series, funded by the Friends of Brooks Memorial Library. As a partner in the People, Places and Words of Brattleboro we hosted a film and presentation of a story by Mary Wilkins Freeman a 19th Century Brattleboro author. And then, in honor of a contemporary Brattleboro author, we hosted discussion groups for Ann Braden’s highly acclaimed book, *The Benefits of Being an Octopus* and a large public program where Ann presented her thoughts on the power of story as the culmination of our community read. The River Gallery has begun its next series of art bookmaking workshops for all ages. Vermont Historical Society, in collaboration with the Vermont Department of Libraries sponsored Community Conversations: 20th Century Development and Progress in Vermont with Paul Searls, based on his recent book. We ended the month with a viewing of *Taking Root: the vision of Wangari Maathai*, with a discussion by the filmmakers, Lisa Merton and Alan Dater. The event was organized by Rolf Parker-Houghton who provided advice, seeds and nuts to plant trees to combat climate change. Our twice weekly Scrabble games continue and were now offer nature backpacks with binoculars and field guides for loan, along with our hiking poles.

Trustees: Lara Keenan provided excellent training for Trustees throughout the region on community engagement in a morning session and led a spirited discussion of policies and outreach for BML trustees in the afternoon.

Professional Development: EAP provided training in Communication: from Conflict to Collaboration for all BML employees.

Publicity—The BML Build a Better Block project received front page coverage on *The Reformer*.

TOWN OF BRATTLEBORO
Finance Department
230 Main Street, Suite 208
Brattleboro, VT 05301
Phone (802)251-8104 • FAX (802)257-2322

To: Selectboard
Via: Peter Elwell, Town Manager
From: John O'Connor, Finance Director
Subject: Finance Department Activity Report – September 2019
Date: October 8, 2019

Summary of Major Activities and Work Projects:

1. Completed preparation of the fiscal year 2019 financial statements and the notes and schedules included with the financial statements. The financial statements are currently under review by the auditors. The auditors completed their on-site field work on September 4th and 5th.
2. On July 2, 2019 VCDP awarded a \$300,000 grant to the Town (Windham Windsor Housing Trust as sub-recipient) for the Red Clover Commons development. The grant agreement is currently being drafted.
3. Mailed 194 utility shutoff notices, 277 past due tax notices and 18 delinquent tax sale notices on September 17th and 18th. Six customers had their water shut off on October 3, 2019. Tax Sale is scheduled to take place on October 23, 2019.
4. Completed the VLCT-PACIF insurance renewal application for calendar year 2020.
5. The Town has submitted a \$375,000 scattered site grant application to VCDP on behalf of the Windham Windsor Housing Trust. The grant application is scheduled to be considered at the 11/7/2019 VCDP board meeting.
6. The Justice Center received a \$20,000 amendment to its grant from the Vermont Department of Corrections.
7. Groundworks' \$500,000 grant application to assist with the construction of a new facility has been submitted to VCDP. The application was considered by the VCDP board at its April 4, 2019 meeting and has awarded a \$400,000 grant for the project. Brattleboro has received a draft grant agreement between the Town and VCDP for the Groundworks project. The Town has committed \$50,000 to the project as a grant from Program Income funds. An additional \$100,000 appropriation from Program Income funds was approved at the July 9, 2019 Selectboard meeting.
8. The Welcome Center Pump Station Upgrade project has been completed. The \$536,714 project cost will be covered by two grants with no out-of-pocket cost to the Town. The Town received a payment of \$333,044 from the State Department of Transportation in July and received a payment of \$100,000 in September from the State Agency of Commerce and Community Development. The final requisition of \$103,670 was submitted to the State Department of Transportation on May 1, 2019 and payment was received on May 17, 2019. Engineers have completed an inspection of the station and the Town is prepared to accept ownership from the State and will operate the station in the future.

Meetings and Training Events:

Upcoming Events – Tax Sale is scheduled to take place on October 23, 2019.
Staffing Changes – None
Budget Issues – None

Finance Department Statistics September 2019

Personnel and Payroll Data

Employee Type	New Hires	Terminations	Paid
On Call	-	-	9
Seasonal	-	35	11
Part-Time	-	-	10
Full-Time	-	2	135
Total	<hr/>	<hr/>	<hr/>

Pay Periods		2
Gross Pay	\$	664,132.55
Overtime Pay	\$	51,439.06

Accounts Payable Data

Checks Issued		347
Amount Paid	\$	1,334,869.49

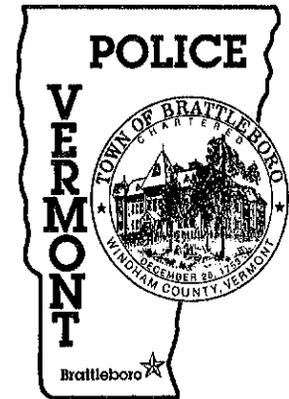
Treasurer's Office Activity

Taxes Collected	\$	367,702.35
Utility Bills Collected	\$	46,555.69
Taxes Billed	\$	-
Utilities Billed	\$	-

