

**TRAFFIC SAFETY COMMITTEE
TUESDAY, APRIL 28, 2015
SELECTBOARD MEETING ROOM – 8:30AM
MINUTES**

Members present: Town Manager Peter B. Elwell, Fire Chief Mike Bucossi, Public Works Director Steve Barrett, Police Chief Mike Fitzgerald, Planning Director Rod Francis, Chamber of Commerce Representative Leo Schiff, and Citizen Representative Robert Immler.

Selectboard representative present: None.

Other staff members present: Assistant Town Manager Patrick Moreland, Highway/Utilities Superintendent Hannah O'Connell, and Police Captain Mark Carignan.

Others present: None.

Town Manager Peter Elwell called the meeting to order at 8:35am.

Approve Minutes – February 24, 2015.

MOTION BY STEVE BARRETT, AND SECONDED BY MIKE BUCOSS, TO APPROVE THE MINUTES FROM FEBRUARY 24, 2015. MOTION CARRIED UNANIMOUSLY.

Public Participation – None. There was a brief discussion about whether the public knew about the meeting. Elwell noted that there had been suggestions to change the date/time of the meeting but said that once the date and time had been determined the meeting was publicly warned.

New England Youth Theatre – Parking Space. Public Works Director Barrett said that the New England Youth Theatre (NEYT) was making improvements to the site and the parking lot, and that NEYT requested that a parking space on Flat Street near the entrance be removed. He spoke about the project and said that DPW supported moving the parking space from that location to the other end of the parking spaces. There was discussion by the Committee about the project, site distance, adding additional parking spaces, line striping, improvements/line striping at Union Hill intersection, and other somewhat related matters.

MOTION BY ROBERT IMMLER, AND SECONDED BY PETER ELWELL, TO AUTHORIZE THAT PUBLIC WORKS ELIMINATE ONE PARKING SPACE ON THE WESTERN SIDE OF THE PARKING SEGMENT AND INSTALL NEW PAINT FOR AS MANY ADDITIONAL SPACES AS CAN SAFELY FIT ON THE EAST SIDE. MOTION CARRIED UNANIMOUSLY.

Traffic Calming Plan Safety Action Request Forms - Signage, Speed, and Vegetation on Wantastiquet Drive. Highway/Utilities Superintendent O'Connell discussed a communication received from a resident who had concerns about the signage, speed of traffic and overhanging vegetation on Wantastiquet Drive. Elwell said that the resident was invited to attend the meeting to speak about her concerns, but she was not present. O'Connell suggested installing a temporary radar speed sign to obtain accurate speed data on that street. She said that she would also revisit the area after the leaves were fully bloomed and then notify property owners if their vegetation encroached on the public roadway. There was some discussion by the Committee. It was generally agreed that accurate traffic data would be helpful and that O'Connell could research whether any traffic signs were appropriate under the Uniform Traffic Control Regulations.

Traffic Data Collection – Windham Regional Commission. O'Connell provided a suggested list of streets for Windham Regional Commission (WRC) to perform traffic studies as directed in the Traffic Calming Plan. She discussed the equipment available to obtain traffic data and the uses for the data. There were suggestions by other members of the committee to add other streets to the list, such as Western Avenue, Route 5 (Canal Street), Williams Street, Maple Street, South Main Street, Marlboro Avenue, Allerton Avenue, and Greenleaf Street. O'Connell said that WRC also performed traffic counts with other towns and that she would work with WRC to develop a list of streets for the data collection in Brattleboro.

Future Meeting Schedule – Traffic Safety Committee. Elwell said that members from Safe Streets and the Vermont Department of Health were not able to attend Traffic Safety meetings because of scheduling conflicts. He said that he investigated other days and times in order to accommodate their schedules and make it possible for them to attend the Traffic Safety meetings. He proposed moving the standard Traffic Safety Committee meeting to the fourth Thursday of the month (rather than Tuesday) at 8:30am. There was some discussion and it was agreed to move the regular meeting date to the fourth Thursday of the month.

Monthly Report on Pedestrian and Bicycle Incidents – Police Chief Fitzgerald reported that since February 1, there were no bike/motor vehicle accidents, there was 1 pedestrian/motor vehicle accident where the pedestrian was bumped by a car and walked away from the scene, and a total of 182 accidents of which 13 involved personal injuries.

Other Business – None.

There was no further business.

PETER ELWELL ADJOURNED THE MEETING AT 9:15M.