

**BRATTLEBORO SELECTBOARD  
TUESDAY, SEPTEMBER 1, 2020  
EXECUTIVE SESSION – 5:30PM  
REGULAR MEETING – 6:15PM  
HELD REMOTELY USING ZOOM  
MINUTES**

***NOTE: Due to the ongoing social distancing requirements of COVID-19, this meeting was held remotely with no physical location using Zoom.***

Selectboard members in attendance: Tim Wessel, Elizabeth McLoughlin, Ian Goodnow, Brandie Starr, and Daniel Quipp.

Staff participating: Town Manager Peter Elwell, Assistant Town Manager Patrick Moreland, Public Works Director Steve Barrett, Planning Director Sue Fillion, and Executive Secretary Jan Anderson.

Others participating: Bob Stevens, Gemma Seymour, Skye Morse, Frank Austin, Felicity Ratte, Prudence MacKinney, George Perides, Gary Stroud, Tamara Stenn, Woody Bernhard, Tara O'Brien, David Levenbach, Robby, Trevor Stannus, Ananda, Dory, Echo, Earl, Barry, Ann, Ibrahim Dahlstrom-Hakki, Steve Carmichael, Ryan Stratton, ASL interpreters Elizabeth Fox and Janet Dickinson, and BCTV staff and volunteers.

Chair Tim Wessel called the meeting to order at 5:30pm. He confirmed that the meeting was properly warned.

**MOTION BY TIM WESSEL TO ENTER INTO EXECUTIVE SESSION TO DISCUSS CONTRACTS AND THE NEGOTIATING OR SECURING OF REAL ESTATE PURCHASE OR LEASE OPTIONS, WHERE THE BOARD HAS DETERMINED THAT PREMATURE GENERAL PUBLIC KNOWLEDGE WOULD CLEARLY PLACE THE SELECTBOARD OR PEOPLE INVOLVED AT A SUBSTANTIAL DISADVANTAGE. THE TOWN MANAGER AND ASSISTANT TOWN MANAGER WERE INVITED INTO THE EXECUTIVE SESSION. MOTION CARRIED 5-0.**

Chair Wessel reconvened the meeting at 6:19pm.

***APPROVE MINUTES***

Chair Wessel asked the Board to approve the minutes of August 6 and August 11, 2020.

**MOTION BY IAN GOODNOW TO APPROVE THE MINUTES OF AUGUST 6 AND AUGUST 11, 2020. MOTION CARRIED 5-0.**

***CHAIR'S REMARKS***

None.

***MANAGER'S COMMENTS***

Town Manager Elwell announced the launching of the Gibson Aiken Day Camp that was formed by staff from Recreation & Parks Department and Brooks Memorial Library, in collaboration with Meeting Waters YMCA. He said it was a program established for school age children from kindergarten to 6th grade to assist families while the schools open in various fashions around the COVID-19 pandemic, and to provide a safe place for the children to gather and participate in non-traditional activities. He said that \$7 million was being made available by the Federal government to assist with school openings, and the YMCA was applying to be the local hub to help organize the program and receive funding. He said that while Federal funding was pending, the cost for students to enter into the program was \$25 per day per student. He said that enrollment was on a daily basis in order to keep the scheduling for parents flexible. He said that the program consisted of recreational activities at the Recreation & Parks facilities and educational and

other fun activities at the Library. He said that reservations were being taken now with the start of the program to take place on September 14. He suggested that people interested in enrolling their children in the program contact the Recreation & Parks Office. There was some discussion by the Board, including about possible scholarships or financial assistance.