BRATTLEBORO POLICE DEPARTMENT
62 BLACK MOUNTAIN ROAD
BRATTLEBORO, VERMONT 05301
(802) 257-7950 **FAX (802) 257-2303**

Michael R. Fitzgerald
Chief Of Police

Mark E. Carignan
Captain



To: Brattleboro Select board
Via: Peter Elwell, Town Manager
From: Michael R. Fitzgerald, Chief of Police
Date: 4 October 2019

SUBJ: SEPTEMBER 2019 MONTHLY REPORT

Summary of Major Activities/Work Projects:

Officers responded to 851 calls for service/incidents and made 53 arrests resulting in 73 criminal charges. Included in these calls for service were 9 overdoses with 0 resulting in death. This does not mean there were only 9 overdoses in Brattleboro for this period. It merely means that these are the numbers that were responded to by police.

40 vehicle operation citations were issued along with 271 warnings. Officers spent approximately 261 hours on foot patrol in the downtown area as well as other neighborhoods and parks in Town.

Cases of Interest:

Brattleboro Police Department responded to a business on Putney Rd for a report of a theft. The investigation showed that Laura L. Frankiewicz had stolen a large sum of money from the business. Frankiewicz was arrested for grand theft larceny.

Brattleboro Police Department responded to a business on Cotton Mill Hill for a report of theft. Subsequent investigation revealed that Aaron A. Aulis took a watch worth approximately \$150.00 from a breakroom self. Aulis was arrested for Petit Larceny.

Brattleboro Police Department took a report of a burglary that occurred at a business on Flat Street. After an investigation, it was discovered that Jesse L. Johnson had smashed a window and stolen several items from the store. Johnson was arrested for Burglary, Grand Larceny and Unlawful Mischief

Brattleboro Police responded to a business on Flat Street for a dispute. Through investigation it was determined that Kimberly A. Morgan caused a disturbance by yelling at employees inside the business. Morgan was located and arrested for Disorderly Conduct. Officers cleared the scene and a short time later, officers responded back to the business on Flat Street on a report that Morgan was back in front of the business yelling and swearing at staff. Morgan was once again arrested for Disorderly Conduct.

A Brattleboro Police Officer was flagged down by a taxi driver who reported a female in his cab appeared to be experiencing a medical issue and was not responsive. The officer located Carol Van Wormer in the back seat huffing on an aerosol can. It was determined that she did not have the means to pay for the taxi and later determined that she did not pay for the remaining cans of the electronics duster in her possession. She was arrested for Theft of Services and Retail Theft.

While on directed patrol on Putney Road, officers of the Brattleboro Police Department conducted a motor vehicle stop for defective equipment. Subsequent investigation revealed the operator of the vehicle, Richard J. Daigle, was wanted on a hold without bail warrant from Windsor County for Child Support Contempt. Daigle was arrested and held until the next court date to face the underlying charge.

Brattleboro Police Department responded Canal Street for a report of a theft and aggravated assault. Subsequent investigation revealed that Bobby Ray Smith had stolen money from a female's backpack. The female sustained minor injuries and declined treatment. Smith was arrested and charged with Larceny from the Person. Smith was held on \$1,000 dollars bail.

Brattleboro Police responded to a local motel on Route 5 for a report of a fight between a male and female. Investigation revealed that Jonathan Burdick had bitten a 25-year-old female. The female sustained a non-life-threatening injury and declined medical treatment on scene. Burdick was arrested and charged with the crime of Domestic Assault.

Officers of the Brattleboro Police Department responded to a Disorderly Conduct report at the intersection of Estey and Williams St. Subsequent investigation lead to the officers arresting Tatiahna Mitchell, Courtney Jacobs, Heather Parker, Eric Hurlbert and 1 juvenile with Disorderly Conduct. The 4 adults will appear in Windham County Superior Court Criminal and the juvenile will appear in Windham County Court Family Division.

Brattleboro Police observed a traffic violation on Canal Street. Before the officer was able to conduct a traffic stop, the operator turned onto Brook Street and traveled through Frost Place at a high rate of speed. The operator, identified as Sean S. Wall then crashed into the side of the bridge spanning Elliot Street at Frost Place, as well as another vehicle traveling on Elliot Street. Wall was treated at the scene for minor injuries. Wall was arrested and charged with the offense of Negligent Operation of a Motor Vehicle. The operator of the other vehicle was not injured. There was damage caused to the bridge railing on Elliot Street. Officers on scene were assisted by members of Brattleboro Department of Public Works, Brattleboro Fire, and Rescue, Inc.

