

Town of Brattleboro
DEPARTMENT OF PUBLIC WORKS

211 Fairground Road, Brattleboro, Vermont 05301

Tel: 802-254-4255 • Fax: 802-257-2316

TO: Peter Elwell, Town Manager
FROM: Steve Barrett, Director of Public Works 
Dan Tyler, Highway/Utilities Superintendent
RE: Monthly Report for July 2019
DATE: August 1, 2019

Highway Division

The rains in June delayed the Spring Paving project which was completed this month on Estey Street, Cottage Street and Vine Street. Line striping was also delayed due to the rain in June and has now been finished. A box culvert was installed on Hinesburg Road and crews have been working on drainage projects on Wantastiquet Drive and Green Street. Staff has replaced planking on the Whetstone Walkway.

This month, the crew performed routine seasonal operations such as repairing storm drains, brush removal and roadside mowing. The crew also tended to the gravel roads, grading, raking, and applying calcium chloride.

Maintenance Division

As always, the Maintenance Division's focus is keeping the fleet fully operational and safe through-out our daily operations. Staff has recently added a new computer program for organizing maintenance records for the fleet

Distribution & Storage

Work on the Chestnut Hill Reservoir is continuing and making good progress. Utilities crews have also been working on completing sewer repairs on Greenhill Parkway, 253 Canal ST and Walnut ST. Late Thursday night, July 25th there was a major water main break near 55 Marlboro Rd. Crews worked through the night and into Friday to make necessary repairs and get the roadway reopened. The following week, the final paving was completed in the area.

In addition to the above operations, the crew has been doing routine summer work such as painting and mowing around hydrants.

Water Treatment

Water Treatment had a pump failure at the John Seitz Drive/Exit One pump station and a temporary shut down was required to make the repair. Water Treatment staff test the water daily and are under contract to operate the Welcome Center and the Algiers water system. They continue to do all the daily maintenance of the all the water facilities and patrol the watershed.

The Water Treatment staff has been working on dam and watershed maintenance, with the help of some of the seasonal employees, they have been working on cutting brush in the watershed.

Wastewater Treatment

Wastewater Treatment staff continues to perform routine Plant and pump station operations. They continue to complete all statutory testing as required by our licensure by both State and Federal agencies. The Plant continues to operate in compliance with all permitting requirements.

Administration

- **Upcoming Projects/Events –**
 - Exit One Utilities upgrades
 - Staff is working on getting RFP's for the Retreat Wells Roof replacement
 - Black Mountain Road sidewalk project
 - Working on Stormwater permits and compliance
 - Selected Banwell Architects of Lebanon, NH and SVE of Brattleboro for DPW Facility upgrade and have had a preliminary review of facility with them
 - Re-design intersection at Elliot ST & Church ST
 - Forestry Projects at Pleasant Valley and Sunset Lake
 - Re-design intersection at Western Ave & Williams ST
 - DPW staff is looking at solutions to repair or replace a small, dry laid stone wall on Beech Street.
 - Retaining wall failing near 431 South Main ST

- **Budget Concerns/Impacts –**

Please note that the Departmental Monthly Activity Report is only a summary of the operations and projects at the Department of Public Works. This report does not include the numerous day to day operations, responses, and projects that occur.



Brattleboro Fire Department

103 Elliot Street * Brattleboro, VT 05301 * 802-254-4831 * FAX: 802-257-2323

Michael Bucossi
Fire Chief

Leonard Howard III
Assistant Chief

To: Peter Elwell; Town Manager
From: Michael Bucossi; Fire Chief
Month: July 2019 (written August 5)

Summary of Major Activities/Projects/Communications

- 7/8, 9 & 10 – HR Director Sally Nix met with each of the 3 shifts to introduce herself and go over her role within the Town staff.
- 7/11 - Asst Chief Howard & Capt Keir attend a training in Waterbury entitled “Community Response to Disaster Recovery”
- 7/14 – The new ladder truck saw it’s first service at the building fire on Shore Drive. Due to the new single axle design we were able to get it in to a very tight driveway and the truck performed outstandingly.
- 7/16 - Chief Bucossi met with the Emergency Preparedness Director at BMH to work on the hospital’s active shooter/violent incident plan.
- 7/22 – Chief Bucossi met w BPD Lt Evans to review monthly information on local overdoses
- 7/30 – Asst Chief Howard, FF Chris Fellows & Chief Bucossi met with 3 staff members from the Uniform Services Program to inquire how we can use them/the program to further our critical incident stress management program and policy.
- 7/31 - AC Howard & Chief Bucossi attend a community forum on the opiate issue
- Finishing details continued to be worked on for the new Rental Housing Inspection Program.

Upcoming Events:

- 8/6-10 - Chief Bucossi to the International Assc of Fire Chiefs’ Annual Conference and Seminars in Atlanta, Ga.
- 8/13 – AC Howard & Chief Bucossi are meeting w Red Cross representatives to discuss a community outreach for a smoke detector giveaway program
- 8/15 – Traffic Safety Committee
- 8/20 – AC Howard will join BPD Capt Carignan on a school safety presentation at Early Education.
- September – Community outreach will begin to update our registry program for special needs citizens during an emergency.

Notable Incidents:

- 7/14 – 3 alarm building fire at 25 Shore Drive heavily damaged a 3-unit apartment house. Two extra engine companies were special called due to hot weather conditions. There were no injuries.
- 8/1 – 4 - BFD responded to 6 od's with 1 fatality.