### **SELECTBOARD COMMENTS**

Quipp noted that the Board received an e-mail earlier in the day announcing that the Informational Booklets for Representative Town Meeting (RTM) on September 12 were available at the Library. He said that people could go to the Library and pick-up their booklets or, if they did not want to enter the building and preferred curbside service, they could hold up a sign at the front window for the Library staff to see and a staff member would deliver the booklet to them on the sidewalk. Elwell said that the information required for RTM members to have for the meeting was contained in the Informational Booklet. The Town Report prepared for the March meeting that was cancelled due to COVID-19 contained more informational materials. He said that the only document not in the Informational Booklet that would require a vote by RTM members was the Town's audit, which could be found on the Town's website. He said that the audit was a clean audit and the article to accept the report was usually passed at RTM without much discussion. There was a brief discussion by the Board.

### **PUBLIC PARTICIPATION**

None.

### **WATER AND SEWER COMMISSIONERS**

#### **MOTION BY DANIEL QUIPP TO CONVENE AS WATER AND SEWER COMMISSIONERS. MOTION CARRIED 5-0.**

Purchase of Vehicles for Public Works Utility Division – Utilize State Contract. Public Works Director Steve Barrett said that the Board was asked to approve the purchase of three Utilities Division vehicles utilizing pricing through the Vermont statewide bid system. He said one compact vehicle and one truck would be based at the Water Treatment Plant, and one compact vehicle would be based at the Wastewater Treatment Plant. He said the purchase price for each Toyota Prius was \$24,832 from Alderman's Toyota, for a total of cost of \$49,664, and the purchase price for the 2021 Dodge 1500 would be \$32,782.42, minus trade-in allowance, for a final cost of \$19,582.41 from Central Chrysler Dodge Jeep Ram, as set forth in the memo dated August 20, 2020, from Highway/Utilities Superintendent Dan Tyler. There was some discussion by the Board.

#### **MOTION BY DANIEL QUIPP TO APPROVE THE PURCHASE OF TWO TOYOTA PRIUSES FROM ALDERMAN'S TOYOTA FOR \$49,664, AND THE PURCHASE OF A 2021 DODGE 1500 FOR A FINAL COST OF \$19,582.41 FROM CENTRAL CHRYSLER DODGE JEEP RAM. MOTION CARRIED 5-0.**

#### **MOTION BY BRANDIE STARR TO ADJOURN AS WATER AND SEWER COMMISSIONERS. MOTION CARRIED 5-0.**

### **NEW BUSINESS**

Grant Application Public Hearing – Affordable Housing Project at 47 Flat Street. Wessel said that the Board was asked to hold a public hearing to discuss a grant application for the Affordable Housing Project at 47 Flat Street.

Chair Wessel opened the public hearing.

Assistant Town Manager Patrick Moreland said that a public hearing was required to be held at the beginning of any project through the Vermont Community Development Program (VCDP). He said that the Board was asked to authorize the submission of a grant application to the VCDP in the amount of \$492,920 for an affordable housing project located at 47 Flat Street, and the funds would be sub-granted

to Community Development Support, Inc., a local nonprofit organization. He said that the building now located at 47 Flat Street, formerly Sanel Auto Parts, had been vacant for the past several years and the proposed project would add a floor onto the existing building and the building would be totally renovated with energy-efficient features and would add 19 affordable housing units for a project cost of \$6.8 million. He said that the building would also support co-working office space on the first floor with the four floors above it containing the housing units. He said that this project was well-suited for CDBG funding because it provided affordable housing in the heart of downtown and met the State's objectives for the use of CDBG resources in promoting economic development and affordable housing. He said that in using low income housing tax credits, the project would be required to maintain affordable rents for the next 30 years as per HUD guidelines. He added that the completed building would enhance the Town's Grand List. Moreland said that in addition to the grant, staff was requesting that the Board approve a loan in the amount of \$150,000 from the Revolving Loan Fund, with a term of 30 years at 1% interest, with the first 12 payments being interest only. He said that those terms were consistent with previous affordable housing loans that the Town had authorized for other institutions. Background and additional details were set forth in his memo dated August 24, 2020. Elwell added that funds from the repayment of this loan would come back to the Town and be added to the Revolving Loan Fund, and those funds would be made available for other similar projects in Brattleboro. The Board spoke in support of the project and asked some questions.

