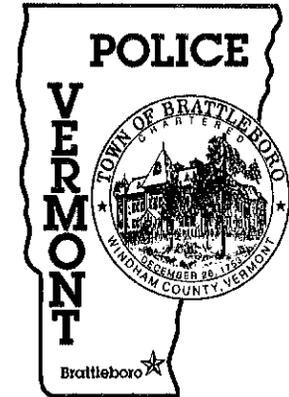


**BRATTLEBORO POLICE DEPARTMENT**  
**62 BLACK MOUNTAIN ROAD**  
**BRATTLEBORO, VERMONT 05301**  
**(802) 257-7950** **FAX (802) 257-2303**

*Michael R. Fitzgerald*  
*Chief Of Police*

*Mark E. Carignan*  
*Captain*



**To:** Brattleboro Select board  
**Via:** Peter Elwell, Town Manager  
**From:** Michael R. Fitzgerald, Chief of Police  
**Date:** 6 February 2020

**SUBJ: JANUARY 2020 MONTHLY REPORT**

**Summary of Major Activities/Work Projects:**

Officers responded to 8314 calls for service/incidents and made 24 arrests resulting in 38 criminal charges. Included in these calls for service were 8 overdoses with 0 resulting in death. This does not mean there were only 8 overdoses in Brattleboro for this period. It merely means that these are the numbers that were responded to by police.

23 vehicle operation citations were issued along with 307 warnings. Officers spent approximately 278 hours on foot patrol in the downtown area as well as other neighborhoods and parks in Town.

**Cases of Interest:**

Brattleboro Police started an investigation for a bicyclist that was struck by a motor vehicle on Putney Road near the entrance to Wendy's. On the date of this incident it was reported that the vehicle had fled the scene. Through investigation it was determined that Richard Garceau was the operator of the vehicle. Garceau was arrested for negligent operation and leaving the scene of an accident.

Brattleboro Police responded to a residence on Deepwood Drive for a report of a possible condition of release violation. Through investigation it was determined that John D. Mudge Jr violated his court ordered conditions of release. Mudge was arrested for those violations, reissued conditions by the court and ordered released.

Officers were informed of a violation of conditions of release. Officers found evidence that Corey Whidden violated his conditions of release by being out during his designated curfew hours. Whidden was arrested for those violations.

The Brattleboro Police Department responded to a complaint of Operation without consent of owner. Subsequent investigation revealed that David Phillips took and used a vehicle without permission. Officer's contacted Phillips at a business on Canal St. Phillips was arrested for operation without consent of owner.

Officers responded to a parking lot off Putney Road for a report of a female subject who had fallen out of a vehicle. The operator of the vehicle was identified as Mark L. Zostant. Upon further investigation it was discovered that Zostant's vehicle was required to have an Ignition Interlock Device which it did not have. Due to this violation Zostant's driver's license is criminally suspended. It was also determined that Zostant was operating his vehicle in a negligent manner. The female subject was transported to the Brattleboro Memorial Hospital for non-life-threatening injuries. Zostant was arrested for driving with a criminally suspended license and negligent operation

Officers responded to a business on Main St where there was a report of trespass and retail theft. Officers responded, at which time they located Lynn Norman at the business. Subsequent investigation revealed that while trespassing upon the property, Lynn Norman consumed items in the store without paying. Lynn was arrested for retail theft and trespass.

Officers responded to a residence for a report of a physical altercation. The complainant reported he had been arguing with his girlfriend who had thrown a coffee pot at him. Upon arrival officers spoke with the two individuals involved. They both claimed minor injury caused by the other. After the initial investigation it was determined Jeremiah H. Harstin was the dominant aggressor in the situation. No medical attention was required or requested for the injuries sustained to either party. Harstin was arrested for domestic assault.

Officers conducted a motor vehicle stop on Putney Road for a defective equipment violation. The operator was identified as Katra I. Neff. Upon further investigation it was discovered that Neff's driver's license was criminally suspended. Neff was placed under arrest for this offense.

Officers conducted a traffic stop on Putney road. Subsequent investigation lead to the arrest of Sherry Harder for DUI and driving with a criminally suspended license.

Brattleboro Police responded to a local medical facility for a report of a subject refusing to leave. Responding officers located Lisa M Barnes at the facility, refusing to leave. Barnes was subsequently arrested for unlawful trespass and resisting arrest.

The Brattleboro Police Department responded to a residence on Crescent Drive for a report of Domestic Assault. Subsequent investigation revealed that Timothy C. Shepard had assaulted a female he was living with. The investigation also revealed Shepard interfered with the female calling for help when he took her phone. The female sustained no life-threatening injuries and declined medical treatment. Shepard was arrested for domestic assault and interference with access to emergency services

Officers observed Buck Mitchell while patrolling Brattleboro. Officers were advised that Mitchell had an active arrest warrant. Upon making contact with Mitchell to place him under arrest for his warrant. Mitchell attempted to flee and resist by fighting with the officers. Neither party sustained any injuries. Mitchell was placed under arrest for resisting arrest and for disorderly conduct.

Brattleboro Officers responded to a residence on Central St. regarding a stolen vehicle. During their investigation, Patrick Boyer attempted to flee out a window of the residence, and resisted officer's attempts to control him. Boyer was arrested for disorderly conduct.

Brattleboro Police received a call for a single vehicle crash on Cedar Street. Officers located a 2001 GMC Sonoma down an embankment. The vehicle was not occupied when it was located by officers. Roadway traffic was restricted for a short time while the vehicle was removed from the embankment. This crash is still under investigation.