The Brattleboro Police Department, along with the Brattleboro Fire Department and Rescue Inc., responded to Justin Holden Drive for a report of man struck by a train. When officers arrived, they discovered James Dyer Jr. lying in the area with serious injuries. Dyer was transported to Brattleboro Memorial Hospital with serious injuries. Dyer was later transported to Dartmouth Hitchcock Medical Center in Dartmouth NH for further treatment. Investigation into the cause of the collision is ongoing. There are no criminal charges related to this incident at this time

Brattleboro Police Department responded to a residence on Western Ave to investigate a possible domestic dispute. The complainant reported receiving a concerning phone message regarding a friend of his who may be in distress due to a subject violating a restraining order. Officers responded to the residence where it was determined that Carlos J. Rodriguez was in violation of an active abuse prevention order. Subsequent investigation led to further charges of sexual assault, burglary of an occupied dwelling, and aggravated stalking. Rodriguez was transported to the Brattleboro Police Department where he was lodged and ordered held without bail.

Brattleboro Police responded to a residence on South Main Street for a reported fight. The individuals involved left the scene prior to police arrival. The investigation revealed that Matthew Raymond engaged in fighting behavior throughout the day. Raymond returned to the scene and was arrested for disorderly conduct.

Brattleboro Police department responded to a motor vehicle crash on Main St. It was reported a truck had struck 2 unoccupied parked vehicles. A witness on scene reported the truck left the scene but was able to provide a registration number. The witness reported the suspects truck sustained damage to the passenger front wheel. Dept of Motor vehicle records indicated the suspect vehicle was registered to William Laporte of Guilford. A truck matching the description was located several hours later on a trailer being towed behind another truck. The plates had been removed, the damage still visible. Laporte was operating the second truck and admitted to having been involved in the crash. Laporte was arrested for Leaving the Scene of an Accident.

Brattleboro Police responded to a report of a male and female arguing in the area of Main Street and Flat Street. Responding officers observed a female chasing a male. The male left the area before he could be detained and identified. The female identified as Kristin B Pierce, continued to scream and cause a disturbance in the area. Pierce was arrested for Disorderly Conduct.

Officers of the Brattleboro Police Department were on patrol on Putney Road. Officers located a subject in the middle of the roadway creating a traffic hazard. The subject was not allowing a vehicle to pass on Putney Road which is a public highway. The subject was also not listening to commands given by the officers. Justin A. Kidd. Kidd was placed under arrest for Disorderly Conduct and transported to the Brattleboro Police Department where he was ordered to be held until sober.

Brattleboro Police observed a vehicle parked in a lot on Canal St. This lot is known to Police for high criminal activity. Police contacted the operator of the vehicle, Shenandoah Gilbert, a 43-year-old female from Vernon, VT. Investigation revealed that Gilbert was in possession of heroin. Gilbert was placed under arrest and transported to the Brattleboro Police Department. There she was processed and released on a citation.

Brattleboro Police Department conducted a motor vehicle stop on Oak Grove Avenue for an illumination required violation. The operator of the vehicle was identified as Ryan Cobb. Subsequent investigation revealed that Cobb's driver's license was suspended in Vermont. Cobb also gave a fictitious name. Cobb was arrested for Driving with a criminally Suspended License, and false reports to law enforcement authorities.

Brattleboro Police were conducting a foot patrol in the area under the Elm St. Bridge. While on patrol, they observed a female displaying indicators of drug usage. Investigation revealed that Tamsyn Maskell was in possession of heroin. Maskell was arrested for possession of the heroin.

Officers of the Brattleboro Police Department were on directed foot patrol when they were dispatched to a report of a male exposing their genitals to a female in the Harmony parking lot. Subsequent investigation lead to the arrest of Shawn P. Gallagher. Gallagher was transported to the Brattleboro Police Department where he was held on \$1,000 bail.

Brattleboro Police Department received a report of 2 males fighting on South Main St. Upon arrival of officers one of the subjects had left the scene. Subsequent investigation led to the arrest of James Douglas Jr. and James Douglas Sr. Both were arrested for Disorderly Conduct.

The Brattleboro Police Department responded to a complaint that Carol VanWormer would not get out of a vehicle on Canal St. The owner of the vehicle stated that he gave a ride to VanWormer and once they arrived at Canal St., he wanted her to get out of the vehicle, but she refused. When the officers arrived VanWormer was still in the vehicle and exited once they directed her to. Once VanWormer exited the vehicle she was seen inhaling a can of electronic duster. VanWormer was arrested for Disorderly Conduct.

Brattleboro Police responded to a residence on Cottage St. to assist another agency with a compliance check. Upon searching Akey's residence it was found that he was in possession of heroin, crack cocaine, and multiple prescription pills that he did not have a prescription for. Akey was also in possession of a stolen iPad. Akey was arrested on multiple charges.