Bob Stevens, from Community Development Support, Inc., said that the organization was formed for the express purpose of providing affordable housing in Brattleboro and for community development. He said that long-term plans may include adding a park or open space next to the building. He noted that the funding package for the project was complicated and contained multiple funding sources. He explained there were two types of affordable housing tax credits in Vermont, one of which was rarely used and, consequently, the State returned about \$30 million in affordable housing tax credits to the Federal government every year because they were not lucrative enough to make a project happen. He said the Governor and his administration were looking for ways to deploy those funds and create a project that could use the 4% tax credits. He said this would be a demonstrative project for that purpose. McLoughlin asked him to explain the plans for a co-working space on the ground floor. Stevens said the intent was to provide space for the community to come together and partner with other organizations and bring together support services. He said it was viewed as a business accelerator program where a small start-up business could connect with other resources to grow and create jobs. He said that the purpose of co-working was to find new ventures to get them started and support them. He added that this location would become a center for small businesses to connect, and the project would bring life to Flat Street and make downtown more vibrant.

Wessel asked what impact the \$150,000 loan would have on the on the Revolving Loan Fund (RLF). Elwell said that the RLF currently had in excess of \$800,000 in it, although allocations between \$300,000 and \$400,000 were made but had not yet been expended, leaving the unallocated amount of \$480,000. He added that repayment of the funds would bring additional funds back into the RLF so that other allocations could be made in the future on other projects. McLoughlin noted that the project would increase the value of the Town's Grand List.

Wessel closed the public hearing.

Gemma Seymour asked about the facilities in the building that would make it accessible. Bob Stevens said the building would meet the accessibility codes, that a new elevator would be added so the entire building would be handicapped accessible, and every unit would meet the visitability standards while 20%, or 2 to 3 units, would be dedicated fully handicapped units. Skye Morse, a member of the project team, said that 20% of the units would be dedicated to seniors and a memorandum of understanding with Senior Solutions would provide support for seniors to continue to live independently. Frank Austin, from Tenants Union of Brattleboro, suggested that 100% of the units be accessible. Stevens clarified that every part of building would be accessible and that someone in a wheelchair could roll into any apartment or public facility area, which was the visitability standard. He said that 20% of the units would be fully

ADA compliant with roll-in showers and lower counters and cupboards. He added that any unit could be adapted for aging in place.

**MOTION BY ELIZABETH McLOUGHLIN TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO THE VERMONT COMMUNITY DEVELOPMENT PROGRAM FOR AN IMPLEMENTATION GRANT FOR COMMUNITY DEVELOPMENT SUPPORT, INC., IN THE AMOUNT OF \$492,920 FOR THE 47 FLAT STREET PROJECT, AND TO ADOPT A VERMONT COMMUNITY DEVELOPMENT PROGRAM RESOLUTION FOR GRANT APPLICATION AUTHORITY, IDENTIFYING ASSISTANT TOWN MANAGER PATRICK MORELAND AS THE CONTACT PERSON AND TOWN MANAGER PETER ELWELL AS THE AUTHORIZING OFFICIAL, AND TO ALLOCATE \$150,000 FROM THE TOWN'S REVOLVING LOAN FUND FOR A LOAN TO COMMUNITY DEVELOPMENT SUPPORT, INC., CONTINGENT UPON THE EXECUTION OF A GRANT AGREEMENT WITH THE VERMONT COMMUNITY DEVELOPMENT PROGRAM FOR THE 47 FLAT STREET PROJECT AND IN ACCORDANCE WITH THE FOLLOWING TERMS: A 30-YEAR NOTE AT 1% INTEREST WITH INTEREST ONLY PAYMENTS FOR THE FIRST 12 MONTHS. MOTION CARRIED 5-0.**

Interim Zoning Bylaw Public Hearing – Planning Commission & Planning Department. Wessel said that the Board was asked to hold a public hearing for a recommended Interim Zoning Bylaw.