The Brattleboro Police Department responded to a report of a crash on Elliot Street. Upon arrival the officers saw a vehicle stuck in a snowbank. Subsequent investigation lead to the arrest of Shawn R. Koolick for driving under the influence. Koolick also had an outstanding warrant along with a criminally suspended license. Koolick was arrested for DUI, Driving Criminally Suspended License, and Criminal Contempt

Officers of the Brattleboro Police Department were informed of a male attempting to use a stolen credit card at a business on Canal Street. Officers found evidence that Patrick Boyer committed the crime of Fraudulent Use and Illegal Possession when he attempted to use a credit card that was not his at the business. Boyer was arrested for Fraudulent Use and Illegal Possession; Seizure

Brattleboro Police received information and a request for assistance from the Vermont State Police regarding a vehicle theft they were investigating. Brattleboro Police located and attempted to stop the vehicle on Putney Road however the operator fled and attempted to elude them by accelerating and passing other vehicles. The vehicle was located unoccupied on Harris Avenue. Brattleboro Police then located the subject in front of a business on Putney Road and apprehended him without incident. Subsequent investigation revealed that the operator, Jason Moul had also entered a residence on Putney Road which he was not privileged to be in. Moul was arrested for the criminal acts in Brattleboro of unlawful trespass into an occupied dwelling, grossly negligent operation, attempting to elude an officer. Additional charges brought forward by VSP. Multiple other agencies assisted including Chesterfield Police, Windham County Sheriff's Office and Brattleboro Department of Public Works.

Brattleboro Police responded to a shelter on South Main Street for a verbal altercation. Through investigation it was determined that Dominic J. Graves had contact with a female subject whom he was prohibited from having contact with per court ordered conditions of release. Graves was placed under arrest for criminal contempt

The Brattleboro Police Department were dispatched to an assault that happened on South Main Street. Officers found evidence that Karissa Littleton violated her conditions of release and was acting disorderly in public when she abused and harassed a male by fighting with him. The male's injuries were minor, and he refused medical attention. Littleton was arrested for criminal contempt and disorderly conduct

The Brattleboro Police Department, Brattleboro Fire Department and Rescue Inc were dispatched to a reported car vs. pedestrian crash on Canal St in the area of South Main St. Investigation revealed that a subject was crossing Canal St in the area of South Main St in a crosswalk, when Jarmal Arnold was traveling south on Canal St failed to observe the subject in the crosswalk striking the subject. The subject that was struck by the vehicle was transported to Brattleboro Memorial Hospital due to injuries sustained in the crash, Arnold was not injured. Arnold was arrested for negligent operation. The Police Department would like to thank those who stopped and rendered aid for their assistance in this crash.

The Brattleboro Police Department, Brattleboro Fire Department and Rescue Inc were dispatched to a reported car vs. pedestrian crash on Canal St in the area of Fairview St. Investigation revealed that a subject was crossing Canal St in a crosswalk at Fairview St when Timothy Shortell was traveling north on Canal St and failed to see the subject in the crosswalk striking the subject. The subject that was struck was transported to Brattleboro Memorial Hospital due to the extent of their injuries, Shortell was not injured in the crash. Shortell was arrested for negligent operation. The northbound lane of Canal St was closed at Fairview St for approximately 1 hour to allow for the investigation.

### **Special Meetings/Communications/Events:**

Officer's and staff continue to make numerous appearances to meet and discuss the concerns of the citizens at the senior center, elementary schools, with various organizations and community centers. The topics included personal safety, crime trends, homelessness and internet safety. The Brattleboro Police Department continues to make strides in educating and informing the citizens of our activity and to solicit their feedback on how we can improve our services.

There were several meetings held with various neighborhood groups to address the recent surge in larcenies and attempt of larcenies from vehicles. This issue was also addressed several times during the public participation segment of the Select Board meeting. There will be a community forum at the Brooks Memorial Library on 29 February 2020 at 1000. All members of the public are encouraged to attend to express their concerns and ask questions of the panel which will have representation from the Town Government, State's Attorney's office, Restorative Justice Brattleboro Police Department and State Representatives.

### **Budget Concerns/Impacts:**

Monitoring the FY 2020 budget.

### **Staffing:**

We currently have two recruits attending the 12-week Field Training. They are expected to complete their training in March and will be assigned a shift.

Candidate Ostocleo Rodrigues was enrolled in the 109<sup>th</sup> Basic class at the Vermont Police Academy which began 3 February 2020. Rodrigues resigned for personal reasons on 4 February 2020.

The Department currently has 4 openings. We are conducting background checks on 1 applicant to attend the August 2020 110<sup>th</sup> Vermont Police Academy Basic Class.

TOWN OF BRATTLEBORO  
Finance Department  
230 Main Street, Suite 208  
Brattleboro, VT 05301  
Phone (802)251-8104 • FAX (802)257-2322

To: Selectboard  
Via: Peter Elwell, Town Manager  
From: John O'Connor, Finance Director  
Subject: Finance Department Activity Report – January 2020  
Date: February 5, 2020

Summary of Major Activities and Work Projects:

1. On July 2, 2019 VCDP awarded a \$300,000 grant to the Town (Brattleboro Housing Authority as sub-recipient) for the Red Clover Commons development. The Brattleboro Housing Authority's request for an extension in order to satisfy the award conditions has been approved.
2. All W-2s, 1099s, 1095s and quarterly tax returns have been issued and filed.
3. Posted utility shutoff door notices on January 6<sup>th</sup>. Six customers were shutoff on January 13<sup>th</sup> and 15<sup>th</sup>. Mailed 242 past due tax notices on January 17<sup>th</sup>. Mailed 3,570 utility bills on January 15<sup>th</sup>. Tax Sale took place on October 23, 2019. The Town was the only bidder on the former Country Kitchen building. The Town paid \$11,359.20 for the property and the owner has one year to redeem the property before the Town takes ownership of the building.
4. The Town was awarded a \$375,000 scattered site grant from VCDP on behalf of the Windham Windsor Housing Trust. The Windham Windsor Housing Trust is working to satisfy the award conditions.
5. Groundworks' \$500,000 grant application to assist with the construction of a new facility has been submitted to VCDP. The application was considered by the VCDP board at its April 4, 2019 meeting and has awarded a \$400,000 grant for the project. Brattleboro has not yet received a draft grant agreement between the Town and VCDP for the Groundworks project. The Town has committed \$50,000 to the project as a grant from Program Income funds. An additional \$100,000 appropriation from Program Income funds was approved at the July 9, 2019 Selectboard meeting.
6. The Welcome Center Pump Station Upgrade project has been completed. The \$536,714 project cost will be covered by two grants with no out-of-pocket cost to the Town. The Town received a payment of \$333,044 from the State Department of Transportation in July and received a payment of \$100,000 in September from the State Agency of Commerce and Community Development. The final requisition of \$103,670 was submitted to the State Department of Transportation on May 1, 2019 and payment was received on May 17, 2019. Engineers have completed an inspection of the station and the Town has assumed ownership from the State and will operate the station in the future.