Budget Concerns/Impacts:

- With FY19 completed a few line items were overspent but our figures show the bottom line was met.

Staff news:

- New hire Nick Bertrand completed his orientation on the week of July 22 and has started his career on BFD with Platoon #1. Nick comes to us from Enfield, Conn, holds a FFII certification and a nationally registered EMT. He is a great addition to the department.
- We have added a new member to the Call Staff – Tyler Blood

BFD has responded to 1619 calls for assistance in 2019 as of this writing
293 calls in July

85 overdose responses in 2019
July - 16 overdoses / 12 were opiate overdoses / 0 fatality

Departmental Monthly Activity Report

To: Selectboard
Via: Town Manager Peter B. Elwell
From: Town Clerk – Hilary Francis
Date: 8/1/19

	<u>Property Transfers</u>	<u>Foreclosures</u>
June	27	0
July	22	1

Summary of Major Activities/Work Projects:

1. **Elections** – The date for the special school election regarding amended articles for the WSES D has yet to be determined, but will likely take place in September. Planning for the 2020 Presidential Primaries has begun.
2. **Board of Civil Authority** – The Board met on July 8 to open Property Tax Assessment Appeal Hearings for six cases, and heard the first three on July 17. Decisions will be made on August 5, followed by hearing the final three cases. Additionally, the Board met on July 18 for an Elections training from the Secretary of State's office.
3. **Brattleboro Cemetery Committee** – The Committee met on July 19th for the organizational meeting and to discuss green burials at Morningside Cemetery. The Committee will meet again on August 16 to take a tour of the cemeteries.
4. **Vitals** – New vital records laws went into effect on July 1, 2019. We have incorporated new processes to comply with this law.
5. **Land Records** – Bill H. 526 passed by this year's legislature, creating changes to recording fee charges, effective July 1, 2019. Our office notified the public, specifically lawyers, realtors and banks that regularly record documents in our office.
6. As time allows, work continues on computerizing cemetery records, digitizing land records and other older town records.
7. Day to day operations continue to operate smoothly.

Special Meetings/Communications/Events:

n/a

Upcoming Projects/Events:

n/a

Budget Concerns/Impacts:

n/a

Staff Changes:

n/a

Attachments:

n/a

To: Brattleboro Select Board
Via: Town Manager
From: Jenepher Burnell, Assessment Office
Subject: Departmental Monthly Activity Report
Date of Report: August 6, 2019

Summary of Major Activities/Work Projects:

In the Assessment Office during the month of July the office provided Grand List information to the Finance Department to assist them in setting tax rates. Letters were sent to the Finance Department for property owners who are responsible for negotiated fees that offset tax exemptions July 19th. The Assistant Assessor completed validating sales for the States Sales Study. The office worked with the Listers in preparation for upcoming Board of Civil Authority hearings. The Town Assessor attended the first set of three BCA hearings with the Listers July 8th (to set dates) & July 17th for the hearings.

Staff attended a fire extinguisher training.

The Town Assessor was out the third week of July, and the Assistant Assessor was out the last week of July for vacation.

TOWN OF BRATTLEBORO
Finance Department
230 Main Street, Suite 208
Brattleboro, VT 05301
Phone (802)251-8104 • FAX (802)257-2322

To: Selectboard
Via: Peter Elwell, Town Manager
From: John O'Connor, Finance Director
Subject: Finance Department Activity Report – July 2019
Date: August 7, 2019

Summary of Major Activities and Work Projects:

1. Posted 89 doors with water shutoff notices on July 2, 2019. 8 customers had their water shut off on July 8, 2019.
2. Began preparation of the fiscal year 2019 financial statements and the notes and schedules included with the financial statements.
3. On July 2, 2019 VCDP awarded a \$300,000 grant to the Town (Windham Windsor Housing Trust as sub-recipient) for the Red Clover Commons development. The grant agreement is currently being drafted.
4. Completed and filed all quarterly Federal and State tax withholding reports, State unemployment report, State multiple worksite report, Federal Excise Tax Return and the VEMERS quarterly contributions report.
5. Mailed 3,569 utility bills on July 10, 2019, 4,684 tax bills on July 12, 2019 and 175 delinquent tax notices on July 17, 2019.
6. The Vermont Agency of Transportation conducted a grant monitoring visit on June 13, 2019. Several grants were reviewed for compliance and completeness of documentation. A final report on the results of the monitoring visit has been received and no findings were identified.
7. Groundworks' \$500,000 grant application to assist with the construction of a new facility has been submitted to VCDP. The application was considered by the VCDP board at its April 4, 2019 meeting and has awarded a \$400,000 grant for the project. Brattleboro has received a draft grant agreement between the Town and VCDP for the Groundworks project. The Town has committed \$50,000 to the project as a grant from Program Income funds. An additional \$100,000 appropriation from Program Income funds was approved at the July 9, 2019 Selectboard meeting.
8. The Welcome Center Pump Station Upgrade project has been completed. The \$536,714 project cost will be covered by two grants with no out-of-pocket cost to the Town. The Town received a payment of \$333,044 from the State Department of Transportation in July and received a payment of \$100,000 in September from the State Agency of Commerce and Community Development. The final requisition of \$103,670 was submitted to the State Department of Transportation on May 1, 2019 and payment was received on May 17, 2019. Engineers have completed an inspection of the station and the Town is prepared to accept ownership from the State and will operate the station in the future.