Wessel opened the public hearing.

Planning Director Sue Fillion noted that two Planning Commission members, Prudence MacKinney and Felicity Ratte, were also “present” at this Zoom meeting. Fillion said that the Planning Commission submitted a request for the Selectboard to consider regarding an Interim Zoning Bylaw, which was a form of emergency action that could be taken by the Selectboard, as set forth in her memo dated August 21, 2020. She said that the Planning Commission had been looking for ways to improve housing affordability and availability in Town. She said that the purpose of implementing the interim bylaw was to improve housing access and affordability in areas of Brattleboro where the Land Use Regulations and Town Plan allow housing development and were also served by water and sewer. She said that the interim bylaw would help cut through regulatory tape. She explained that at the end of 2019 and beginning of 2020, the Planning Commission had an opportunity to work with Vermont Department of Housing and Community Development to review Land Use Regulations, to look at code reform to create more affordability housing in Vermont, and find barriers that limited the choice of conveniently located homes with prices that were affordable to Vermonters. She said working with the agency provided a good opportunity to review the Town regulations and receive feedback from the State. She said that minor tweaks of the zoning regulations could have big impacts. She added that with the COVID-19 pandemic, the housing situation was more precarious with immediate and long-term health considerations for those without appropriate housing. She noted that the State received Federal CARES Act funding and was directing some of it toward housing with support for tenants and landlords. The funding could assist with the creation of housing units but the CARES funding had to be spent by the end of December. She said that the need for housing in our community and the time-limited funding that was available created an emergency consideration where the Board could enact the requested interim zoning bylaw. She provided a map of zoning districts to which the interim bylaw would apply, those being the Urban Center, Residential Neighborhoods, Service Center, Neighborhood Center, Institutional Areas, Village Center, and Rural Business District. She said there were two key pieces that the State agency addressed. The first would be to remove density caps, which would include dimensional standards such as regulating the lot size, frontage standards, coverage (amount of space on the property that could have impervious surfaces), setbacks, density standards, building standards, and limits on the number of units that could be created. She said the regulations had other controls that could constrain the size of new buildings. The current regulations prevented some people from having or adding more units in their buildings. The State suggested trying to do away with residential density standard in those districts. The State's second suggestion was to eliminate unnecessary use restrictions for residential neighborhood zoning district. She said that 3,4 and 5 dwelling units were currently considered “conditional uses” and the proposed change would make them “permitted uses.” She said that going through the conditional use review was

an added layer of permitting. She added that many multi-unit buildings were distributed through the residential neighborhood district so the requested change would have little impact. She noted that multi-family dwellings with 5 or more units in a newly constructed building would still have to go through the conditional use review process. She suggested that the Board approve the proposal for a 2-year period, and also had an option to extend it for another year. She noted that the Planning Commission would soon request the Board to approve an application for a Municipal Planning Grant in order to undertake a complete housing study and lead to an action plan. That would allow an opportunity to see if the interim plan was working.

Felicity Ratte, Chair of the Planning Commission, spoke in support of the proposal. She said that the Planning Commission was trying to improve housing and this was an opportunity to see if changes in zoning would have the effect that the Commission was looking for, particularly in having more people moving to the downtown area and not building away from town. She said that the downtown density was a way of making the town more sustainable by using current water and sewer systems, and that walkability and biking opportunities were important factors. Prudence MacKinney, member of the Planning Commission, spoke in support of all that Fillion and Ratte offered.