Meetings and Training Events: All Staff attended Bias Training

Upcoming Events – None

Staffing Changes – None

Budget Issues – None

Finance Department Statistics January 2020

Personnel and Payroll Data

Employee Type	New Hires	Terminations	Paid
On Call	2	-	15
Seasonal	-	-	21
Part-Time	-	-	10
Full-Time	-	2	130
Total	<u>2</u>	<u>2</u>	<u>176</u>

Pay Periods	2
Gross Pay	\$ 624,590.28
Overtime Pay	\$ 46,066.53

Accounts Payable Data

Checks Issued	292
Amount Paid	\$ 1,061,727.54

Treasurer's Office Activity

Taxes Collected	\$ 1,970,741.70
Utility Bills Collected	\$ 368,006.19
Taxes Billed	\$ -
Utilities Billed	\$ 1,367,174.48

## Departmental Monthly Activity Report

To: Selectboard  
Via: Town Manager Peter B. Elwell  
From: Town Clerk – Hilary Francis  
Date: 2/4/2020

	<u>Property Transfers</u>	<u>Foreclosures</u>
Dec	11	1
Jan	21	0

### Summary of Major Activities/Work Projects:

- 1. Town Meeting Day, Presidential Primary and Representative Town Meeting** – Preparations have begun for the March 3 Presidential Primaries and local elections, as well as Representative Town Meeting scheduled for March 21, in BAMS multi-purpose room. Early voting for the Presidential Primary began on January 18, and Town Meeting early voting begins February 12 in room 105 of the Municipal Center. Numerous absentee ballots have been processed and requests increase each day. Attached is the 2020 Town election calendar and list of offices for the March 3 election. There will be contested races for the Selectboard - 1 and 3 year terms; Trustee of Public Funds; WSESD School Board – 1 year term; District 2 Town Meeting Member – 2 year term; and District 3 Town Meeting Member – 3 year term. There are still open seats for Town Meeting Members in Districts 1 and 3. Election worker trainings will be held February 20 and February 25.
- 2. Board of Civil Authority** – Members of the Board will be meeting on February 5 to discuss election logistics.
- 3. Liquor/Entertainment License Renewals** – Renewal liquor and entertainment licenses continue to be processed. The list of renewals will be presented before the board February 4.
- 4. Dog Licenses** – 2020 dog licenses are now available. So far 357 have been sold.
- 5. Brattleboro Cemetery Committee** – The Committee will meet on January 17 to continue our discussion on green burials. The committee will meet again in April.
6. As time allows, work continues on computerizing cemetery records, digitizing land records and other older town records.
7. Day to day operations continue to operate smoothly.

### Special Meetings/Communications/Events:

n/a

### Upcoming Projects/Events:

n/a

### Budget Concerns/Impacts:

n/a

### Staff Changes:

n/a

### Attachments:

2020 Town election calendar; 2020 Town officers to be elected

**2020**  
**ANNUAL TOWN MEETING**  
**AND PRESIDENTIAL PRIMARY**  
**ELECTION CALENDAR**

- Thursday, January 16 Last day (5:00 P. M.) to file petition requesting that an **article be placed on the Warning** for Annual Town and Town School District Meeting (47 days preceding election). Approx. 469 (5%) signatures of registered Brattleboro voters required. 17 VSA 2642
- Saturday, January 18 Town Clerks will receive presidential primary ballots (not later than 45 days before the election).
- Thursday, January 23 **First day to post Warning** for Annual Town and Town School District (not more than 40 days preceding election) 17 VSA 2641 (a)
- Monday, January 27 Last day (5:00 P.M.) to file petition for **Town and Unified School District Officers** (sixth Monday preceding election, 30 signatures required) 17 VSA 2681 (a) and (b)
- Last day (5:00 P.M.) to file petition to be a **candidate for Town Meeting Member** (sixth Monday preceding election, 10 signatures from candidate's district required). Section 4, Acts of 1959, Number 302
- Last day (5:00 P. M.) for **Town Meeting Members** who are candidates for *re-election* to give written notice to the Town Clerk (sixth Monday preceding election). Section 4, Acts of 1959, Number 302
- Sunday, February 2 **Last day to post Warning** for Town and Town School District Meeting (not less than 30 days preceding election). 17 VSA 2641(a)
- Wednesday, February 12 Early ballots available. (not later than 20 days prior to election.) 17 VSA 2681(a)
- Saturday, February 22 Last day to **post sample ballots** and voter information (for municipal elections, not less than 10 days preceding election). 17 VSA 2522(a)
- Monday, March 2 Voters may **request early ballots** until 5:00 P.M. 17 VSA 2531(a)
- TUESDAY, MARCH 3 TOWN ELECTIONS AND PRESIDENTIAL PRIMARIES** (first Tuesday in March).
- Friday, March 13 Last day (5:00 P.M.) for a candidate for local office to file request for **recount** (within 10 days after election). 17 VSA 2683
- TUESDAY, MARCH 17 WSESD ANNUAL MEETING** (Third Tuesday in March)
- SATURDAY, MARCH 21 ANNUAL REPRESENTATIVE TOWN MEETING** (third Saturday following first Tuesday in March). Section 6(f), Acts of 1959, Number 302
- Tuesday, March 31 Last day (5:00 P.M.) for petition to be filed with Selectboard requesting question voted at Representative Town Meeting be **submitted to voters of the Town at large** (ten days after adjournment of meeting.) Requires 5% signatures of registered voters or 50 Town Meeting Members. See Charter, Article 3, Sect. 4.