Meetings and Training Events:

July 11 – Fire Extinguisher Training for Municipal Center and Library Employees

July 15 – Safety Committee Meeting

Upcoming Events – None

Staffing Changes – None

Budget Issues – None

Finance Department Statistics July 2019

Personnel and Payroll Data

Employee Type	New Hires	Terminations	Paid
On Call	-	-	10
Seasonal	5	3	40
Part-Time	-	-	9
Full-Time	1	2	136
Total	<u>6</u>	<u>5</u>	<u>195</u>

Pay Periods	2
Gross Pay	\$ 716,586.49
Overtime Pay	\$ 74,556.95

Accounts Payable Data

Checks Issued	506
Amount Paid	\$ 2,456,005.50

Treasurer's Office Activity

Taxes Collected	\$ 4,355,686.43
Utility Bills Collected	\$ 456,386.69
Taxes Billed	\$ 32,468,102.48
Utilities Billed	\$ 1,317,081.61



Brattleboro
**Recreation
& Parks**

To: The Brattleboro Selectboard
Via: Peter B. Elwell, Town Manager
From: Carol Lolatte, Recreation & Parks Director
Subject: Monthly Departmental Report

Summary of Major Activities/Work Projects:

Skatepark Project – The design firm Stantec of Boston MA has provided BASIC with a preliminary design & construction budget. I have been working with Stantec to re-scope the project and to identify items that can be donated (for example gravel and fill). We re-bid the project and the bids came back extremely high. After speaking with the Stantec we determined it would be in the best interest of the project to reject all bids and re-bid in early November for a Spring Construction, as it is so late into the construction season and contractors have a full schedule.

Special Meetings/Communications/Events:

The Swimming Pool will be closing for the season on Sunday August 18, 2019.

All summer programs/camps will be wrapping up on Friday August 16TH.

Staff is working on plans for Fall Youth Sports/Programs Registration which will be held August 28TH and 29TH (Youth Soccer Pre-K thru grades 6, Field Hockey, Gymnastics and Chess). Please see Fall Flyer attached.

Upcoming Projects/Events:

Staff is working with the Humane Society on the 2ND Annual Doggie Plunge Dog Days of Summer to be held at the Living Memorial Park Pool on Monday August 19TH from 4:00 – 7:00 P.M. (please see flyer attached)

The gym floor at the Gibson Aiken Center is being re-finished September 3 – 5. This work is being done by Myles Danaher Flooring with the assistants of Doug Morse, Building Maintenance.

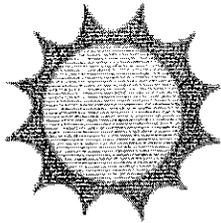
Facility Improvements –

The Brattleboro Senior Center will be closed Sept. 7 – 14 so the kitchen floor can be replaced. The Brattleboro Senior Meals Program received a grant from the Thomas Thompson Trust and the Ray Riddle Trust for these improvements. This work will be done by Manadnock Flooring.

GPI will be starting their work the week of Sept 1ST to improve thermal efficiency at the Nelson Withington Skating Facility. Work is expected to be complete prior to the opening of the 2019/2020 season.

Bernie LaRock and Sons will be starting the Pool Deck Replacement Project the week of August 19TH.

Staff Changes:



cost: \$10
per dog



2nd Annual
DOG DAYS OF SUMMER

DOGGIE PLUNGE

MONDAY, AUGUST 19, 2019

4pm - 7pm

Living Memorial Park, Brattleboro

co-sponsored by:



&



2019 FALL ACTIVITIES



Brattleboro Recreation & Parks



REMINDER:

ROLLING REGISTRATION BEGINS AUGUST 1ST.
ADDITIONAL REGISTRATION HOURS ARE 1-6 PM ON AUGUST 28TH & 29TH.
LATE REGISTRATION FEE WILL BE IN EFFECT FRIDAY, AUGUST 30TH.



YOUTH SOCCER LEAGUE

Registration: Wed & Thurs Aug 28th & Aug 29th 1:00- 6:00
Gibson Aiken Center, 207 Main St.

Ages: Grades 1 & 2 Coed 1 weekday practice & a Saturday morning game
Grades 3 & 4 Coed 1 weekday practice & a Saturday morning game
Grades 5 & 6 Coed 1 weekday practice & weekday & weekend games

Fee: \$30 Resident
\$45 Non Resident

Notes: ** Shin Guards are Required **



Volunteer Coaches Needed!!!

PRE K SOCCER

Registration: Wed & Thurs Aug 28th & Aug 29th 1:00 - 6:00
Gibson-Aiken Center, 207 Main St.

Ages: 4 & 5 (must be 4 by registration) - Coed

Date: Wednesday, 9/11 - 10/9 (5 weeks)

Place: Living Memorial Park Lower Field

Time: 5:00 - 5:45 pm
(Limit 20 participants)

Cost: \$20 Resident / \$35 Non Resident
Volunteer Coaches are Needed!!!

NELSON WITHINGTON SKATING FACILITY

The Skating Facility will open for the season on Saturday, October 26th, 2019.
Discounted (10%) Season Passes will go on sale starting Tues, Sept. 3rd through Thurs, Oct. 25th, 2019 at 4:00 pm at the Gibson-Aiken Center, 207 Main St.