Wessel asked Fillion whether the Neighborhood Development Area (NDA) application overlapped with the proposed zoning bylaw. Fillion said that they were compatible. The State NDA program had defined guidelines of a geographic area within 1/2 mile of downtown. She said that the NDA offered a reduction of permitting fees at the State level and possible exemption from Act 250, if applicable, and that the proposed interim bylaw made permitting easier at the local level. She said that the proposed interim bylaw would extend beyond the NDA area to places that water and sewer was available, such as Putney Road and West Brattleboro Village. Goodnow asked how to measure the success and whether the interim bylaw achieved its goal. Fillion said the Planning Commission would work on how to determine success and one way was to keep track of how many units were being created as requests were submitted. Starr spoke in support of the proposal and said that zoning was a structural change inside of a town, and this proposal was strategic, innovative, and bold and would bring big and dynamic changes to the town. McLoughlin said the proposal was a forward thinking plan and would enact a plan where people may want to renovate their structure to create more units. She said there was an affordable housing need in Brattleboro and the proposal would maximize the ability to add units to existing structures. George Perides spoke of his project where he renovated a 3 bedroom apartment and made it into 3 separate units. He spoke in support of the proposal and noted that funds from the CARES Act were only available until December 20 so people would need to act fast. He spoke about the large number of single family households in Vermont. Gemma Seymour expressed her support for the proposal. She added that new construction in the immediate downtown area should not be conditional use. Gary Stroud asked about plans or projects planned for Canal Street and what was being done to revitalize Canal Street. He also suggested utilization of buildings on Birge Street. Fillion spoke about the building of Red Clover Commons off of Canal Street. She said that the NDA would be helpful and the Town was putting the right tools in place for such development. Wessel agreed that the Town was not a developer but was removing barriers that may restrict development. McLoughlin added that the Planning Commission was for the planning aspects of projects. Elwell said that the item before the Board was focused on housing and that would also include the Canal Street area.

Wessel closed the public hearing.

**MOTION BY IAN GOODNOW TO APPROVE THE “PROPOSED BRATTLEBORO INTERIM ZONING BYLAW AS APPROVED BY THE PLANNING COMMISSION 08/11/2020 FOR SELECTBOARD PUBLIC HEARING 09/01/2020,” AS PRESENTED. MOTION CARRIED 5-0.**

Chair Wessel called for a recess at 7:51pm. He reconvened the meeting at 8:06pm

Purchase of Rotary Head for Roadside Mower – Department of Public Works. Public Works Director Steve Barrett said the Board was asked to approve the purchase of a rotary mower head for the

Department of Public Works' roadside mower, as set forth in the memo dated August 18, 2020, from Highway/Utilities Superintendent Dan Tyler. He said that DPW would utilize the Town's membership through Sourcewell (formerly National Joint Powers Alliance) to purchase the mower head through Pete's Equipment of Morrisville, Vermont, for the price of \$13,215.20. There was a brief discussion by the Board.

**MOTION BY DANIEL QUIPP TO APPROVE THE PURCHASE OF A ROTARY MOWER HEAD FROM PETE'S EQUIPMENT FOR THE PRICE OF \$13,215.20. MOTION CARRIED 5-0.**

Better Roads Grants from VTrans – Accept and Appropriate

- (i) *Inventory of Road Erosion*
- (ii) *Culvert Replacement and Stone Lined Ditch on Bonnyvale Road*

Public Works Director Barrett said the Board was asked to accept and appropriate two Better Road Grants from the Vermont Agency of Transportation (VTrans), each requiring a 20% match. He said the first grant in the amount of \$8,000 was for the Town's Road Erosion Inventory, and the second grant in the amount of \$20,000 was for Correction of Erosion/Stormwater Problems. He said the second grant would be used for the culvert replacement and stone lined ditch on Bonnyvale Road, as set forth in the memo dated August 11, 2020, from Highway/Utilities Superintendent Dan Tyler. There was some discussion by the Board.