**OFFICERS TO BE ELECTED  
ANNUAL TOWN AND TOWN SCHOOL DISTRICT MEETING  
MARCH 3, 2020**

<b>OFFICE</b>	<b>PRESENTLY SERVING</b>
MODERATOR - 1 year	Lawrin Crispe
LISTER - 3 years	Thom Franks
SELECTBOARD - 3 years	David Schoales
SELECTBOARD - 1 year (elect 2)	Elizabeth McLoughlin Daniel Quipp
FIRST CONSTABLE - 1 year	Richard H. Cooke
SECOND CONSTABLE - 1 year	
TRUSTEE OF PUBLIC FUNDS - 3 years	Tyler Boone
UNIFIED SCHOOL DIRECTOR - 3 year	Emily Murphy Kaur
UNIFIED SCHOOL DIRECTOR - 2 year	
UNIFIED SCHOOL DIRECTOR - 1 year	

**TOWN MEETING MEMBERS TO BE ELECTED**

DISTRICT 1	16 members for 3 years 6 member for 2 years 4 members for 1 year
DISTRICT 2	15 members for 3 years 2 member for 2 years 1 member for 1 year
DISTRICT 3	15 members for 3 years 5 member for 2 years 5 member for 1 year

Number of Town Meeting members to be elected is subject to change based on resignations prior to ballot deadline.

To: Selectboard  
Via: Peter Elwell, Town Manager  
From: Sue Fillion, Planning Director  
Date: February 7, 2020  
Re: Departmental Monthly Activity Report – January 2020

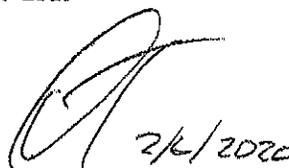
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**Summary of Major Activities/Work Projects:**

- **Land Use Planning**
  - Continued work on the Neighborhood Development Area Designation application
  - Concluded participation on the Winston Prouty Campus Planning task force
  - Submitted a grant to VT Outdoor Recreation Collaborative (VOREC) to market trails and recreation resources in Brattleboro
  - Reviewed stormwater renewal requirements for West River Park
  - Met with VTrans and developers regarding entrance reconfiguration for Burger King
  - Submitted documentation for Community Rating System (CRS) re-certification
  
- **Tri-Park Master Plan**
  - Met with the Tri-Park Steering Committee to discuss finalize Plan and prepare for meeting with the Tri-Park Board and legislators
  - Submitted required report to VCDP
  
- **Health Officer**
  - Inspections and ongoing enforcement at 6 Reynolds and 48/50 Central Street. Staff is working to verify compliance with the court order.
  
- **Sustainability**
  - Sustainability Coordinator applied to VT Community on Rural Development's Climate Catalysts: Community Leadership Program. This leadership program supports the power of individuals and their communities to achieve transformational climate economy progress.
  
- **Meetings/Conferences**
  - All staff attended diversity training
  - Attended Windham Regional Commission legislator brown bag lunch with Jeannette White
  - Participated in State Census Complete Count Committee meeting. Worked with Census Regional Partnership Specialist to spread the word about the Census. This included contact with Town Meeting Reps to let them know of Census job opportunities, arranging for PSAs to run on BCTV and working with Latchis Theater to run PSAs as well.
  - Discussed funding opportunities for clean water projects with DPW, WRC, VT DEC, and NRCD.
  - Discussed stormwater permitting, projects, and obligations with DPW and engineers from Stephens & Associates
  
- The community partnership did not receive a planning grant to address housing from the Working Communities Challenge. Partners met and discussed how to move the work forward despite the grant.

**Town of Brattleboro**  
**DEPARTMENT OF PUBLIC WORKS**  
211 Fairground Road, Brattleboro, Vermont 05301  
Tel: 802-254-4255 • Fax: 802-257-2316

TO: Peter Elwell, Town Manager  
FROM: Steve Barrett, Director of Public Works  
Dan Tyler, Highway/Utilities Superintendent  
RE: Monthly Report for January 2020  
DATE: February 6, 2020



A handwritten signature in black ink, followed by the date "2/6/2020" written in a similar style.

**Highway Division**

During the month of January, we experienced a few winter events. When the crews haven't been busy responding to storm events, picking up snow and keeping the fleet ready to go they have been working on routine seasonal operations such as patching potholes, sign repair, and clearing drainage structures of ice.

**Maintenance Division**

This month, the maintenance division has been focused on keeping our equipment operational for round the clock winter operation. We have experienced some minor break downs, but the majority of the work has been routine maintenance.

The job posting for the vacancy created by Dave Adams departure from the Town closes in mid-February and interviews will follow shortly after.

**Distribution & Storage**

At the beginning of the month there was a large water main break on Putney Road which kept staff busy for a few days. The crew has also replaced the decking on an equipment trailer and mapped out the sewer on Walnut Street. Distribution and Storage crew has also been performing routine operations such as sewer maintenance, hydrant maintenance, shoveling hydrants, vehicle maintenance, and various service calls.

The job posting for the new Water Service Person has closed and interviews should take place early in February.

**Water Treatment**

Water Treatment staff test the water daily and are under contract to operate the Welcome Center and the Algiers water system. They continue to do all the daily maintenance of the all the water facilities and patrol the watershed. Staff has been maintaining required certification requirements by attending courses and classes on water treatment. They have also been working closely with a consultant to start looking at scoping out plant upgrades.

As always, our facilities are available for public tours and we encourage awareness of our system.