	Residents / 10%	Non-Resident / 10%
Students	\$40.00 / \$36.00	\$ 55.00 / \$49.50
Adults	\$50.00 / \$45.00	\$ 65.00 / \$58.50
Family	\$80.00 / \$72.00	\$105.00 / \$94.50

***ALL SEASON PASSES MUST BE PURCHASED AT THE OFFICE**

PUBLIC SKATING SCHEDULE

The Skating Facility will open for the season on Saturday, 10/26/19, and closed for the season on Sunday, 03/08/20. The schedule is subject to change during the Christmas and February School Vacation weeks.
For more information please call 257-2311 or 254-5808.

Monday	7:00 p.m. - 9:00 p.m.	(Dollar Night)
Tuesday	10:30 a.m. - 12:00 p.m.	(Adults Only)
Wednesday	10:30 a.m. - 12:00 p.m.	(Adults Only)
Friday	10:30 a.m. - 12:00 p.m. 7:00 p.m. - 9:00 p.m.	(Adults Only)
Saturday	1:30 p.m. - 4:00 p.m. 7:00 p.m.- 9:00 p.m.	(Dollar Day)
Sunday	1:00 p.m. - 4:00 p.m. 7:00 p.m. - 9:00 p.m. 9:15 p.m. - 10:15 p.m.	(Adults Only)

STICK TIME

Mondays	9:15 p.m. - 10:15 p.m.
Wednesdays	3:30 p.m. - 4:30 p.m.
Saturdays	12:15 p.m. - 1:15 p.m.



KINDERGARTEN SOCCER

Registration: Wed & Thurs Aug 28th & Aug 29th 1:00 -6:00
Gibson-Aiken Center, 207 Main St.

Ages: Kindergarten - Coed
Date: Mondays, 9/9 - 10/7 (5 weeks)
Place: Living Memorial Park Lower Field
Time: 4:00 - 4:45 pm or 5:00 - 5:45 pm
(Limit of 25 children per group)

Cost: \$20 Resident / \$35 Non Resident
Volunteer Coaches are Needed!!!

YOUTH FIELD HOCKEY

Registration: Wed & Thurs Aug 28th & Aug 29th 1:00 - 6:00
Gibson-Aiken Center, 207 Main St.

Ages: Grades 2 - 6
When: Tuesdays & Fridays 5:00 - 6:00 pm
Where: West River Park Field
Fee: \$30 Resident / \$45 Non Resident



MOUTH GUARDS & SHIN GUARDS ARE REQUIRED
Games will be played against other towns if there are enough participants! Games may be on various days of the week.

NO experience necessary.



For more information regarding our Fall Flyer call 254-5808 or check us out at our Website - www.brattleboro.org



NFL FLAG FOOTBALL

Registration: Aug 28th & Aug 29th 1:00- 6:00
Gibson-Aiken Center, 207 Main St.

Ages: Grades 3-4 (Coed) & 5-6 (Coed)

Dates: Sept. 8th - Oct. 13th (Sundays)

When: 12:30 - 2:30

Cost: \$40 Resident, \$55 Non-Resident

Description: Skills & Drills 12:30-1:15 & Games 1:30-2:30

Note: Flags/belts & Jerseys are included in the fee.



CHESS CLASSES

Registration: Aug 28th & Aug 29th 1:00- 6:00
Gibson-Aiken Center, 207 Main St.



Fall Session I: 9/5-10/25

Thursdays Beginners (Kindergarten - 3rd Grade) **4:00-5:00**

Fridays Intermediate (3rd Grade -6th Grade) **3:30 - 4:30**

Players must know basic checkmates, and at least a few tactics and strategies.

Participants must have completed intermediate chess.

Cost: \$40 Resident/ \$55 Non-Resident

Instructor: Eric Strickland

Fall Session II: Begins 10/31 or 11/1

Advanced classes will begin during the second session.

YOGA & PILATES

Registration: First Day of Class

8 WEEK Session runs 9/9-11/1* ****NO CLASS OCT. 14TH****

Where: Gibson Aiken Center

Ages: Adults - 16 & up

When: 12:10-1:10

Monday **Yoga**

Wednesday **Strong Yoga**

Friday **Yoga / Pilates**

Fees: 1X week \$55, 2X week \$65, 3X week \$75 (8 weeks)



KICKBOX/CONDITIONING

Kickboxing: Conditioning combined with cardio intervals.

When: Wednesday 5:30 - 6:30 pm & Saturday 9 -10 am

Cost: 1X - Week \$40.00 per month or \$75 for 2 months

2X - Week \$50.00 per month or \$90 for 2 months

Instructor: Cyndy Gray

Drop in for the fee of **\$10.00** per day.

Non-Residents add **\$25.00** to all fees.

\$10 discount if you participate in Noon-Time Class.

Both programs run year round and you can join at anytime!

BRATTLEBORO YOUTH ICE HOCKEY

Registration: Going on now at www.brattleborohockey.org

Boys and Girls Team Hockey

Ages: 6-18 (Everyone Welcome!)

Scholarships Available.



Affordable and Fun House League Option

Ages 6 to 10 years old.

Free Learn to Skate

Ages 3 & Up starts 12/7/19

Bruins Learn to Play(Register by 9/7 @ learntoplay.nhl.com)

Ages: 4-9

Cost: \$140 (includes full set of hockey equipment and this fee can be deducted off child's regular hockey tuition if registered for a BHA team.)

For More Information go to www.brattleborohockey.org

This Program is not sponsored by Rec & Parks

GYMNASTICS CLASSES

Registration: **Wed & Thurs** Aug 28th & Aug 29th 1:00- 6:00
Gibson-Aiken Center, 207 Main St.