**MOTION BY BRANDIE STARR TO ACCEPT AND APPROPRIATE TWO BETTER ROAD GRANTS FROM VTRANS IN THE AMOUNTS OF \$8,000 FOR A ROAD EROSION INVENTORY GRANT, AND \$20,000 FOR A CORRECTION OF EROSION/STORMWATER PROBLEMS GRANT. MOTION CARRIED 5-0.**

Request to Allow Free Display of "We Celebrate Democracy/Civil Rights For All" Banner. Woody Bernhard and Tamara Stenn, from "We Celebrate Democracy Civil Rights for All, Inc." (WCD/CRFA), spoke with the Board about the request to waive the normal banner fee and permit the "We Celebrate Democracy / Civil Rights For All" banner to be hung over Main Street whenever banner space was available. Stenn said that WCD/CRFA was a non-profit organization without funds to pay for the hanging of the banner and the organization wanted to promote the universal message to everybody. She said the hanging of the banner would show inclusion for many people and be a universal greeting when people came into Brattleboro. Bernhard, founder of WCD/CRFA, said the purpose of the organization was to promote positive non-violent public action for democracy and civil rights for all people. He said that with the current political and racist unrest, the Town could make a strong positive public statement for democracy, inclusivity, and diversity, and publicly stand up to racism and exclusion. He said the request was less about the fees and more about the message. He said the banner would also contain a Black Lives Matter panel and an inclusivity/diversity rainbow panel. Elwell spoke about the process to hang banners. He said that banners were hung by off-duty firefighters who utilized the Fire Alarm truck and received overtime pay as compensation. He said the normal cost to hang a banner for 1 week was \$150 for Brattleboro organizations and \$300 for non-Brattleboro organizations. He said that up to two banners could hang at one time and there was usually at least one banner hanging. Tara O'Brien, David Levenbach, and Robby provided their comments and opinions. Board member Starr spoke in support of Bernhard's request and for the Town making such a statement. There was much discussion by the Board members who spoke in general support of the message but about concerns regarding the fairness of making an exception of long-standing procedures and processes for one particular organization and its message. McLoughlin added that she would support the hanging of the banner using the usual process.

**MOTION BY DANIEL QUIPP TO ALLOW FREE DISPLAY OF THE "WE CELEBRATE DEMOCRACY / CIVIL RIGHTS FOR ALL" BANNER WHEN THERE IS A FREE SPACE. MOTION FAILED 1-4 (WESSEL, McLOUGHLIN, GOODNOW, AND QUIPP OPPOSED).**

Tenants' Union of Brattleboro Request for Ordinance Regulating Housing Lease Deposits. Trevor and

Ananda, members from the Tenants' Union of Brattleboro (TUB), spoke about TUB's request that the Selectboard implement an ordinance regulating housing lease deposits, as set forth in their document dated August 18, 2020. Ananda first read a statement acknowledging that the Town of Brattleboro currently occupies the land that was originally Abenaki land and lived upon by the Wabanahkik people, and she suggested that the lands be returned to the Indigenous people who inhabited it. She said that their ordinance proposal received over 200 signatures in support. Trevor said that the requirement of first and last month's rent, plus a month security deposit, was a substantial cost to renters and it impacted and punished the most vulnerable residents in society, such as those with low income and those who were chronically houseless. He said that Burlington recently passed such an ordinance and it was also the law in New Hampshire and New York. He said that housing should be accessible and affordable, Ananda read the proposed ordinance (included in the Board's back-up materials). Tenants (who chose not to disclose their last names in order to remain anonymous) - Dory, Echo, Earl, Robby, Barry, Ananda, and Trevor - spoke in favor of the ordinance. There was much discussion by the Board. Starr spoke in favor of the ordinance and provided some of her personal rental history. Quipp stated that it was a reasonable proposal and noted that both Burlington and Barre had adopted similar ordinances. Wessel, McLoughlin, and Goodnow requested that staff and the Town Attorney provide research on the matter. Goodnow noted that the voters of Barre eliminated the law at its Town meeting this year, and that both Burlington and Barre had a Housing Board Review that likely dealt with issues that arose between tenants and landlords. Elwell asked the Board to clarify the matters it wanted reviewed so that staff could bring specific information back to the Board. He said that Town Attorney Bob Fisher agreed that security deposits could be regulated by the Board per statute, but further impact on rent regulation was more complicated and would have to be researched.