**Wastewater Treatment**

Wastewater Treatment staff continues to perform routine Plant and pump station operations. They continue to complete all statutory testing as required by our licensure by both State and Federal agencies. The Plant continues to operate in compliance with all permitting requirements.

The sludge dryer pilot program continues and staff continues coordinate with consultants in an effort to control odors.

## **Administration**

This time of year administrative staff is busy planning projects for the upcoming construction season.

## **Administration**

- **Upcoming Projects/Events –**

- Exit One Utilities upgrades
- Staff is working on getting RFP's for the Retreat Wells Roof replacement
- Black Mountain Road sidewalk project
- Working on Stormwater permits and compliance
- Selected Banwell Architects of Lebanon, NH and SVE of Brattleboro for DPW Facility upgrade and have had a preliminary review of facility with them
- Re-design intersection at Elliot ST & Church ST
- Forestry Projects at Pleasant Valley and Sunset Lake
- Re-design intersection at Western Ave & Williams ST
- Retaining wall failing near 431 South Main ST
- Staff completed the Diversity/Unconscious Bias Training at BFD

- **Budget Concerns/Impacts –**

- Failing retaining wall on Williams ST, behind Vermont Country Deli

*Please note that the Departmental Monthly Activity Report is only a summary of the operations and projects at the Department of Public Works. This report does not include the numerous day to day operations, responses, and projects that occur.*



# Brattleboro Fire Department

103 Elliot Street \* Brattleboro, VT 05301 \* 802-254-4831 \* FAX: 802-257-2323

Michael Bucossi  
Fire Chief

Leonard Howard III  
Assistant Chief

To: Brattleboro Selectboard  
Via: Peter Elwell; Town Manager  
From: Michael Bucossi; Fire Chief  
Month: January 2020 (Written February 3)

## Summary of Major Activities/Projects/Communications

- All staff has attended the Equity and Social Justice Training
- After a training with BCTV staff, BFD is now able to remotely access their software and display a scrolling banner on their channels to disseminate emergency messages.
- C1 has been working with the Academy School Safety Committee to develop their Emergency Operations Plan
- 01/21 – School Crisis Response Group Meeting
- 01/22- Most BFD staff attended a Critical Incident Stress Management training
- 01/28 – Members of BFD, BPD, Rescue Inc and a couple surrounding fire departments attended a Meth Lab training taught by VT State Police and hosted by BFD.
- 01/31 – Oral Board and Chiefs' Interview for a vacant entry level FF position.
- 02/03 – Chiefs Fitzgerald & Bucossi attended a Parents' Night at BUHS to introduce a 6 part opiate series that is being held for students. The intent is to approach this education with a prevention theme and will run each Thursday afternoon for 6 weeks beginning February 13.
- 02/04 – Lt Perkins from BPD joined C1 & C2 at Academy School to present and moderate a tabletop exercise for all school staff on an "intruder" scenario.

## Upcoming Events

- 02/19 & 20 - C1 to attend the New England Division of International Assc of Fire Chiefs Board of Directors meetings
- 02/25 – Emergency Responder Legislature Day in Montpelier

### Notable Incidents

- 01/19 – A frozen water pipe broke in the attic of the Comfort Inn on Putney Rd causing significant damage to all 4 floors. Firefighters were on the scene isolating electrical hazards, assisting guests and water removal. The hotel is still closed for repairs.
- 01/19 – While one crew was at the Comfort Inn another crew responded with an engine to Rt 142 in Vernon for a house fire.
- 01/22 – Mutual Aid response with an engine to Putney for a house fire
- 02/01 - Mutual Aid response with an engine to Guilford for an outbuilding fire

### Budget Concerns/Impacts

- Several line items running high, bottom line ok
- We are experiencing issues with one of the boilers at Central Station which has been on going since the beginning of the heating season. Depending on how this is resolved it may be an expensive repair.

### Staff news

- FF Steve Pellicano will begin his career with BFD on February 20. Steve comes to us from Bethany, Conn, is FFII certified and an EMT. He will do a hour orientation and then start with Platoon 2 on February 26. Steve is filling the position vacated by Brodie Burke who returned to Maine last month.

\*\*\*BFD has responded to 241 calls for assistance in 2020 as of this writing\*\*\*  
7 overdoses/no fatalities in January



Brattleboro  
**Recreation  
& Parks**

**To:** The Brattleboro Selectboard  
**Via:** Peter B. Elwell, Town Manager  
**From:** Carol Lolatte, Recreation & Parks Director  
**Subject:** Monthly Departmental Report

**Summary of Major Activities/Work Projects:**

**Skatepark Project** – The design firm Stantec of Boston MA has provided BASIC with a preliminary design & construction budget. I have been working with Stantec to re-scope the project and to identify items that can be donated (for example gravel and fill). The RFP for construction of the 4,900 sq. ft. Skatepark has gone out to bid with bids being due on Wednesday March 4<sup>TH</sup> at 10:00 A.M.

**Special Meetings/Communications/Events:**

Our winter youth sports programs are in full swing (Boys and Girls Basketball, Co-Ed Basketball, and Kindergarten Basketball). The youth leagues will be wrapping up mid-February.

Kindergarten	22 Participants
1 <sup>ST</sup> & 2 <sup>ND</sup> Co-Ed	29 Participants (4 teams)
3 <sup>RD</sup> & 4 <sup>TH</sup> Boys	32 Participants (4 teams)
3 <sup>RD</sup> & 4 <sup>TH</sup> Girls	17 Participants (2 traveling teams)
5 <sup>TH</sup> & 6 <sup>TH</sup> Boys	33 Participants (4 teams)
5 <sup>TH</sup> & 6 <sup>TH</sup> Girls	19 Participants (2 traveling teams)

I attended a planning meeting of the 2020 Brattleboro Winter Carnival on Thursday January 9, 16, 23, and 30.

**Upcoming Projects/Events:**

The Nelson Withington Skating Facility is open for the Season for Youth Hockey, BUHS Hockey, Adult Hockey, and Figure Skating Club. During the month of

January we have had 1,437 Public Skaters and Stick Time Users and 704 Skate Rentals.