Ages: 18 months old—17 years old

*Parent Tot Classes are 18 months— 3 1/2 years old's only

Fee: \$80 for Brattleboro Residents & \$95 for Non-Residents

Open gym classes are \$5.00 per child per class

****Friday Home school class with Erin is \$120 for residents and \$135 non residents. ****

Session I: 9/3 - 10/28 (Late registrations always welcome!)

Monday classes:

Home School 2:15 - 3:15 pm

Ages 3-5 3:30 - 4:15 pm

Tuesday classes:

Little Ninja 3-5 2:45 - 3:30 pm

Ages 5-7 3:45- 4:45 pm

Ages 6-8 4:45- 5:45 pm

Ages 3-5 4:45- 5:30 pm

Ages 8-16 5:30- 6:30 pm

Big Ninja 6-12 6:30- 7:30 pm

Wednesday classes:

Parent Tot* 9:15 - 9:55 am

Ages 3-5 10:00- 10:45 am

Open Gym (1-5 YO) 10:45-11:45 am

Homeschool 2:30-3:30 pm

Ages 5-12 3:30-4:30 pm

Thursday classes:

Ages 3 - 5 9:15 - 10:00 am

Open Gym (1-5 YO) 10:00 - 11:00 am

Parent Tot* 2:15- 2:55 pm

Ages 5-12 3:30- 4:30 pm

Ages 8+ 6:30- 7:30 pm

Friday classes:

Home School with Erin 10:00-11:30 am

Tumbling 3:30-4:15 pm

Saturday classes

Ages 5-12 8:30- 9:30 am

****Each class has a minimum of 4 kids to run.****



Director: Amanda Montgomery

Team Coach & Instructor: Amanda Montgomery, Karen Gallivan

BRATTLEBORO FIGURE SKATING CLUB & LEARN TO SKATE USA

Registration: Ongoing or in person at registration night October 22nd, 2019 at 6:00 p.m. at Gibson Aiken Center

Who: All abilities welcome, Age 3+

What: Learn to Skate, Adult Classes, Freestyle and Private Lessons

When: Tuesday's & Sunday evenings

Where: Nelson Withington Skating Facility

Note: Bring your own figure skates/hockey skates, or borrow ours!

For more information visit:

www.brattleborofigureskatingclub.com

Email: brattleborofigureskating@yahoo.com

Call: Megan Pratt 603-762-2427

This program is not sponsored by Rec & Parks.

NOTE: The school is neither endorsing the activities or discouraging participation.

PO Box 513, 207 Main Street, Brattleboro, VT 05302-0513

Phone: 802-254-5808, e-mail: recreation@brattleboro.org,

web-site: www.brattleboro.org

Departmental Monthly Activities Report for July 2019

To: Brattleboro Selectboard

Via: Peter Elwell

From: Starr LaTronica, Library Director

Building: One of our new air conditioners did not function, which required a service call. Luckily it is still under warranty.

Programs: The Youth Services staff has had a tremendously full summer of programming to keep young brains occupied and learning, serving free lunch for kids every day Monday-Friday, and hosting an after-hours teen program, as well as collaborating with the Boys & Girls Club on programming and promoting books.

We also joined Vermont Humanities Council's initiative the Community Equity Collaborative, and members of Brattleboro Solidarity in the reading of Frederick Douglass's speech on "What the Fourth of July Means to the Negro". We had a great group of readers from the public, including the Town Manager and state Senate Majority Leader, and an attentive and appreciative audience at Pliny Park prior to the parade. We are hoping to make this an annual event.

We were granted the opportunity to screen a preview of an episode of *Chasing the Moon*, the new America Experience series on the moon landing, with a discussion afterward.

The planning department launched their Better Block initiative as part of the Downtown Plan project at the library. BML will apply to be one of the sites for that weekend.

Meg Mott presented another lecture/discussion on the Bill of rights, this time covering the second and third amendment, to a full house. We are looking forward to continuing the series.

Community Collaboration: I attended the monthly meeting of the Community Equity Collaborative. We worked with the Health Department on a display for National Breastfeeding Week.

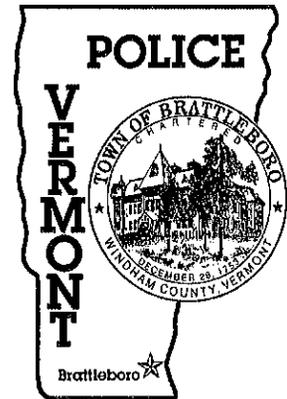
Training: Staff participated in fire extinguisher training.

Personnel: Jay Fee has accepted a full time position at Keene Public Library. He will be missed by both colleagues and the community.

BRATTLEBORO POLICE DEPARTMENT
62 BLACK MOUNTAIN ROAD
BRATTLEBORO, VERMONT 05301
(802) 257-7950 **FAX (802) 257-2303**

Michael R. Fitzgerald
Chief Of Police

Mark E. Carignan
Captain



To: Brattleboro Select board
Via: Peter Elwell, Town Manager
From: Michael R. Fitzgerald, Chief of Police
Date: 8 August 2019

SUBJ: JULY 2019 MONTHLY REPORT

Summary of Major Activities/Work Projects:

Officers responded to 1058 calls for service/incidents and made 73 arrests resulting in 109 criminal charges. Included in these calls for service were 11 overdoses with 1 resulting in death. This does not mean there were only 12 overdoses in Brattleboro for this period. It merely means that these are the numbers that were responded to by police.

35 vehicle operation citations were issued along with 239 warnings. Officers spent approximately 257 hours on foot patrol in the downtown area as well as other neighborhoods and parks in Town.