The Brattleboro Police Department was on patrol on Putney Rd. An officer located a vehicle that had crashed into a small ravine in the area of the rotary. Investigation revealed that John Burch was traveling on Putney Rd when he drove off the travel portion of the road, drove through a light pole and ended up in the ravine. Further investigation led to the arrest of Burch for driving under the influence of alcohol. The Police Department was assisted on scene by the Brattleboro Fire Department, Rescue Inc and A's Towing.

The Brattleboro Police Department responded to a local motel for a report of a family fight. Subsequent investigation revealed that Timothy Calkins had assaulted a family member on three separate occasions spanning approximately 4 months and on one of those occasions held the family member against their will. Nobody was treated for injuries on scene. Calkins was arrested for Second Degree Aggravated Domestic Assault x 3 and Unlawful Restraint. Calkins was transported to Southern State Correctional Facility where he was held without bail per the order of the court.

Special Meetings/Communications/Events:

Officer's and staff continue to make numerous appearances to meet and discuss the concerns of the citizens at the senior center, elementary schools, with various organizations and community centers. The topics included personal safety, crime trends, homelessness and internet safety. The Brattleboro Police Department continues to make strides in educating and informing the citizens of our activity and to solicit their feedback on how we can improve our services.

Budget Concerns/Impacts:

Monitoring the FY 2020 budget. Preparing for the FY2021 budget.

Staffing:

One officer completed the Brattleboro Police Department's 12-week Field Training Program and is assigned to the 2nd shift.

We currently have two recruits attending the Vermont Police Academy 108th Basic class.

The Department is short 3 positions. We are continuously accepting applications as we will anticipate filling vacancies from turnovers and retirements.

To: Brattleboro Select Board
Via: Town Manager
From: Jenepher Burnell, Assessment Office
Subject: Departmental Monthly Activity Report
Date of Report: October 8, 2018

Summary of Major Activities/Work Projects:

In the Assessment Office during the month of September the Town Assessor attended an IAAO course. The Assistant Assessor has been setting up site visits and organizing the permit list. Business License reminder letters were sent out for renewing licenses by January 1. The online form, accessed from the Town web site, has be reset to receive updated or new information for 2020 Business Licenses. The Town Assessor was on vacation the third week of September.

To: Selectboard
Via: Peter Elwell, Town Manager
From: Sue Fillion, Planning Director
Date: October 10, 2019
Re: Departmental Monthly Activity Report – October 10, 2019

Summary of Major Activities/Work Projects:

- **Land Use Planning**
 - Creative Placemaking: project partner in the “What Floats Your Boat” pop-up event at the Transportation Alley on September 6. Worked with DBA, Experienced Goods, VT Center for Photography, Brattleboro Area Prevention Coalition, CT River Conservancy, and the River to the River artists to create a welcoming space in the alley. This event had over 300 people attend. Café tables and chairs bought with funding for the grant will be available to borrow from the Brooks Memorial Library.
 - Downtown Design Plan: Held the Better Block Challenge the weekend of September 20. Three projects were installed – a temporary bike lane on Flat Street, a Story Walk along Main Street with an art installation at the Library, alley beautification and gallery in an alley adjacent to Insight Photography.
 - Downtown Design Plan: released a public survey on public spaces in downtown
 - Downtown Design Plan: met with the DBA Merchants group to discuss public spaces and areas for improvement
 - The Conservation Commission participate in the CT River Source to Sea cleanup by conducting a cleanup at the West River Park and continued their efforts to manage Japanese knotweed at West River Park.
 - Participating on the Winston Prouty Campus Planning Committee to help create a campus strategic plan to ensure the campus is sustainable and a community asset (Winston Prouty goals)
 - Helped the Brattleboro Outing Club prepare their Act 250 filing

- **Tri-Park Master Plan**
 - Tri-Park Master Plan Steering Committee meeting to discuss the preparation of the draft report.
 - Met with Windham Windsor Housing Trust to discuss potential roles they could have in providing relocation assistance

- **Health Officers**
 - Responded to health complaints concerning bed bugs and trash.

- **Meetings/Conferences**
 - Planning Director and Planning Technician attend the Vermont Planner’s Association Fall Conference where the presentations included Act 250 Reform, Housing, and Energy Planning.
 - Met with US 2020 Census Partnership Specialist to discuss the timeline of the 2020 Census, methods of response, and ways to increase community response to the survey.
 - Met with Town Arts Fund Working Group members to discuss the fund and areas that the Planning Services Department can assist.

- Met with VTrans staff and their engineers to discuss conceptual landscaping plans for the Putney Road plan
- Participated in an Act 250 Reform conference call with the VT Planners Association
- Planning Director and Zoning Administrator attended the Chamber of Commerce's breakfast presentation on Cannabis which discussed the current state of legislation and opportunities for growing it as a business.