The Men's and Women's Basketball League will be wrapping up regular season play in mid-February with playoffs to follow. We have 18 Men's Teams and 4 Women's Teams.

The Gibson Aiken Center is open for After School / Evening Activities for youth and adults (Youth Basketball, Volleyball, Badminton, Pickleball, Zumba, Kung Fu, Cardio Kick Boxing, Gymnastics, Open Gym & Game Room, Chess Classes, R.A.D. Classes, Tai Chi, Yoga & Pilates, Table Top Tuesday, and Table Tennis) During the month of December we had 193 utilize the Open Gym and Game Room Program.

Staff is working on plans for special activities to be held during school Winter Carnival Week February 17-21, 2020. Please see program flyer attached.

**Facility Improvements:**

**Staff Changes:**

No changes at this time.

# 2020 Brattleboro Winter Carnival Schedule

## **Saturday, February 15**

- 10:00 am-4:00 pm Winter Carnival Outdoor Fun Day at Living Memorial Park, Snowmobile Rides, \$1.00 Skating (\$3.00 rentals), \$5.00 Skiing and much more!! **See program for times.**
- 10:00- 4:00 pm Retreat Farm Winter Playground, 45 Farmhouse Square. Adults \$8.00, Children & Seniors \$6.00, under 2 FREE. Reduced admission of \$3.00 for those eligible. See program for daily events.
- 12:00- 2:00 pm Sugar-on-Snow at Living Memorial Park, \$4. Hosted by the Brattleboro Rotary Club.
- 1:00- 4:00 pm Sleigh/Hay Rides at Fairwinds Farm on Upper Dummerston Rd, Adults \$8, ages 12 & under \$4. (cash or check only) Weather dependent, call 802 254-9067

## **Sunday, February 16**

- 8:00- 11:00 am Pancake Breakfast at The Elks Home, Putney Road. Adults \$6, ages 6-12 \$3, ages 5 & under FREE. Sponsored by Market 32 by Price Chopper
- 10:00- 4:00 pm Retreat Farm Winter Playground, 45 Farmhouse Square. Adults \$8.00, Children & Seniors \$6.00, under 2 FREE. Reduced admission of \$3.00 for those eligible. See program for daily events.
- 1:00- 4:00 pm Sleigh/Hay Rides at Fairwinds Farm on Upper Dummerston Rd, Adults \$8, ages 12 & under \$4. (cash or check only) Weather dependent, call 802 254-9067
- 1:00- 5:00 pm Country Western Jamboree at the VFW Black Mtn. Rd. Music by Playin' Possum and Colt 45. Admission \$7. Age 10 and under not admitted.

## **Monday, February 17**

- 9:00 am Jr. Olympics Downhill Ski Races at Living Memorial Park. Registration 9:00 am SHARP.
- 9:00 – 4:00 pm Brattleboro Outing Club Snowshoe Scavenger Hunt, ages 12 and under, \$10 trail pass and snowshoes required.
- 10:00- 4:00 pm Retreat Farm Winter Playground, 45 Farmhouse Square. Adults \$8.00, Children & Seniors \$6.00, under 2 FREE. Reduced admission of \$3.00 for those eligible. See program for daily events.
- 11:00 am Winter Carnival Kids Fest at Latchis Theatre, all seats \$1. Movie title TBA. For info call 246-1500.
- 1:00- 4:00 pm Sleigh/Hay Rides at Fairwinds Farm on Upper Dummerston Rd, Adults \$8, ages 12 & under \$4. (cash or check only) Weather dependent, call 802 254-9067
- 7:00 pm Variety Show at the BUHS Auditorium, \$6 General Admission.

## **Tuesday, February 18**

- 9:00 – 4:00 pm Brattleboro Outing Club Snowshoe Scavenger Hunt, ages 12 and under, \$10 trail pass and snowshoes required.
- 10:00 am-4:00 pm Carnival Bowling Day at the Brattleboro Bowl, \$8.00\* includes 2 games, shoe rental & lunch. \*\$1.00 donation to Winter Carnival
- 10:00- 4:00 pm Retreat Farm Winter Playground, 45 Farmhouse Square. Adults \$8.00, Children & Seniors \$6.00, under 2 FREE. Reduced admission of \$3.00 for those eligible. See program for daily events.
- 11:00 am Winter Carnival Kids Fest at Latchis Theatre, all seats \$1. Movie title TBA. For info call 246-1500.
- 1:00 - 2:00pm Brattleboro Food Co-op Cooking Classes, homemade hot pretzels and cocoa, pre-registration required. Call 246-2821 or email [Shareholders@BrattleboroFoodCoop.Coop](mailto:Shareholders@BrattleboroFoodCoop.Coop). FREE
- 2:30 - 3:30pm Brattleboro Food Co-op Cooking Classes, homemade hot pretzels and cocoa, pre-registration required. Call 246-2821 or email [Shareholders@BrattleboroFoodCoop.Coop](mailto:Shareholders@BrattleboroFoodCoop.Coop). FREE

## **Wednesday, February 19**

- 9:00 – 4:00 pm Brattleboro Outing Club Snowshoe Scavenger Hunt, ages 12 and under, \$10 trail pass and snowshoes required.
- 10:00- 4:00 pm Retreat Farm Winter Playground, 45 Farmhouse Square. Adults \$8.00, Children & Seniors \$6.00, under 2 FREE. Reduced admission of \$3.00 for those eligible. See program for daily events.
- 11:00 am Winter Carnival Kids Fest at Latchis Theatre, all seats \$1. Movie title TBA. For info call 246-1500.
- 1:00- 4:00 pm Sleigh/Hay Rides at Fairwinds Farm on Upper Dummerston Rd, Adults \$8, ages 12 & under \$4. (cash or check only) Weather dependent, call 802 254-9067
- 2:30pm Jr. Olympics Skating Races at the Nelson Withington Skating Facility. Registration 2:00pm SHARP
- 5:30 - 7:30 pm Chili Cook-off, hosted by The Marina Restaurant. Music by 2 of 'The 4 Horsemen Band' featuring Duane & Pete, \$6.00 for Adults, ages 10 and under \$4.00.