Cases of Interest:

Brattleboro Police conducted a search warrant on a residence located on Canal St. Jahiem McKoy, a 22-year-old male from NY, and Chrisanna Gagne, a 29-year-old female from VT, were arrested and charged with possession of heroin and cocaine, dispersing cocaine, and dispersing cocaine within a school zone. Justice Vick, a 32-year-old male from NY, was charged with the above crimes, along with resisting arrest. Kenneth Craig, a 44-year-old male from Brattleboro, was charged with possession of heroin and cocaine. Brenda Graves, a 37-year-old female from Brattleboro, was charged with possession of cocaine. All were taken into custody and later released by order of the courts on citations. All will appear at Windham County Superior Court on 8/13/19 to answer their charges.

Brattleboro Police has been receiving false 911 emergency calls to an address on Elliot Street. Officers responded thirteen times in a seven-month period. After an investigation took place police issued Michelle Cleaves a citation to appear in court for causing false public alarms.

Brattleboro Police were made aware of an incident that had occurred at an elementary school in Brattleboro. School officials told police that multiple students had reported inappropriate behavior by a substitute teacher in a fourth-grade classroom. After a lengthy investigation police arrested Ernest Simuro for prohibited conduct.

Officers of the Brattleboro Police Department responded to Elliot Street for an active verbal argument. Upon arrival to the area, officers located the subjects arguing. During the incident, one of the female subjects started acting aggressively and loudly in a public place. She was identified as Stephanie M. Murano. Murano was arrested for Disorderly Conduct.

The Brattleboro Police Department responded to South Main Street for a citizen dispute. Subsequent investigation revealed that Jamie Trill, known also as Olivia, struck another man while using racially-charged and derogatory language. No one was transported for injuries as a result of this incident. Trill was placed under arrest and transported to the department where he was lodged in lieu of bail. Trill will appear in Windham County Superior Court to face the charge of Hate-Motivated Simple Assault.

Brattleboro Police responded to a report of a possible fight in progress at a park on Main Street. Upon arrival officers observed two males arguing loudly. Subsequent investigation revealed that Bobby Smith threatened violence and used racial slurs against another male subject. Smith was arrested for Disorderly Conduct and Hate Motivated Crimes.

Brattleboro Police responded to a business on Main Street for a report of stolen American flags. It was learned that a large number of American flags with the dimensions of approximately 10"x15" were placed in flower pots along both sides of Main Street and were stolen sometime in the evening hours of 07/04/2019 and the early morning hours of 07/05/2019. This investigation is ongoing and anyone with any information about this case is encouraged to contact the Brattleboro Police Department.

Brattleboro Police Department responded to a parking lot in downtown Brattleboro for a threatening complaint. The complainant reported a male subject, threw a bicycle at her and was now threatening her with a knife. Upon arrival police contacted the male subject, identified as Robert C. Sherman 47 of Brandon VT. Sherman was still holding the knife in his hand and threw it down. Sherman was moderately intoxicated, aggressive and continuing to make verbal threats towards the complainant. The complainant advised she had not been hit with the bicycle and was not injured by the knife. A second victim was identified on scene who had been struck by the thrown bicycle. No medical attention was necessary for either victim. Sherman was transported to the Brattleboro Police station where he was ordered held until sober. Sherman was later transferred to Southern State correctional facility where he was held on lack of \$1500 bail.

Officers of the Brattleboro Police Department were on foot patrol on Flat St. when they encountered Misbah Abdul-Kareem sitting in an area where he was trespassed. Abdul-Kareem also had an outstanding warrant out for his arrest. The officers arrested Abdul-Kareem for Unlawful Trespass and having an outstanding warrant. Abdul-Kareem was transported to the Brattleboro Police Department where he was held in lieu of bail.

Brattleboro Police responded to the Brattleboro Retreat on a report of an unruly patient. Through investigation it was determined that Janna R. Jarvis caused a disturbance inside the building causing this specific section of the building to be closed. Jarvis was placed under arrest and was transported to the Brattleboro Police Department for processing.

Brattleboro Police were called to a residence on Fairground Rd. for a trespassing complaint. Located was Danielle Braverman, a 33-year-old female from Brattleboro. Braverman was found to be in violation of her court ordered conditions of release. Braverman was arrested will appear at Windham County Superior Court to answer her charge.

Brattleboro Police Department responded to a local business on Main St. for a report of a theft. A lost wallet was turned into staff. An employee later removed cash from the wallet before staff could turn the wallet over to Brattleboro Police. Upon investigation it was found that Tyler Jungman had stolen money from the wallet. Jungman was arrested for petite larceny.

Brattleboro Police Department were dispatched to a theft complaint at a business on Main St. Subsequent investigation led to the arrest of Corey Whidden for petit larceny. Whidden was arrested held in lieu of bail at the Brattleboro Police Department.

Brattleboro Police Department were dispatched to a theft complaint at a business on Elliott St. Subsequent investigation led to the arrest of Corey Whidden for petit larceny. Whidden was once again held in lieu of bail at the Brattleboro Police Department.

Officers of the Brattleboro Police Department responded to South Main Street for a reported fight. Subsequent investigation revealed that James A. Douglas and Elise M. Nuccio engaged in a physical altercation. Neither party required medical attention. Both parties were arrested for Disorderly Conduct.