Wessel asked for public comment. Tenant Ann claimed to be an ideal tenant who had a good job. She said that after moving several times she went into debt. She shared her rental experiences and spoke in favor of the ordinance. Landlord Ibrahim Dahlstrom-Hakki spoke of properties that he owned and his rental practices. He said that passage of this ordinance would likely have unintended consequences. He said that he would rent to people without many resources and people who had poor or low credit. He said that not obtaining monies at the beginning of a tenancy would increase his risk assessment making some rentals riskier. He said that one of the unintended consequences may mean less housing would be available for the highest risk individuals.

Chair Wessel called for a recess at 10:09pm. He reconvened the meeting at 10:23pm.

Tenants' Union of Brattleboro Request for Ordinance Regulating Housing Lease Deposits (continued) - Wessel asked for additional comments from the public. Steve Carmichael (landlord), Gemma Seymour (tenant), Ryan Stratton (tenant), Barry (tenant), and Robbie (tenant) provided their comments and opinions. There was further discussion by the Board. The Board asked for the staff and Town Attorney to provide information on the Board's authority to implement such an ordinance, other tenants' groups, Housing Boards of Review in other towns, and legal research on the Burlington and Barre ordinances, including information on the Barre voters' rejection of the ordinance.

**NO MOTION WAS OFFERED.**

Assignment of Motions on Articles for Representative Town Meeting (RTM) – RTM To Be Held on Zoom on September 12 at 8:30am (and September 13, if necessary). Wessel said that the Board was asked to assign motions for each member to read at Representative Town Meeting on September 12, 2020 (and September 13, 2020, if necessary). The Board assigned various motions to various members.

**NO MOTION WAS OFFERED.**

Vermont League of Cities+Towns (VLCT) Legislative Policy Meeting + Annual Business Meeting – Appoint Voting Delegate. Elwell said that the annual Town Fair of the Vermont League of Cities and Towns (VLCT) was scheduled from September 28 to October 2 online. He said that it included a variety

of training sessions and VLCT's annual business meeting. He said that the Board was requested to delegate the Town's voting delegate for the legislative policy meeting and annual business meeting. He said that he would be attending both the Legislative Policy Meeting and the Annual Business Meeting and offered to be the Town's official voting delegate for those meetings. After a brief discussion, the Board agreed to appoint Elwell as the Town's voting delegate.

**MOTION BY DANIEL QUIPP TO APPOINT TOWN MANAGER PETER ELWELL AS THE TOWN OF BRATTLEBORO'S VOTING DELEGATE FOR THE VERMONT LEAGUE OF CITIES AND TOWNS' LEGISLATIVE POLICY MEETING ON SEPTEMBER 23, 2020, AND ANNUAL BUSINESS MEETING ON SEPTEMBER 30, 2020. MOTION CARRIED 5-0.**

Committee Appointments. Elwell said that the Board was asked to appoint members to the Agricultural Advisory Committee. He said that the newly re-formed committee had a total citizen membership of 7, with 4 terms expiring in 2022 and 3 terms expiring in 2021. There was some discussion by the Board.

**MOTION BY BRANDIE STARR TO APPOINT TO THE AGRICULTURAL ADVISORY COMMISSION DREW ADAM, LUCY BILLINGS, ASHLYN BRISTLE, DOUGLAS COX, ABRAHAM McCLURG, AND GARY STROUD, AND TO ASSIGN TO THE 4 TERMS EXPIRING IN 2022 THE FIRST 4 OF THOSE INDIVIDUALS TO APPLY FOR THOSE POSITIONS BASED ON THE DATE OF THEIR APPLICATIONS [McCLURG, COX, BRISTLE, AND BILLINGS]. MOTION CARRIED 5-0.**

There was no further business.

**MOTION BY ELIZABETH McLOUGHLIN TO ADJOURN AT 11:02PM. MOTION CARRIED 5-0.**

---

Ian Goodnow, Clerk