## Thursday, February 20

- 9:00 am Mount Snow Carnival Ski Day. Stop by Rec. and Parks Office, 207 Main St. for \$61.00 per person voucher.
- 9:00 – 4:00 pm Brattleboro Outing Club Snowshoe Scavenger Hunt, ages 12 and under, \$10 trail pass and snowshoes required.
- 10:00- 4:00 pm Retreat Farm Winter Playground, 45 Farmhouse Square. Adults \$8.00, Children & Seniors \$6.00, under 2 FREE. Reduced admission of \$3.00 for those eligible. See program for daily events.
- 11:00 am Winter Carnival Kids Fest at Latchis Theatre, all seats \$1. Movie title TBA. For info call 246-1500.
- 1:00- 4:00 pm Sleigh/Hay Rides at Fairwinds Farm on Upper Dummerston Rd, Adults \$8, ages 12 & under \$4. (cash or check only) Weather dependent, call 802 254-9067
- 6:00 pm Family BINGO Night at the Dummerston School, 52 School House Rd, Dummerston. Co-sponsored by the Dummerston School PTFO. \$5 and play one card all night (additional cards available for purchase, too)

## Friday, February 21

- 9:00 am Mount Snow Carnival Ski Day. Stop by Rec. and Parks Office, 207 Main St. for \$61.00 per person voucher.
- 9:00 – 4:00 pm 2-FOR-1 Ski and Snowshoe Day at the Brattleboro Outing Club, Adults \$15, Youth 6-12 \$10, children 5 and under FREE, BOC members may bring a friend to ski or snowshoe for FREE.
- 9:00 – 4:00 pm Brattleboro Outing Club Snowshoe Scavenger Hunt, ages 12 and under, \$10 trail pass and snowshoes required.
- 10:00- 4:00 pm Retreat Farm Winter Playground, 45 Farmhouse Square. Adults \$8.00, Children & Seniors \$6.00, under 2 FREE. Reduced admission of \$3.00 for those eligible. See program for daily events.
- 10:30 am The Annies, Music and Puppets at the Brooks Memorial Library, FREE
- 11:00 am Winter Carnival Kids Fest at Latchis Theatre, all seats \$1. Movie title TBA. For info call 246-1500.
- 1:00- 4:00 pm Sleigh/Hay Rides at Fairwinds Farm on Upper Dummerston Rd, Adults \$8, ages 12 & under \$4. (cash or check only) Weather dependent, call 802 254-9067
- 7:00 pm BWC/BrattFM Game Night at the Latchis Theatre all seats \$7, tickets available online at EventBright.com or at the door.

## Saturday, February 22

- 6:00 am-3:00 pm Ice Fishing Derby at the Retreat Meadows, Classes: Juniors (14 & under) and Adults. Registration is FREE and begins at 5:30am. (Suggested donation - \$5.00) For more information or to pre-register, call 802 490-2270.
- 10:00 am-1:00 pm Carnival Family Day at the Brattleboro Area Middle School Gymnasium. Sponsored by C & S Wholesale Grocers and Brattleboro Recreation and Parks Department. \$2.00 per child.
- 10:00- 4:00 pm Retreat Farm Winter Playground, 45 Farmhouse Square. Adults \$8.00, Children & Seniors \$6.00, under 2 FREE. Reduced admission of \$3.00 for those eligible. See program for daily events.
- 1:00- 4:00 pm Sleigh/Hay Rides at Fairwinds Farm on Upper Dummerston Rd, Adults \$8, ages 12 & under \$4. (cash or check only) Weather dependent, call 802 254-9067
- 6:00pm Murder Mystery Dinner, "Murder in the Vineyard" at the American Legion \$35.00 per person or \$300.00 for a table of ten. Tickets available at the Brattleboro Rec. & Parks Dept., Mon-Fri. 9am-12pm & 1pm-5pm Cash & Checks only or Online anytime at [www.brownpapertickets.com](http://www.brownpapertickets.com) Reservations required. See Program for details.

## Sunday, February 23

- 4:15pm Withington Memorial Hockey Cup, BHA Girls vs Hanover at the Nelson Withington Skating Facility, FREE.

For more information:

Follow us on Facebook

or

Online at [www.brattleborowintercarnival.org](http://www.brattleborowintercarnival.org)

Look for our full program in the 2/13/2020 edition of The Reformer

# 2020 BRATTLEBORO WINTER CARNIVAL

## \*CARNIVAL OUTDOOR FUN DAY\*

Saturday, February 15th  
Living Memorial Park

10:00 - 4:00 p.m. Skiing - \$5.00  
 10:00 - 1:00 p.m. Snow Sculpture Contest  
 11:00 - 2:00 p.m. Snowmobile Ride with the  
 Vernon Trail Breakers  
 12:00 - 2:00 p.m. Sugar - On - Snow  
 12:15 - 1:15 p.m. Stick Time  
 Students \$3/\$4 non-resident  
 Adults \$4/\$5 non-resident  
 1:30 - 4:00 p.m. Public Skating  
 \$1.00 Skating/Rentals \$3.00



## \*OPEN GYM & GAME ROOM SCHEDULE\*

Open Gym & Game Room is a wonderful FREE program for any child. It is a fully supervised program with a variety of activities to choose from. Along with basketball there is foosball, air hockey, bumper pool, arts and crafts. This is a great safe place for children. Feel free to check them in with the Rec. & Parks Staff or stay & play with them!

Open Gym & Game Room will happen on the following days & times over winter break At The Gibson Aiken Center:

Mon.- Fri. 1:30 p.m. to 5:00 p.m. Feb. 17 - 21  
for school ages only.