The Brattleboro Police Department were dispatched to a complaint of a theft on Glen St. Subsequent investigation showed that Daniel Baldwin-Page burglarized a house on Glen St. On 7/20/2019 at approximately 2200 hours, Daniel Baldwin-Page turned himself in to the Brattleboro Police. He was arrested and later released with court ordered conditions.

The Brattleboro Police Department responded to call for possible sale of illicit drugs, at the parking lot of a business on Main Street, in the Town of Brattleboro. Subsequent investigation revealed that Cynthia R. Radcliffe, a 35-year-old female, had heroin in her possession. Radcliffe was arrested.

The Brattleboro Police Dept. responded to a local community center for a report of a disorderly subject. The complainant reported a female was yelling and spitting at security. Upon arrival officers met with staff and the female subject was identified as Danielle Braverman, 33 of Brattleboro. Braverman was upset but did calm down while the investigation was conducted. A male witness advised police that Braverman's volatile behavior had caused them to cancel meeting with incoming clients. Braverman had a strong odor of intoxicating beverages about her person. A record check confirmed Braverman had conditions of release prohibiting her from drinking alcoholic beverages. Braverman was arrested for disorderly conduct and violating her conditions.

Brattleboro Police responded to a residence on Frost Place for a report of a possible conditions of release violation as well as a trespassing violation. Through investigation it was determined that Misbah A. Abdul-Kareem entered the lands of the residence on Frost Place that he had been previously trespassed from and violated his current conditions of release by being within 300 feet of the residence. Abdul-Kareem was arrested for these violations.

Brattleboro Police located a vehicle that had been reported stolen. Located with the vehicle were Gina Taylor, a 43-year-old female from MA, and Elise Nuccio, a 25-year-old female from Brattleboro. Both were placed under arrest for Operating without Owner's Consent. A search warrant was executed on the vehicle and Taylor's belongings. The results of the warrant, along with further investigation, lead to Taylor also being charged with Grand Larceny, along with possession of Heroin. Nuccio was also charged with possession of heroin.

The Brattleboro Police Department responded to a local grocery store for a report of a male subject sleeping on products. The complainant reported the male had been previously trespassed from the business. Prior to arrival on scene the complainant reported the male had left the store on foot. Officers located the male a short distance from the store. The male subject was identified as Misbah Abdul-Kareem of Wilmington VT. Abdul-Kareem admitted to having been inside the store. It was confirmed Abdul-Kareem had been previously served with a Trespass warning for the business. Abdul-Kareem was arrested and processed for the offense of Unlawful Trespass.

The Brattleboro Police Department responded to the Brattleboro Transportation Center for a report of a fight. Upon arrival, it was discovered that Jonathan A. Rutledge, 41, of St Johnsbury VT had assaulted another male. The victim was transported to Brattleboro Memorial Hospital with non-life-threatening injuries. Rutledge was arrested for simple assault and ordered to be lodged until sober

Brattleboro Police encountered Misbah Abdul-Kareem on Chapin St. Kareem currently has a court ordered curfew prohibiting him to be out at night. This curfew stems from multiple alleged car thefts that occurred during the overnight hours. Kareem was placed under arrest and transported to the Brattleboro Police Department. Kareem was ordered held on \$200.00 bail.

Officers of the Brattleboro Police Department were flagged down and informed of a suspected impaired driver near a business on Canal Street. Subsequent investigation revealed that Danielle I. Braverman had violated her Conditions of Release, when she was found to be under the influence of alcohol. Braverman was arrested and ordered to be held until she was sober.

Brattleboro Police observed a vehicle commit a motor vehicle violation on Canal St. A motor vehicle stop was subsequently initiated. The operator, Jesus J. Urraca, a 26-year-old male from RI, was found to be under the influence of marijuana. Urraca was placed under arrest and transported to the Brattleboro Police Department.

The Brattleboro Police Department responded to a residence on Generous Street for an intoxication complaint. Upon arrival officers found Lynn Norman, who was intoxicated in violation of her court-ordered conditions of release. Norman was arrested for Contempt of Court.

Officers of the Brattleboro Police Department were on foot patrol on Canal Street when they came across Kenneth Craig smoking crack cocaine. Subsequent investigation revealed that Craig was in possession of cocaine. Craig was arrested for the violation.

Brattleboro Police Department responded to a local business on Putney Rd. for a report of a group of people drinking. Upon arrival Janice Maddox-Calderon was yelling and screaming at Brattleboro Police and at the employees of the business. Janice was arrested for Disorderly Conduct.

Brattleboro Police responded to a hotel on Canal Street for a report of a female subject trespassing. Upon arrival, police met with Lynn S. Norman and it was discovered that she had been previously trespassed from the property and she was found to be in violation of her active conditions of release. Norman was placed under arrest and was transported to the Brattleboro Police Department. Norman was ordered to be held until sober.

Officers from the Brattleboro Police Department responded to a business on Putney Rd for a report of a partially nude elderly female sleeping on the ground behind the building. Upon arrival Officers located Lynn S. Norman 60, of Brattleboro, sleeping without her shirt or undergarments. Norman was extremely intoxicated; a partial bottle of wine was located next to her. Records check showed Norman had an active warrant for her arrest as well as conditions of release prohibiting her from drinking, buying or possessing alcoholic beverages. Due to her level of intoxication Norman was transported to the Hospital for medical clearance. At the hospital Norman became disorderly, screaming in the hallway, disrupting the ER which was extremely busy. Norman was arrested for Disorderly Conduct and Criminal Contempt

The Brattleboro Police Department were dispatched to Elliot Street for a report of two females fighting. Subsequent investigation revealed Danielle Braverman started to physically fight with another female after a verbal argument. Braverman was arrested for Disorderly Conduct.