## \*CARNIVAL DAYS at MOUNT SNOW\*

Thursday, February 20TH  
Friday, February 21ST

\$61.00 Vouchers

Stop by the Recreation & Parks Office  
207 Main Street to pick up your voucher.

Limited # of vouchers available!



## \* CARNIVAL BOWLING DAY \*

Tuesday, February 18th  
10:00 a.m. - 4:00 p.m.

Brattleboro Bowl, Putney Road  
\$8.00 per bowler.

The price includes shoes, 2 games,  
a hot dog & a drink.

*Please Note:*

*Children under 10 must be with an adult.  
\$1 per person goes to Winter Carnival.*



## PUBLIC SKATING SCHEDULE

Monday 7:00 p.m. to 9:00 p.m.  
 Tuesday 10:30 a.m. to 12:00 p.m. (Adults Only)  
 Wednesday 10:30 a.m. to 12:00 p.m. (Adults Only)  
 Friday 10:30 a.m. to 12:00 p.m. (Adults Only)  
 7:00 p.m. to 9:00 p.m.  
 Saturday 1:30pm. to 4:00 p.m. (Dollar Day)  
 7:00 p.m. to 9:00 p.m.  
 Sunday 1:00 p.m. to 4:00 p.m.  
 7:00 p.m. to 9:00 p.m.  
 9:15 p.m. to 10:15 p.m. (Adults Only)

ADDITIONAL PUBLIC SKATING DURING SCHOOL BREAK  
Feb 17-21 12:30 p.m. to 2:30 p.m.  
Skate Rentals Available - \$3.00

## \* JR. OLYMPICS \*

- Monday, February 17th  
Down Hill Ski/Snowboard Races  
9:00 a.m. - Registration  
9:30 a.m. - Races
  - Wednesday, February 19th  
Skating Races  
2:00 p.m. - Registration  
2:30 p.m. - Races
- Races are open to all school age children.  
Ribbons will be awarded to all participants.



## \* CARNIVAL FAMILY DAY \*

Co-Sponsored by C & S Wholesale

Saturday, February 22ND

Brattleboro Area Middle School

10:00 - 1:00 p.m.

Enjoy an inflatable train, bounce castle, giant slide and obstacle course, and much more! Children under 3 will not be allowed on play structures.

\$2.00 per child

## \* WITHINGTON MEMORIAL \*

HOCKEY CUP

Sunday, February 23RD

4:15pm

Nelson Withington Skating Facility

BHA Girls vs Hanover



## Snow Sports Schedule @ LMP Ski Tow

Thursdays 5:00 p.m. - 8:00 p.m.  
 Fridays 4:00 p.m. - 9:00 p.m.  
 Saturdays 10:00 a.m. - 9:00 p.m.  
 Sundays 12:00 p.m. - 4:00 p.m.

Web Site: [vtsnowsports.org](http://vtsnowsports.org)

**NOTE: The school is neither endorsing the activities nor discouraging participation.**



Website - [www.brattleboro.org](http://www.brattleboro.org) ~ Like us on Facebook

For more information call 802-254-5808

To: Brattleboro Select Board  
Via: Town Manager  
From: Jenepher Burnell, Assessment Office  
Subject: Departmental Monthly Activity Report  
Date of Report: February 7, 2020

Summary of Major Activities/Work Projects:

In the Assessment Office during the month of January staff continued to receive Business License forms. As of January 31, there were roughly 43 businesses to be renewed. The deadline for timely filing and payment ended December 31, the fee increased to \$75.00 up from \$50.00 January 16. Although credit card payments are an option, there were still a fair amount who paid by check or cash. We recorded 58 businesses closed and 29 new businesses opened.

The Final 411 form (a summary of the grand list) was sent to the State with Errors and Omissions January 7. The Assistant Assessor continued to follow up on permits and inspections. And much research was conducted on projects for the Town Manager's Office.

The Annual Report was completed and sent to the Town Manager's Office.

New hire Alleen Chute started in the newly created position of Assessor Technician. The office is very pleased to have her aboard and have received many positive comments thus far.

## Departmental Monthly Activities Report for January 2020

To: Brattleboro Selectboard

Via: Peter Elwell

From: Starr LaTronica, Library Director

**Community Collaboration:** I have met several times with an expanding group of community members who are interested in pursuing a tool lending library. Jeanne Walsh and Courtney Carey participated in the Get the Word Out not-for-profit fair. I continue to meet with the Community Equity Collaborative.

**Programs:** Our First Wednesday program on the stone walls of New England was a huge hit! We saw many people who had not been to the library before and everyone was rapt as the speaker shared his vast expertise on the subject all the while constructing a miniature stone wall as he spoke. Those in attendance gave the evening rave reviews, and the speaker donated a copy of his new book. We began a series of Democracy Forums, featuring presentations by local experts, followed by community discussions. Tim Mayo and Charlie Butterfield read from their new collections of poetry. We have begun two new series of weekly programs: gentle yoga for beginners; and *Pages & Paws Read to a Dog* program where children in kindergarten through 3rd grade are invited to sign up to read to our newest volunteer, Kelso the dog.

**Display:** The adult department displayed The Hilltop Montessori School's Life in Brattleboro: the Society Project, books created by students who worked with reference librarian, Jeanne Walsh and used the library collection for research in primary sources. The children's room featured biographies.

**Website project:** The contract with MRW has been signed and we are moving ahead with our website redesign.

**Personnel:** Thanks to the efforts of Town staff pay for non-Union, part time employees has been recalibrated. We are all grateful for the recognition and support for what the library staff does.

**Professional Development:** The staff participated in the anti-bias training, which all felt was enriching and time well spent. I attended the American Library Association Midwinter Meeting in Philadelphia and took part in sessions related to program design, service to community and organizational culture.

**Friends:** are still receiving donations for their Annual Appeal which funds enhancements to library services, such as Kanopy and our programs.