Officers of the Brattleboro Police Department were dispatched to a residence on Fairview Street, for a report of a woman trying to remove children, that were not hers, from a vehicle. Subsequent investigation revealed that Danielle I. Braverman had attempted to take two children at a business on Main Street. Braverman had tried to remove the children's restraints after their mother placed them in her vehicle. The mother was successful in fending off Braverman's attempts. Braverman was located later at a parking lot on Flat Street. Braverman was also found to be under the influence of alcohol, in violation of her court ordered conditions of release. Braverman was arrested and ordered held in lieu of bail.

The Brattleboro Police Department were on patrol on High Street. Officers contacted the operator of a motor vehicle for a motor vehicle violation. The operator was identified as Buddy W. Vecchiano. Further investigation revealed that Vecchiano was under the influence of alcohol. It was also found that Vecchiano had a criminally suspended operator's license. During the investigation, Vecchiano fled the scene on foot. Vecchiano was caught and placed under arrest for Driving Under the Influence, Operating with a Criminally Suspended License, and Resisting Arrest and transported to the Brattleboro Police Department where he was held in lieu of bail.

Officers of the Brattleboro Police Department were flagged down by citizen at a park on Canal Street. Subsequent investigation revealed that Bobby R. Smith, a 48 year old male, had a verbal and physical altercation with a female at the park. While searching Smith, he was found to have cocaine in his possession. Smith was arrested for the violations.

Brattleboro Police responded to a report of shots fired on Elliot Street near Elm Street. Responding officers initiated an investigation. The BPD Criminal Investigation Division took over the investigation and developed probable cause to charge Ocasio with the listed crimes for allegedly firing a gun at two people in a nearby bus stop. There were no reported physical injuries as a result of this incident. The Brattleboro police have applied for and obtained an arrest warrant for Ocasio for attempted 2nd degree murder, aggravated assault, and aggravated domestic assault. The victims of these crimes were known to Ocasio and there is no known specific danger to the public. During the investigation into this incident, Michael Samuels (19) of CT was arrested and charged with being a felon in possession of a firearm. A 9mm handgun with and extended magazine, laser targeting device and an obliterated serial number was located on scene.

Brattleboro Police observed Quinton Gordon, a 34-year-old male from New York. Officers knew Gordon to have an active warrant for his arrest, and made contact. Once advised that he was under arrest, Gordon assaulted officers, and resisted arrest. His companion, Erica Nunez, an 18-year-old female from New Jersey, assaulted police to hinder Gordon's arrest. Both were placed under arrest. Gordon was arrested for resisting arrest, assault on a law enforcement officer, disorderly conduct, possession of a stimulant, possession of cocaine, and possession of heroin. Nunez was arrested for resisting arrest, impeding a police officer, disorderly conduct, assault on a law enforcement officer. Both were transported to the Brattleboro Police Department. There, both were ordered held on bail. Gordon was held in lieu of \$5,000, and Nunez was held in lieu of \$2,000.

Special Meetings/Communications/Events:

Officer's and staff continue to make numerous appearances to meet and discuss the concerns of the citizens at the senior center, elementary schools, with various organizations and community centers. The topics included personal safety, crime trends, homelessness and internet safety. The Brattleboro Police Department continues to make strides in educating and informing the citizens of our activity and to solicit their feedback on how we can improve our services.

Budget Concerns/Impacts:

Monitoring the FY 2020 budget. No concerns or issues to report.

Staffing:

Two officers are in the process of completing the Brattleboro Police Department's 12-week Field Training Program with a completion date in late September 2019.

We currently have two recruits attending the Vermont Police Academy 108th Basic class.

The Department is short 3 positions. We are continuously accepting applications as we will anticipate filling vacancies from turnovers and retirements.

To: Selectboard
Via: Peter Elwell, Town Manager
From: Sue Fillion, Planning Director
Date: August 9, 2019
Re: Departmental Monthly Activity Report – July 2019

Summary of Major Activities/Work Projects:

- **Brownfields**
 - 250 Birge Street: Archeological excavations were completed on site. Pre-contact Native American artifacts were found (four pieces of lithic debitage) as well as 19th and 20th century artifacts likely associated with a no longer extant dwelling. Lithic debitage is the by-product flakes and chips from stone tool production. Project partners will be meeting with the State Historic Preservation Office in August to discuss next steps. The full report is not yet available, but Planning Services does have an End-of Field Letter Report
 - Long Falls Paperboard: Phase II testing has begun
 - Quarterly report filed
 - Requested a grant extension

- **Land Use Planning**
 - Downtown Design Plan Better Block Challenge kick off.
 - Continued involvement with the US Army Corp of Engineers on the Connecticut River Watershed projects
 - Continued support to the Conservation Commission in their efforts to manage Japanese knotweed at West River Park.
 - Received an overview of the pending Conditional Letter of Map Revision (CLOMR) application that NHDOT will submit to FEMA for the Hinsdale Bridge project

- **Tri-Park Master Plan**
 - Steering committee meeting to review progress and discuss the Master Plan final product
 - Filed required report with VCDP

- **Health Officer Activities**
 - Continued inspections of properties.

- **Meetings/Conferences**
 - Met with DBA and AARP Vermont staff to discuss Transportation Center Alley Lane project

- **Other Notes**
 - Began conducting interview for the Planning Technician position